

Minutes

Essex Free Library

Board of Trustees Meeting

May 17, 2023

Attending: Bonnie Doble, Marie Froeschl, Janet Watts, Lorna Swerhone, Caitlin Corless (EFL Director)

Missing: Joan Janzen and Mike Yandow

Meeting Called to order at 7:06 PM

Meeting minutes from April 19, 2023 were approved.

Agenda Changes: none

Announcements: Board members expressed thanks and best wishes to departing member Lorna Swerhone.

Library Director Report

- We continue to work with the Town to develop and implement safety procedures in the event of an emergency.
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- April 2023 statistics exceeded pre-COVID numbers!

Old Business-

-Bonnie will write an evaluation of the director for the Town to use in the Annual Employee Review process.

The evaluation is based on goals achieved as outlined in our Strategic Plan

-Book and Plant Sale are Saturday June 3 at Memorial Hall. Library remains open.

-Two policies were approved – Patron Confidentiality/Code of Ethics and Diversity Statement. Both are available for viewing on our website.

Meeting adjourned at 7:55 PM