



Town of Essex

Selectboard

Phone: (802) 878-1341

Email: manager@essex.org

Regular Meeting AGENDA

Monday, December 18, 2023 – 6:30 PM
81 Main St., Essex Junction, VT 05452

This meeting will be in person and online. Available options to watch or join the meeting:

- **JOIN ONLINE:** [Zoom](#) Meeting ID: 987 8569 1140; Passcode: 032060
- **JOIN CALLING:** (*toll free audio only*): (888) 788-0099 | Meeting ID: 987 8569 1140; Passcode: 032060

This agenda is available in alternative formats upon request.

1. **CALL TO ORDER** 6:30 PM
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from the public on items not on Agenda
5. **PUBLIC HEARING - 6:35 PM**
 - a. First of two public hearings on the 2024 Essex Town Plan
6. **BUSINESS ITEMS**
 - a. *Interview and possible appointment of the Chittenden County Communications Union District representative for Essex - Hubert Norton
 - b. Discussion with Conservation and Trails Committee
 - c. Discussion with Economic Development Commission
 - d. Discussion with Energy Committee
 - e. Work session continued on fiscal year 2025 budget
 - f. Discussion and potential action about proposed fiscal year 2025 capital budget and five-year plan
 - g. Discussion and potential action about fiscal year 2023 fund balance assignments
 - h. Consider adopting Fiscal Year 2025 Municipal Budget and warning public hearing
 - i. Consider approval of Resolution in Appreciation of Robert Whitten
 - j. *Discussion and potential action about evaluation of Town Manager
 - k. *Discussion about the appointment or employment or evaluation of public officer or employee
 - l. * ** Discussion and potential action about Town Manager's employment contract
7. **CONSENT ITEMS**
 - a. Approve minutes: December 4, 2023
 - b. Approve check warrants: # 18178 - 12/01/23; #18179 - 11/21/23; #18180 - 12/08/23
 - c. **Consider approval of extension of deadline for Tree Farm Management Group's 501c3 status
8. **READING FILE**
 - a. Board member comments
 - b. Upcoming meeting schedule
 - c. 2023 MS4 Permit, Notice of Intent, and 3-Acre Permits
 - d. Memo re: Support for Town of Essex VOREC Grant Application
 - e. Memo re: Lower Sand Hill Road Truck Traffic Concerns
 - f. Email from Aaron Martin re: 2nd Sand Hill Road study
 - g. Tree Farm Management Group: Management Plan Deadline Update
 - h. Current Status of Public Works Projects 2023
 - i. Status of Lead Copper Survey
9. **EXECUTIVE SESSION**
 - a. *Discussion about the appointment or employment or evaluation of a public officer or employee
 - b. **An executive session is anticipated to discuss contracts

Certification: _____
12/15/2023