



Town of Essex

Selectboard

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Regular Meeting AGENDA

Monday, March 17, 2025 – 6:30 PM
81 Main St., Essex Junction, VT 05452



This meeting will be in person and online. The agenda is available in alternative formats upon request.

• **JOIN ONLINE:** [Zoom Meeting ID: 987 8569 1140 | Passcode: 032060](#)

• **JOIN CALLING:** (*toll free audio only*): (888) 788-0099

• **WATCH:** Recorded meetings may be viewed on [Town Meeting TV](#) and [Town of Essex](#) Channels.

• **SCAN** the code on the left for the Zoom meeting link.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on Consent items and items not on Agenda
5. **PUBLIC HEARING - 6:35PM**
 - a. Public hearing on proposed Code of Ethics Investigation and Enforcement Ordinance, Title 1, Chapter 1.05
6. **CONSENT ITEMS**
 - a. Approve minutes: February 24, 2025 & March 3, 2025
 - b. Approve check warrants: # 18261 - 02/21/25; # 18262- 2/28/25 # 18264 - 3/7/25
 - c. Consider approval of bid award for the Center Road Forcemain Replacement Project
 - d. Consider approval of 1st, 2nd and 3rd class liquor license renewal applications
7. **BUSINESS ITEMS**
 - a. * Interview and possible appointment of a volunteer to serve on the Housing Commission - Noah Detzer
 - b. Consider acceptance of Stantec's Upper Main Street Planning Project Report for new municipal complex
 - c. * Consider approval of Town Manager's appointment of Susan Brown to Cemetery Commission
 - d. Consider acceptance of Northern Borders Regional Commission Grant for infrastructure planning at Upper Main Street municipal complex
 - e. Consider approval of Request for Proposals for solar photovoltaic system on Town of Essex land at 29 Indian Brook Road
 - f. Consider approval of final passage of Code of Ethics Investigation and Enforcement Ordinance
 - g. Discussion about Showcase, Informational Hearing, and Town Meeting debrief
 - h. * Discussion and potential action regarding the performance evaluation of the Town Manager
 - i. ** Discussion and potential action about the negotiating or securing of real estate purchase or lease options
8. **READING FILE**
 - a. Board member comments
 - b. Upcoming meeting schedule
 - c. Memo re: review of Selectboard and Town policies
 - d. Conflict of Interest Policy
 - e. Rules and Regulations for Orderly Conduct of Business
 - f. Communications Policy
 - g. Fund Balance Policy
 - h. Tax Sale Policy
 - i. Attorney General's Office plan for pre-charge and post-charge Diversion providers, and Joint Statement from Essex, South Burlington and Williston on the AGO's Decision
 - j. Public Safety Communications Task Force seeks public input on draft report of the "Vermont Public Safety Communications System: Options & Plan Recommendations" report
 - k. Email from Irene Wrenner re: Idea for Future Ballots: Print the 1% Organizations and Amounts
 - l. Status on Winter Operations February 01, 2025 to March 01, 2025
 - m. Sand Hill Study - Planning Commission Presentation Materials from March 13

- n. Public hearing notice from State of Vermont's Department of Housing and Community Development for Disaster Recovery Funding
- o. Charter Amendments Submittal

9. EXECUTIVE SESSION

- a. * An executive session is anticipated to discuss the appointment or employment or evaluation of a public officer or employee
- b. ** An executive session is anticipated to discuss the negotiating or securing of real estate purchase or lease options

10. ADJOURN

Certification:  3/14/2025