

Town of Essex Cemetery Commission
Draft Regular Meeting Minutes
Wednesday November 12, 2025

Cemetery Commission Members:

At the Meeting: Joseph Teegarden, Kariella Tabone, Caroline Ashley, Susan Brown, Ever Moore.

Absent: Elizabeth King.

Administration and Staff: Jenn Booker.

Others Present: At Meeting – None. On Zoom – None.

1. Call to Order

a. Joseph Teegarden called the Essex Cemetery Commission meeting to order at 11:00 AM.

2. Public To Be Heard

a. No public comments.

3. Agenda Changes/Additions/Approval

a. No changes or additions to the agenda.

b. Agenda approved. No changes are needed.

4. Approval of Minutes

a. **Caroline Ashley, seconded by Susan Brown, made a motion to approve the minutes for October 8, 2025. Motion passed 4-0.**

5. Revenue Report for FY26

a. Donations – YTD donations for FY26 are \$370.

b. Interest – YTD interest is about \$221 (the balance gains 3% in its present account).

c. Plot Sales - \$600

d. Budget – Account balance is \$3,823.85, with just one water bill upcoming left to pay.

6. Sexton Report

a. Ever Moore presented his report covering dates October 9, 2025, through November 13, 2025. A full copy of the report is on file. Susan Brown mentioned an increase in hock weed and that the present herbicide plan may need to be re-evaluated. Joseph Teagarden said he would get with Harlan from DPW to discuss. There was also discussion about beer cans being found on the cemetery grounds.

7. Tree Removal

a. The tree removal project is on track and scheduled to happen in January 2026. DJ's will be performing the work as planned.

8. Cemetery Regulations

a. Three quotes were submitted and discussed to remove bushes and shrubs in Mountain View. Joseph Teagarden said he would supervise to ensure the work gets done to specifications. Caroline Ashley said she would write an article for the town newsletter informing people of the work being done.

b. Kariella Tabone, seconded by Caroline Ashley, made a motion to accept the bid by L&D Property Maintenance LLC for the cutting of bushes and shrubs per the submitted quote and not to exceed \$2,500. Motion passed 4-0.

9. Selectboard Meeting

- a. Joseph Teagarden and Kariella Tabone attended the Selectboard meeting to report to them. We asked if the DPW could be assigned as part of their tasks to maintain roads and trees in the cemetery and for better financial reports.

10. Support Letter for Green Space

- a. At our next meeting we will review a final draft of the letter and vote on sending it to the Selectboard for their prevue.

11. Next Meeting

- a. The next meeting of the Essex Cemetery Commission is Wednesday December 10, 2025 - 11:00 AM, at the Town of Essex 1st floor conference room.

12. Adjourn

- a. **Joseph Teegarden adjourned the meeting at 12:13 PM.**

Respectfully Submitted,
Kariella Tabone
Secretary