

Essex Cemetery Commission Minutes

Town of Essex Cemetery Commission
Meeting Minutes
Wednesday May 14, 2025

Cemetery Commission Members:

At the Meeting: Joseph Teegarden, Kariella Tabone, Caroline Ashley, Susan Brown, Ever Moore.

Absent: Elizabeth King.

Administration and Staff: None.

Others Present: At Meeting – None. On Zoom – None.

1. Call to Order

- a. Mr. Teegarden called the Essex Cemetery Commission meeting to order at 12:08 PM.

2. Public To Be Heard

- a. No public comments.

3. Agenda Changes/Additions/Approval

- a. No changes or additions to the agenda.
- b. **Agenda approved. No changes needed.**

4. Approval of Minutes

- a. Changes to minutes: None.
- b. **At 12:09 PM, Ms. Brown made a motion seconded by Ms. Ashley to approve the minutes for April 2, 2025. Motion passed 4-0.**

5. Open Meeting Law

- a. Violation – There was an open meeting law violation due to failure in Owl system.
- b. Training – Mr. Teegarden, Ms. Ashley, and Ms. Tabone attended an online seminar for Open Meeting Law sponsored by VLCT.

6. Sexton Report

- a. Ever Moore gave the Sexton report (see enclosure).

7. Plot Buy Back Policy

- a. Ms. King was not present at the meeting. Will review at a date TBD.

8. Green Space Letter to Selectboard

- a. Ms. Tabone went over her progress on a proposal letter to the Selectboard regarding acquiring Green Space.

9. Cemetery Beautification and Maintenance Update

- a. Memorial Day flags – Mr. Teegarden will email the Commission the date for putting veteran flags out in the cemetery.
- b. Road Repair – potholes are filled and doing well for now.
- c. Sign Cleaning – Ms. Ashley completed the sign cleaning.
- d. Water Spicket Repair – The Commission received an estimate to replace the water spickets at Mountain View cemetery. See enclosure.

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e. At 12:43 PM, Ms. Brown made a motion seconded by Ms. Ashley to approve a maximum amount of \$6,000.00 to replace the water spickets in Mountain View Cemetery. Motion passed 4 – 0.

f. Columbarium Landscaping. We will review options to landscape the Columbarium with Harlan Smith of Parks and Recreation.

10. Website Update

a. Corner post prices. Ms. Booker was not present at the meeting. We will review later.

11. Tree Removal

a. We are presently researching avenues to correct this and will re-evaluate at our next meeting.

12. Future Agenda Items

a. Tree Removal.

b. Columbarium Landscaping.

13. Next Meeting

a. The next meeting of the Essex Cemetery Commission is for Wednesday June 18, 2025 - 12:00 PM, at the Town of Essex 1st floor conference room.

14. Adjourn

a. Mr. Teegarden adjourned the meeting at 1:16 PM.

Respectfully Submitted,
Kariella Tabone
Secretary

Enclosure Sexton Report May 14th, 2025

Enclosure Mountain View Water Spickets Estimate 2025-05-14.