

**TOWN OF ESSEX / CITY OF ESSEX JUNCTION
JOINT HOUSING COMMISSION MEETING
Minutes of Wednesday, November 2, 2022**

City Representatives: Gabrielle Smith, vice chair; Ta-Tanisha Redditta; Ned Daly.

Town Representatives: Mark Redmond, Rupesh Asher, Emily Taylor (arrived at 3:18)

Staff: Regina Mahoney, Katherine Sonnick, Sharon Kelley

Members of the Public: none

1. CALL TO ORDER AND AGENDA ADDITIONS / CHANGES

Smith called the meeting to order at 3:04 PM. There were no proposed changes to the agenda.

2. PUBLIC TO BE HEARD

There were no comments from the public.

3. BUSINESS ITEMS

a. Minutes

Redmond made a motion, seconded by Daly, to approve the minutes of October 19, 2022. The motion passed 5-0.

b. Update on Town Plan Working Group:

Katherine noted that she wasn't in attendance, but the group was looking toward having public neighborhood meetings likely in early December. She noted that the CCRPC offered some comments that would likely be more for the staff to address. The working group would be focused more on outreach and vision. The working group will be meeting the following week. Gabrielle asked if any changes related to budgetary change. Katherine noted that she was unclear, but there would be a larger focus on capital planning and painting a vision for that. Emily noted that she was not able to attend the Town Plan working group. She noted that she has been in touch with Josh Knox and has all the information related to the group. She will attend the next meeting, but she said she could not commit to attending every meeting. She'll check back in with the Commission about having Mark and Rupesh assist her. Gabrielle noted that the hope was to have Town members share in the attendance. Katherine noted that the working group will be more meeting heavy in the beginning but after the framework is put together, there will be fewer meetings. Emily stressed that she will try to attend at least once a month.

c. Commissioner Comments

There were none.

Schibler reviewed two housing development projects proposed within the Town: Section I of the Pinewood Manor neighborhood (a 34-unit Planned Unit Development with both single-unit lots and triplexes), and 87 Pinecrest Drive (a 32-unit Planned Unit Development, nearly all duplexes, of which two units will be perpetually affordable in exchange for a 25% density bonus). The Commission provided comments on the projects, and authorized Ballard as chair to attend the Aug. 25th Town Planning Commission meeting to speak in favor of the Pinewood application. The Commission also discussed creating a task force to address the question of compliance monitoring for projects which include perpetually affordable dwelling units.

4. Reading File

Gabrielle reminded everyone to check out the reading file.

5. Adjourn

The Chair adjourned the meeting at 3:26pm. The next meeting will be December 7, 2022.

Minutes prepared by Katherine Sonnick, staff.