



ESSEX ENERGY COMMITTEE

A G E N D A:

Wednesday, April 8, 2026 @7:00pm, 81 Main Street, Essex Junction

VIA VIDEOCONFERENCE	VIA PHONE
Link Here (or go to Zoom App) Meeting ID: 862 4719 7888 Passcode: 024651	Dial: +1 888-788-0099 Meeting ID: 862 4719 7888 Passcode: 024651

In attendance: Will Dodge, chair, Shawn McNamara, staff representative, Dottie Bergendahl, Simran Chhetri, EHS student, Rod Williams, Katie Shattuck, Greg Morgan, guest, Damon Lane, guest

ADMINISTRATIVE

- A. Approval of Minutes from 03/25/2026 - approved unanimously
- B. Vacancy Status we still have an opening

SUBSTANTIVE

1. WindowDressers – Meeting with Damon Lane via Greg Morgan (Essex Rotary) - provided an overview of Window Dressers - volunteer driven nonprofit producing window inserts during “community builds” with the assistance of insert recipients (the request is for 4-5 hours of volunteer time per three to four windows ordered. Each insert is made to order - wood is cut in Maine then shipped to the build site. The depth of the window can be a restriction. November 13, 2026 is the target date for the Burlington effort - approx. five days in duration. Can get ten inserts free of charge per year depending on income. EVT rebate covers two free windows per year for anyone (under their DIY weatherization incentives). Landlords have been very receptive because each insert is custom made and doesn't move with the tenant. Could get your utility to do the energy savings calculations. Could housing trust money be used for these projects? Outreach is another role that exists within Window

Could we also consider building windows for municipal buildings?

Action Item: Will forward information about the WindowDressers program to Simran so she can disseminate to the relevant school groups.

Action Item: EEC members will stay in touch with Greg Morgan re: partnering for the WindowDressers effort

2. Responses regarding Addition of Information to Enhanced Energy Plan (Town and CCRPC) – Link via [GoogleDocs](#)

Action Item: Will follow up with the finance dept. regarding their review of the numbers we have given them.

3. Building Code Update Concept from Selectboard / South Burlington

Action Item: One or more EEC members could go to the Planning Commission to present the Commercial Solar Ready proposal adopted in South Burlington. Further research is recommended re: adoption of these types of plans.

4. Update re: Meeting with Debbie New on Thermal Energy Network for Upper Main St.

Action Item: Shawn will confirm with Katherine Sonnick her availability for a May 28 or 29th meeting with VTEN. The committee will continue to follow-up on the proposed VTEN meeting at the end of May.

5. Student Committee Member / Internship Update: Natalee will invite Simran to attend one of more upcoming EEC meetings with an eye to her possibly becoming an intern/student member.
6. Developing RFQ for Solar Advisor re: Unsworth Parcel - to be continued at a subsequent meeting
7. Other Business