

Essex Cemetery Commission Meeting Minutes (draft)
Wed. Sept. 28, 2022
Essex Town Offices

Members present: Joe Teegarden, Elaine Strunk, Joan Janzen, Susan Brown
Others attendees: Cheryl Brown(Administrative liaison to CC); Bob Covey (Sexton)

Meeting Minutes:

1. 10:36 Joe Teegarden called meeting to order and reviewed the agenda with the CC.
2. No one from the public present
3. Minutes from 8/24/22 reviewed and approved.
4. Sexton's report: a slow month with one cremation burial;
 - In MCV the soil was prepared and fertilizer laid as part of the landscape improvement project.
 - Bob recommended adding to the Interment Order a sentence requesting proof of cremation or burial permit be presented to the sexton on or before the day of the burial.
5. Update on survey and mapping of MVC Camels Hump section: Joe, Sue and Bob had met with surveyor (Joe Flynn) the previous week in MVC where Flynn explained the layout and decided on steps forward. \$600 will cover placing the rebars defining each section, volunteers can then use a measuring tape to lay out new plots as needed. There was **unanimous agreement on this plan.**
 - After Flynn completes the work, the CC along with the sexton, will go to MVC to review the two maps on site.

Minutes (continued)

- Discussion of mapping and identifying graves out of order in the back section.
- Purchasing and placement of markers for new section graves
- proof of cremation certificate needs to be presented by family to Town Office prior to burial
- lot addendum specifying family members in plot
- inquiry about placing bench on gravesite. Following current Rules & Regulations, no new benches shall be placed, "old ones: shall be grandfathered in
- re inquiry about pet burials: after discussion, Committee ruled : "no stand alone, animal burial in MVC
- Tree removal: big tree in Commons needs to come down. Estimate of \$1,000. Other trees in both cemeteries can wait. Joe will get professional estimates
- Discussion of Sexton position. How to advertise and when

Next meeting: 10/19/22 at 10:30 am

Minutes taken by Sue Brown and Elaine Strunk