

Essex Conservation and Trails Committee (CTC)

Regular Meeting Minutes

81 Main St. Essex Jct., VT 05452

December 9, 2025

Draft meeting minutes prepared by Erin De Vries, submitted on December 15, 2025

ATTENDEES:

Members present: Ken Signorello (Chair), Bino Cummings (Vice Chair), Erin De Vries (clerk), Paul Davis, Steve Dowd, Morgan Kirk, Duane Millar Barlow, Sarah Salatino

Staff Present: Hans Nedde

Public present: Cheryl Van Epps, Phil March (spelling?)

1. CALL TO ORDER 6:00 PM

Chair Ken Signorello called the meeting to order at 6:05 PM.

2. PUBLIC TO BE HEARD

Phil March (spelling?) was present and stated that he had questions for Hans Nedde about improvements on the White Trail at Indian Brook Park, but had no public questions or comments to address to the Committee. Cheryl Van Epps, a member of the public had questions and comments on 4. Business Items

3. APPROVE MINUTES

The minutes from the October 29, 2025 meeting were presented for approval. There were three spelling corrections made and no further discussion.

Motions:

- Approve the minutes from the October 29, 2025 meeting. Moved by Duane Millar Barlow. Seconded by Paul Davis. Passed (7-0-1). Erin De Vries abstained because she was not at the October 29, 2025 meeting.

4. BUSINESS ITEMS

a. Advise DRB on Development Application 55 Thompson Drive

Reviewed Development Application for 55 Thompson Drive. Questions asked by committee members and information presented by Cheryl Van Epps. One recommendation made.

Action Item: Bino Cummings will formulate a memo with recommendations to DRB.

Motion: To submit a recommendation memo to the Development Review Board. Moved by Bino Cummings. Seconded by Paul Davis. All in favor (8).

b. Advise DRB on Development Application 45 River Road

Reviewed Development Application for 45 River Road. Questions asked by committee members and information presented by Cheryl Van Epps. Three recommendations made.

Action Item: Bino Cummings will formulate a memo with recommendations to DRB.

Motion: To submit a recommendation memo to the Development Review Board. Moved by Bino Cummings. Seconded by Duane Millar Barlow. All in favor (8).

c. Advise DRB on Development Application Pinewood Manor Inc.

Reviewed Development Application for Pinewood Manor. Questions asked by committee members and information presented by Cheryl Van Epps. Four recommendations made.

Action Item: Bino Cummings will formulate a memo with recommendations to DRB.

Motion: To submit a recommendation memo to the Development Review Board. Moved by Bino Cummings. Seconded by Erin De Vries All in favor (8).

**d. Decide Priorities for Planning Commission Meeting based on Town Plan
Action Items**

Committee members discussed which Town Plan Action Items are priority actions of the Committee and should be presented to the Planning Commission at the December 11, 2025 meeting. The Committee reviewed the Town Plan Action Plan and listed five action items of importance.

Action Item: Ken Signorello will formulate a memo and present it to the Planning Commission

Motion: To approve a list of priority action items to present via memo and in-person to the Planning Commission on December 11, 2025. Move by Duane Millar Barlow. Seconded by Sarah Salatino

5. ADJOURN

Motion:

- Motion to adjourn. Moved by Paul Davis. Seconded by Morgan Kirk. Passed (unanimous voice vote). Meeting adjourned at 8:17 PM.

Meeting recording: https://www.youtube.com/watch?v=oXXX1U_LOgs

Next meeting scheduled for January 13, 2026