

Essex Free Library Board of Trustees

Wednesday October 19, 2022

Present: Bonnie Doble, Chair

Caitlin Corless

Marie Froeschl

Lorna Swerhone

Joan Janzen

Absent: Mike Yandow

Iris Banks

Janet Watts

1. Call to Order-Meeting was called to order at 7:05 pm.
2. Agenda Changes-Bonnie's name was misspelled and corrected.
3. Review and approve minutes. Approved by Marie and seconded by Joan.
4. Announcements-none.
5. Reports
 - a. Library Director's report-Caitlin went over her monthly report and gave credit to all her staff. The staffing still remains a problem and gave statistics on the current circulation. There appeared to be an err in the 2022 numbers which Caitlin will correct for the next meeting.
6. New Business
 - a. Elect officers-tabled to a later meeting with full Board attending
 - b. Budget-discussion of what the budget should be for the future.
 - c. Hours-discussion about hours worked and how many days and hours the library should be opened. Shortage of staff also discussed.

- d. Bonnie reported she would like the possibility of someone replacing her position. That was again tabled until a later time.
- e. Hours-Caitlin explained how the hours were working out and a possible better way of managing them. We all agreed we want the library to be a place where people want to go. It is a very important resource for our community.

7. Old Business

- a. 501c3 update-Marie gave an update.
- b. Craft Fair-there or still more spots we hope to fill but things are moving along.

8. Adjourn-meeting adjourned at 7:40 pm. Bonnie approved, Joan seconded.