



Town of Essex
Charter Review Committee
Phone: (802) 878-1341
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AGENDA

Wednesday, February 28, 2024 – 6:30 PM
81 Main St., Essex Junction, VT 05452

This meeting will be in person and online. Available options to watch or join the meeting:

- **JOIN ONLINE:** [Zoom Meeting ID: 848 1805 6720](#) | [Passcode: 642284](#)
- **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 848 1805 6720; Passcode: 642284

This agenda is available in alternative formats upon request.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on items not on Agenda
5. **BUSINESS ITEMS**
 - a. Approve minutes - January 24, 2024
 - b. Brief discussion of decisions made to date
 - c. Discuss Selectboard comments on the proposed amendments to Subchapters 2 and 3
 - d. Next Meeting Date: March 27, 2024
6. **READING FILE**
 - a. Update from Greg Duggan on testimony provided to the Senate Government Operations Committee
7. **ADJOURN**

Essex Charter Review Committee Meeting Minutes

Town of Essex Charter Review Committee
Regular Meeting Minutes
Wednesday February 28, 2024

Charter Review Committee: Charles Tabone, Bruce Post, Margaret Smith, Lorraine Zaloom,
Dawn Hill-Fleury (Ex-Officio)

Administration and Staff: Tammy Getchell – Assistant to the Manager

Others Present: At Meeting – None. On Zoom – Patty Davis, Gina Halpin

1. Call to Order

- a. Mr. Post called the Essex Charter Review Committee to order at 6:30 PM.

2. Agenda Additions/Changes

- a. Mr. Post suggested adding a discussion on the Senate hearing to the Agenda
- b. Ms. Hill-Fleury made a motion seconded by Ms. Zaloom to amend the Agenda for February 28, 2024. Motion passed 5-0**

3. Approve Minutes

- a. Ms. Hill-Fleury made a motion seconded by Ms. Zaloom to approve the minutes for January 24, 2024. Motion passed 5-0**

4. Public To Be Heard

- a. No public comments.

5. Business Items

- a. Discussion about the events at the Senate hearing on the Essex Charter.
- b. Discuss Selectboard comments on Section 2.

i. Subchapter 2:

1. § 117-201 – (GD12) Accept proposed change.
2. § 117-202 – (GD13) Accept proposed change.
3. § 117-203 –
 - a. (GD14) Accept proposed change.
 - b. (GD15) Accept proposed change.
4. § 117-204 –
 - a. (GD16) Accept proposed change.
 - b. (GD17) Include “Moderator”
 - c. (GD18) Get legal review on word “incapacity”.
 - d. (GD19) Revisit after (GD18)(GD23) are clarified.
 - e. (GD20) Revisit after (GD18)(GD23) are clarified.
 - f. (GD21) Revisit after (GD18)(GD23) are clarified.
 - g. (GD22) Revisit after (GD18)(GD23) are clarified.
 - h. (GD23) Better define “residency”.
 - i. (GD24) Accept proposed changes.
 - j. (GD25) Accept proposed changes.
5. § 117-205 – (GD26) Accept proposed change.
6. § 117-206 –

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- 45 a. (GD27) Accept proposed change.
- 46 b. (GD28) Accept proposed change.
- 47 7. § 117-207 –
- 48 a. (GD29) Accept proposed change.
- 49 b. (GD30) Accept proposed change.
- 50 c. (GD31) Accept proposed change.
- 51 d. (GD32) Accept proposed change.
- 52 e. (GD33) Accept proposed change.
- 53 f. (GD34) Accept proposed change.
- 54 8. § 117-208 – No Changes.
- 55 9. § 117-209 –
- 56 a. (GD35) Accept proposed change.
- 57 b. (GD36) Accept proposed change.
- 58 c. (GD37) Accept proposed change.
- 59 d. **(GD38) Ms. Zaloom made a motion seconded by Ms. Hill-**
- 60 **Fleury to ask the Selectboard to reconsider their**
- 61 **recommendation to not provide for an Energy Coordinator in**
- 62 **the Charter with a reminder that this does not have to be a**
- 63 **paid position. Motion passed 5-0.**
- 64 e. (GD39) Accept proposed change.
- 65 10. § 117-210 –
- 66 a. (GD40) Accept recommendation of Town Attorney.
- 67 b. (GD41) Accept proposed change.
- 68 c. Discuss Selectboard comments on Section 3.
- 69 i. Subchapter 3:
- 70 1. § 117-301 – Edit and combine with § 117-302.
- 71 a. (GD42) See 1. above.
- 72 b. (GD43) See 1. above.
- 73 c. (GD44) See 1. above.
- 74 2. § 117-302 – Will research and revisit this section.
- 75 3. § 117-303 – Will research and revisit this section.
- 76 a. (GD45) See 3. above.
- 77 b. (GD46) See 3. above.
- 78 c. (GD47) See 3. above.
- 79 d. (GD48) See 3. above.
- 80 4. § 117-304 –
- 81 a. (GD49) Moved from section 106 and amended.
- 82 b. In section (a)(2) remove the first word “may” it is not needed.
- 83 5. § 117-305 – Moved from § 117-302 to improve readability and flow.
- 84
- 85 **6. Next Meeting**
- 86 a. The next meeting of the Essex Charter Review Committee is scheduled for
- 87 Wednesday, March 27, 2024, 6:30 PM at Town of Essex 1st Floor Conference room.
- 88 **7. Adjourn**

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89 a. **Ms. Hill-Fleury made a motion seconded by Ms. Zaloom to adjourn the meeting.**
90 **Motion passed 5-0.**

91 b. Meeting Adjourned 8:35 PM.

92

93 Respectfully Submitted,

94 Charles Tabone

95 Secretary