

**POLICE COMMUNITY ADVISORY BOARD
(DARFT)**

August 31, 2023

**POLICE COMMUNITY ADVISORY BOARD
REGULAR MEETING
MINUTES OF MEETING
AUGUST 31, 2023**

POLICE COMMUNITY ADVISORY BOARD: Gwendolyn Evans, Arthur Bergeron, Dan Maguire, Ta-Tanisha Redditta (Advisor), Leo Duque, Guillamue Teganyi, Christina Hagestad, Jody Kamon (Advisor, via MS Teams)

STAFF: Anthony Jackson-Miller (Community Affairs Liaison-Essex Police Department)

ADMINISTRATION: Greg Duggan (Town Manager), Regina Mahoney (City Manager), Ron Hoague (Police Chief)

OTHERS PRESENT: NONE

1. CALL TO ORDER

Community Affairs Jackson-Miller called the meeting to order at 6:00pm

2. AGENDA ADDITIONS/CHANGES

Conversation was had around allowing Ta-Tanisha Redditta to present first as she had to leave early. No vote taken as no chairs have been elected yet. Unanimous decision to allow Ta-Tanisha to present first.

3. AGENDA APPROVAL

No approval needed.

4. PUBIC TO BE HEARD

No public comments to be heard.

5. BUSINESS ITEMS

a. Board member introductions.

Everyone went around the table and introduced themselves.

b. Ta-Tanisha/Jody CAB History Review.

Ta-Tanisha gave the board an overview of Essex BEST and how that ultimately came to the creation of the Community Affairs Liaison position as well as the formation of the Police Community Advisory Board. After her presentation, Ta-Tanisha informed the board that she needed to leave.

c. Introduction of CAB Memo by Greg Duggan, Town Manager

Town Manager Greg Duggan spoke about his memo which spoke about the structure of the Police Community Advisory Board which had 3 members from the Town and 3

members of the City which have terms of 1,2 and 3 years respectively. Jody Kamon is the advisor for the CAB for 1 year on behalf of the Town, while Ta-Tanisha is the advisor for the CAB on behalf of the Town.

- d. Police Chief Hoague Presentation of Essex Police Department and Structure
Chief Hoague gave a presentation to the CAB about the department, its role, personnel, mission, and training.
- e. Overview of Public Records Act and role of Community Affairs Liaison within the CAB by Anthony Jackson-Miller, Community Affairs Liaison
Community Affairs Liaison Jackson-Miller explained Public Records Act as it pertains to Vermont. He explained what folks on the CAB may be able to request, as well as the types of requests that may be denied. He also explained how his role to support and facilitate the space for the CAB to have meaningful dialogue between the public and the police department.
- f. Q &A
Questions were asked of the Chief about the hardest things officers face, other types of trainings officers receive, and several clarifying questions on information he presented.
- g. Discussion of Meeting Intervals
Conversation was had about how often board members would meet. The decision was made to hold off on that conversation until the following meeting. The plan was to have the Community Affairs Liaison reach out to everyone to get a sense of when everyone was free to have a meeting in September. Town Manger Duggan expressed that the community room was used often so locking down a date soon than later should be a priority. He stated he would work with the Community Affairs Liaison to figure out when the room was booked, and create dates based on the availability.

6. CONFIRMATION OF TOPICS FOR NEXT MEETINGS AGENDA

- a. Selections of Board Chair and Vice Chair
Conversation was had about the choosing of the Board Chair and Vice Chair. City Manager Regina Mahoney spoke about and explained the roles of the Board Chair, as well as the Vice Chair lending clarity to some of the confusion of what those positions entailed.
- b. Selection of Board Secretary
Conversation was had about having a secretary for future meetings to take minutes. That was also to be voted on in the next meeting.
- c. Plans of future work plans
No future works plans were talked about, but conversation was had about having an email created for folks to use to engage the community. The Community Affairs

Liaison stated he would send out an email asking folks on the board about their preference for the date for the next meeting based on room availability, as well as asking folks for suggestions on an email name for the CAB.

7. ADJOURN

Catherine Hagestad made a motion to adjourn which was unanimously seconded by the entire board.

Respectfully Submitted,
Anthony Jackson-Miller
Community Affairs Liaison

Approved this _____ day of _____, 2023
(see minutes of this day for corrections, if any)