



Town of Essex

Selectboard

Phone: (802) 878-1341

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Special Meeting AGENDA

Saturday, November 2, 2024 – 9:00 AM
1 Commonwealth Ave., Essex, VT 05452

This meeting will be in person and online. The agenda is available in alternative formats upon request.

• **JOIN ONLINE:** [Zoom Meeting ID: 987 8569 1140 | Passcode: 032060](#)

• **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 987 8569 1140; Passcode: 032060

• **WATCH:** Recorded meetings may be viewed on [Town Meeting TV](#) and [Town of Essex](#) Channels.

1. **CALL TO ORDER** 9:00 AM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on Consent items and items not on Agenda
5. **CONSENT ITEMS**
 - a. Approve minutes: October 21, 2024
6. **BUSINESS ITEMS**
 - a. *Selectboard team-building workshop (this item will be held in executive session)
7. **READING FILE**
 - a. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. *An executive session is anticipated to discuss the appointment or employment or evaluation of a public officer or employee, per 1 VSA §313(a)(3).
9. **ADJOURN**

Certification: _____

A handwritten signature in black ink, appearing to be "RML", written over a horizontal line.

10/28/2024

SELECTBOARD

TOWN OF ESSEX SELECTBOARD SPECIAL MEETING MINUTES SATURDAY, NOVEMBER 2, 2024

SELECTBOARD: Tracy Delphia, Chair; Andy Watts, Vice-Chair; Kendall Chamberlin, Clerk; Dawn Hill-Fleury; Ethan Lawrence

ADMINISTRATION and STAFF: Greg Duggan, Town Manager

OTHERS PRESENT: Jennifer Knauer

1. CALL TO ORDER

Ms. Delphia called the Town of Essex Selectboard meeting to order at 9 AM.

2. AGENDA ADDITIONS/CHANGES

None.

3. APPROVE AGENDA

No changes, thus approval not required.

4. PUBLIC TO BE HEARD

a. Comments from the public on Consent items and items not on Agenda

There were no comments from the public.

5. CONSENT ITEMS

ETHAN LAWRENCE made a motion, seconded by **ANDY WATTS**, to approve the consent agenda.

Motion passed 5-0.

a. Approve minutes: October 21, 2024

6. BUSINESS ITEMS

a. Selectboard team-building workshop

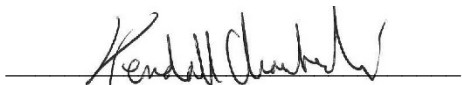
TRACEY DELPHIA made a motion, seconded by **ETHAN LAWRENCE**, to enter executive session to discuss the appointment or employment or evaluation of a public officer or employee in accordance with 1 V.S.A. Section 313(a)(3), to include the Town Manager and facilitator Jennifer Knauer. The motion passed 5-0.

Respectfully Submitted,

Greg Duggan, Town Manager

Approved this 14th day of November, 2024

(see minutes of this day for corrections, if any)



Kendall Chamberlin, Selectboard Clerk