



Town of Essex

Selectboard

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Regular Meeting AGENDA

Monday, December 16, 2024 – 6:30 PM
81 Main St., Essex Junction, VT 05452



This meeting will be in person and online. The agenda is available in alternative formats upon request.

• **JOIN ONLINE:** [Zoom Meeting ID: 987 8569 1140 | Passcode: 032060](#)

• **JOIN CALLING:** (*toll free audio only*): (888) 788-0099

• **WATCH:** Recorded meetings may be viewed on [Town Meeting TV](#) and [Town of Essex](#) Channels.

• **SCAN** the code on the left for the Zoom meeting link.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on Consent items and items not on Agenda
5. **PUBLIC HEARING - 6:35 PM**
 - a. First of two public hearings on proposed amendments to the Town of Essex Charter
6. **CONSENT ITEMS**
 - a. Approve minutes: December 2, 2024
 - b. Approve check warrants: #18245-11/15/24;# 18247- 12/06/24 # 18247- 12/06/24
 - c. Consider approval of the Clean Water State Revolving Fund Application for the Center Road Sewer Forcemain Project for Step III Construction
 - d. Consider approval of Vermont Agency of Transportation Stormwater Mitigation Grant Application for Salt Shed
7. **BUSINESS ITEMS**
 - a. Consider request from Conservation and Trails Committee to amend the committee's charter and become a commission
 - b. Discussion and potential action about Human Services Funding
 - c. Consider support of application for a state Village Center Designation
 - d. Discussion and potential action regarding the mailing of Town Meeting Day ballots
 - e. Discussion and potential action on Town dog licensing fees
 - f. Work session continued on fiscal year 2026 budget
 - g. Discussion about proposed fiscal year 2026 capital budget and five-year plan
 - h. Discussion about fiscal year 2024 fund balance assignments
 - i. * Consider appointment of a volunteer as Essex Representative on the Chittenden County Communications Union District - Hubie Norton
 - j. *Interview and consider appointment of a volunteer to serve as the Alternate Essex Representative on the Chittenden County Communications Union District Board - Andy Watts
8. **READING FILE**
 - a. Board member comments
 - b. Upcoming meeting schedule
 - c. Reappraisal deadline extended for Town of Essex and City of Essex Junction
 - d. Final obligation of American Rescue Plan Act funds for amendment to Stantec Contract
 - e. Cemetery Commission Resignation Letter - Joan Janzen
9. **EXECUTIVE SESSION**
 - a. * An executive session may be requested to discuss the appointment or employment or evaluation of a public officer or employee
10. **ADJOURN**

Certification:  12/13/2024