



Town of Essex

Selectboard

Phone: (802) 878-1341

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Regular Meeting AGENDA

Monday, September 15, 2025 – 6:30 PM
81 Main St., Essex Junction, VT 05452



This meeting will be in person and online. The agenda is available in alternative formats upon request.

• **JOIN ONLINE:** [Zoom Meeting ID: 987 8569 1140 | Passcode: 032060](#)

• **JOIN CALLING:** (*toll free audio only*): (888) 788-0099

• **WATCH:** Recorded meetings may be viewed on [Town Meeting TV](#) and [Town of Essex](#) Channels.

• **SCAN** the code on the left for the Zoom meeting link.

1. CALL TO ORDER

6:30 PM

2. AGENDA ADDITIONS/CHANGES

3. APPROVE AGENDA

4. PUBLIC TO BE HEARD

- a. Comments from the public on Consent items and items not on Agenda

5. CONSENT ITEMS

- a. Approve minutes: August 18, 2025
- b. Approve check warrants: #_18290- 8/14/25; #_ 18291- 8/22/25 #18292 - 08/29/25 # 18293 - 09/05/25
- c. Consider approval of Amendment No. 1 to Highway Garage Salt Shed Design Contract

6. BUSINESS ITEMS

- a. * Interview and possible appointment of a volunteer to serve on the Housing Commission - Lois Whitmore
- b. *Interview and possible appointment of a volunteer to serve on the Economic Development Committee - Anne Miller
- c. Discussion and potential action on well waiver requests and Chapter 10: Water Use Ordinance
- d. Consider first approval of Handbook for Boards, Committees and Commissions and their Staff Representatives
- e. Consider approval of updated Capital Budget for fiscal year 2026
- f. Discussion about Selectboard budget goals for fiscal year 2027
- g. Consider designating voting delegate for annual business meeting of Vermont League of Cities and Towns, VLCT Property and Casualty Intermunicipal Fund, and VLCT Employment Resources and Benefits Trust
- h. ** Discussion on extension of shared service agreement with Essex Junction for Assessing Services
- i. *** Discussion about the negotiating or securing of real estate purchase or lease options
- j. **** Discussion about pending or probable civil litigation or a prosecution
- k. * Consider approval of bonus for Town Manager for achievement of fiscal year 2025 goals and objectives

7. READING FILE

- a. Board member comments
- b. Upcoming meeting schedule
- c. Letter of Commendation - Actions Prevent Greater Fire Damage
- d. Community Gardens Survey
- e. Essex Parks & Recreation Summer 2025
- f. Recreation Needs Assessment Community Listening Sessions
- g. Community Day: Saturday, September 20 at Foster Road Park
- h. Letter of thanks from Greater Burlington Industrial Corporation

8. PROPOSED EXECUTIVE SESSION

- a. * An executive session is anticipated to discuss the appointment or employment or evaluation of a public officer or employee
- b. ** An executive session is anticipated to discuss contracts
- c. *** An executive session is anticipated to discuss the negotiating or securing of real estate purchase or lease options
- d. **** An executive session is anticipated to discuss pending or probable civil litigation or a prosecution, to which the public body is or may be a party

9. ADJOURN

Certification:  09/12/2025