

Meeting of the Essex Free Library Board of Trustees held on Wednesday, January 25 via Zoom

Present: Bonnie Doble, Chair
Janet Watts
Mike Yandow
Lorna Swerhone
Iris Banks
Caitlin Corless
Joan Janzen

Regrets: Marie Froeschl

1. Call to Order- Meeting was called to order at 7:01 pm.

2. Agenda Changes - There were no additions.

3. Review and approve minutes - Minutes approved.

4. Announcements - None

5. Librarian's report -Caitlin highlighted her monthly report noting the return to regular hours thus allowing evening programs to take place. She indicated that staffing is stable at the moment. She advised the Board that the Vermont Reads program has been postponed. She then highlighted the statistics in her report noting that circulation levels have returned. In terms of the budget Hoopla has had to be limited due to high volumes. She noted that should the funding for technology designated in the proposed Budget be approved this will be directed at Hoopla.

6. New Business

6.1 501c3 update- Janet updated the Board on the activities of this group.

6.2 Town meeting and Budget- Town meeting is scheduled for March 6 at the Essex Experience. The library will not be retaining the \$15,000 fund as hoped. An information booth will be set up at the Town Meeting by the library staff.

6.3 Policies - The Board approved two policies: The Display policy and the Community Bulletin Board policy. More policies to follow.

7. Adjournment- There being no further business the meeting adjourned at 8:02 pm.
Next meeting will be held in April.