

Essex Cemetery Commission Meeting Minutes (draft)
Wed., July 27, 2022
Essex Town Offices

Members present: Joe Teegarden, Elaine Strunk, Sue Brown

Other attendees: Bob Covey (Sexton)

Meeting minutes:

1. Joe called the meeting to order at 10:05 am.
2. Public comment: none attended
3. Minutes from previous June meeting approved after correction of three spelling errors (Strunk; Duggens, Teegarden).
4. Sexton's report: A) the potholes in MVC were filled-thank you, Dave Foster; B) Bob reported that the Town has sold a couple of plots outside the surveyed area and not in sequence, as decided; CC will bring to Cheryl's attention; C) he and Cheryl are dealing with another issue related to a family lot and burial status. Family will need to sign Affidavit of Heirs when Cheryl returns. D) the grass and weeds around the columbarium will be dealt with in the fall as part of the final application of fertilizer to the grounds; E) Bob reported that it has been very busy- there were five burials this week- and that the new notification system is working well. F) if the CC would like, Bob generously offered to meet with the new sexton next season as part of orienting him to the job. (The CC would- Thank you, Bob!)
5. The revised 'Affidavit of Heirs' along with the accompanying revision to the Rules and Regulations was briefly reviewed and unanimously accepted.
6. Review of the survey map was tabled until next meeting since Cheryl is on vacation. The CC will ask Cheryl upon her return to contact Joe Flynn about next steps and if he could attend the next CC meeting to explain and discuss those next steps with the CC members.
7. Update by Joe Teegarden on the MVC Beautification Project: A) the 2nd weed killer has been applied; the next application, to be spread in the fall, is organic with no concerns about toxicity; B) this fall Dave Foster is planning to dig up the gravel and plant grass in the area surrounding the columbarium; C) there was discussion about a couple of large dead trees along the back of the cemetery (one is on a neighbor's property). Joe will check out the trees this month and report back.
8. Hiring new sexton for 2023: this issue was tabled until next month's meeting. Meanwhile CC members will read over the existing sexton's job description.
9. **Next meeting: Wed., Aug. 24, 2022. , 10 AM at the Town Offices.**

Meeting adjourned at 2:15.

(Minutes submitted by Sue Brown, CC Co-chair)