

# Meeting of the Essex Free Library Board of Trustees

January 17, 2024

## Present:

Emily Gibbs, Marie Froeschl, Janet Watts, Pam Blake, Iris Banks, Allan Ramsay, Caitlin Corless

## Regrets:

Bonnie Doble

1. Call to order: 7:00 pm

2. Agenda Changes: none

3. Review and Approve Minutes: Iris approves, Allan seconded. All approved

4. Announcements: None

5. Library Directors Report:

- Lorraine is retiring April 1 and would like to continue working part time. Celebration of her retirement discussed.
- COVID tests are no longer available.
- Discussion - Free book day for library discards.
- Book donations can't happen until discards are cleared out; donations need to start soon.
- Library on Wheels - Slow start, soon opening to two additional groups. Caitlin will check with Brownell to be sure it's not an issue to serve the Junction,
- Card making will now be available as kits.
- Caitlin and Victoria received Narcan training from EMTs.
- The phone system is not working well; town is looking into solutions.
- Wall behind circulation desk has been repaired.
- A new shelf for puzzles is being installed upstairs.
- New shelves for large print books are being built as an eagle scout project.
- A smart TV will be installed in the lobby.
- Statistics on library use continue to be positive.
- Town Meeting Day is March 4th. Trustees are encouraged to attend. Tabel set up 5.6; display opens at 6:00 (new survey will be available). The meeting starts at 7:30.

6. Business:

1. Policy Review: Material selection Policy was reviewed. Janet made a motion to approve the policy with minor changes, Marie seconded. All approved.
2. Discussion: Narcan Harm Reduction Bags @ EFL. After much discussion, Marie made a motion to approve a pilot program to offer the harm reduction bags. Allan seconded. All approved.

7. Adjournment: Motion to adjourn was unanimously approved at 8:20 pm.