



Town of Essex

Selectboard

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Regular Meeting AGENDA

Monday, January 26, 2026 – 6:30 PM
81 Main St., Essex Junction, VT 05452



This meeting will be in person and online. The agenda is available in alternative formats upon request.

• **JOIN ONLINE:** [Zoom Meeting ID: 987 8569 1140 | Passcode: 032060](#)

• **JOIN CALLING:** (*toll free audio only*): (888) 788-0099

• **WATCH:** Recorded meetings may be viewed on [Town Meeting TV](#) and/or [Town of Essex](#) Channels.

• **SCAN** the code on the left for the Zoom meeting link.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on Consent items and items not on Agenda
5. **PUBLIC HEARINGS**
 - a. Public hearing on Fiscal Year 2027 Municipal Budget - 6:35 PM
 - b. Public hearing on Fiscal Year 2027 Capital Budget & Five Year Plan - 6:45 PM
6. **CONSENT ITEMS**
 - a. Approve minutes: December 15, 2025; January 5, 2026
 - b. Approve check warrants: # 18312- 01/02/26; # 18313-01/09/26; # 18314-01/16/26
 - c. Consider approval of 2026 Certificate of Highway Mileage
 - d. Consider approval of Truck 605 Replacement for fiscal year 2026
 - e. Consider approval of contract for electronic document management services with Square-9
7. **BUSINESS ITEMS**
 - a. *Interview and possible appointment of a volunteer to serve on the Police Community Advisory Board - Lisa Helme
 - b. Consider approval of Wastewater Allocation Request for 1 Kana Lane
 - c. Presentation of fiscal year 2025 financial audit
 - d. Presentation of Green Mountain Transit proposed budget for fiscal year 2027 and discussion of services
 - e. Consider approval of Fiscal Year 2027 municipal operating budget
 - f. Consider approval of Fiscal Year 2027 capital budget and five-year plan
 - g. Consider approval of Town Meeting ballot question(s) regarding 80 and 90 Upper Main Street (new municipal complex)
 - h. Consider approval of warnings for the 2026 Town Meeting and Informational Hearing
 - i. Update on Municipal Wastewater Allocation Ordinance
 - j. Discussion about updates to Town of Essex Charter
 - k. Discussion and potential action about Town Meeting outreach for Selectboard members
 - l. Discussion about meeting preparation process and semi-weekly meetings with the Chair, Vice Chair, Town Manager and Deputy Town Manager
 - m. ** Discussion about a disciplinary or dismissal action against a public officer or employee
 - n. *** Discussion about pending or probable civil litigation or a prosecution, to which the public body is or may be a party
8. **READING FILE**
 - a. Board member comments
 - b. Upcoming meeting schedule
 - c. Investment Update for second quarter of fiscal year 2026
 - d. General Fund Fiscal Year 2026 budget and spending review - second quarter
 - e. Essex Fire Department 2025 Year End Call Data
 - f. Town of Essex Conservation & Trails Committee Comments on Executive Order 06-25, Proposed Wetlands Rule Changes
 - g. Status of Winter Operations 11/01/2025 through 12/31/2025

- h. 2025 Equalization Study Results
- i. Water Service Freezing Prevention Policy

9. PROPOSED EXECUTIVE SESSION

- a. * An executive session may be requested to discuss the appointment or employment or evaluation of a public officer or employee
- b. ** An executive session is anticipated to discuss a disciplinary or dismissal action against a public officer or employee
- c. *** An executive session is anticipated to discuss pending or probable civil litigation or a prosecution, to which the public body is or may be a party

10. ADJOURN

Certification:  01/26/2026