



Town of Essex
Economic Development Commission
(EDC)
Phone: (802) 878-1343
Email: community-development@essex.org

Special Meeting AGENDA

Thursday, January 8, 2026 – 8:00 AM
Police Department Community Room
145 Maple St., Essex Junction, VT 05452



This meeting will be in person and online. The agenda is available in alternative formats upon request.

- **JOIN ONLINE:** [Zoom Meeting ID: 853 3592 8750 | Passcode: 322433](#)
- **JOIN CALLING:** (*toll free audio only*): (309) 205-3325 | Meeting ID: 853 3592 8750; Passcode: 322433
- **WATCH:** Recorded meetings may be viewed on the [Town of Essex Channel](#).
- **SCAN** the code on the left for the Zoom meeting link.

- 1. CALL TO ORDER** 8:00 AM
- 2. AGENDA ADDITIONS/CHANGES**
- 3. PUBLIC TO BE HEARD**
- 4. APPROVAL OF MINUTES**
 - a. Approve minutes: December 18, 2025, December 30, 2025
- 5. PARTNER UPDATES**
- 6. BUSINESS ITEMS**
 - a. Discussion of the draft *Town of Essex Economic Development Strategic Plan (EDSP)*
 - b. Discussion of the Annual Town Report submission
 - c. Discussion and potential action on proposed Essex EDC Mission Statement
 - d. Discussion of the draft *Town of Essex Fundraising and Donation Policy*
 - e. Discussion and potential action on Planning Commission request re: RPD-I uses and impacts to the Grand List/tax base
 - f. Update: Map of Essex Businesses
 - g. Review current Development Applications
 - h. Schedule next Business Outreach visit(s)
- 7. NEW BUSINESS**
- 8. READING FILE**
 - a. Chittenden Area Transportation Management Association (CATMA) *Saxon Hill District Transportation Demand Management Study*
 - b. Council of Development Finance Agencies (CHIP) Webinar Series
 - c. Comment period and public hearing on the DRAFT Chittenden County 2026 ECOS Regional Plan
- 9. NEXT MEETING**
 - a. January 15, 2025
- 10. ADJOURN**