



Town of Essex

Selectboard

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Regular Meeting AGENDA

Monday, October 21, 2024 – 6:30 PM
81 Main St., Essex Junction, VT 05452

This meeting will be in person and online. The agenda is available in alternative formats upon request.

• **JOIN ONLINE:** [Zoom Meeting ID: 987 8569 1140 | Passcode: 032060](#)

• **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 987 8569 1140; Passcode: 032060

• **WATCH:** Recorded meetings may be viewed on [Town Meeting TV](#) and [Town of Essex](#) Channels.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on Consent items and items not on Agenda
5. **CONSENT ITEMS**
 - a. Approve minutes: October 7, 2024
 - b. Approve check warrants: #18237 - 10/4/24; #18238 - 10/11/24
 - c. Consider approval of contract award for River Road Forcemain Leak and Air Pocket Detection project
6. **BUSINESS ITEMS**
 - a. *Interview and possible appointment of a volunteer to serve on the Economic Development Commission - Igor Polenov
 - b. Discussion with the Planning Commission
 - c. Discussion with the Conservation and Trails Committee
 - d. Presentation of Town Meeting TV's Annual Report
 - e. Presentation and discussion about Chittenden County Communications Union District update and draft fiscal year 2025 budget
 - f. Consider approval of incorporating Pinewood Section H Permit under Town's State stormwater permit for Three-Acre Permit Compliance
 - g. Consider the recommended Town of Essex Charter amendments from the Charter Review Committee
 - h. Presentation of annual update from Tree Farm Management Group
 - i. ** Discussion and public input about future management of Tree Farm Recreational Facility
 - j. ** Consider appointment of volunteers to Development Review Board
 - k. *** Discussion about the future of shared assessing services with the City of Essex Junction
7. **READING FILE**
 - a. Board member comments
 - b. Upcoming meeting schedule
 - c. Preparation for Selectboard team-building event on November 2
 - d. Financial update for fiscal year 2025 first quarter
 - e. First quarter update to Selectboard's fiscal year 2025 annual work plan
 - f. Memo re: Parks Maintenance Superintendent and Reorganization and Hiring Plan for Parks and Recreation
 - g. Investment Update for first quarter of fiscal year 2025
 - h. Resignation of David Skopin from the Energy Committee
 - i. Resignation of Melissa Stewart from the Economic Development Commission
 - j. Update on the Latter-day Saints Church Stormwater Retrofit Project
 - k. Winter Operations Plan for 2024 - 2025
8. **EXECUTIVE SESSION**
 - a. * An executive session may be requested to discuss the appointment or employment or evaluation of a public officer or employee
 - b. ** An executive session is anticipated to discuss the negotiating or securing of real estate purchase or lease options
 - c. *** An executive session is anticipated to discuss contracts

9. ADJOURN

Certification:  10/18/2024