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This meeting will be in person and online. Available options to watch or join the meeting: • JOIN ONLINE: Microsoft

Teams Meeting ID: 238 775 741 904 | Passcode: Tz9a7C • JOIN CALLING: (toll free audio only): (802)377-3784,,663074111# This agenda is available in alternative formats upon request

**Essex Town Cemetery Commission Meeting**  
**October 16, 2024 12:30 pm**  
**Essex Town Clerk's Office**  
**Agenda**

- Call to Order and Approval of Agenda.
- Public Comment.
- Approval of August 14, 2024 Minutes.
- Cemetery Commission Reorganization.
- Sexton Report.
- Cemetery Maintenance.
  - Cemetery turf maintenance - Adriane Martin
  - Access to voter approved budget line item. Adrienne and Commission
  - Dogs in cemetery complaint- Jen
- Resolve revenue sources for FY26 needs
  - Stone repairs
  - Turf Maintenance
- Select Board Members Coffee Debrief.
- Community Day Debrief.
- Work Plan Items for FY26.
- Select Board Meeting for Nov. 4.
- Next Meeting Date
- Adjourn

**Select Board Information Request**

- The Cemetery Commission's work plan for the coming year
- Stipends: how do volunteers feel about them, are they useful in contributing to participation, have they incentivized new people to volunteer, etc.
- Are there any budget requests for fiscal year 2026, which starts on July 1, 2025? The Selectboard will be doing its work on the budget in November, December, and early January.

- What is working well on your board?
- What could be improved?
- What do you want or need to be a more effective committee?

### **Select Board August 31 Coffee Debrief**

Joe Teegarden attended a “Coffee” with Tracy Adelpia and Dawn Fleury-Hill at Uncommon Coffee on Saturday August 31. Tracy had requested that all Essex Town committee chairs come to chat and discuss any issues.

I put forward the following:

1. Desire for feed-back from the Select Board regarding any actions it would like to see made to improve the cemeteries.
2. Need for easy-to-read reporting for each of the CC's revenue sources..
3. Need for a mowing option when staffing is short.
4. Need for a better understanding of what is expected regarding work plans and FY26 budget requests.
5. Need for a dedicated budget line item..

### **Work Plan Suggestions**

1. Ensure military graves are marked with flag and flag holder.
2. Ensure cemetery grounds are adequately maintained.
3. Ensure grave stones are consistently repaired.
4. Work with Essex Town Historical Society to enhance awareness of the Essex Town cemeteries..
5. Meet periodically in FY26.