



Town of Essex
Charter Review Committee
Phone: (802) 878-1341
Email: manager@essex.org

AGENDA

Wednesday, April 24, 2024 – 6:30 PM
81 Main St., Essex Junction, VT 05452

This meeting will be in person and online. Available options to watch or join the meeting:

- **JOIN ONLINE:** [Zoom Meeting ID: 848 1805 6720](#) | [Passcode: 642284](#)
- **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 848 1805 6720; Passcode: 642284

This agenda is available in alternative formats upon request.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on items not on Agenda
5. **BUSINESS ITEMS**
 - a. Approve minutes - March 27, 2024
 - b. Discussion about new Charter change documents
 - c. Discuss Selectboard comments on proposed Charter amendments
 - d. Confirm next meeting date: May 22, 2024
6. **ADJOURN**

Essex Charter Review Committee Meeting Minutes

Town of Essex Charter Review Committee
Regular Meeting Minutes
Wednesday April 24, 2024

Charter Review Committee:

At Meeting: Charles Tabone, Bruce Post, Margaret Smith, Dawn Hill-Fleury (Ex-Officio)

Absent: Lorraine Zaloom

Administration and Staff: Tammy Getchell – Assistant to the Manager

Others Present: At Meeting – None. On Zoom – None.

1. Call to Order

- a. Mr. Post called the Essex Charter Review Committee to order at 6:34 PM.

2. Agenda Additions/Changes

- a. No changes to the Agenda.
- b. **Mr. Tabone made a motion seconded by Ms. Hill-Fleury to approve the Agenda for April 24, 2024. Motion passed 4-0.**

3. Approve Minutes

- a. **Ms. Hill-Fleury made a motion seconded by Mr. Tabone to approve the minutes for March 27, 2024. Motion passed 4-0.**

4. Public To Be Heard

- a. No public comments.

5. Business Items

- a. We reviewed the definition of “In Service Of” as submitted by Ms. Zaloom.
 - i. In service of – All positions and departments and agencies of the town that are subject to control and regulation by the town council.
- b. Discussion about new Charter change documents.
 - i. Ms. Getchell went over the three revised Charter documents that we will be working on to go over the changes. They are:
 - 1. Town of Essex Charter with H.518 enacted changes.
 - 2. Item 1 above with Proposed Amendments.
 - 3. Item 2 above with all changes merged.
- c. Discuss Selectboard comments on proposed Charter amendments. Sections in final draft will be numbered as needed.
 - i. Discussion was held to streamline when possible but still ‘spell out’ items rather than just referencing when needed.
 - ii. § 117-402 (a) After consultation with the Selectboard and its approval, the Town manager shall appointment the...
 - iii. § 117-402 (a) Remove ‘of a Town’.
 - iv. § 117-402 (b) Remove section.
 - v. § 117-403 Section 2, 4, 5 remove sections.
 - vi. § 117-502 Accept proposed changes.
 - vii. § 117-504 (a) Remove ‘at 7:30 of’, add ‘on’.

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- viii. Remove reference to 17 V.S.A. § 2640 (b)
- ix. § 117-504 (a) Remove last sentence.
- x. § 117-504 (b) Add 'including the budget' to first sentence.
- xi. § 117-603 (a) Remove section.
- xii. § 117-603 (b) Remove section.
- xiii. § 117-603 Change title to 'Australian Ballot Budget Rejection'.
- xiv. § 117-603 Add, 'In the event of a budget rejection, see 17 V.S.A. § 2680 (c) (2).

6. Next Meeting

- a. The next meeting of the Essex Charter Review Committee is scheduled for Wednesday, May 22, 2024, 6:30 PM at Town of Essex 1st Floor Conference room.

7. Adjourn

- a. **Ms. Hill-Fleury made a motion seconded by Ms. Smith to adjourn the meeting. Motion passed 4-0.**
- b. Meeting Adjourned 8:36 PM.

Respectfully Submitted,
Charles Tabone
Secretary