

Meeting of The Essex Free Library Board of Trustees

April 16, 2025

Present:

Bonnie Doble, Janet Watts, Pam Blake, Caitlin Corless

Remote:

Allan Ramsey

Regrets:

Emily Gibbs, Marie Froeschl, Iris Banks

1. **Call to order:** 7:00 pm
2. **Agenda changes** - none
3. **Review and Approve Minutes** - Pam moved to approve and Bonnie seconded. All approved.
4. **Announcements** - none
5. **Public to be heard** - none
6. **Library Director's Report** -
 - Panic buttons now at each circulation desk. Will be tested each month.
 - No more Covid comparisons when reviewing circulation data
 - Essex Free Library has 2 staff presenting at the Vermont Library Conference. Something to be proud of.
 - Cleaning crew for a full day of deep cleaning of the library and another half day for the staff to clean.

- Building improvements are minor but needed as the new building will take a number of years before completed. Parking continues to be an issue but there is no solution.
- Staff has strength in crafting and the class offerings to the community are very successful.
- Notices will be going out regarding discontinuation of Hoopla. Very expensive. Will be adding to Libby collection and adding ComicsPlus and Kanopy.

7. Business -

- Review of Patron Code of Behavior - Weapons Policy - to be updated
- Review of Collection Development Policy - will adopt the State Policy with a minor change of replacing the 15 day turn around to include that it will be addressed at the next scheduled Trustees' Board meeting. Bonnie moved to accept and Janet seconded.
- Board Action regarding loss of IMLS funds - concerns over loss of programs. Alan will draft a statement to the public on behalf of the Trustees. Will send to all for review.
- Discussion of issuing cards to town employees. - Bonnie moved to issue the cards. Janet seconded.
- Friends update - Next meeting April 29th at the library to discuss June 7 Book Sale.

8. Adjourned: 7:45pm