



**Town of Essex**  
**Charter Review Committee**  
Phone: (802) 878-1341  
Email: [manager@essex.org](mailto:manager@essex.org)

## AGENDA

**Wednesday, March 27, 2024 – 6:30 PM**  
**81 Main St., Essex Junction, VT 05452**

This meeting will be in person and online. Available options to watch or join the meeting:

- **JOIN ONLINE:** [Zoom Meeting ID: 848 1805 6720](#) | [Passcode: 642284](#)
- **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 848 1805 6720; Passcode: 642284

This agenda is available in alternative formats upon request.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
  - a. Comments from the public on items not on Agenda
5. **BUSINESS ITEMS**
  - a. Approve minutes - February 28, 2024
  - b. Discuss possible outreach to the public
  - c. Discuss Selectboard comments on proposed amendments
  - d. Confirm next meeting date: April 24, 2024
6. **ADJOURN**

## Essex Charter Review Committee Meeting Minutes

Town of Essex Charter Review Committee  
Regular Meeting Minutes  
Wednesday March 27, 2024

Charter Review Committee:

At Meeting: Charles Tabone, Bruce Post, Margaret Smith, Lorraine Zaloom

On Zoom: Dawn Hill-Fleury (Ex-Officio) on Zoom

Administration and Staff: Tammy Getchell – Assistant to the Manager

Others Present: At Meeting – None. On Zoom – Gina Halpin

### 1. Call to Order

- a. Mr. Post called the Essex Charter Review Committee to order at 6:35 PM.

### 2. Agenda Additions/Changes

- a. Ms. Zaloom made a motion to discuss the Mission, Goals, and Measurements of the Committees work seconded by Ms. Smith. Motion passed 5-0.
- b. Ms. Smith made a motion seconded by Ms. Zaloom to amend the Agenda for March 27, 2024. Motion passed 5-0

### 3. Approve Minutes

- a. Ms. Zaloom made a motion seconded by Ms. Smith to approve the minutes for February 28, 2024. Motion passed 5-0

### 4. Public To Be Heard

- a. No public comments.

### 5. Business Items

- a. Discussion about our goals and intent took place
- b. It was decided that the Charter Committee would not do any public outreach as the Selectboard would be doing this once the Charter is submitted to them for review.
- c. Discuss Selectboard comments and contents of Charter.
  - i. After much discussion, it was decided that we would merge the original section of ordinances back together for review at the next meeting.
  - ii. § 117-401 Use Existing Charter language with no changes
  - iii. § 117-402 Use Existing Charter language with no changes.
  - iv. Bruce will try and locate the Charter version that was sent to the Governor for signature.
  - v. Lorraine requested definitions of the terms, 'Incapacity', 'Resident', and 'In Service' as it would apply to the Charter

### 6. Next Meeting

- a. The next meeting of the Essex Charter Review Committee is scheduled for Wednesday, April 24, 2024, 6:30 PM at Town of Essex 1<sup>st</sup> Floor Conference room.

### 7. Adjourn

- a. Ms. Smith made a motion seconded by Ms. Zaloom to adjourn the meeting. Motion passed 5-0.

## Essex Charter Review Committee Meeting Minutes

45           b. Meeting Adjourned 8:39 PM.

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47   Respectfully Submitted,

48   Charles Tabone

49   Secretary