

Essex Economic Development Commission (EDC)
Regular Meeting Minutes
December 11, 2025, 8:00AM
Meeting Held at 81 Main Street, Essex Junction VT 05452
Draft Minutes Submitted by Clerk Keith Dunbar, December 13, 2025

Attendees

Commission Members:

Present: Irene Wrenner, Chair; Ken Signorello, Vice Chair; Keith Dunbar, Clerk; Anne Miller;
Igor Polenov

Remote:

Absent:

Staff: Jean O'Sullivan, Tammy Getchell (Remote), Adriane Martin, Nicole Mone St. Marthe,
Sharon Kelley

Public: Lorraine Zaloom, Sharon Zukowski

Partners: Alex Demoly, Vice President, Greater Burlington Industrial Corp. (GBIC)

1. Call to Order

The meeting was called to order at 8:07 AM by Chair Irene Wrenner

2. Agenda Additions/Changes

- Motion to approve the changes to the agenda:
Signorello motioned to approve the agenda, seconded by **Dunbar**.
Vote passed unanimously 5-0.

3. Public to be Heard

- No public comments were offered in person or online.

4. Minutes to approve

- a. November 5, 2025 - Motion to approve as amended (Signorello / Dunbar) passed 4-0-1 (Miller).
- b. November 20, 2025 - Motion to approve as amended (Wrenner / Miller) passed 5-0.

5. Business Items

a. Farmers' Market Review

- Discussion with Essex Parks & Recreation regarding market performance, proposed changes, vendor feedback, and future improvements. No action taken.

b. Local Option Tax

- Motion to advise the Selectboard not to place a Local Option Tax on the ballot at this time, citing six reasons including regressive impact and resident burden.

Signorello motioned to approve, seconded by **Miller**.

Vote passed unanimously 5-0

c. Temporary Signage Ordinance

- Motion to take no further action at this time.

Wrenner motioned to approve, seconded by **Polenov**.

Vote passed 4-0-1 (Signorello abstained)

6. Partner Update – Alex Demoly (GBIC)

GBIC's Alex Demoly, provided a brief update:

- CHIP applications will be accepted beginning January 2026
- Educational webinars are available. Those dates are 1/8/2026, 1/13/2026 and 1/15/2026.
- Vermont Chamber of Commerce Economic Conference will be held on 1/27/2026 at the UVM Davis Center.

7. Reading File – moved to next meeting due to time constraints

Waterbury Article

Hinesburg LOT Article

8. Next Meeting

- Motion was made to move meeting times to the 1st and 3rd Thursday of the month beginning with the next upcoming meeting scheduled for 8:00 am on Thursday, December 18th 2025 at the Essex Town Offices. Location may change due to scheduling conflict.
- Motion: **Signorello** motioned to approve, seconded by **Wrenner**.
Vote: Passed 4-1 (Signorello)

9. Adjournment

- Motion: **Signorello** motioned to adjourn the meeting at 10:17am, seconded by **Polenov**.
Vote: Passed unanimously 5-0.

Meeting recording available here: https://www.youtube.com/watch?v=tdT_nmg-58w