Town of Essex Selectboard
Phone: (802) 878-1341
Email: manager@essex.org
www.essexvt.org

PUBLIC HEARING & REGULAR MEETING AGENDA

Monday, January 3, 2022 – 6:30 pm
81 Main St., Essex Junction, VT 05452

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live streamed on Town Meeting TV.
- **JOIN ONLINE**: Join Microsoft Teams Meeting.
- **JOIN CONFERENCE CALL**: (*audio only*): (802) 377-3784 | Conference ID: 493 105 244#

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
   a. Comments from Public on Items Not on Agenda
5. **PUBLIC HEARING** [6:35 PM]
   a. Second public hearing on the proposed 2022-2023 municipal budget for the Town of Essex
6. **BUSINESS ITEMS**
   a. Consider adoption of fiscal year 2022-2023 municipal budget
   b. *Interview and potential appointment: Erin De Vries, Conservation & Trails Committee
   c. *Interview and potential appointment: Stephen Dowd, Conservation & Trails Committee
   d. *Interview and potential appointment: Ken Signorello, Conservation & Trails Committee
   e. Discussion about proposed fiscal year 2023 capital budget and five-year plan
   f. Consider action to warn public hearing on fiscal year 2023 capital budget and five-year plan
   g. Discussion about estimated budgetary and property tax impacts of Village of Essex Junction separation from Town of Essex
   h. Consider approval of statement of position in regard to Village of Essex Junction separation from Town of Essex
   i. Discussion about possibility of putting local option tax on Town Meeting ballot
   j. **Discussion and potential action on tentative agreements about shared services between Town of Essex and independent City of Essex Junction
7. **CONSENT ITEMS**
   a. Consider approving application for the Caring for Canopies Grant from the Vermont Urban & Community Forestry Program
   b. Consider approval to mail 2022 Town Meeting ballots to all active voters
   c. Consider request from Essex Westford School District to mail ballots to all active, registered voters
   d. Check Warrants: #17936—12/30/2021
8. **READING FILE**
   a. Board member comments

b. Memo from Susan McNamara-Hill re: 2022 Candidate Information
c. Email and memorandum from Miro Weinberger re: Burlington Housing Announcement Today and Mayor Miro Weinberger's 2021 Action Plan to Fulfill the Promise of Housing as a Human Right in Burlington
d. Upcoming meeting schedule

9. **EXECUTIVE SESSION**
a. *An executive session is anticipated to discuss the appointment of public officials
b. **An executive session may be needed to discuss negotiation of contracts and agreements between the Town of Essex and Village/City of Essex Junction

This agenda is available in alternative formats upon request. Meetings of the Selectboard, like all programs and activities of the Town of Essex, are accessible to people with disabilities. For information on accessibility or this agenda, call the Town Manager's office at 878-1341.

Certification: ______________________ 12/30/2021

TOWN OF ESSEX
NOTICE OF PUBLIC HEARING
PROPOSED FY2023 BUDGET
January 3, 2022
6:35 PM

A public hearing on the 2022-2023 municipal budget for the Town of Essex will be held on Monday, January 3, 2022 at 6:35 PM. Visit www.essexvt.org to connect via Microsoft Teams or join via conference call (audio only): 802-377-3784 – Conference ID: 493 105 244#.

The public is invited to attend and offer comments regarding the proposed budget.

The proposed FY2023 budget of $16,675,241 shows an increase in expenditures of $749,113 or 4.7%, over the current budget. Complete details can be found at www.essexvt.org.

Memorandum

To:	Town Selectboard; Evan Teich, Unified Manager
From:	Courtney Bushey, Interim Finance Director
	Sarah Macy
Re:	Public Hearing on FY23 General Fund Budget
Date:	January 3, 2022

Issue:
The issue is to hold a public hearing on the FY23 General Fund Budget.

Discussion:
On January 3, 2022, the Selectboard will hold a second public hearing on the attached FY23 general fund budget. The attached document includes the adjustments made at the December 20, 2021 public hearing.

The public hearing was warned for the FY23 general fund budget in the amount of $16,675,241 (a 4.7% increase from FY22) of which, $14,996,345 will be raised by taxes (a 5.1% increase from FY22) and resulting in an estimated tax rate of $0.5497 (a 4.0% or $0.0212 increase from FY22).

Town of Essex

FY2023 BUDGET PUBLIC HEARING

Selectboard Budget Goals

- Continue funding for equity initiatives and mental health support
  - $30,000 appropriation to equity committee; continued funding for board stipends; additional funding for the Community Justice Center; creation of the Community Affairs Liaison
- Consider how to address climate change in our programs and initiatives
  - Hybrid or electric vehicles planned for police fleet; continued accumulations of funding for energy efficiency projects in the Capital fund
- Minimize the financial impact of separation through tightening spending, deferring anything possible, or diversifying revenue
  - Consideration for Local Option Tax
- Address the impact of separation by continuing to work toward tax equity between the Town and Village
  - There are no new tax smoothing efforts in this budget

General Fund Highlights

- Fund balance of $431,000 will be used to offset the tax rate, costs in the finance department, and vehicle costs in the police department
- A variety of staffing changes are proposed including:
  - Repurposing a vacant patrol position to Community Affairs Liaison
  - Elimination of one management position and addition of administrative support as part of dissolution of shared management
  - Two 40-hour per week day-time per diem fire positions have been added
  - First full year of economic development position established in FY22
  - A full time Parks and Maintenance Tech position has been added that will be shared between parks and public works departments
- County & Regional and Health & Human Services are proposed at a combined increase of $228,912 over the FY22 budget
- Police specific insurance costs have been moved into the police department costing center to facilitate future costing of the proposed Town and Village police services contract

Fund	FY22 Budget	FY23 Proposed Budget	$ Change	% Change
General Fund	$15,926,128	$16,675,241	$749,113	4.7%

	FY22 Budget	FY23 Proposed Budget	$ Change	% Change
Tax Levy	$14,265,056	$14,996,345	$731,289	5.1%
Tax Rate	$0.5285	$0.5497	$0.0212	4.0%

Estimated tax increase to a $280,000 Town property is $59.36

The tax rate increase is different than the budget increase because:

1. Non-tax revenue sources have decreased with the elimination of the Village's contribution toward the joint manager, finance director, and HR director.

2. A small estimated increase in the grand list of 1.0% has been included in the tax rate which is slightly lower than the three year average.

Town of Essex - General Fund Budget Summary

Department Name:	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY23 Budget Proposal	Dollar Change from Prior Year	Percent Change from Prior Year
Revenues								
Property Taxes	13,550,175	13,500,305	14,010,856	13,881,245	14,265,056	14,996,345	731,289	5.1%
General Revenue	463,001	502,451	463,201	1,024,568	749,701	658,001	(91,700)	-12.2%
Administration	116,123	118,870	119,278	121,028	120,166	-	(120,166)	-100.0%
Selectboard	-	-	-	-	5,000	-	(5,000)	-100.0%
Clerk	205,900	373,029	240,250	466,874	249,205	311,185	61,980	24.9%
Finance	-	-	-	-	-	61,000	61,000	n/a
Information Technology	-	-	-	-	14,000	-	(14,000)	-100.0%
ComDev	71,600	86,910	81,800	73,685	81,800	142,510	60,710	74.2%
Police	60,000	36,228	60,000	44,470	62,200	110,200	48,000	77.2%
Animal Control	750	25	750	-	-	-	-	n/a
Pool	61,000	27,408	50,000	57,480	55,000	55,500	500	0.9%
Parks	40,000	49,675	43,000	51,000	59,000	79,000	20,000	33.9%
Seniors	-	137	500	-	-	-	-	n/a
Library	1,000	390	1,000	520	1,000	-	(1,000)	-100.0%
Public Works Admin	-	-	-	-	2,500	-	(2,500)	-100.0%
Highways	261,000	280,216	261,400	411,859	261,400	261,400	-	0.0%
Stormwater	100	61	100	69	100	100	-	0.0%
Total General Fund	**14,830,649**	**14,975,704**	**15,332,135**	**16,132,798**	**15,926,128**	**16,675,241**	**749,113**	**4.7%**
Expenditures								
General Government								
Administration	482,175	618,010	546,269	538,196	667,520	652,579	(14,941)	-2.2%
Selectboard	81,688	118,434	87,982	98,649	121,608	109,730	(11,878)	-9.8%
Clerk	267,976	238,805	273,707	267,600	274,215	308,258	34,043	12.4%
Finance	712,375	679,525	737,065	726,340	729,658	588,370	(141,288)	-19.4%
Information Technology	381,203	352,035	414,372	391,495	434,870	443,975	9,105	2.1%
Assessing	204,689	153,149	169,109	162,608	174,672	171,887	(2,785)	-1.6%
Community Development	399,757	347,230	405,589	377,239	413,063	428,851	15,788	3.8%
Economic Development	9,815	8,540	9,815	9,000	27,020	43,040	16,020	59.3%
Health & Human Services	248,864	272,122	255,829	257,264	262,246	439,020	176,774	67.4%
County Regional	476,842	472,134	499,711	483,057	502,243	554,381	52,138	10.4%
Public Safety								
Police	4,479,558	3,840,479	4,666,734	4,035,626	4,722,866	5,015,243	292,377	6.2%
Animal Control	35,319	125	36,429	2,605	39,917	39,900	(17)	0.0%
Fire	575,392	557,692	590,878	609,426	603,700	725,082	121,382	20.1%
Culture & Recreation								
Rec Admin	355,138	310,014	340,351	315,578	357,058	363,254	6,196	1.7%
Pool	140,136	123,596	141,336	107,336	141,066	142,837	1,771	1.3%
Parks	329,044	286,734	345,351	352,194	353,078	353,714	636	0.2%
Seniors	164,764	155,793	191,499	97,018	191,183	208,213	17,030	8.9%
Library	395,722	370,454	391,959	370,636	433,880	444,315	10,435	2.4%
Public Works								
Public Works Admin	184,526	190,873	207,230	269,727	276,740	210,389	(66,351)	-24.0%
Highways	3,561,906	3,572,592	3,660,507	3,718,152	3,862,142	4,082,082	219,940	5.7%
Stormwater	341,500	308,416	347,143	293,362	359,452	357,577	(1,875)	-0.5%
Buildings	462,289	423,256	477,635	418,563	455,650	484,700	29,050	6.4%
Debt								
Debt	539,973	545,717	535,635	535,635	522,281	507,844	(14,437)	-2.8%
Total General Fund	**14,830,651**	**13,945,725**	**15,332,135**	**14,437,306**	**15,926,128**	**16,675,241**	**749,113**	**4.7%**

Costing Center	110-00-00 - General Revenue - Town							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
010.000-Property Taxes	13,384,758	13,332,224	13,841,083	13,709,663	14,265,056	14,996,345	731,289	5.1%
010.001-Highway Tax	165,417	168,081	169,773	171,582	-	-	-	n/a
020.001-PILOT - Tax Agreements	12,000	10,828	11,000	10,830	11,000	11,000	-	0.0%
020.017-Electric Car Charging Revenues	-	197	-	137	-	100	100	n/a
020.022-Rents and Royalties	1,001	1,001	1,001	1,001	1,001	1,001	-	0.0%
040.000-Intergov: Federal Grant	-	-	-	22,280	-	-	-	n/a
041.000-Intergov: State and Other Grant	-	11,041	-	465,199	-	-	-	n/a
042.001-PILOT Revenue	20,000	26,140	25,000	28,927	25,000	28,000	3,000	12.0%
042.002-Railroad Taxes	4,200	4,672	4,400	4,672	4,400	4,600	200	4.5%
042.003-Current Use	23,000	21,597	22,000	24,721	22,000	23,000	1,000	4.5%
042.004-Sate Act 60 Revenue	7,800	7,949	7,800	75,886	7,800	7,800	-	0.0%
042.005-State Act 68 Revenue	76,000	82,340	76,000	87,187	82,500	82,500	-	0.0%
060.000-Interest Income	24,000	54,135	26,000	46,168	26,000	30,000	4,000	15.4%
070.000-Proceeds from Sale of Assets	-	10,793	-	-	-	-	-	n/a
085.000-Penalties	105,000	115,805	90,000	56,667	100,000	100,000	-	0.0%
086.000-Interest	70,000	42,525	80,000	59,590	50,000	50,000	-	0.0%
098.000-Miscellaneous Revenue	20,000	13,428	20,000	41,303	20,000	20,000	-	0.0%
099.000-Use of Fund Balance/Reserves	100,000	100,000	100,000	100,000	400,000	300,000	(100,000)	-25.0%
Total Revenues	**14,013,176**	**14,002,755**	**14,474,057**	**14,905,813**	**15,014,757**	**15,654,346**	**639,589**	**4.3%**
Net Town General Fund	*14,013,176*	*14,002,755*	*14,474,057*	*14,905,813*	*15,014,757*	*15,654,346*	*639,589*	*4.3%*

Costing Center		110-10-10 - Administration, Town							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues									
	020.002-Shared Employee Revenue	116,123	118,870	119,278	121,028	120,166	-	(120,166)	-100.0%
Total Revenues		**116,123**	**118,870**	**119,278**	**121,028**	**120,166**	**-**	**(120,166)**	**-100.0%**
Expenditure									
	110.000-Regular Salaries	293,810	337,353	338,364	344,329	388,176	358,216	(29,960)	-7.7%
	120.000-Part Time Salaries	-	-	-	-	-	-	-	n/a
	210.000-Group Insurance	62,522	56,010	63,263	76,379	96,592	97,724	1,132	1.2%
	220.000-Social Security	22,477	25,286	25,885	25,787	30,106	27,799	(2,307)	-7.7%
	230.000-Retirement	26,116	30,415	31,946	31,796	39,347	29,980	(9,367)	-23.8%
	290.000-Other Employee Benefits	900	1,324	885	300	1,180	1,110	(70)	-5.9%
	320.000-Legal Services	55,000	80,858	60,000	34,580	65,000	65,000	-	0.0%
	330.000-Professional Services	2,500	10	2,500	5,032	10,000	10,000	-	0.0%
	430.000-R&M Vehicles and Equipment	1,500	667	1,000	-	500	100	(400)	-80.0%
	442.000-Rental of Vehicles or Equipment	-	2,800	-	2,502	2,800	2,800	-	0.0%
	500.000-Training, Conferences, Dues	7,200	5,474	7,276	3,433	9,200	6,515	(2,685)	-29.2%
	505.000-Technology Subscription, Licenses	-	-	-	-	12,285	12,285	-	0.0%
	540.000-Advertising	5,000	4,444	5,000	3,246	6,500	6,500	-	0.0%
	550.000-Printing and Binding	200	-	200	395	200	200	-	0.0%
	570.000-Other Purchased Services	650	93	5,300	5,770	650	650	-	0.0%
	580.000-Travel	3,150	4,938	4,000	1,666	4,334	2,550	(1,784)	-41.2%
	610.000-General Supplies	150	77	150	2,981	150	150	-	0.0%
	755.000-Furniture and Fixtures	1,000	-	500	-	500	1,000	500	100.0%
	810.000-Appropriations to committees	-	-	-	-	-	30,000	30,000	n/a
	890.000-Federal Grant Expense	-	68,261	-	-	-	-	-	n/a
Total Expenditure		**482,175**	**618,010**	**546,269**	**538,196**	**667,520**	**652,579**	**(14,941)**	**-2.2%**
Net Town General Fund		*(366,052)*	*(499,140)*	*(426,991)*	*(417,168)*	*(547,354)*	*(652,579)*	*(105,225)*	*19.2%*

Costing Center	110-11-10 - Legislative, Town							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
099.000-Use of Fund Balance	-	-	-	-	5,000	-	(5,000)	-100.0%
Total Revenues	**-**	**-**	**-**	**-**	**5,000**	**-**	**(5,000)**	**-100.0%**
Expenditure								
190.000-Board member payments	7,500	7,250	7,500	7,500	20,273	34,970	14,697	72.5%
220.000-Social Security	574	555	574	574	1,551	574	(977)	-63.0%
330.000-Professional Services	40,450	71,910	43,108	50,495	62,300	36,186	(26,114)	-41.9%
500.000-Training, Conferences, Dues	25,164	27,538	26,300	26,022	26,284	26,800	516	2.0%
550.000-Printing and Binding	8,000	11,181	10,500	14,058	11,200	11,200	-	0.0%
Total Expenditure	**81,688**	**118,434**	**87,982**	**98,649**	**121,608**	**109,730**	**(11,878)**	**-9.8%**
Net Town General Fund	*(81,688)*	*(118,434)*	*(87,982)*	*(98,649)*	*(116,608)*	*(109,730)*	*6,878*	*-5.9%*
Notes on major changes:								
1. Full year of committee stipends								
2. Moving the CEE funding to Administration								

Costing Center	110-12-10 - Clerk							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
020.003-Use of Vault	2,800	4,967	2,800	4,531	3,000	4,000	1,000	33.3%
020.004-Recording Fees	130,000	239,122	200,000	308,102	200,000	264,000	64,000	32.0%
020.010-Printing and Duplication Services	12,000	13,361	13,000	13,133	13,000	13,000	-	0.0%
020.012-Sale of Maps	300	343	300	33	300	300	-	0.0%
020.013-Sales of Certified Copy	5,500	15,067	10,000	14,875	15,000	15,000	-	0.0%
020.014-Sale of Checklists	-	5	-	-	-	-	-	n/a
020.023-Records Preservation	39,000	86,864	-	111,014	1,300	-	(1,300)	-100.0%
030.001-Liquor Licenses	4,500	5,450	4,750	5,725	5,990	6,635	645	10.8%
030.002-Hunting and Fishing	300	56	150	73	50	50	-	0.0%
030.003-Marriage Licenses	1,500	1,250	1,500	1,320	1,300	1,300	-	0.0%
030.004-Animal Licenses	9,000	5,961	7,000	7,774	8,665	6,300	(2,365)	-27.3%
030.005-Green Mountain Passport	250	244	250	270	250	250	-	0.0%
030.006-DMV Registrations	750	339	500	24	350	350	-	0.0%
Total Revenues	**205,900**	**373,029**	**240,250**	**466,874**	**249,205**	**311,185**	**61,980**	**24.9%**
Expenditure								
110.000-Regular Salaries	115,274	95,496	119,105	91,990	94,360	99,748	5,388	5.7%
120.000-Part Time Salaries	-	-	-	-	28,202	29,189	987	3.5%
130.000-Overtime	6,389	4,387	6,605	4,956	6,847	7,210	363	5.3%
210.000-Group Insurance	52,937	42,175	54,615	43,090	44,298	46,048	1,750	4.0%
220.000-Social Security	9,307	7,079	9,616	7,122	10,120	10,629	509	5.0%
230.000-Retirement	9,049	9,138	9,846	9,671	10,408	9,054	(1,354)	-13.0%
290.000-Other Employee Benefits	600	600	600	600	600	600	-	0.0%
430.000-R&M Vehicles and Equipment	120	-	120	109	120	120	-	0.0%
442.000-Rental of Vehicles or Equipment	-	2,105	-	2,351	-	2,400	2,400	n/a
500.000-Training, Conferences, Dues	2,200	1,558	2,200	569	2,500	1,500	(1,000)	-40.0%
505.000-Technology Subscriptions, Licenses	15,600	14,460	15,000	14,460	14,460	14,460	-	0.0%
570.023-Records Preservation	-	1,933	-	2,169	1,300	-	(1,300)	-100.0%
580.000-Travel	500	-	500	-	1,000	1,000	-	0.0%
610.000-General Supplies	2,000	2,099	1,500	2,710	2,000	2,500	500	25.0%
820.000-Election Expenses	4,000	7,775	4,000	37,803	8,000	33,800	25,800	322.5%
900.000-Transfer between Town/Village	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
Total Expenditure	**267,976**	**238,805**	**273,707**	**267,600**	**274,215**	**308,258**	**34,043**	**12.4%**
Net Town General Fund	*(62,076)*	*134,224*	*(33,457)*	*199,274*	*(25,010)*	*2,927*	*27,937*	*-111.7%*

Costing Center	110-12-10 - Clerk
Notes on major changes:	
1. Increase to recording fee revenues	
2. Increase to election expenses to account for continuing mailed ballots	
3. Of note: This costing center brings in non-tax revenue in excess of total costs making it fully self reliant	

Costing Center		110-13-10 - Finance, Town							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues									
	020.002-Shared Employee Revenue	-	-	-	-	-	-	-	n/a
	Use of Fund Balance	-	-	-	-	-	61,000	61,000	n/a
Total Revenues		**-**	**-**	**-**	**-**	**-**	**61,000**	**61,000**	**n/a**
Expenditure									
	110.000-Regular Salaries	186,056	189,348	199,065	196,235	195,860	207,820	11,960	6.1%
	120.000-Part Time Salaries	-	-	-	-	7,763	20,280	12,517	161.2%
	130.000-Overtime	3,184	268	3,287	883	1,008	1,064	56	5.6%
	210.000-Group Insurance	47,798	44,159	51,266	46,277	50,760	51,623	863	1.7%
	220.000-Social Security	14,477	14,398	15,479	15,154	15,902	17,795	1,893	11.9%
	230.000-Retirement	17,978	18,522	19,485	19,344	20,010	17,493	(2,517)	-12.6%
	290.000-Other Employee Benefits	765	940	765	765	765	765	-	0.0%
	330.000-Professional Services	-	-	-	4,623	-	7,150	7,150	n/a
	335.000-Audit	18,750	18,750	16,155	16,780	18,435	19,500	1,065	5.8%
	442.000-Rental of Vehicles or Equipment	-	1,699	2,000	1,702	2,000	2,000	-	0.0%
	500.000-Training, Conferences, Dues	3,500	1,595	1,500	3,595	2,000	3,720	1,720	86.0%
	505.000-Technology Subscription, Licenses	-	-	-	21,694	16,991	19,140	2,149	12.6%
	520.000-Insurance	407,817	371,284	405,000	391,807	390,000	209,920	(180,080)	-46.2%
	530.000-Communications	-	-	-	-	564	-	(564)	-100.0%
	550.000-Printing and Binding	4,000	5,209	5,200	3,397	3,400	3,400	-	0.0%
	560.000-Postage	3,100	3,022	3,100	3,070	3,100	3,100	-	0.0%
	570.000-Other Purchased Services	3,700	8,920	13,513	-	-	-	-	n/a
	580.000-Travel	500	293	500	203	100	2,600	2,500	2500.0%
	610.000-General Supplies	750	968	750	811	1,000	1,000	-	0.0%
	755.000-Furniture and Fixtures	-	150	-	-	-	-	-	n/a
Total Expenditure		**712,375**	**679,525**	**737,065**	**726,340**	**729,658**	**588,370**	**(141,288)**	**-19.4%**
Net Town General Fund		*(712,375)*	*(679,525)*	*(737,065)*	*(726,340)*	*(729,658)*	*(588,370)*	*141,288*	*-19.4%*

Costing Center		110-14-10 - Information Technology							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues									
	Contribution from Village WWTF					14,000	-	(14,000)	-100.0%
Total Revenues		**-**	**-**	**-**	**-**	**14,000**	**-**	**(14,000)**	**-100.0%**
Expenditure									
	110.000-Regular Salaries	192,765	181,861	199,173	197,933	205,799	216,925	11,126	5.4%
	120.000-Part Time Salaries	-	-	-	-	-	-	-	n/a
	210.000-Group Insurance	68,241	52,229	70,269	49,892	70,580	72,729	2,149	3.0%
	220.000-Social Security	14,746	13,569	15,237	15,140	15,985	16,831	846	5.3%
	230.000-Retirement	17,308	17,075	18,535	18,730	19,406	17,956	(1,450)	-7.5%
	290.000-Other Employee Benefits	900	-	900	700	900	900	-	0.0%
	330.000-Professional Services	7,500	4,495	7,500	4,243	8,500	5,000	(3,500)	-41.2%
	432.000-R&M Technology	25,578	10,946	22,450	1,812	8,000	8,000	-	0.0%
	500.000-Training, Conferences, Dues	5,500	469	9,400	-	12,700	10,200	(2,500)	-19.7%
	505.000-Technology Subscription, Licenses	-	-	-	-	51,000	61,934	10,934	21.4%
	580.000-Travel	1,000	111	500	-	500	500	-	0.0%
	735.000-Technology: Hardware, Software, Equipment	43,815	67,430	66,408	99,045	37,500	29,000	(8,500)	-22.7%
	920.000-Transfer between funds (capital)	3,850	3,850	4,000	4,000	4,000	4,000	-	0.0%
Total Expenditure		**381,203**	**352,035**	**414,372**	**391,495**	**434,870**	**443,975**	**9,105**	**2.1%**
Net Town General Fund		*(381,203)*	*(352,035)*	*(414,372)*	*(391,495)*	*(420,870)*	*(443,975)*	*(23,105)*	*5.5%*
	Notes on Major Changes:								
	1. Loss of contribution from Village enterprise funds								

Costing Center	110-15-10 - Assessing							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure								
110.000-Regular Salaries	127,587	104,130	113,403	113,701	80,507	85,934	5,427	6.7%
120.000-Part Time Salaries	-	-	-	-	35,353	37,297	1,944	5.5%
130.000-Overtime	-	-	-	-	-	-	-	n/a
210.000-Group Insurance	45,470	21,737	23,491	21,606	22,900	23,360	460	2.0%
220.000-Social Security	9,761	7,867	8,675	8,582	8,973	9,534	561	6.3%
230.000-Retirement	12,121	9,992	11,340	11,129	11,729	10,282	(1,447)	-12.3%
290.000-Other Employee Benefits	600	-	300	-	300	300	-	0.0%
330.000-Professional Services	3,300	2,678	3,300	1,539	-	300	300	n/a
430.000-R&M Vehicles and Equipment	1,000	433	1,000	-	500	-	(500)	-100.0%
500.000-Training, Conferences, Dues	1,450	1,443	3,200	2,961	1,010	1,115	105	10.4%
505.000-Technology Subscription, Licenses	-	-	-	-	10,000	3,515	(6,485)	-64.9%
540.000-Advertising	150	-	150	-	150	-	(150)	-100.0%
580.000-Travel	100	58	100	-	100	100	-	0.0%
610.000-General Supplies	150	1,609	150	90	150	150	-	0.0%
755.000-Furniture and Fixtures	-	201	1,000	-	-	-	-	n/a
920.000-Transfer between funds (capital)	3,000	3,000	3,000	3,000	3,000	-	(3,000)	-100.0%
Total Expenditure	**204,689**	**153,149**	**169,109**	**162,608**	**174,672**	**171,887**	**(2,785)**	**-1.6%**
Net Town General Fund	*(204,689)*	*(153,149)*	*(169,109)*	*(162,608)*	*(174,672)*	*(171,887)*	*2,785*	*-1.6%*
Notes on Major Changes:								
1. Reduction from 2 to 1 fleet vehicles								

Costing Center		110-16-10 - Community Development, Town							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues									
	020.005-Zoning Hearing Fees	1,000	1,890	1,200	2,937	1,200	1,500	300	25.0%
	020.006-Subdivision Filing Fees	11,000	5,090	9,500	8,405	9,500	11,500	2,000	21.1%
	020.007-Zoning Ordinance Pamphlets	100	-	100	3	100	260	160	160.0%
	020.008-CO Inspections and Re-Inspections	9,500	13,195	11,000	10,090	11,000	13,250	2,250	20.5%
	020.009-CO Compliance Certification	-		-	-	-	6,000	6,000	n/a
	030.007-Building Structures	50,000	66,735	60,000	52,250	60,000	110,000	50,000	83.3%
Total Revenues		**71,600**	**86,910**	**81,800**	**73,685**	**81,800**	**142,510**	**60,710**	**74.2%**
Expenditure									
	110.000-Regular Salaries	254,698	213,246	248,386	250,042	228,147	240,973	12,826	5.6%
	120.000-Part Time Salaries	-	-	-	-	27,668	29,190	1,522	5.5%
	130.000-Overtime	-	-	-	-	-	-	-	n/a
	210.000-Group Insurance	57,626	52,869	70,401	54,457	57,636	58,750	1,114	1.9%
	220.000-Social Security	19,485	15,954	19,002	18,513	19,855	20,946	1,091	5.5%
	230.000-Retirement	21,048	19,239	23,400	23,356	24,457	22,392	(2,065)	-8.4%
	290.000-Other Employee Benefits	900	302	900	968	900	900	-	0.0%
	330.000-Professional Services	12,500	16,075	12,500	-	15,200	16,200	1,000	6.6%
	430.000-R&M Vehicles and Equipment	1,000	313	1,000	60	500	500	-	0.0%
	500.000-Training, Conferences, Dues	4,000	3,227	3,500	1,254	5,000	5,000	-	0.0%
	540.000-Advertising	6,000	3,794	4,500	3,692	6,000	6,000	-	0.0%
	550.000-Printing and Binding	500	-	500	6,175	500	500	-	0.0%
	580.000-Travel	3,000	-	2,500	-	3,000	3,000	-	0.0%
	610.000-General Supplies	1,000	4,211	1,000	722	1,200	1,500	300	25.0%
	831.000-Special or New Programs	-	-	-	-	5,000	5,000	-	0.0%
	910.000-Transfer between funds (non-capital)	15,000	15,000	15,000	15,000	15,000	15,000	-	0.0%
	920.000-Transfer between funds (capital)	3,000	3,000	3,000	3,000	3,000	3,000	-	0.0%
Total Expenditure		**399,757**	**347,230**	**405,589**	**377,239**	**413,063**	**428,851**	**15,788**	**3.8%**
Net Town General Fund		*(328,157)*	*(260,320)*	*(323,789)*	*(303,553)*	*(331,263)*	*(286,341)*	*44,922*	*-13.6%*
	Notes on Major Changes:								
	1. Revision to fee schedule reflected in the FY23 budgeted revenue								

Costing Center		110-17-10 - Economic Development, Town							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure									
	120.000-Part Time Salaries	-	-	-	-	14,352	29,206	14,854	103.5%
	220.000-Social Security	-	-	-	-	1,098	2,234	1,136	103.5%
	540.000-Advertising	-	-	-	-	500	500	-	0.0%
	800.104-Chamber of Commerce	1,040	1,040	1,040	800	1,070	1,100	30	2.8%
	800.105-Greater Burlington Industrial Corporation	7,000	7,000	7,000	7,000	7,000	7,000	-	0.0%
	800.110-Economic Development Committee	1,775	500	1,775	1,200	3,000	3,000	-	0.0%
Total Expenditure		**9,815**	**8,540**	**9,815**	**9,000**	**27,020**	**43,040**	**16,020**	**59.3%**
Net Town General Fund		*(9,815)*	*(8,540)*	*(9,815)*	*(9,000)*	*(27,020)*	*(43,040)*	*(16,020)*	*59.3%*
	Notes on Major Changes:								
	1. Full year of economic development coordinator which started half year FY22 budget; part time								

Costing Center		110-18-10 - Health and Human Services									
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**		
Expenditure											
	330.000-Professional Services	16,258	16,016	16,827	16,256	17,205	21,241	4,036	23.5%	*update to i*	*983*
	500.000-Training, Conferences, Dues	-	-	100	386	100	200	100	100.0%		
	530.000-Communications	-	-	780	-	780	780	-	0.0%		
	800.100-Human Service Grants	148,306	171,806	153,322	155,822	159,261	166,753	7,492	4.7%		
	800.106-Essex Rescue	76,300	76,300	76,300	76,300	76,300	241,046	164,746	215.9%		
	800.107-Essex Jct. Cemetery Association	5,000	5,000	5,000	5,000	5,000	5,000	-	0.0%		
	800.108-E.C. Historical Museum	3,000	3,000	3,500	3,500	3,600	4,000	400	11.1%		
Total Expenditure		**248,864**	**272,122**	**255,829**	**257,264**	**262,246**	**439,020**	**176,774**	**67.4%**		
Net Town General Fund		*(248,864)*	*(272,122)*	*(255,829)*	*(257,264)*	*(262,246)*	*(439,020)*	*(176,774)*	*67.4%*		

Calculation for Human Services	
Total Budget	16,675,241
Less: current Human Services	166,753
99% of total	16,508,488
Total	16,675,241
Human services	166,753

Notes on Major Changes:

1. Essex Rescue asked for large increase

Costing Center		110-19-10 - County and Regional Functions									
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**		
Expenditure											
	800.101-Chittenden County Regional Planning Commission	24,624	24,624	25,072	24,788	24,486	25,100	614	2.5%		
	800.102-Green Mountain Transit	267,726	267,726	283,484	276,088	290,392	336,714	46,322	16.0%	*updated re*	34264
	800.103-County Tax	126,749	122,041	131,692	122,718	125,835	127,780	1,945	1.5%		
	800.109-Winooski Valley Park District	57,743	57,743	59,463	59,463	61,530	64,787	3,257	5.3%	*updated request*	
Total Expenditure		**476,842**	**472,134**	**499,711**	**483,057**	**502,243**	**554,381**	**52,138**	**10.4%**		
Net Town General Fund		*(476,842)*	*(472,134)*	*(499,711)*	*(483,057)*	*(502,243)*	*(554,381)*	*(52,138)*	*10.4%*		

Costing Center	110-20-10 - Police, Operating							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
020.018-Special Police Services	60,000	34,325	60,000	41,674	60,000	40,000	(20,000)	-33.3%
020.019-VIN Verifications	-	280	-	215	200	200	-	0.0%
040.800-OJP - Ballistic Vest Grant	-	1,623	-	2,581	-	-	-	n/a
099.000-Use of Fund Balance	-	-	-	-	2,000	70,000	68,000	3400.0%
Total Revenues	**60,000**	**36,228**	**60,000**	**44,470**	**62,200**	**110,200**	**48,000**	**77.2%**
Expenditure								
SUMMARY-Regular Salaries	*2,553,719*	*2,248,356*	*2,678,295*	*2,395,810*	*2,558,575*	*2,693,444*	*134,869*	*5.3%*
SUMMARY-Part Time Salaries	-	-	-	-	*134,586*	*133,144*	*(1,442)*	*-1.1%*
SUMMARY-Overtime	*276,375*	*214,527*	*277,440*	*206,068*	*290,679*	*300,135*	*9,456*	*3.3%*
SUMMARY-Group Insurance	*776,684*	*543,365*	*808,050*	*552,886*	*763,355*	*769,007*	*5,652*	*0.7%*
SUMMARY-Social Security	*216,503*	*187,678*	*227,948*	*195,235*	*237,339*	*242,369*	*5,030*	*2.1%*
SUMMARY-Retirement	*253,477*	*221,467*	*263,514*	*228,459*	*285,925*	*304,798*	*18,873*	*6.6%*
SUMMARY-Other Employee Benefits	*9,800*	*8,316*	*11,100*	*10,542*	*11,400*	*11,400*	-	*0.0%*
SUMMARY-Allowance for Vacancies	-	-	-	-	-	*(191,857)*	*(191,857)*	*n/a*
330.000-Professional Services	31,000	51,674	40,440	66,735	55,000	65,096	10,096	18.4%
430.000-R&M Vehicles and Equipment	40,500	56,086	42,000	52,752	43,000	24,000	(19,000)	-44.2%
432.000-R&M Technology	55,050	38,550	55,050	27,812	25,050	25,050	-	0.0%
442.000-Rental of Vehicles or Equipment	-	4,474	5,000	4,354	5,000	5,000	-	0.0%
500.000-Training, Conferences, Dues	23,400	23,446	23,720	31,743	25,500	27,500	2,000	7.8%
505.000-Technology Subscription, Licenses	-	-	-	-	46,680	46,680	-	0.0%
510.000-Permits, Licenses, Registrations	100	-	175	167	175	175	-	0.0%
520.000-Insurance	-	-	-	-	-	231,452	231,452	n/a
530.000-Communications	38,850	37,478	38,850	46,050	31,850	31,850	-	0.0%
540.000-Advertising	600	295	600	6,320	600	600	-	0.0%
550.000-Printing and Binding	2,500	2,777	2,500	1,143	2,500	2,000	(500)	-20.0%
580.000-Travel	7,800	5,849	5,500	483	6,500	6,500	-	0.0%
610.000-General Supplies	21,748	13,980	13,200	9,408	13,200	13,200	-	0.0%
611.000-Small Tools and Equipment	10,252	5,487	10,252	4,368	10,252	8,000	(2,252)	-22.0%
612.000-Uniforms	36,400	37,921	36,400	42,740	37,500	37,500	-	0.0%
613.000-Program Supplies	-	1,961	1,500	3,504	2,000	3,000	1,000	50.0%
735.000-Technology: Hardware, Software, Equipment	20,000	31,495	20,000	43,385	20,000	20,000	-	0.0%
751.000-Vehicle Purchases	84,000	86,649	84,000	86,752	85,000	159,000	74,000	87.1%
830.000-Regular Programs	5,000	1,968	5,000	2,710	5,000	5,000	-	0.0%
910.000-Transfer between funds (non-capital)	15,800	16,680	16,200	16,200	16,200	26,200	10,000	61.7%
920.000-Transfer between funds (capital)	-	-	-	-	10,000	15,000	5,000	50.0%
Total Expenditure	**4,479,558**	**3,840,479**	**4,666,734**	**4,035,626**	**4,722,866**	**5,015,243**	**292,377**	**6.2%**
Net Town General Fund	*(4,419,558)*	*(3,804,251)*	*(4,606,734)*	*(3,991,156)*	*(4,660,666)*	*(4,905,043)*	*(244,377)*	*5.2%*

Costing Center	**110-20-11 - Police, Administration**							
	2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure								
110.000-Regular Salaries	353,569	294,891	343,223	422,987	352,899	422,659	69,760	19.8%
120.000-Part Time Salaries	-	-	-	-	30,847	27,664	(3,183)	-10.3%
130.000-Overtime	-	-	-	861	-	5,182	5,182	n/a
210.000-Group Insurance	99,199	67,064	86,747	73,304	98,695	124,632	25,937	26.3%
220.000-Social Security	27,048	21,949	26,257	30,162	29,763	35,357	5,594	18.8%
230.000-Retirement	34,301	29,676	27,573	38,815	39,406	46,123	6,717	17.0%
290.000-Other Employee Benefits	1,200	974	900	1,429	1,200	1,500	300	25.0%
199.000-Allowance for Vacancies	-	-	-	-	-	-	-	n/a
Total Expenditure	**515,317**	**414,554**	**484,700**	**567,558**	**552,810**	**663,117**	**110,307**	**20.0%**
Net Town General Fund	*(515,317)*	*(414,554)*	*(484,700)*	*(567,558)*	*(552,810)*	*(663,117)*	*(110,307)*	*20.0%*

Costing Center	**110-20-12 - Police, Dispatch**							
	2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure								
110.000-Regular Salaries	353,893	316,037	410,654	357,452	354,417	343,120	(11,297)	-3.2%
120.000-Part Time Salaries	-	-	-	-	50,231	50,704	473	0.9%
130.000-Overtime	62,485	44,533	54,240	44,828	46,915	48,176	1,261	2.7%
210.000-Group Insurance	106,227	78,991	104,544	97,946	99,396	91,945	(7,451)	-7.5%
220.000-Social Security	31,854	26,794	35,564	29,518	34,331	34,165	(166)	-0.5%
230.000-Retirement	32,212	28,604	34,288	27,681	34,575	34,868	293	0.8%
290.000-Other Employee Benefits	1,250	1,140	1,500	2,000	1,500	1,500	-	0.0%
199.000-Allowance for Vacancies	-	-	-	-	-	(36,269)	(36,269)	n/a
Total Expenditure	**587,921**	**496,099**	**640,790**	**559,425**	**621,365**	**568,209**	**(53,156)**	**-8.6%**
Net Town General Fund	*(587,921)*	*(496,099)*	*(640,790)*	*(559,425)*	*(621,365)*	*(568,209)*	*53,156*	*-8.6%*

Costing Center	110-20-13 - Police, Investigations Div							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure								
110.000-Regular Salaries	317,476	338,610	353,786	344,633	388,812	382,880	(5,932)	-1.5%
130.000-Overtime	19,066	25,905	29,553	29,437	29,327	30,354	1,027	3.5%
210.000-Group Insurance	114,526	99,332	118,738	101,709	104,287	107,522	3,235	3.1%
220.000-Social Security	25,745	28,411	27,872	28,706	31,075	32,046	971	3.1%
230.000-Retirement	28,077	33,658	33,040	34,845	37,061	39,248	2,187	5.9%
290.000-Other Employee Benefits	1,250	1,450	1,500	1,750	1,500	1,500	-	0.0%
199.000-Allowance for Vacancies	-	-	-	-	-	-	-	n/a
Total Expenditure	**506,140**	**527,366**	**564,489**	**541,080**	**592,062**	**593,550**	**1,488**	**0.3%**
Net Town General Fund	*(506,140)*	*(527,366)*	*(564,489)*	*(541,080)*	*(592,062)*	*(593,550)*	*(1,488)*	*0.3%*

Costing Center	110-20-14 - Police, Patrol							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure								
110.000-Regular Salaries	1,528,781	1,298,818	1,570,632	1,270,737	1,462,447	1,544,785	82,338	5.6%
120.000-Part Time Salaries	-	-	-	-	53,508	54,776	1,268	2.4%
130.000-Overtime	194,824	144,089	193,647	130,942	214,437	216,423	1,986	0.9%
210.000-Group Insurance	456,732	297,978	498,021	279,928	460,977	444,908	(16,069)	-3.5%
220.000-Social Security	131,856	110,524	138,255	106,850	142,170	140,801	(1,369)	-1.0%
230.000-Retirement	158,887	129,529	168,613	127,117	174,883	184,559	9,676	5.5%
290.000-Other Employee Benefits	6,100	4,752	7,200	5,363	7,200	6,900	(300)	-4.2%
199.000-Allowance for Vacancies	-	-	-	-	-	(155,588)	(155,588)	n/a
Total Expenditure	**2,477,180**	**1,985,690**	**2,576,368**	**1,920,937**	**2,515,622**	**2,437,564**	**(78,058)**	**-3.1%**
Net Town General Fund	*(2,477,180)*	*(1,985,690)*	*(2,576,368)*	*(1,920,937)*	*(2,515,622)*	*(2,437,564)*	*78,058*	*-3.1%*

Notes on major changes:

1. Addition of WC, unemployment and Property/liability insurance to this costing center
2. Three vehicle replacement year
3. Additional funding for the CJC
4. Introduction of contra-expenditure allowance for vacancies

Costing Center		110-20-15 - Police, Animal Control							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Revenues									
	020.021-Animal Control Revenues	750	25	750	-	-	-	-	n/a
Total Revenues		**750**	**25**	**750**	**-**	**-**	**-**	**-**	**n/a**
Expenditure									
	120.000-Part Time Salaries	-	-	-	-	33,806	-	(33,806)	-100.0%
	130.000-Overtime	-	-	-	-	488	-	(488)	-100.0%
	220.000-Social Security	-	-	-	-	2,623	-	(2,623)	-100.0%
	330.000-Professional Services	31,719	-	32,829	205	-	37,000	37,000	n/a
	570.000-Other Purchased Services	3,600	125	3,600	2,400	3,000	2,900	(100)	-3.3%
Total Expenditure		**35,319**	**125**	**36,429**	**2,605**	**39,917**	**39,900**	**(17)**	**0.0%**
Net Town General Fund		*(34,569)*	*(100)*	*(35,679)*	*(2,605)*	*(39,917)*	*(39,900)*	*17*	*0.0%*

Costing Center		110-25-10 - Fire, Town							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues									
	098.000-Miscellaneous Revenue	-	11,112	-	10	-	-	-	n/a
Total Revenues		**-**	**11,112**	**-**	**10**	**-**	**-**	**-**	**n/a**
Expenditure									
	120.000-Part Time Salaries	225,000	199,895	225,000	219,874	230,841	314,041	83,200	36.0%
	210.000-Group Insurance	-	-	-	-	-	-	-	n/a
	220.000-Social Security	17,213	15,291	17,213	16,815	17,659	20,841	3,182	18.0%
	260.000-Workers Comp insurance	38,250	30,846	34,565	27,698	30,000	30,000	-	0.0%
	330.000-Professional Services	3,000	370	4,000	259	3,000	6,000	3,000	100.0%
	430.000-R&M Vehicles and Equipment	26,000	28,217	31,000	33,787	31,000	34,000	3,000	9.7%
	442.000-Rental of Vehicles or Equipment	-	1,135	-	1,100	1,200	1,200	-	0.0%
	500.000-Training, Conferences, Dues	7,000	5,194	8,600	6,116	9,500	9,500	-	0.0%
	530.000-Communications	30,000	33,857	35,000	40,250	30,000	45,000	15,000	50.0%
	610.000-General Supplies	5,329	1,230	3,500	14,709	3,500	6,000	2,500	71.4%
	611.000-Small Tools and Equipment	12,100	12,707	14,000	32,777	14,000	15,000	1,000	7.1%
	612.000-Uniforms	28,000	36,269	28,000	27,164	28,000	28,000	-	0.0%
	613.000-Program Supplies	3,000	3,491	3,500	3,487	3,500	4,000	500	14.3%
	750.000-Machinery and Equipment	5,500	14,190	6,500	5,391	6,500	6,500	-	0.0%
	920.000-Transfer between funds (capital)	175,000	175,000	180,000	180,000	195,000	205,000	10,000	5.1%
Total Expenditure		**575,392**	**557,692**	**590,878**	**609,426**	**603,700**	**725,082**	**121,382**	**20.1%**
Net Town General Fund		*(575,392)*	*(546,580)*	*(590,878)*	*(609,416)*	*(603,700)*	*(725,082)*	*(121,382)*	*20.1%*
	Notes on Major Changes:								
	1. 40 hours/week of daytime per diem added								

Costing Center	110-30-10 - EPR, Administration							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
020.002-Shared Employee Revenue	-	1,065	-	-	-	-	-	n/a
Total Revenues	**-**	**1,065**	**-**	**-**	**-**	**-**	**-**	**n/a**
Expenditure								
110.000-Regular Salaries	200,091	183,237	186,409	181,728	189,185	210,887	21,702	11.5%
120.000-Part Time Salaries	-	-	-	-	-	-	-	n/a
130.000-Overtime	3,101	608	2,708	179	2,000	-	(2,000)	-100.0%
210.000-Group Insurance	91,410	65,411	75,103	79,722	82,622	84,368	1,746	2.1%
220.000-Social Security	15,429	13,584	14,467	13,328	14,802	16,454	1,652	11.2%
230.000-Retirement	17,907	17,158	18,912	18,035	19,349	17,745	(1,604)	-8.3%
290.000-Other Employee Benefits	900	600	900	780	900	900	-	0.0%
330.000-Professional Services	7,800	16,539	20,802	12,480	26,000	10,000	(16,000)	-61.5%
500.000-Training, Conferences, Dues	2,400	1,474	3,200	2,031	4,000	2,600	(1,400)	-35.0%
505.000-Technology Subscription, Licenses	3,400	7,162	7,600	4,036	7,600	7,600	-	0.0%
530.000-Communications	750	324	750	449	800	700	(100)	-12.5%
540.000-Advertising	450	-	-	-	-	-	-	n/a
550.000-Printing and Binding	-	109	-	-	-	-	-	n/a
561.000-Credit Card Processing Fees	-	1,171	-	2,183	-	2,200	2,200	n/a
580.000-Travel	2,000	1,266	2,000	361	2,000	2,000	-	0.0%
610.000-General Supplies	2,000	1,371	-	267	300	300	-	0.0%
850.000-Community Events and Celebrations	7,500	-	7,500	-	7,500	7,500	-	0.0%
Total Expenditure	**355,138**	**310,014**	**340,351**	**315,578**	**357,058**	**363,254**	**6,196**	**1.7%**
Net Town General Fund	*(355,138)*	*(308,949)*	*(340,351)*	*(315,578)*	*(357,058)*	*(363,254)*	*(6,196)*	*1.7%*

Costing Center	110-30-11 - EPR, Pool							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
020.303-Pool Fees	61,000	24,541	50,000	57,407	50,000	53,000	3,000	6.0%
020.307-Concession Sales	-	2,845	-	73	-	-	-	n/a
098.000-Miscellaneous Revenue	-	22	-	-	5,000	2,500	(2,500)	-50.0%
Total Revenues	**61,000**	**27,408**	**50,000**	**57,480**	**55,000**	**55,500**	**500**	**0.9%**
Expenditure								
120.000-Part Time Salaries	85,589	70,685	85,589	73,742	80,564	85,125	4,561	5.7%
130.000-Overtime	-	148	-	-	-	-	-	n/a
220.000-Social Security	6,547	5,419	6,547	5,642	6,102	6,512	410	6.7%
410.000-Water and Sewer Charges	-	-	-	-	-	1,600	1,600	n/a
431.000-R&M Buildings and Grounds	18,000	19,016	16,000	10,719	21,000	21,000	-	0.0%
442.000-Rental of Vehicles or Equipment	-	350	-	-	-	-	-	n/a
500.000-Training, Conferences, Dues	2,500	-	2,800	152	2,500	-	(2,500)	-100.0%
530.000-Communications	2,000	3,656	1,500	3,029	3,000	3,000	-	0.0%
540.000-Advertising	-	-	-	-	-	-	-	n/a
570.000-Other Purchased Services	2,000	471	2,300	1,650	2,300	2,300	-	0.0%
580.000-Travel	-	1,085	-	-	-	1,200	1,200	n/a
610.000-General Supplies	5,000	7,909	8,000	2,561	8,000	8,000	-	0.0%
611.000-Small Tools and Equipment	5,000	-	5,000	1,703	3,000	3,000	-	0.0%
612.000-Uniforms	1,500	1,343	1,600	1,232	1,600	1,600	-	0.0%
621.000-Natural Gas/Heating	-	-	-	-	-	4,000	4,000	n/a
622.000-Electricity	12,000	13,514	12,000	6,906	13,000	5,500	(7,500)	-57.7%
Total Expenditure	**140,136**	**123,596**	**141,336**	**107,336**	**141,066**	**142,837**	**1,771**	**1.3%**
Net Town General Fund	*(79,136)*	*(96,188)*	*(91,336)*	*(49,856)*	*(86,066)*	*(87,337)*	*(1,271)*	*1.5%*

Costing Center	110-30-12 - EPR, Parks and Facilities							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
020.308-Facility & Field Rental	7,000	6,100	8,000	4,505	9,000	9,000	-	0.0%
020.309-Indian Brook Fees	33,000	43,575	35,000	46,495	50,000	70,000	20,000	40.0%
Total Revenues	**40,000**	**49,675**	**43,000**	**51,000**	**59,000**	**79,000**	**20,000**	**33.9%**
Expenditure								
110.000-Regular Salaries	179,666	158,862	185,238	185,964	102,077	116,556	14,479	14.2%
120.000-Part Time Salaries	-	-	-	-	90,237	56,105	(34,132)	-37.8%
130.000-Overtime	2,355	454	2,431	462	2,481	2,316	(165)	-6.7%
210.000-Group Insurance	42,042	33,849	43,487	35,949	44,170	46,391	2,221	5.0%
220.000-Social Security	13,924	12,528	14,356	14,708	15,077	13,536	(1,541)	-10.2%
230.000-Retirement	9,377	9,892	10,189	10,312	10,686	9,970	(716)	-6.7%
290.000-Other Employee Benefits	600	-	600	-	600	540	(60)	-10.0%
330.000-Professional Services	-	-	-	-	-	-	-	n/a
430.000-R&M Vehicles and Equipment	10,000	8,199	11,000	9,046	11,000	11,000	-	0.0%
431.000-R&M Buildings and Grounds	22,500	15,224	25,000	22,928	25,000	26,000	1,000	4.0%
442.000-Rental of Vehicles or Equipment	500	815	1,500	-	350	350	-	0.0%
500.000-Training, Conferences, Dues	550	360	700	850	550	550	-	0.0%
530.000-Communications	2,080	2,010	2,200	2,315	2,200	2,400	200	9.1%
540.000-Advertising	-	-	-	-	-	-	-	n/a
570.000-Other Purchased Services	11,000	10,870	11,000	26,024	11,000	25,000	14,000	127.3%
610.000-General Supplies	7,000	5,994	7,000	13,112	7,000	12,000	5,000	71.4%
611.000-Small Tools and Equipment	950	350	950	294	950	1,000	50	5.3%
612.000-Uniforms	1,500	2,327	1,700	2,230	1,700	2,000	300	17.6%
920.000-Transfer between funds (capital)	25,000	25,000	28,000	28,000	28,000	28,000	-	0.0%
Total Expenditure	**329,044**	**286,734**	**345,351**	**352,194**	**353,078**	**353,714**	**636**	**0.2%**
Net Town General Fund	*(289,044)*	*(237,059)*	*(302,351)*	*(301,194)*	*(294,078)*	*(274,714)*	*19,364*	*-6.6%*
Notes on Major Changes:								
1. one new posistion - full time Parks and Maintenance Tech; will split position with Public Works, 50% included here								

Costing Center		110-30-13 - EPR, Senior Activities							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Revenues									
	020.310-Senior Center Payments	-	137	500	-	-	-	-	n/a
Total Revenues		**-**	**137**	**500**	**-**	**-**	**-**	**-**	**n/a**
Expenditure									
	110.000-Regular Salaries	120,232	104,980	125,330	54,534	47,086	62,612	15,526	33.0%
	120.000-Part Time Salaries	-	-	-	-	79,213	71,828	(7,385)	-9.3%
	130.000-Overtime	-	-	-	-	-	301	301	n/a
	210.000-Group Insurance	11,520	24,583	31,184	27,500	29,835	36,521	6,686	22.4%
	220.000-Social Security	9,198	7,901	9,588	4,010	9,629	10,435	806	8.4%
	230.000-Retirement	4,014	4,293	4,747	4,283	7,520	7,606	86	1.1%
	290.000-Other Employee Benefits	300	300	300	300	300	360	60	20.0%
	430.000-R&M Vehicles and Equipment	12,000	5,883	12,500	365	10,000	10,000	-	0.0%
	530.000-Communications	1,500	1,239	1,500	1,165	1,500	2,000	500	33.3%
	540.000-Advertising	-	-	-	-	-	-	-	n/a
	560.000-Postage	300	-	350	-	700	350	(350)	-50.0%
	570.000-Other Purchased Services	1,500	611	1,600	109	1,000	1,500	500	50.0%
	610.000-General Supplies	200	2,003	400	753	400	700	300	75.0%
	920.000-Transfer between funds (capital)	4,000	4,000	4,000	4,000	4,000	4,000	-	0.0%
Total Expenditure		**164,764**	**155,793**	**191,499**	**97,018**	**191,183**	**208,213**	**17,030**	**8.9%**
Net Town General Fund		*(164,764)*	*(155,656)*	*(190,999)*	*(97,018)*	*(191,183)*	*(208,213)*	*(17,030)*	*8.9%*
	Notes on Major Changes:								
	1. Increase in driver costs -- 20% of an existing full time empoyee moved here; higher cost, increased predictability								

Costing Center		110-35-10 - Essex Free Library							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Revenues									
	040.802-Inter-Library Loan Grant	1,000	390	1,000	520	1,000	-	(1,000)	-100.0%
Total Revenues		**1,000**	**390**	**1,000**	**520**	**1,000**	**-**	**(1,000)**	**-100.0%**
Expenditure									
	110.000-Regular Salaries	238,507	213,496	230,818	206,726	189,891	199,652	9,761	5.1%
	120.000-Part Time Salaries	-	-	-	-	46,633	48,261	1,628	3.5%
	130.000-Overtime	-	154	-	-	-	-	-	n/a
	210.000-Group Insurance	68,762	73,599	70,676	78,816	100,270	101,173	903	0.9%
	220.000-Social Security	18,247	16,151	17,659	15,448	18,316	19,183	867	4.7%
	230.000-Retirement	18,206	17,640	18,406	18,069	19,280	16,706	(2,574)	-13.4%
	290.000-Other Employee Benefits	1,200	900	1,200	625	1,200	1,200	-	0.0%
	442.000-Rental of Vehicles or Equipment	-	516	1,500	1,161	1,500	1,500	-	0.0%
	500.000-Training, Conferences, Dues	1,200	-	1,500	977	1,500	1,500	-	0.0%
	505.000-Technology Subscription, Licenses	6,200	3,586	8,300	8,302	10,150	10,800	650	6.4%
	570.000-Other Purchased Services	1,500	779	780	1,108	1,040	1,040	-	0.0%
	580.000-Travel	-	248	-	-	-	-	-	n/a
	610.000-General Supplies	4,100	5,185	3,320	3,032	4,300	3,500	(800)	-18.6%
	640.201-Adult Collection	15,200	14,667	15,200	14,400	15,200	15,200	-	0.0%
	640.202-Juvenile Collection	7,000	6,376	7,000	6,466	7,000	7,000	-	0.0%
	651.000-Technology Supplies	-	-	-	-	2,000	2,000	-	0.0%
	740.000-Improvements other than Building	-	1,630	-	-	-	-	-	n/a
	830.000-Regular Programs	600	527	600	507	600	600	-	0.0%
	900.000-Transfer between Town/Village	15,000	15,000	15,000	15,000	15,000	15,000	-	0.0%
Total Expenditure		**395,722**	**370,454**	**391,959**	**370,636**	**433,880**	**444,315**	**10,435**	**2.4%**
Net Town General Fund		*(394,722)*	*(370,064)*	*(390,959)*	*(370,116)*	*(432,880)*	*(444,315)*	*(11,435)*	*2.6%*

Costing Center	110-40-10 - PW, Administration							
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
099.000-Use of Fund Balance	-	-	-	-	2,500	-	(2,500)	-100.0%
Total Revenues	**-**	**-**	**-**	**-**	**2,500**	**-**	**(2,500)**	**-100.0%**
Expenditure								
110.000-Regular Salaries	126,984	137,304	144,950	182,440	171,581	129,151	(42,430)	-24.7%
130.000-Overtime	2,776	-	2,873	-	2,938	3,099	161	5.5%
210.000-Group Insurance	15,016	20,659	15,303	36,459	47,055	37,237	(9,818)	-20.9%
220.000-Social Security	9,948	10,933	11,308	14,553	14,545	10,248	(4,297)	-29.5%
230.000-Retirement	7,780	10,140	12,966	16,448	16,791	10,974	(5,817)	-34.6%
290.000-Other Employee Benefits	822	455	630	180	630	540	(90)	-14.3%
330.000-Professional Services	450	400	450	-	450	850	400	88.9%
331.000-Landfill Monitoring	16,000	7,999	14,000	16,252	19,000	14,000	(5,000)	-26.3%
442.000-Rental of Vehicles or Equipment	-	2,428	-	2,394	-	-	-	n/a
500.000-Training, Conferences, Dues	4,750	555	4,750	1,000	3,750	4,090	340	9.1%
580.000-Travel	-	-	-	-	-	200	200	n/a
Total Expenditure	**184,526**	**190,873**	**207,230**	**269,727**	**276,740**	**210,389**	**(66,351)**	**-24.0%**
Net Town General Fund	*(184,526)*	*(190,873)*	*(207,230)*	*(269,727)*	*(274,240)*	*(210,389)*	*63,851*	*-23.3%*
Notes on Major Changes:								
1. PW Director Retirement								

Costing Center		110-40-12 - PW, Highways Town						
	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Revenues								
020.011-Sale of Public Works Specs	1,000	1,555	1,400	1,660	1,400	1,400	-	0.0%
020.015-Public Works Services	-	1,340	-	-	-	-	-	n/a
040.801-FEMA Grants	-	13,325	-	72,936	-	-	-	n/a
042.006-State Aid to Highways	260,000	263,996	260,000	337,262	260,000	260,000	-	0.0%
Total Revenues	**261,000**	**280,216**	**261,400**	**411,859**	**261,400**	**261,400**	**-**	**0.0%**
Expenditure								
110.000-Regular Salaries	672,659	649,039	678,580	645,326	637,360	640,527	3,167	0.5%
120.000-Part Time Salaries	-	-	-	-	15,963	66,005	50,042	313.5%
130.000-Overtime	90,000	38,625	95,000	27,682	103,877	79,154	(24,723)	-23.8%
210.000-Group Insurance	234,436	183,228	241,689	181,039	209,605	216,970	7,365	3.5%
220.000-Social Security	58,344	52,617	59,851	51,205	50,189	61,013	10,824	21.6%
230.000-Retirement	67,362	61,568	72,462	59,719	64,016	63,399	(617)	-1.0%
290.000-Other Employee Benefits	3,345	1,610	3,345	1,890	3,045	3,435	390	12.8%
330.000-Professional Services	12,000	5,640	11,000	3,261	9,000	19,000	10,000	111.1%
422.000-Snow Removal	24,000	28,296	29,000	26,341	31,500	35,950	4,450	14.1%
430.000-R&M Vehicles and Equipment	37,000	51,731	37,000	51,992	39,000	47,000	8,000	20.5%
430.001-R&M Vehicles Supplies	60,800	65,531	60,800	80,657	61,000	67,000	6,000	9.8%
442.000-Rental of Vehicles or Equipment	15,100	14,348	14,600	22,548	15,500	15,800	300	1.9%
451.000-Summer Construction Services	310,940	443,306	310,940	417,178	349,800	319,400	(30,400)	-8.7%
500.000-Training, Conferences, Dues	8,000	2,737	8,000	2,634	5,000	7,000	2,000	40.0%
521.000-Insurance Deductibles	-	7,009	-	3,278	-	7,800	7,800	n/a
530.000-Communications	14,240	16,603	11,500	12,888	18,840	13,740	(5,100)	-27.1%
540.000-Advertising	2,100	2,008	2,100	2,860	1,800	1,800	-	0.0%
570.000-Other Purchased Services	4,400	10,893	4,400	9,321	6,225	6,050	(175)	-2.8%
571.000-Streetscape Maintenance	17,450	13,516	18,200	10,328	17,950	20,550	2,600	14.5%
572.000-Traffic Control	35,900	40,397	37,500	65,774	44,250	41,770	(2,480)	-5.6%
573.000-Sidewalk and Curb Maintenance	28,000	12,279	28,000	26,053	27,000	45,000	18,000	66.7%
574.000-Bridges	500	-	500	-	500	500	-	0.0%
575.000-Storm Sewer Maintenance	132,000	130,823	134,500	195,792	136,500	195,000	58,500	42.9%
580.000-Travel	1,500	1,706	3,000	2,260	3,000	1,200	(1,800)	-60.0%
600.000-Salt, Sand and Gravel	214,800	205,100	228,400	166,937	227,000	231,500	4,500	2.0%
605.000-Summer Construction Supplies	64,000	61,604	65,780	50,344	73,280	76,500	3,220	4.4%
610.000-General Supplies	8,900	5,254	8,900	8,542	8,900	9,200	300	3.4%

Costing Center		**110-40-12 - PW, Highways Town**							
	612.000-Uniforms	11,000	10,507	11,500	8,765	12,415	12,275	(140)	-1.1%
	622.200-Streetlight Electricity	98,000	102,964	96,000	104,978	98,000	105,000	7,000	7.1%
	750.000-Machinery and Equipment	6,000	5,170	6,000	96,600	9,000	7,500	(1,500)	-16.7%
	900.000-Transfer between Town/Village	1,149,130	1,149,130	1,191,960	1,191,960	1,392,627	1,465,044	72,417	5.2%
	920.000-Transfer between funds (capital)	180,000	199,353	190,000	190,000	190,000	200,000	10,000	5.3%
Total Expenditure		**3,561,906**	**3,572,592**	**3,660,507**	**3,718,152**	**3,862,142**	**4,082,082**	**219,940**	**5.7%**
Net Town General Fund		*(3,300,906)*	*(3,292,376)*	*(3,399,107)*	*(3,306,293)*	*(3,600,742)*	*(3,820,682)*	*(219,940)*	*6.1%*
	Notes on Major Changes:								
	1. Planned increase in transfer to capital								

Costing Center		110-40-13 - PW, Stormwater Town							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Revenues									
	020.016-Stormwater Management Fee	100	61	100	69	100	100	-	0.0%
Total Revenues		**100**	**61**	**100**	**69**	**100**	**100**	**-**	**0.0%**
Expenditure									
	110.000-Regular Salaries	123,443	121,964	127,845	128,684	117,633	117,925	292	0.2%
	120.000-Part Time Salaries	-	-	-	-	14,904	15,426	522	3.5%
	130.000-Overtime	1,100	-	1,149	-	1,175	1,240	65	5.5%
	210.000-Group Insurance	23,021	19,619	23,682	20,241	27,112	23,902	(3,210)	-11.8%
	220.000-Social Security	9,528	9,423	9,868	9,531	10,744	10,394	(350)	-3.3%
	230.000-Retirement	9,946	10,073	10,733	11,467	11,666	9,907	(1,759)	-15.1%
	290.000-Other Employee Benefits	465	300	465	330	465	465	-	0.0%
	330.000-Professional Services	25,000	24,816	20,000	10,682	20,000	20,000	-	0.0%
	451.000-Summer Construction Services	15,000	-	15,000	-	16,000	16,000	-	0.0%
	510.000-Permits, Licenses, Registrations	34,000	29,761	36,000	26,751	32,500	40,000	7,500	23.1%
	540.000-Advertising	13,000	12,663	13,000	6,825	13,000	1,000	(12,000)	-92.3%
	570.000-Other Purchased Services	12,500	8,905	12,000	6,204	12,000	12,000	-	0.0%
	580.000-Travel	5,450	1,845	5,550	796	5,700	5,700	-	0.0%
	830.000-Regular Programs	-	-	-	-	-	5,600	5,600	n/a
	900.000-Transfer between Town/Village	69,047	69,047	71,851	71,851	76,553	78,018	1,465	1.9%
Total Expenditure		**341,500**	**308,416**	**347,143**	**293,362**	**359,452**	**357,577**	**(1,875)**	**-0.5%**
Net Town General Fund		*(341,400)*	*(308,355)*	*(347,043)*	*(293,293)*	*(359,352)*	*(357,477)*	*1,875*	*-0.5%*

Costing Center		110-41- SUMMARY BUILDINGS							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2022 Budget**	**$ Change**	**% Change**
Expenditure									
	400.000-Contracted Services	74,724	49,853	66,500	72,113	57,115	71,600	14,485	25.4%
	410.000-Water and Sewer Charges	9,365	8,005	8,210	7,218	7,375	7,775	400	5.4%
	431.000-R&M Buildings and Grounds	55,600	105,817	73,500	98,087	108,000	93,450	(14,550)	-13.5%
	530.000-Communications	35,670	37,345	38,900	34,842	35,260	36,950	1,690	4.8%
	610.000-General Supplies	51,900	26,492	54,200	36,589	27,300	43,200	15,900	58.2%
	621.000-Natural Gas/Heating	28,400	22,384	26,905	23,229	21,400	22,650	1,250	5.8%
	622.000-Electricity	69,630	70,170	69,220	62,895	68,200	66,500	(1,700)	-2.5%
	626.000-Gasoline	136,000	101,512	136,950	81,496	131,000	138,400	7,400	5.6%
	730.000-Buildings and Improvements	1,000	-	750	-	-	-	-	n/a
	755.000-Furniture and Fixtures	-	-	2,500	100	-	2,100	2,100	n/a
	900.000-Transfer between Town/Village	-	1,678	-	1,994	-	2,075	2,075	n/a
Total Expenditure		**462,289**	**423,256**	**477,635**	**418,563**	**455,650**	**484,700**	**29,050**	**6.4%**
Net Town General Fund		*(462,289)*	*(423,256)*	*(477,635)*	*(418,563)*	*(455,650)*	*(484,700)*	*(29,050)*	*6.4%*

Costing Center		110-41-10 - Buildings - 81 Main Street							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure									
	400.000-Contracted Services	18,400	7,932	19,000	23,020	15,715	20,000	4,285	27.3%
	410.000-Water and Sewer Charges	700	490	840	468	700	475	(225)	-32.1%
	431.000-R&M Buildings and Grounds	18,800	22,987	9,500	17,850	20,000	17,750	(2,250)	-11.3%
	530.000-Communications	23,000	18,821	22,000	15,205	18,000	18,000	-	0.0%
	610.000-General Supplies	41,800	22,776	41,800	28,354	25,000	35,000	10,000	40.0%
	621.000-Natural Gas/Heating	5,000	4,222	5,300	4,391	4,000	4,500	500	12.5%
	622.000-Electricity	14,400	16,016	14,800	12,934	15,000	15,000	-	0.0%
	755.000-Furniture and Fixtures	-	-	600		-	600	600	n/a
	900.000-Transfer between Town/Village	-	1,678	-	1,994	-	2,075	2,075	n/a
Total Expenditure		**122,100**	**94,922**	**113,840**	**104,216**	**98,415**	**113,400**	**14,985**	**15.2%**
Net Town General Fund		*(122,100)*	*(94,922)*	*(113,840)*	*(104,216)*	*(98,415)*	*(113,400)*	*(14,985)*	*15.2%*

Costing Center		110-41-11 - Buildings - Essex Free Library							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure									
	400.000-Contracted Services	19,324	2,897	16,500	7,352	3,000	9,500	6,500	216.7%
	410.000-Water and Sewer Charges	300	326	500	203	300	300	-	0.0%
	431.000-R&M Buildings and Grounds	4,000	16,161	7,000	20,938	12,000	23,200	11,200	93.3%
	530.000-Communications	-	430	500	1,556	400	1,500	1,100	275.0%
	610.000-General Supplies	-	-	500	322	-	500	500	n/a
	621.000-Natural Gas/Heating	2,400	1,967	2,680	2,102	2,000	2,100	100	5.0%
	622.000-Electricity	5,000	4,733	5,000	3,265	5,000	5,000	-	0.0%
	755.000-Furniture and Fixtures	-	-	500	-	-	500	500	n/a
Total Expenditure		**31,024**	**26,514**	**33,180**	**35,738**	**22,700**	**42,600**	**19,900**	**87.7%**
Net Town General Fund		*(31,024)*	*(26,514)*	*(33,180)*	*(35,738)*	*(22,700)*	*(42,600)*	*(19,900)*	*87.7%*

Costing Center		110-41-12 - Buildings - Fire Station							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure									
	400.000-Contracted Services	1,500	938	1,500	737	1,000	1,000	-	0.0%
	410.000-Water and Sewer Charges	1,200	1,277	1,000	391	1,200	800	(400)	-33.3%
	431.000-R&M Buildings and Grounds	5,000	7,662	5,000	21,635	10,000	7,750	(2,250)	-22.5%
	530.000-Communications	3,000	971	3,200	724	900	900	-	0.0%
	610.000-General Supplies	1,500	102	1,500	939	100	1,000	900	900.0%
	621.000-Natural Gas/Heating	3,200	2,652	3,400	2,888	2,500	2,500	-	0.0%
	622.000-Electricity	4,700	5,108	4,820	4,039	4,700	4,000	(700)	-14.9%
	730.000-Buildings and Improvements	1,000	-	750	-	-	-	-	n/a
Total Expenditure		**21,100**	**18,710**	**21,170**	**31,354**	**20,400**	**17,950**	**(2,450)**	**-12.0%**
Net Town General Fund		*(21,100)*	*(18,710)*	*(21,170)*	*(31,354)*	*(20,400)*	*(17,950)*	*2450*	*-12.0%*

Costing Center		110-41-13 - Buildings - Police Station							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure									
	400.000-Contracted Services	29,000	28,997	24,000	29,204	29,000	29,000	-	0.0%
	410.000-Water and Sewer Charges	600	746	590	1,658	600	1,000	400	66.7%
	431.000-R&M Buildings and Grounds	10,000	26,996	15,000	17,160	20,000	23,750	3,750	18.8%
	530.000-Communications	8,150	12,775	9,500	13,232	12,000	12,000	-	0.0%
	621.000-Natural Gas/Heating	4,800	4,537	3,750	4,514	4,500	4,500	-	0.0%
	622.000-Electricity	24,600	22,677	22,400	21,326	23,000	23,000	-	0.0%
Total Expenditure		**77,150**	**96,728**	**75,240**	**87,093**	**89,100**	**93,250**	**4,150**	**4.7%**
Net Town General Fund		*(77,150)*	*(96,728)*	*(75,240)*	*(87,093)*	*(89,100)*	*(93,250)*	*(4,150)*	*4.7%*

Costing Center		110-41-14 - Buildings - PW Admin							
		2020 Budget	**2020 Actual**	**2021 Budget**	**2021 Actual**	**2022 Budget**	**2023 Budget**	**$ Change**	**% Change**
Expenditure									
	400.000-Contracted Services	6,500	402	5,500	580	300	600	300	100.0%
	410.000-Water and Sewer Charges	340	-	360	-	-	-	-	n/a
	431.000-R&M Buildings and Grounds	1,400	569	8,000	1,163	12,000	2,000	(10,000)	-83.3%
	530.000-Communications	-	1,149	700	1,416	1,150	1,150	-	0.0%
	610.000-General Supplies	400	209	700	642	200	700	500	250.0%
	621.000-Natural Gas/Heating	800	783	875	806	800	800	-	0.0%
	622.000-Electricity	1,400	1,333	1,650	1,131	1,400	1,400	-	0.0%
	755.000-Furniture and Fixtures	-	-	500	100	-	500	500	n/a
Total Expenditure		**10,840**	**4,445**	**18,285**	**5,839**	**15,850**	**7,150**	**(8,700)**	**-54.9%**
Net Town General Fund		*(10,840)*	*(4,445)*	*(18,285)*	*(5,839)*	*(15,850)*	*(7,150)*	*8,700*	*-54.9%*

Costing Center		110-41-15 - Buildings - PW Garage and Complex							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure									
	400.000-Contracted Services	-	7,521	-	7,286	7,500	7,500	-	0.0%
	410.000-Water and Sewer Charges	4,525	3,586	3,600	2,555	3,500	3,500	-	0.0%
	431.000-R&M Buildings and Grounds	11,900	14,662	18,000	11,102	14,000	12,000	(2,000)	-14.3%
	530.000-Communications	1,400	2,189	1,650	1,715	2,200	2,200	-	0.0%
	610.000-General Supplies	8,200	3,405	9,200	6,298	2,000	6,000	4,000	200.0%
	621.000-Natural Gas/Heating	6,500	3,736	5,200	3,996	3,500	4,000	500	14.3%
	622.000-Electricity	12,430	12,432	13,000	10,997	12,000	11,000	(1,000)	-8.3%
	626.000-Gasoline	136,000	101,512	136,950	81,496	131,000	138,400	7,400	5.6%
	755.000-Furniture and Fixtures	-	-	500	-	-	500	500	n/a
Total Expenditure		**180,955**	**149,043**	**188,100**	**125,444**	**175,700**	**185,100**	**9,400**	**5.4%**
Net Town General Fund		*(180,955)*	*(149,043)*	*(188,100)*	*(125,444)*	*(175,700)*	*(185,100)*	(9,400)	5.4%

Costing Center		110-41-16 - Buildings - Parks Garage							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure									
	410.000-Water and Sewer Charges	300	716	320	1,584	300	1,000	700	233.3%
	431.000-R&M Buildings and Grounds	-	152	2,000	2,511	2,000	2,000	-	0.0%
	530.000-Communications	120	262	750	149	260	300	40	15.4%
	621.000-Natural Gas/Heating	1,100	1,244	1,100	1,258	1,200	1,250	50	4.2%
	622.000-Electricity	3,100	3,933	2,200	5,840	3,500	3,500	-	0.0%
	755.000-Furniture and Fixtures	-	-	200	-	-	-	-	n/a
Total Expenditure		**4,620**	**6,307**	**6,570**	**11,341**	**7,260**	**8,050**	**790**	**10.9%**
Net Town General Fund		*(4,620)*	*(6,307)*	*(6,570)*	*(11,341)*	*(7,260)*	*(8,050)*	*(790)*	*10.9%*

Costing Center		110-41-17 - Buildings - Memorial Hall							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure									
	400.000-Contracted Services	-	617	-	3,135	-	3,200	3,200	n/a
	410.000-Water and Sewer Charges	1,200	670	600	184	600	500	(100)	-16.7%
	431.000-R&M Buildings and Grounds	2,000	9,029	4,000	3,198	14,000	3,000	(11,000)	-78.6%
	530.000-Communications	-	564	400	625	200	600	400	200.0%
	610.000-General Supplies	-	-	250	33	-	-	-	n/a
	621.000-Natural Gas/Heating	3,200	2,257	3,200	2,267	2,000	2,000	-	0.0%
	622.000-Electricity	2,500	1,955	2,300	1,747	2,000	2,000	-	0.0%
Total Expenditure		**8,900**	**15,092**	**10,750**	**11,191**	**18,800**	**11,300**	**(7,500)**	**-39.9%**
Net Town General Fund		*(8,900)*	*(15,092)*	*(10,750)*	*(11,191)*	*(18,800)*	*(11,300)*	*7,500*	*-39.9%*

Costing Center		110-41-18 - Buildings - Powell Museum							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure									
	400.000-Contracted Services	-	250	-	500	300	500	200	66.7%
	410.000-Water and Sewer Charges	200	194	400	176	175	200	25	14.3%
	431.000-R&M Buildings and Grounds	2,500	7,599	5,000	2,530	4,000	2,000	(2,000)	-50.0%
	530.000-Communications	-	184	200	219	150	300	150	100.0%
	610.000-General Supplies	-	-	250	-	-	-	-	n/a
	621.000-Natural Gas/Heating	1,400	986	1,400	1,008	900	1,000	100	11.1%
	622.000-Electricity	900	1,339	1,250	1,035	1,000	1,000	-	0.0%
	755.000-Furniture and Fixtures	-	-	200	-	-	-	-	n/a
Total Expenditure		**5,000**	**10,552**	**8,700**	**5,468**	**6,525**	**5,000**	**(1,525)**	**-23.4%**
Net Town General Fund		*(5,000)*	*(10,552)*	*(8,700)*	*(5,468)*	*(6,525)*	*(5,000)*	*1,525*	*-23.4%*

Costing Center		110-41-24 - Buildings - Tree Farm							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure									
	400.000-Contracted Services	-	299	-	299	300	300	-	0.0%
	431.000-R&M Buildings and Grounds	-	-	-	-	-	-	-	n/a
	622.000-Electricity	600	644	1,800	580	600	600	-	0.0%
Total Expenditure		**600**	**943**	**1,800**	**879**	**900**	**900**	**-**	**0.0%**
Net Town General Fund		*(600)*	*(943)*	*(1,800)*	*(879)*	*(900)*	*(900)*	*-*	*0.0%*

Costing Center		110-95-00 - Debt, Town							
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	$ Change	% Change
Expenditure									
	950.901-Police Facility Debt Principal	345,000	345,000	345,000	345,000	345,000	345,000	-	0.0%
	955.901-Police Facility Debt Interest	194,973	194,973	184,890	184,890	174,408	162,844	(11,564)	-6.6%
	970.901-Police Lease Principal	-	4,982	5,343	5,343	2,815	-	(2,815)	-100.0%
	975.901-Police Lease Interest	-	762	402	402	58	-	(58)	-100.0%
Total Expenditure		**539,973**	**545,717**	**535,635**	**535,635**	**522,281**	**507,844**	**(14,437)**	**-2.8%**
Net Town General Fund		*(539,973)*	*(545,717)*	*(535,635)*	*(535,635)*	*(522,281)*	*(507,844)*	*14,437*	*-2.8%*

To: Town of Essex Selectboard

CC: Jon Moore, GMT General Manager
Paul Bohne, GMT Board of Commissioners
Gregory Duggan, Town of Essex Deputy Manager

From: Nick Foss, Director of Finance & Grants

Date: December 28, 2021

RE: FY23 Assessments

On December 22nd Deputy Manager Duggan requested a written explanation regarding the increase in GMT's FY23 assessments for the Town of Essex. The following response is provided below:

Per the assessment letter provided to Deputy Manager Duggan on December 24th, and attached to this memorandum, the Town of Essex's total assessment for FY23 is $336,714 and is the sum of two separate components: Fixed Route and ADA/Paratransit.

Fixed Route:

The GMT Board of Commissioners approved a 4% increase to the Fixed Route assessment at its December 21st meeting. An increase in assessments was necessary to not only balance GMT's FY23 Proposed Operating Budget, but to ensure the Authority had sufficient local funds to leverage federal grants. GMT's federal grants support the majority of the Authority's operating costs and require a local match of 20% or 50% depending on expense category. GMT's operating costs are budgeted to increase by 2.6% (less local match contributions) in FY23, which support the increased need for additional local funds. Operating cost growth in FY23 is being driven primarily by increases in salary and personnel benefits and to a lesser extent by General & Administrative expense growth.

In addition to the Operating Budget, GMT requires continuous capital investment, which also requires local dollars for match. Match requirements on capital purchases are 10% or 20% depending on state support. The growth in GMT's Capital Budget (10% in FY23) combined with inflationary pressures on the assets themselves only add to the increased demand for local funds in FY23.

ADA/Paratransit:

The ADA/Paratransit assessment is the primary driver of the Town of Essex's assessment increase in FY23. The ADA/Paratransit assessment as a % of the year-over-year change represents 82%, or $37,777 of the $46,322 increase.

ADA service is an unfunded mandate by the federal government, which requires entities to provide equivalent service for individuals who are unable to access public transit fixed routes. To fulfill this requirement, GMT contracts out the service through a competitive bid process, which Special Services Transportation Agency (SSTA) of Colchester has received for many award cycles.

Beginning in FY21, and into FY22, ride costs at SSTA increased significantly. The cost increases were in large part due to a reduction in ridership in SSTA's other transit programs. This drop in ride demand resulted in GMT's ADA program absorbing a greater share of SSTA's overall operating costs, as there were less rides to spread SSTA's fixed costs over. As a result, GMT's transit rate with SSTA, which represents the rate the Authority pays per revenue hour, was changed to reflect this new cost structure. SSTA which previously operated with a transit rate in the mid-$50 to $60 range pre-pandemic, now needed a $70 transit rate just to breakeven. In fact, even at the $70 rate, SSTA continues to operate the program at a loss, with a $70.87 breakeven rate as of October.

In addition to the cost pressures of the ADA program, there is the inherent structure of the assessment formula that is impacting the Town of Essex's ADA/paratransit assessment. The assessment is based upon actual demand from each urban member and spread accordingly. The Town of Essex saw an increase in its total share of rides for the program, which increased from 11% in FY20 to 14% in FY21 (27.3% increase). In clearer terms, the Town of Essex went from paying 11% of GMT's total cost of the ADA program in FY22 to 14% in FY23.

To summarize, the Town of Essex's assessment increase is largely related to GMT's ADA/paratransit assessment. Also, GMT's ADA/paratransit assessment is driven by two factors: increases in the overall cost of the program and changes in overall ride share - Essex's ADA ridership grew by 11%, or 435 rides from FY18-FY21. In addition, GMT requires local funds through annual assessments because of the need to leverage federal grants, which fund both operations and capital investment, as well as support ADA costs.

Green Mountain **Transit**

101 Queen City Park Rd.
Burlington, VT 05401

6088 VT Route 12
Berlin, VT 05602

375 Lake Road, Suite 5
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December 23, 2021

Mr. Greg Duggan
Deputy Town Manager
Essex Town Offices
81 Main Street
Essex Junction, Vermont 05452

Dear Mr. Duggan:

Pursuant to Act Number 122 of 1973 of the Vermont General Assembly, which created the Green Mountain Transit Authority (GMT), the Treasurer of the GMT is required to notify the Treasurer of each member municipality and the chair of the legislative body in each member municipality, of the amount of the annual assessment to each member in connection with GMT's budget. This letter serves to notify you that the share of your municipality for the fiscal period July 1, 2022, through June 30, 2023, assessed in accordance with the Statute, is as follows:

Fixed Route Operating Assessment	$ 227,097
Paratransit Assessment	$109,617
Total Assessment:	$336,714

The Statute provides that each member municipality "…shall add such assessment to its own budget and shall assess such tax as is necessary to raise the amount of the assessment. The amount of the assessment in each member municipality shall be paid to the Treasurer of the authority on or before July 15th in each year."

Please review the components below, which explain your overall increase in your membership assessment of roughly 16% over last year.

GMT allocates its fixed and variable costs to members through its fixed route assessment. The GMT Board increased the fixed route assessment by 4% for FY23.

The Paratransit assessment is member specific and is determined by actual paratransit usage in your community and the cost of providing the service. Therefore, Essex's assessment reflects both an increase in the usage of the program during FY21 and an increase in the cost of providing the service. As a result, Essex's Paratransit assessment is increasing by roughly 53% over last year.

If you have any questions regarding this assessment, please feel free to call Jon Moore, GMT's General Manager.

Sincerely,

Paul Bohne

Commissioner Paul Bohne
Treasurer

Cc: Andy Watts, Town of Essex Selectboard, Chair
Paul Bohne, GMT Board of Commissioners

Memorandum

To: Selectboard; Evan Teich, Unified Manager
Cc: Jerry Firkey, Health Officer; Sharon Kelley, Zoning Administrator/Deputy Health Officer
From: Greg Duggan, Deputy Manager
Re: Fiscal year 2023 – Health Officers
Date: December 30, 2021

Issue

The issue is to provide the Selectboard with information about the Health Officer and Deputy Health Officer roles and functions, in regards to the fiscal year 2023 budget.

Discussion

The Health Officer has requested a pay increase for the Health Officer and Deputy Health Officer in fiscal year 2023. The request includes an extra $200 per month for the Health Officer and $250 per month for the Deputy Health Officer. The original request is attached, and is primarily the result of two factors:

1. An increased workload
2. The higher request for the Deputy Health Officer reflects the greater responsibility the Deputy Health Officer has now that she has been fully trained and in the role for several years

Health Officers are authorized by the State of Vermont. From the Vermont Department of Health website (https://www.healthvermont.gov/environment/town-health-officer),

> "By law, every town and city in Vermont has a local board of health. The local board of health consists of the town health officer and town select board (or city council). The duties and responsibilities of Vermont boards of health are established by state statute.
>
> **"Town health officers are responsible for:**
> - Investigating possible public health hazards and risks within the town or city
> - Taking action to prevent, remove, or destroy any public health hazards
> - Taking action to lessen significant public health risks
> - Enforcing health laws, rules and permit conditions, and taking the steps necessary to enforce orders"

Much of the Health Officer's work involves rental units. The Town and Village Community Development Departments issued the following building permits for multi-family and senior housing over the past five years:

Year	Town (outside Village)	Village	Total
2021	6	0	6
2020	111	124	235
2019	4	4	8
2018	60	47	107
2017	42	95	137
Total	223	270	493

Health Officers are on call 24/7. Since 2018, Health Officers have been required to go through a 12-page checklist when responding to calls, regardless of the nature of the call, which has added to the amount of time spent on calls. The Health Officer reports having worked approximately 5 to 6 hours a week in 2016, and now works 10 to 12 hours or more over the past year.

Staff's recommendation remains what was proposed at the December 20, 2021 public hearing on the FY23 budget: to bring the Deputy Health Officer's pay to 90 percent of the Health Officer's pay on July 1, 2022; and to budget for the rest of the requested increase as of January 1, 2023, with the Manager having the discretion of whether or not to authorize the pay increase.

Having an extra year will allow for continued analysis of the health officers' workloads, call volumes and time spent on cases to determine if the increased workload will continue or whether it is an anomaly.

Cost
Up to $5,400.

Recommendation
Staff recommends the Selectboard propose a fiscal year 2023 budget that brings the Deputy Health Officer's pay to 90 percent of the Health Officer's pay on July 1, 2022; and to budget for the rest of the requested increase as of January 1, 2023.

From: jfirkey@essex.org
Date: November 4, 2021 at 8:42:59 PM EDT
To: Evan Teich <eteich@essex.org>, Gregory Duggan <gduggan@essex.org>
Cc: Sharon Kelley <skelley@essex.org>
Subject: Request for a Salary Adjustment for Essex Health Officers.

Please accept my request for a salary adjustment for the two Essex Health Officers. The request would include monthly adjustments in addition to a (COLA) of $200. For the Health Officer and $250. For the Deputy Health Officer. The additional $50. Would bring the pay in line with the 2017 percentage differential between the two positions.

Our current salaries of $797.00 and $605.00 monthly are no longer in line with the work load that we encounter. A salary adjustment was made in 2017 in response to the heavy work load encountered by the Health Officers , and an adjustment had not been made for several years. The larger part of our services involves Rental Housing Health Code complaints. Evidence was submitted at that time in support of the request for a salary adjustment relative to the number of increased residential rental housing units, (totaling 1800 units in the Town and Village combined) that had been constructed over a fourteen year period. In just the last five (5) years another 650 units have been built or permits issued for. This is approximately one third of the units constructed in that fourteen (14) year period. As we know more are on their way.

A large part of our housing stock is aging and thus requires more maintenance, (contributing to more complaints). Our telephone numbers and email addresses are published on the Town and State websites along with the types of services rendered. This in itself has opened our lines of communications to more inquiries and complaints.

Our work load has also increased with the influx of dogs that have moved into Town. The West street dog park is used extensively from both Town and out of Town populous. Additionally rental complexes such as Autumn Pond off Old Colchester Road (348 rental units) have encouraged dogs by establishing a small dog park, and providing for sanitation stations around the grounds.

One has to consider the size of the Town, currently the States second largest, the number of dwelling units, the proximity of Essex to Vermonts largest city and three other large municipalities. We have become a bedroom community to the Burlington area and thus are experiencing a diversified housing mix and a larger demand for services.

As an asset to our community, please consider that your two Health Officers have significant experience and training (over 30 years combined) to provide to the citizens of Essex. It would also be an asset to both the Town and future City of Essex Junction, to continue to have one Health Officer and one Deputy Health Officer. As these positions are on call 24/7, 365 days a year, it would be beneficial to both municipal budgets, and to the Health Officers themselves to continue to cover and assist each other no matter where the complaint lies. Currently I cover the Village complaints and Sharon Kelley covers the Town complaints. Lastly, these positions carry no benefits.

Regards

Jerry Firkey
Health Officer
Town of Essex
81 Main Street
Essex Junction VT 05452
Jfirkey@essex.org
802-598-0801

MEMORANDUM

TO: Selectboard
Greg Duggan, Deputy Town Manager
Evan Teich, Town Manager
FROM: Jerry Firkey, Health Officer
DATE: December 28, 2021

RE: **HEALTH OFFICER WAGES**

ISSUE:

On December 20, 2021, Deputy Town Manager made a request on my behalf for a wage increase for both Health Officer and Deputy Health Officer positions.

I was informed that the Selectboard decided not to grant the wage increase without additional information. I am providing further information and ask for reconsideration of the request. Deputy Manager Greg Duggan has some additional information relative to my request and will present it at your final budget meeting on January 3, 2022.

DISCUSSION:

I acknowledge the salary adjustment in 2016, which was based on the significant increase in workload due to the increased inventory of rental housing units from previous years. Our purpose for this request is also being made for similar reasons. Since 2016, more rental housing units have been constructed; have received planning approval and/or are in the process of approval. COVID 19 has significantly increased how often and when we handle inspections so that both the tenants, landowners and health officers are safe.

These are contract positions and as such we are here to perform a service 24/7, 365 days of the year. Our telephone numbers and email addresses are on both the Town and State websites, as well as other venues. Due to Covid, our inspections have become much time consuming, in part due to the lift on evictions, and are at greater risk to our person. In addition, the types of rental units vary from low income to middle income units, and with the aging inventory of apartments the complaints increase. With the requirement passed by the Vermont Legislature in 2018, the Health Officer is now required to perform a full-blown inspection of the property using a 12 page checklist. The time spent during inspections went from checking the initial complaint to a thorough analysis of the property to determine if other infractions exist. In most cases, the time in the rental units jumped from approximately one hour to two hours. Reporting requirements went along with it and that takes up to two or more hours etc. The increase in rental housing in the last five (5) years is approximately one-third of the total from the previous fourteen years. This might give you a perspective of how activities have and are increasing.

Health Officers also follow-up on checking animal bites when the quarantine period has been completed. We also cover for the Animal Control Officer (ACO) while they are on vacation. Autumn Pond Rental Housing off Old Colchester Road has 348 units and promotes dogs with its own dog park and other amenities for dog owners. The Town has a large dog park of its own and permits use by out-of-Town guests. Indian Brook Park promotes use by dogs.

Since July, 2021, I have consistently worked 20 or more hours a week, and have relied on the Deputy Health Officer to assist me is some cases. The current rate of pay would hover in the $10.00 - $15.00 pay range.

I have been the Health Officer for the Town of Essex for 46 years and the Deputy Health officer for 10 years. With our knowledge, expertise and training (keep in mind no benefits) I believe the pay rate should be in the $50.00 per hour pay range. I provide my own reliable automobile, cell phone and computer. I ask that you consider these services for such a low monthly monetary rate.

COST:

A $200.00 per month increase for the Health Officer, bringing the rate of pay from $797.00 per month to $997.00 per month; and a $250.00 per month increase for the Deputy Health Officer, bringing the rate of pay from $605.00 per month to $855.00 per month (not including the yearly cost of living raise.) This would result in a total yearly cost to the taxpayers of $22,224, with the increase.

You will note the increase to the Deputy Health Officers wage higher as her duties are to assist the Health Officer in carrying out his/her duties. The Deputy Health Officer is currently performing near the same functions as the Health Officer and thus the salary should be brought more in line with the Health Officer.

RECOMMENDATION:

As we have become a bedroom community for the Burlington metro areas largest employers, thus the diversified housing mix and a larger demand for services of all kinds, I respectfully ask for your reconsideration of the pay increases.

The Vermont Statutes Online

Title 18 : Health

Chapter 011 : Local Health Officials

(Cite as: 18 V.S.A. § 602a)

§ 602a. Duties of local health officers

(a) A local health officer, within his or her jurisdiction, shall:

(1) upon request of a landlord or tenant, or upon receipt of information regarding a condition that may be a public health hazard, conduct an investigation;

(2) enforce the provisions of this title, the rules promulgated, and permits issued thereunder;

(3) prevent, remove, or destroy any public health hazard, or mitigate any significant public health risk in accordance with the provisions of this title;

(4) in consultation with the Department, take the steps necessary to enforce all orders issued pursuant to chapter 3 of this title.

(b) Upon discovery of violation or a public health hazard or public health risk that involves a public water system, a food or lodging establishment, or any other matter regulated by Department rule, the local health officer shall immediately notify the Division of Environmental Health. Upon discovery of any other violation, public health hazard, or public health risk, the local health officer shall notify the Division of Environmental Health within 48 hours of discovery of such violation or hazard and of any action taken by the officer. (Added 1985, No. 267 (Adj. Sess.), § 19; amended 2017, No. 188 (Adj. Sess.), § 4.)

Memorandum

To: Town Selectboard; Evan Teich, Unified Manager
From: Courtney Bushey, Interim Finance Director
Sarah Macy
Re: Adoption of FY23 Town General Fund Budget
Date: January 3, 2022

Issue:
The issue is whether the Selectboard will adopt the fiscal year 2023 general fund budget.

Discussion:
Once the public hearing on the FY23 general fund budget is closed, the Selectboard will have an opportunity to make any additional changes to the budget. Once complete, the Selectboard will be asked to adopt the FY23 budget.

Cost:
None.

Recommendation:
It is recommended that the Selectboard adopt the proposed FY23 general fund budget in the amount of $_______________.

Memorandum

To: Town Selectboard; Evan Teich, Unified Manager
From: Tammy Getchell, Assistant to the Manager
Cc: Greg Duggan, Deputy Manager; Darren Schibler, Committee Staff Representative
Re: Appointment of volunteers to the Conservation and Trails Committee/Executive Session
Date: January 3, 2022

Issue
The issue is to appoint a volunteer to a vacant seat on the Essex Conservation and Trails Committee.

Discussion
The Essex Conservation and Trails Committee has a vacant seat due to a member resigning from the committee. Erin DeVries, Stephen Dowd and Ken Signorello have stepped forward for consideration to replace the vacancy and will be interviewed by the Selectboard on January 3. For reference, the following seat is vacant:

Committee	***Openings***	***Term(s) ending***	***Status***
Conservation and Trails Committee	1 vacant seat with a 3-year term	June 30, 2024	Replacing a member who stepped down. Advertised beginning 8/28/20.

In order to have a complete and thorough discussion about this topic, it would appear that an executive session may be necessary. The appointment of public officials can be a protected discussion, provided the Selectboard makes a final decision to appoint a public official in an open meeting and shall explain the reasons for its final decisions during the open meeting.

Cost
None.

Recommendation
It is recommended that the Selectboard interview candidates and appoint a volunteer to the vacant seat on the Conservation and Trails Committee. If the Selectboard wishes to enter executive session, the following motion is recommended:

> "I move that the Selectboard enter into executive session to discuss the proposed public official appointment(s) in accordance with 1 V.S.A. Section 313 (a)(3) and to include the Unified Manager, the Deputy Manager and the candidate."

Erin De Vries
[redacted]

December 22, 2021

Statement of Interest
Essex Selectboard
Essex, Vermont

Dear Essex Selectboard,

It is a pleasure to submit my letter of interest for the volunteer position with the Essex Conservation and Trails Committee. I appreciated the opportunity to attend the most recent committee meeting to learn more about current and future projects. Based on the December meeting and my conversations with Town Planner, Darren Schibler, I believe my skills and deep interest in conservation and recreation within Essex and throughout Vermont would benefit the committee's agenda and tasks at hand.

For more than 15 years, I developed and facilitated community-based natural resource conservation and stewardship programs with most of my efforts focused on watersheds of the Northeast and the Great Lakes. Our relationship with freshwater has been my constant bridge for expressing the links between natural and human values: communicating the importance of land and water; developing strategies for the protection and conservation of watersheds; designing green infrastructure; and celebrating achievements with community partners.

I welcome the opportunity to engage with the Essex community and the committee members to enhance our trails and recreational areas, manage invasive species, protect water quality, and review development plans for conservation function and values. I have attached my resume for your review and look forward to meeting the Selectboard members on January 3rd.

Best Regards and Happy Holidays,

Erin DeVries

Stephen Dowd

As a 35-year resident of Indian Brook Road, I've had a particular interest in Indian Brook Park and all our parks and trails. I have hiked many of the trails in our town and understand the needs and benefits of our natural resources. I feel my involvement would be beneficial to the Conservation and Trails Committee.

Interestingly enough, decades ago my cross country team cleaned the then unimproved land at Indian Brook. My athletes climbed below the dam and hauled up truckloads of trash. The Essex School District trucks assisted our hauling efforts. I feel this marked improvement drew more attention to the potential of the park. Presently, I'm quite interested in working on the yearly algae issue that has in past years plagued Indian Brook.

I've taught at Essex High School and the Center for Technology for over 40 years. During that time I've had the pleasure of working closely with the Natural Resources program. Our students have, in turn, helped groom many of our parks. I feel I'm also uniquely prepared to enhance the educational opportunities of our parks.

I have the time and the expertise to serve this committee well.

Sun 11/14/2021
Application for Conservation and Trails Committee

Please forward this application to the appropriate staff/board members.

I am applying to the Selectboard for the newly open seat on the Conservation and Trails Committee.

I attended a recent meeting and learned that my experience and background are what they seek. Even though I was just observing, I was able to make a number of favorably received contributions and believe I can offer much more as a committee member.

I have a BS in Forest Management from Rutgers University and did four years of graduate work in Forest Biometry here at UVM. In fact, that is what brought me to Vermont.

Although I'm not currently a practicing forester, I own 40 acres of forest in Essex that are enrolled in the State Current Use Program. I have actively participated in executing my property's management plan for 16 years.

I am also familiar with urban forestry. I worked for a summer for the Monmouth County Shade Tree commission in NJ before moving to Vermont.

The Conservation and Trails committee has a broad mission and number of projects focused on trails, urban and suburban forests. I'd hope to add one or two rural based projects.

I am particularly concerned about, and want the town to be prepared for, potential insect and invasive species infestations that can significantly damage our forests and wildlife. Community outreach is critical for early warning and mitigation.

If appointed, this is what I'd like to focus on.

A healthy and vigorous forest is one of the most cost effective ways to remove carbon dioxide from the atmosphere to mitigate climate change, along with many other benefits.

Thank you for considering my application.

Regards,

Ken Signorello

Memorandum
To: Selectboard; Evan Teich, Unified Manager
Cc: Courtney Bushey, Interim Finance Director; Dennis Lutz, Public Works Director; Sarah Macy, Finance Consultant
From: Greg Duggan, Deputy Manager
Re: Proposed fiscal year 2023 capital budget and five-year plan
Date: December 29, 2021

Issue
The issue is for the Selectboard to discuss the proposed fiscal year 2023 capital budget and five-year plan.

Discussion
The Selectboard received a preview of the proposed fiscal year 2023 capital budget and five-year plan at the board's Dec. 20 meeting. The Selectboard also received hard copies of the capital plan at that time.

Electronic copies of the proposed fiscal year 2023 capital budget and five-year plan are available in the December 20, 2021 Selectboard packet, which is available online at https://www.essexvt.org/AgendaCenter/ViewFile/Agenda/_12202021-1270.

Cost
None at this time.

Recommendation
This memo is for discussion.

Memorandum

To: Selectboard; Evan Teich, Unified Manager

Cc: Courtney Bushey, Interim Finance Director; Dennis Lutz, Public Works Director; Sarah Macy, Finance Consultant

From: Greg Duggan, Deputy Manager

Re: Public hearing for proposed fiscal year 2023 capital budget and five-year plan

Date: December 29, 2021

Issue

The issue is for the Selectboard whether the Selectboard will authorize staff to warn a public hearing for January 18, 2022 for the fiscal year 2023 capital budget and five-year plan.

Discussion

Following discussion about the fiscal year 2023 capital budget and five-year plan, the Selectboard may be ready to warn a public hearing for the capital budget and plan.

Cost

Approximately $200 for the warning.

Recommendation

Staff recommends the Selectboard authorize staff to warn a public hearing for January 18, 2022 for the fiscal year 2023 capital budget and five-year plan

Memorandum

To: Selectboard; Evan Teich, Unified Manager

Cc: Marguerite Ladd, Assistant Manager; Courtney Bushey, Interim Finance Director; Sarah Macy, Finance Consultant

From: Greg Duggan, Deputy Manager

Re: Estimated budgetary and property tax impacts of Village of Essex Junction separation from Town of Essex

Date: December 30, 2021

Issue

The issue is to review and discuss estimated budgetary and property tax impacts of Village of Essex Junction separation from Town of Essex.

Discussion

Attached, the Finance Department has provided estimates of the budgetary and property tax impacts of the Village's separation from the Town. Based on fiscal year 2022, the last approved budget, and the latest proposal of FY2023, the Town of Essex that will remain after the Village separates is facing a significant tax increase if it wants to maintain existing levels of service.

These numbers are estimates, and although the actual numbers can be expected to change to a small extent in fiscal year 2023 or fiscal year 2024, the key point remains the same: the Town of Essex will need to determine what balance of tax increases, new revenue, and service cuts are appropriate and desired.

An average home in Essex, assessed at $280,000, is estimated to see a 19 percent municipal tax increase (approximately $300); if the Town also decides to replace capital funds that will be lost with the loss of the Village tax base, the increase is estimated at 22 percent (approximately $340).

A change of approximately $80,000 in the budget results in a change of 1 percentage point.

Generally speaking, the Town has several tools with which to address the budgetary and taxation impacts:

- Increase property taxes
- Institute a local option tax (including the Village, all available local option taxes would generate approximately $1.5 million in revenue; the numbers shown below are half of the total)
    - Retail sales ($600,000)
    - Meals, and Alcohol ($150,000)
    - Rooms ($25,000)
- Increase fees
- Increase capital tax to eliminate transfers from operating budget to capital budget (minimal to no change on the overall municipal tax rate)
- Reduce services

This memo is meant to start the discussion about how to prepare for the financial impacts of the Village's separation.

Cost
None at this time.

Recommendation
This memo is for discussion.

Memorandum

To: Evan Teich, Unified Manager
Greg Duggan, Deputy Manager
Courtney Bushey, Interim Finance Director
From: Sarah Macy, Finance Special Projects
Re: Impact of Separation on Town Budget (FY22 and FY23)
Date: December 28, 2021

Attached to this memo are four worksheets detailing the impact of separation on the Town budget. The assumptions used rely on the most recent agreements between the Trustees and the Selectboard, the approved FY22 budget, and the proposed FY23 budget currently being worked on. Each worksheet starts with the total tax levy and walks the reader line by line through revenue and expenditure assumptions that would impact the tax levy if separation is approved by the legislature. Each assumption includes a detailed description. The bottom line is an adjusted tax levy which is then used to recalculated tax rates and show the impact on the average home.

The four worksheets are:

1. FY22 With Capital
2. FY22 Without Capital
3. FY23 With Capital
4. FY23 Without Capital

The Town levies a $0.0200 capital tax on all properties currently. The reduction in revenue flowing to the Town capital fund should the Town lose 42% of its grand list would be significant and detrimental to the capital plan. Each of the scenarios that says "With Capital" includes additional operating transfers to capital to make up that lost revenue. Each of the scenarios that says "Without Capital" does NOT include that lost revenue. A summary of the impact is shown in the following table.

	FY2022	**FY2023**
<u>With</u> Additional Capital to Backfill Loss of Capital Tax Revenue	21.8%	21.7%
Tax Impact $280k home	$337	$347

<u>Without</u> Additional Capital to Backfill Loss of Capital Tax Revenue	19.2%	19.0%
Tax Impact $280k home	$295	$304

This information is being provided to management and the Selectboard to facilitate discussion and planning for this potential outcome.

FY22 Approved Budget - With Additional Operating Transfer to Capital

Assumed changes if the Town and Village were to separate into the Town-Outside-the-Village and the Village

By taking the total levy, and making adjustments for each assumption, a 'new' levy amount is calculated which allows us to estimate a 'new' tax rate to see the cost to each tax payer of separating. Each of the assumptions that follow is based on the best information availble as of 12/20/21 including the status of talks between the Selectboard and Trustees on various agreements, changes already made in separating shared management and finance, and FY23 budget discussions.

FY22 Taxy Levy	**$ 14,265,056**	
Budget Segment	**Town**	**Description**
Adjustments to Revenues:		
State Highway Aid Revenue	$ 109,200	Associated state highway revenue will move back to Village budget approx 42% Vill; 58% Town
Clerk Revenues	$ 104,666	Revenue for recording fees on the Town side would decrease, and would increase on the Village side. Take all clerk revenues and base on grand list. Animal licenses are based more on population but its small amount of the total clerk revenues
Act 60 Revenue	$ 3,255	per parcel fee; 7847 total parcels 3406 in Village
Act 68 Revenue	$ 34,650	0.225 of 1.0% of homestead and non-homestead liability retained by the municipality billing the taxes; allocate based on grand list
Penalty and Interest	$ 63,000	Reduction in Tax Penalty and Interest Revenue from splitting up the tax billing. Based on Grand List
Adjustments to Expenditures:		
Police Department	$ (2,430,619)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. This line reflects the operating budget of Police and Animal Control in the FY22 Budget. It also includes the cost of the police building budget and Police specific property, casualty, liability, workers compensation and unemployment insurance
Police Overhead	$ (85,072)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. It includes a 3.5% overhead charge to cover indirect costs such as management, finance, and IT.
Manager	$ 67,500	Remove Village contribution to shared Manager on Town Side.
Management Positions	$ (137,829)	Remove one of the three management positions
Assistant to the Manager	$ 84,317	A portion of this position is already included in tax levy, so this is adjusting the Town side for the remainder of a position that is needed to support management.
Human Resources/Assistant Manager	$ 25,187	Remove Village contribution to shared Human Resources on Town Side.
Finance Director	$ 27,479	Remove Village Enterprise Funds contribution to shared Finance Director
Other Finance Personnel Adj	$ (93,360)	Swap 1 existing finance position from Town to Village (reduce cost on Town side)
Misc. Finance Costs	$ 25,000	Estimated additional audit costs, software costs, and custom programming.
Clerk	$ (50,000)	Currently three employees in the Clerk's office - one clerk and two assistants. The Clerk is a Village position receiving $50,000 from the Town toward cost. Assume current Clerk remains with the Village. Assume that the two positions currently in the Town would be sufficient to cover the Town entity.
Highway Department	$ (1,392,627)	Village highway costs will move out of the Town budget and into Village budget
Stormwater	$ (89,553)	Village stormwater costs will move out of the Town budget and into the Village budget. The annual stormwater permit fee for the Village will also move to the Village budget.
Libraries	$ (15,000)	Village budget would lose the $15,000/year contribution from Town budget toward Library
Senior Services	$ (91,768)	Preliminary discussion to share cost of Senior Services personnel and Senior bus per capita, not finalized
Assessor	$ (75,817)	The Town and Village are discussing sharing the cost of assessing based on number of parcels; 7847 total parcels 3406 in Village
Debt	$ (219,358)	Debt stays with the taxpayers that voted on it, Town debt split here based on grand list
Information Technology	$ (23,000)	Town side estimated reduced costs for IT to serve just one entity
Human Serivce Grants	$ (43,216)	Reduce the Town Human Services Contribution by 1% of the net Town column adjustments
CCRPC	$ (12,972)	CCRPC dues are charged based on each municipalities percentage of the equalized education grand list. Split here based on grand list
Green Mountain Transit	$ (223,496)	Based on Sample City Budget compiled during separation planning; costing is based on routes and ridership
County Tax	$ (52,851)	Based on grand list
Winooski Valley Park District	$ (28,304)	Based on population and grand list as a percentage of the total population and grand list of contributing towns. Will use 46% to allocate Village portion (42% + 48% / 2)
Essex Rescue	$ (36,624)	Allocated based on population
Essex Jct. Cemetery Assoc	$ (5,000)	Annual appropriation to EJ Cemetery Assoc. would transfer to the Village
VLCT Dues	$ (12,000)	Town currently pays based on entire population and Village pays to be an associate member.
Operating Transfer to capital	$ 222,685	The Town would loose the capital tax revenue raised on the Village grand list, in order to continuing funding capital appropriately it is assumed that amount would be made up in additional operating transfers
FY22 Tax Levy	**$ 14,265,056**	
Less: Adjustments	**$ (4,351,525)**	
FY22 Separation Levy	**$ 9,913,531**	

	FY22 Actual:		
	Town Grand List	26,415,303	Adjusted for tax agreements
	TOV Grand List	15,281,063	Adjusted for tax agreements
	FY22 Tax Rates		
	Town General	0.5285	
	Town Capital	0.0200	
	Local Agreement	0.0022	
	Total	**0.5507**	
	If Separated....		
	Town General	0.6487	
	Town Capital	0.0200	
	Local Agreement	0.0022	
	Total	**0.6709**	
	Increase/(Decrease)	0.1202	
	% Increase/(Decrease)	21.83%	
	$280k home	$ 280,000	
	FY22 Taxes	$ 1,542	
	If Separated	$ 1,879	
	Increase/(Decrease)	$ 337	
	% Increase/(Decrease)	21.83%	

FY22 Approved Budget - Without Additional Operating Transfer to Capital		
Assumed changes if the Town and Village were to separate into the Town-Outside-the-Village and the Village		
By taking the total levy, and making adjustments for each assumption, a 'new' levy amount is calculated which allows us to estimate a 'new' tax rate to see the cost to each tax payer of separating. Each of the assumptions that follow is based on the best information availble as of 12/20/21 including the status of talks between the Selectboard and Trustees on various agreements, changes already made in separating shared management and finance, and FY23 budget discussions.		
FY22 Taxy Levy	**$ 14,265,056**	
Budget Segment	**Town**	**Description**
Adjustments to Revenues:		
State Highway Aid Revenue	$ 109,200	Associated state highway revenue will move back to Village budget approx 42% Vill; 58% Town
Clerk Revenues	$ 104,666	Revenue for recording fees on the Town side would decrease, and would increase on the Village side. Take all clerk revenues and base on grand list. Animal licenses are based more on population but its small amount of the total clerk revenues
Act 60 Revenue	$ 3,255	per parcel fee; 7847 total parcels 3406 in Village
Act 68 Revenue	$ 34,650	0.225 of 1.0% of homestead and non-homestead liability retained by the municipality billing the taxes; allocate based on grand list
Penalty and Interest	$ 63,000	Reduction in Tax Penalty and Interest Revenue from splitting up the tax billing. Based on Grand List
Adjustments to Expenditures:		
Police Department	$ (2,430,619)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. This line reflects the operating budget of Police and Animal Control in the FY22 Budget. It also includes the cost of the police building budget and Police specific property, casualty, liability, workers compensation and unemployment insurance
Police Overhead	$ (85,072)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. It includes a 3.5% overhead charge to cover indirect costs such as management, finance, and IT.
Manager	$ 67,500	Remove Village contribution to shared Manager on Town Side.
Management Positions	$ (137,829)	Remove one of the three management positions
Assistant to the Manager	$ 84,317	A portion of this position is already included in tax levy, so this is adjusting the Town side for the remainder of a position that is needed to support management.
Human Resources/Assistant Manager	$ 25,187	Remove Village contribution to shared Human Resources on Town Side.
Finance Director	$ 27,479	Remove Village Enterprise Funds contribution to shared Finance Director
Other Finance Personnel Adj	$ (93,360)	Swap 1 existing finance position from Town to Village (reduce cost on Town side)
Misc. Finance Costs	$ 25,000	Estimated additional audit costs, software costs, and custom programming.
Clerk	$ (50,000)	Currently three employees in the Clerk's office - one clerk and two assistants. The Clerk is a Village position receiving $50,000 from the Town toward cost. Assume current Clerk remains with the Village. Assume that the two positions currently in the Town would be sufficient to cover the Town entity.
Highway Department	$ (1,392,627)	Village highway costs will move out of the Town budget and into Village budget
Stormwater	$ (89,553)	Village stormwater costs will move out of the Town budget and into the Village budget. The annual stormwater permit fee for the Village will also move to the Village budget.
Libraries	$ (15,000)	Village budget would lose the $15,000/year contribution from Town budget toward Library
Senior Services	$ (91,768)	Preliminary discussion to share cost of Senior Services personnel and Senior bus per capita, not finalized
Assessor	$ (75,817)	The Town and Village are discussing sharing the cost of assessing based on number of parcels; 7847 total parcels 3406 in Village
Debt	$ (219,358)	Debt stays with the taxpayers that voted on it, Town debt split here based on grand list
Information Technology	$ (23,000)	Town side estimated reduced costs for IT to serve just one entity
Human Serivce Grants	$ (45,466)	Reduce the Town Human Services Contribution by 1% of the net Town column adjustments
CCRPC	$ (12,972)	CCRPC dues are charged based on each municipalities percentage of the equalized education grand list. Split here based on grand list
Green Mountain Transit	$ (223,496)	Based on Sample City Budget compiled during separation planning; costing is based on routes and ridership
County Tax	$ (52,851)	Based on grand list
Winooski Valley Park District	$ (28,304)	Based on population and grand list as a percentage of the total population and grand list of contributing towns. Will use 46% to allocate Village portion (42% + 48% / 2)
Essex Rescue	$ (36,624)	Allocated based on population
Essex Jct. Cemetery Assoc	$ (5,000)	Annual appropriation to EJ Cemetery Assoc. would transfer to the Village
VLCT Dues	$ (12,000)	Town currently pays based on entire population and Village pays to be an associate member.
FY22 Tax Levy	**$ 14,265,056**	
Less: Adjustments	**$ (4,576,460)**	
FY22 Separation Levy	**$ 9,688,596**	

	FY22 Actual:		
	Town Grand List	26,415,303	Adjusted for tax agreements
	TOV Grand List	15,281,063	Adjusted for tax agreements
	FY22 Tax Rates		
	Town General	0.5285	
	Town Capital	0.0200	
	Local Agreement	0.0022	
	Total	**0.5507**	
	If Separated….		
	Town General	0.6340	
	Town Capital	0.0200	
	Local Agreement	0.0022	
	Total	**0.6562**	
	Increase/(Decrease)	0.1055	
	% Increase/(Decrease)	19.16%	
	$280k home	$ 280,000	
	FY22 Taxes	$ 1,542	
	If Separated	$ 1,837	
	Increase/(Decrease)	$ 295	
	% Increase/(Decrease)	19.16%	

FY23 Proposed Budget - With Additional Operating Transfer to Capital

Assumed changes if the Town and Village were to separate into the Town-Outside-the-Village and the Village

By taking the total levy, and making adjustments for each assumption, a 'new' levy amount is calculated which allows us to estimate a 'new' tax rate to see the cost to each tax payer of separating. Each of the assumptions that follow is based on the best information availble as of 12/27/21 including the status of talks between the Selectboard and Trustees on various agreements, changes already made in separating shared management and finance, and FY23 budget discussions.

FY23 Taxy Levy	**$ 14,996,345**	

Budget Segment	**Town**	**Description**
Adjustments to Revenues:		
State Highway Aid Revenue	$ 109,200	Associated state highway revenue will move back to Village budget approx 42% Vill; 58% Town
Clerk Revenues	$ 130,698	Revenue for recording fees on the Town side would decrease, and would increase on the Village side. Take all clerk revenues and base on grand list. Animal licenses are based more on population but its small amount of the total clerk revenues
Act 60 Revenue	$ 3,386	per parcel fee; 7847 total parcels 3406 in Village
Act 68 Revenue	$ 34,650	0.225 of 1.0% of homestead and non-homestead liability retained by the municipality billing the taxes; allocate based on grand list
Penalty and Interest	$ 63,000	Reduction in Tax Penalty and Interest Revenue from splitting up the tax billing. Based on Grand List
Adjustments to Expenditures:		
Police Department	$ (2,471,229)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. This line reflects the operating budget of Police and Animal Control in the FY23 Budget. It also includes the cost of the police building budget and Police specific property, casualty, liability, workers compensation and unemployment insurance
Police Overhead	$ (86,493)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. It includes a 3.5% overhead charge to cover indirect costs such as management, finance, and IT.
Other Finance Personnel Adj	$ (96,915)	Swap 1 position between Town and Village (no Ent Fund Cont, anticipating adjustment to that practice)
Misc. Finance Costs	$ 25,000	Additional audit costs, software system for Village, Village would have to pay for its own Tax billing and collecting. Estimates.
Clerk	$ (50,000)	Currently three employees in the Clerk's office - one clerk and two assistants. The Clerk is a Village position receiving $50,000 from the Town toward cost. Assume current Clerk remains with the Village. Assume that the two positions currently in the Town would be sufficient to cover the Town entity.
Highway Department	$ (1,465,044)	Village highway costs will move out of the Town budget and into Village budget
Stormwater	$ (91,018)	Village stormwater costs will move out of the Town budget and into the Village budget. The annual stormwater permit fee for the Village will also move to the Village budget.
Libraries	$ (15,000)	Village budget would lose the $15,000/year contribution from Town budget toward Library
Senior Services	$ (99,942)	Preliminary discussion to share cost of Senior Services personnel and Senior bus per capita, not finalized
Assessor	$ (74,608)	The Town and Village are discussing sharing the cost of assessing based on number of parcels; 7847 total parcels 3406 in Village
Debt	$ (213,294)	Debt stays with the taxpayers that voted on it, Town debt split here based on grand list
Information Technology	$ (23,000)	Town side estimated reduced costs for IT to serve just one entity; Village estimated annual IT contract
Human Serivce Grants	$ (46,179)	Reduce the Town Human Services Contribution by 1% of the net Town column adjustments
CCRPC	$ (13,217)	CCRPC dues are charged based on each municipalities percentage of the equalized education grand list. Split here based on grand list
Green Mountain Transit	$ (238,209)	In FY22 the fixed route bus service was 81% Village of a total of $218,552 and of the $71,840 for the ADA program the Village was $46,469. In FY23, GMT noted a more even split for the ADA program of 50.5% Village and 49.5% Town. Assume the fixed route service is still 81% Village. FY23 Fixed route $227,097 and ADA $109,617
County Tax	$ (53,668)	Based on grand list
Winooski Valley Park District	$ (29,217)	Based on population and grand list as a percentage of the total population and grand list of contributing towns. Will use 46% to allocate Village portion (42% + 48% / 2)
Essex Rescue	$ (115,702)	Allocated based on population
Essex Jct. Cemetery Assoc	$ (5,000)	Annual appropriation to EJ Cemetery Assoc. would transfer to the Village
VLCT Dues	$ (12,000)	Town currently pays based on entire population and Village pays to be an associate member.
Operating Transfer to capital	$ 236,973	The Town would loose the capital tax revenue raised on the Village grand list, in order to continuing funding capital appropriately it is assumed that amount would be made up in additional operating transfers
FY23 Tax Levy	**$ 14,996,345**	
Less: Adjustments	**$ (4,596,828)**	
FY23 Separation Levy	**$ 10,399,517**	

FY23 Estimated +1%		
Town Grand List	27,282,534	Adjusted for tax agreements
TOV Grand List	15,433,874	Adjusted for tax agreements
FY23 Estimated Tax Rates		
Town General	0.5497	
Town Capital	0.0200	
Local Agreement	0.0022	
Total	**0.5719**	
If Separated….		
Town General	0.6738	
Town Capital	0.0200	
Local Agreement	0.0022	
Total	**0.6960**	
Increase/(Decrease)	0.1241	
% Increase/(Decrease)	21.70%	
$280k home	$ 280,000	
FY23 Taxes	$ 1,601	
If Separated	$ 1,949	
Increase/(Decrease)	$ 347	
% Increase/(Decrease)	21.70%	

FY23 Approved Budget - Without Additional Operating Transfer to Capital

Assumed changes if the Town and Village were to separate into the Town-Outside-the-Village and the Village

By taking the total levy, and making adjustments for each assumption, a 'new' levy amount is calculated which allows us to estimate a 'new' tax rate to see the cost to each tax payer of separating. Each of the assumptions that follow is based on the best information availble as of 12/27/21 including the status of talks between the Selectboard and Trustees on various agreements, changes already made in separating shared management and finance, and FY23 budget discussions.

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Act 68 Revenue	$ 34,650	0.225 of 1.0% of homestead and non-homestead liability retained by the municipality billing the taxes; allocate based on grand list
Penalty and Interest	$ 63,000	Reduction in Tax Penalty and Interest Revenue from splitting up the tax billing. Based on Grand List
Adjustments to Expenditures:		
Police Department	$ (2,471,229)	The current Police Services contract agrees to split the cost of the police based on population. 52% Town, 48% Village as of the latest census numbers. This line reflects the operating budget of Police and Animal Control in the FY23 Budget. It also includes the cost of the police building budget and Police specific property, casualty, liability, workers compensation and unemployment insurance
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Misc. Finance Costs	$ 25,000	Additional audit costs, software system for Village, Village would have to pay for its own Tax billing and collecting. Estimates.
Clerk	$ (50,000)	Currently three employees in the Clerk's office - one clerk and two assistants. The Clerk is a Village position receiving $50,000 from the Town toward cost. Assume current Clerk remains with the Village. Assume that the two positions currently in the Town would be sufficient to cover the Town entity.
Highway Department	$ (1,465,044)	Village highway costs will move out of the Town budget and into Village budget
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Assessor	$ (74,608)	The Town and Village are discussing sharing the cost of assessing based on number of parcels; 7847 total parcels 3406 in Village
Debt	$ (213,294)	Debt stays with the taxpayers that voted on it, Town debt split here based on grand list
Information Technology	$ (23,000)	Town side estimated reduced costs for IT to serve just one entity; Village estimated annual IT contract
Human Serivce Grants	$ (48,572)	Reduce the Town Human Services Contribution by 1% of the net Town column adjustments
CCRPC	$ (13,217)	CCRPC dues are charged based on each municipalities percentage of the equalized education grand list. Split here based on grand list
Green Mountain Transit	$ (238,209)	In FY22 the fixed route bus service was 81% Village of a total of $218,552 and of the $71,840 for the ADA program the Village was $46,469. In FY23, GMT noted a more even split for the ADA program of 50.5% Village and 49.5% Town. Assume the fixed route service is still 81% Village. FY23 Fixed route $227,097 and ADA $109,617
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Winooski Valley Park District	$ (29,217)	Based on population and grand list as a percentage of the total population and grand list of contributing towns. Will use 46% to allocate Village portion (42% + 48% / 2)
Essex Rescue	$ (115,702)	Allocated based on population
Essex Jct. Cemetery Assoc	$ (5,000)	Annual appropriation to EJ Cemetery Assoc. would transfer to the Village
VLCT Dues	$ (12,000)	Town currently pays based on entire population and Village pays to be an associate member.
FY23 Tax Levy	**$ 14,996,345**	
Less: Adjustments	**$ (4,836,194)**	
FY23 Separation Levy	**$ 10,160,151**	

	FY23 Estimated +1%		
	Town Grand List	27,282,534	Adjusted for tax agreements
	TOV Grand List	15,433,874	Adjusted for tax agreements
	FY23 Estimated Tax Rates		
	Town General	0.5497	
	Town Capital	0.0200	
	Local Agreement	0.0022	
	Total	**0.5719**	
	If Separated....		
	Town General	0.6583	
	Town Capital	0.0200	
	Local Agreement	0.0022	
	Total	**0.6805**	
	Increase/(Decrease)	0.1086	
	% Increase/(Decrease)	18.99%	
	$280k home	$ 280,000	
	FY23 Taxes	$ 1,601	
	If Separated	$ 1,905	
	Increase/(Decrease)	$ 304	
	% Increase/(Decrease)	18.99%	

Memorandum

To: Selectboard; Evan Teich, Unified Manager
From: Greg Duggan, Deputy Manager
Re: Selectboard position about separation of Village of Essex Junction from Town of Essex
Date: December 30, 2021

Issue

The issue is whether the Selectboard wants to take a formal position about the separation of the Village of Essex Junction from the Town of Essex.

Discussion

The Selectboard has not yet taken a formal position on the separation of the Village of Essex Junction from the Town of Essex. With the expectation that the state legislature will review the proposed separation in early 2022, the Selectboard on December 20, 2021 discussed having talking points and taking a position on separation. The following statements attempt to capture the feedback the Selectboard has provided:

- The Selectboard acknowledges the results of the Village of Essex Junction's November 2021 vote to separate from the Town of Essex, in which voters voted 3,070 to 411 in favor of adopting the proposed Charter for the City of Essex Junction, Vermont dated September 14, 2021.
- There has not been a town-wide vote about the Village's separation from the Town, though the Selectboard acknowledges that the Village's separation vote came after two town-wide votes to merge the Town and Village did not pass, in March and April 2021. In those votes to merge, the majority of voters in the Village voted in favor of merger, while the majority of voters in the rest of the Town voted against merger.
- The Selectboard represents all residents in the Town of Essex, including those in the Village of Essex Junction, and continues to look out for the interests of all residents for as long as they remain residents of the Town.
- The Selectboard does not want to stand in the way of the Village's separation from the Town, though we will do what we can to limit the impact to the remaining Town.
- Following an April 2021 advisory vote in the Village in favor of separation, the Selectboard has worked amicably with the Village Board of Trustees to prepare agreements to share certain municipal services between the Town and an independent City of Essex Junction, in the event the Legislature approves the Village's separation from the Town. This continues to be a work in progress that the Selectboard is approaching in good faith until all agreements are completed. The Selectboard and Trustees have reached tentative agreements on "Tier One" agreements, which include a Memorandum of Understanding regarding agreements for shared services, Delinquent Taxes, Information Technology, Police, Reappraisal and Assessor Services, Right of First Refusal on the Town Offices at 81 Main St., and Stormwater.

- The two boards continue to work on other shared service agreements as part of a complete package, and have recently begun discussions on the concepts and terms associated with “tier two” agreements.
- The Selectboard recognizes that separation will have potential impacts, both tangible and intangible, on our collective and separate communities. With this in mind, the Selectboard is focusing on what can be done to mitigate and minimize these impacts, especially within the Town that will remain after a Village separation. The Selectboard continues to work to understand what the impacts will be on the remaining Town.
    - Potential tangible impacts to the Town include, and may not be limited to, the following: taxes, services, safety, programs, and progress.
    - Potential intangible impacts to the Town include, and may not be limited to, the following: community health and well-being, civility, efficiencies, and staff morale.

Cost
N/A

Recommendation
The Selectboard may wish to approve a statement in regards to the separation of the Village of Essex Junction from the Town of Essex, with or without any edits.

Memorandum
To: Selectboard; Evan Teich, Unified Manager
Cc: Board of Trustees
From: Greg Duggan, Deputy Manager
Re: Local option tax
Date: December 30, 2021

Issue
The issue is for the Selectboard to discuss the possibility of putting the local option tax on the 2022 Town Meeting warning.

Discussion
Town-wide, the state estimates that all available local option taxes would generate approximately $1.5 million. Local option taxes that can be implemented include retail sales and meals, rooms and alcohol.

A local option tax is one of the few ways the Town can raise additional revenue, which could be used to reduce property taxes, fund capital, pay for special projects, or more. Because the tax is applied to sales, some of the revenue would be generated by people from outside the community shopping and dining in Essex. If the Legislature approves the Village of Essex Junction's separation from the Town, a local option tax could be an important way to mitigate the loss of the property tax base.

Concerns about a local option tax include the fact that it is another tax, that it is regressive, uncertainty about how it would be used, and more.

A survey was available from December 9 to December 29 to gather input from the community on the possibility of implementing a local option tax, and their preferences on how to use the revenue. The survey was not intended to be a scientific survey.

The survey generated 606 responses, and nearly all of those respondents said they were residents of Essex and/or Essex Junction.

Approximately 40 percent of respondents said they were very or somewhat likely to support a local option tax on retail sales or meals and alcoholic beverages; roughly half of the respondents indicated they are very or somewhat unlikely to support those local option taxes.

The ratios were flipped for a local option tax on rooms, where a little more than 50 percent of respondents indicating they were very or somewhat likely to support such a tax, with just less than 40 percent saying they were very or somewhat unlikely to support a rooms tax.

Of the options offered for ways to use revenue if a local option tax is implemented, property tax reduction and capital improvements were the two most popular options. Many respondents also submitted written comments for other ideas.

Full results of the survey are attached.

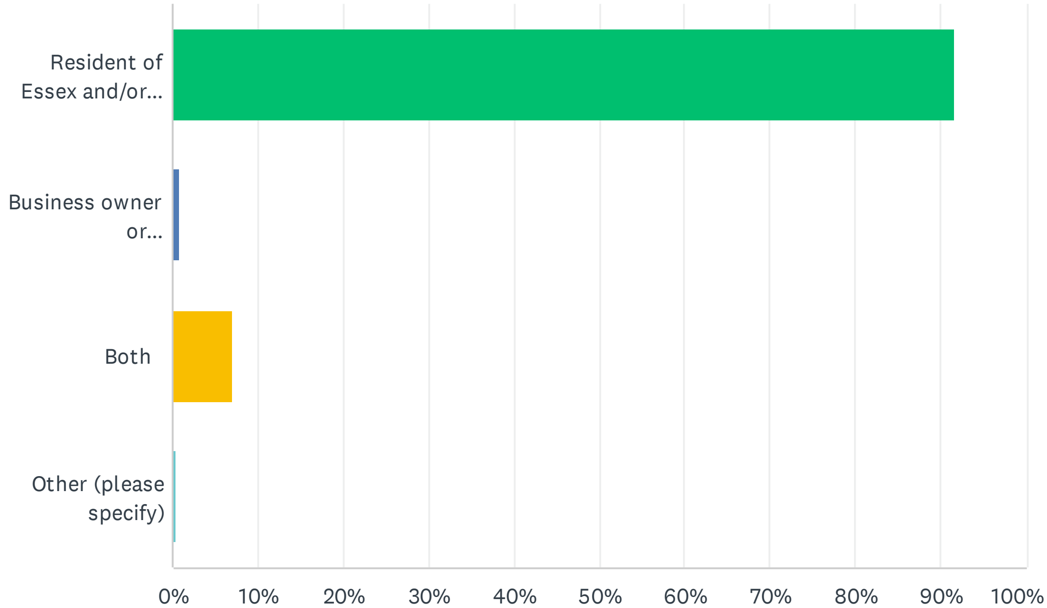
The Selectboard will need to decide by the end of January whether or not to include the local option tax on the Town Meeting warning.

Cost
n/a

Recommendation
This memo is for discussion.

Q1 Are you a

Answered: 606 Skipped: 0

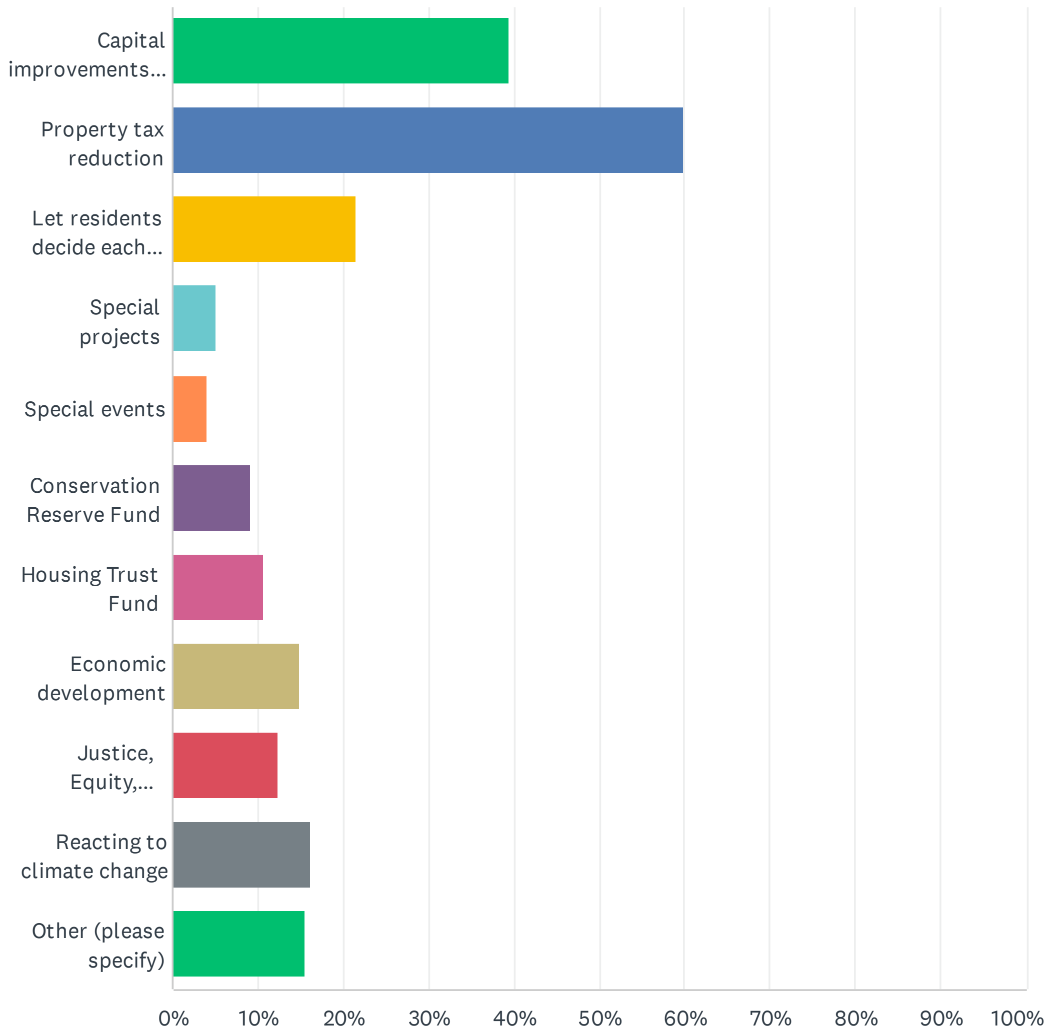


ANSWER CHOICES	RESPONSES	
Resident of Essex and/or Essex Junction	91.75%	556
Business owner or representative in Essex and/or Essex Junction	0.83%	5
Both	6.93%	42
Other (please specify)	0.50%	3
TOTAL		606

#	OTHER (PLEASE SPECIFY)	DATE
1	Live 2 buildings away from Essex Jct. and do business in Essex/Essex Jct.	12/24/2021 8:46 PM
2	I often eat out in this area and being taxed even another 1% may make me not choose to eat at my favorite places.	12/11/2021 10:15 AM
3	Former resident and nearby consumer	12/10/2021 5:30 PM

Q2 If all available local option taxes were implemented, they are estimated to generate approximately $1.5 million per year. How do you think any revenue should be used (select all that apply):

Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Capital improvements (such as buildings, roads, infrastructure, expensive vehicles)	39.44%	239
Property tax reduction	59.90%	363
Let residents decide each year how to spend a certain amount of money through participatory budgeting	21.62%	131
Special projects	5.12%	31
Special events	3.96%	24
Conservation Reserve Fund	9.24%	56
Housing Trust Fund	10.56%	64
Economic development	14.85%	90
Justice, Equity, Diversity and Inclusion work	12.38%	75
Reacting to climate change	16.17%	98
Other (please specify)	15.51%	94
Total Respondents: 606		

#	OTHER (PLEASE SPECIFY)	DATE
1	I don't want a local option tax, these surveys are biased by design.	12/26/2021 11:05 AM
2	Reduce the taxes that will go up when Village and TOV separate..	12/24/2021 12:34 PM
3	I don't support the tax	12/24/2021 8:15 AM
4	Dedicated to reducing debt, this is what Colchester has done, it reduces the property tax burden and creates a fund that can be used for capital improvements that can be used with voter approval	12/23/2021 10:09 AM
5	Increasing solar capacity on all flat roodfs,	12/23/2021 9:40 AM
6	This should be a year to year decision by the Select Board based on current needs and shortfalls. One year it might be capital improvements, but the next year might be housing trust fund and so on.	12/23/2021 8:42 AM
7	Opposed to the tax	12/23/2021 7:25 AM
8	Taxation is theft	12/23/2021 7:13 AM
9	Making up for the loss of revenue from the Village separation (due to failed merger)	12/22/2021 9:24 PM
10	Don’t agree with local tax	12/22/2021 8:32 PM
11	Recreation and community development	12/22/2021 7:31 PM
12	Definitely not equity	12/22/2021 7:21 PM
13	Offset cost of emergency services (police/fire/emt)	12/22/2021 6:44 PM
14	I don't think it should be implemented	12/22/2021 5:51 PM
15	My choice is to NOT have it.	12/22/2021 5:42 PM
16	I don't think you should implement a local option tax at all	12/22/2021 5:42 PM
17	Childcare	12/22/2021 5:30 PM
18	School and after school programs	12/22/2021 7:38 AM
19	Offset losses from separation	12/21/2021 6:59 PM
20	Anything to help relieve the tax burden that is coming	12/21/2021 5:30 PM

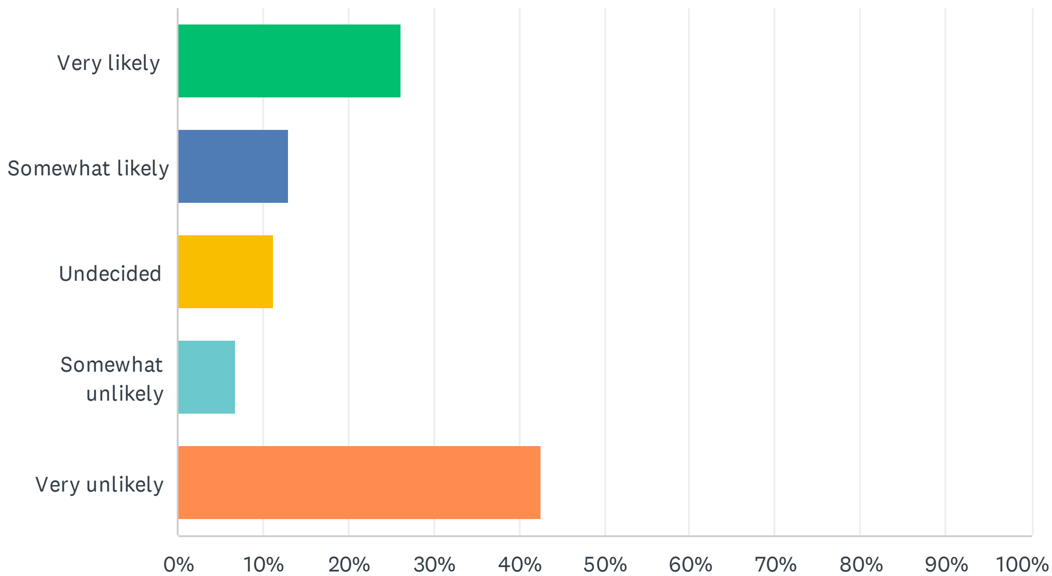
21	not just reacting... acting proactively for climate mitigation	12/18/2021 11:11 AM
22	This question is out of order.	12/14/2021 4:12 PM
23	Education	12/14/2021 10:35 AM
24	Putting the cart before the horse	12/13/2021 12:46 PM
25	Do not want another tax.	12/12/2021 8:51 PM
26	Open land	12/12/2021 6:37 PM
27	Local option taxes should not be implemented	12/12/2021 5:58 PM
28	Don’t collect more tax	12/12/2021 11:06 AM
29	have town and village pay for garbage and food waste pick up like Westford does	12/12/2021 10:32 AM
30	Reduce town residents tax burden when village separates	12/12/2021 7:47 AM
31	No new taxes	12/12/2021 12:23 AM
32	EV charging stations	12/11/2021 10:04 PM
33	Just don't want another tax!	12/11/2021 9:36 PM
34	Not implement this fools mission	12/11/2021 6:30 PM
35	I do NOT support a new, local options tax in Essex.	12/11/2021 12:22 PM
36	PROPERTY TAX RELIEF	12/11/2021 11:50 AM
37	Bike paths and finishing incomplete paved walking paths	12/11/2021 10:02 AM
38	NO TAX!	12/11/2021 9:22 AM
39	NO TAX	12/11/2021 8:21 AM
40	I do not support raising taxes. NO NEW TAXES!!!	12/11/2021 8:19 AM
41	support the expanded work of the Essex Community Justice Center	12/11/2021 7:48 AM
42	Health initiatives- sports/ gyms/ health programs.	12/10/2021 11:03 PM
43	I'm against this tax	12/10/2021 9:37 PM
44	No more taxes	12/10/2021 9:33 PM
45	Don’t tax us twice, reduce my pymnt.	12/10/2021 8:00 PM
46	Do not start another tax.	12/10/2021 7:45 PM
47	Our seniors are struggling more than ever before. Many are in dire straits.	12/10/2021 7:35 PM
48	None.	12/10/2021 6:46 PM
49	I believe the savings Essex residents receive on large items delivered to a town without a local option tax out weigh the benefit of a local option tax.	12/10/2021 6:39 PM
50	Community center with indoor pool	12/10/2021 6:04 PM
51	With Covid, The extremely high rate of inflation, the price of gas services and businesses trying to stay afloat this is simply not the time to raise tax on anything.	12/10/2021 5:49 PM
52	Non vehicular paths/public transport	12/10/2021 5:43 PM
53	Trick question; I would be opposed to any added tax without a purpose beforehand	12/10/2021 5:38 PM
54	Possibly rec department activities in the town, possibly school related	12/10/2021 5:30 PM
55	There should NOT be a local option tax.!!	12/10/2021 5:25 PM
56	Not in favor of additional tax.	12/10/2021 5:25 PM
57	Municipal Fiber Internet	12/10/2021 5:13 PM

58	we are taxed enough already	12/10/2021 5:08 PM
59	Human Services	12/10/2021 5:00 PM
60	This is a bad idea and would have me shop outside of Essex more....hurts local businesses.	12/10/2021 4:47 PM
61	None of the above	12/10/2021 2:19 PM
62	Resurfaced pickleball courts	12/10/2021 2:08 PM
63	Ambulance and fire support	12/10/2021 1:59 PM
64	Why raise when we show a surplus	12/10/2021 1:41 PM
65	WHy are we considering a tax with no known need for it??	12/10/2021 1:17 PM
66	Schools	12/10/2021 12:58 PM
67	Cash rebate to taxpayers	12/10/2021 12:49 PM
68	Pickleball courts and maintenance	12/10/2021 12:47 PM
69	NO EXTRA TAXES!!	12/10/2021 12:44 PM
70	Do not want this tax	12/10/2021 12:27 PM
71	Affordable single family homes	12/10/2021 12:21 PM
72	Taxation is theft	12/10/2021 11:54 AM
73	Don't implement	12/10/2021 10:10 AM
74	I believe we are taxed enough. I do not support raising ANY new tax revenue.	12/10/2021 10:01 AM
75	No new taxes	12/10/2021 9:49 AM
76	Keep working on our geographically well-situated advantage as a regional, green transportation hub.	12/10/2021 8:39 AM
77	Nothing frustrates me more than the discussion of raising taxes without a clear cut use of the money. The only use of local option tax is to reduce property taxes, in my opinion.	12/10/2021 8:24 AM
78	Parks and Recreation, youth programming	12/10/2021 7:36 AM
79	Where is your current budget not enough?	12/10/2021 7:18 AM
80	No more taxes!	12/10/2021 6:15 AM
81	Do not implement LOT	12/10/2021 6:04 AM
82	None. Do not add more taxes.	12/9/2021 11:21 PM
83	No more taxes. This is what makes dining out unaffordable.	12/9/2021 10:13 PM
84	Offsetting the tax increases that will happen in the TOV due to separation, and supporting the losses at ERP	12/9/2021 9:59 PM
85	Providing additional community resources to reduce local issues related to poverty, lack of housing, social determinants of health.	12/9/2021 9:59 PM
86	I don’t support the tax.	12/9/2021 8:20 PM
87	No additional taxes	12/9/2021 8:14 PM
88	None of the above!! We are taxed enough!!	12/9/2021 8:08 PM
89	Not sure I want a LOT unless its only on maybe marijuana	12/9/2021 7:52 PM
90	n/a	12/9/2021 7:10 PM
91	100% to property tax reduction. We are doing our residents a disservice if this money goes elsewhere.	12/9/2021 7:08 PM
92	Police	12/9/2021 7:06 PM

93	Childcare	12/9/2021 7:01 PM
94	Essex Rescue becoming a fully funded organization	12/9/2021 6:47 PM

Q3 How likely are you to support a local option tax on retail sales, which is estimated to generate approximately $1.2 million (of the expected $1.5 million total) each year? (NOTE: items such as clothing and groceries are not subject to sales tax.)

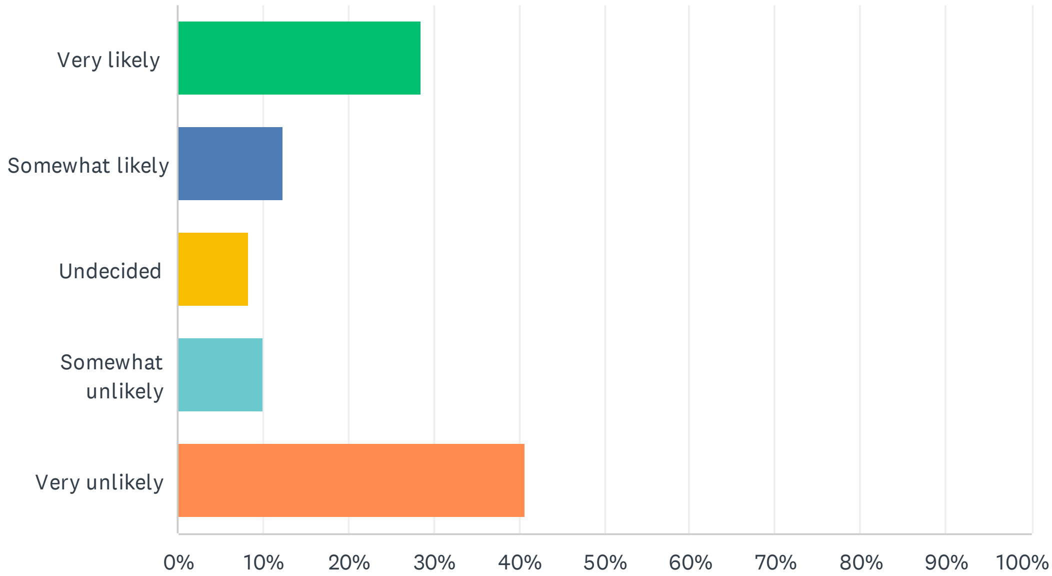
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very likely	26.24%	159
Somewhat likely	13.04%	79
Undecided	11.39%	69
Somewhat unlikely	6.77%	41
Very unlikely	42.57%	258
TOTAL		606

Q4 How likely are you to support a local option tax on meals and alcoholic beverages, which is estimated to generate approximately $300,000 (of the expected $1.5 million total) each year?

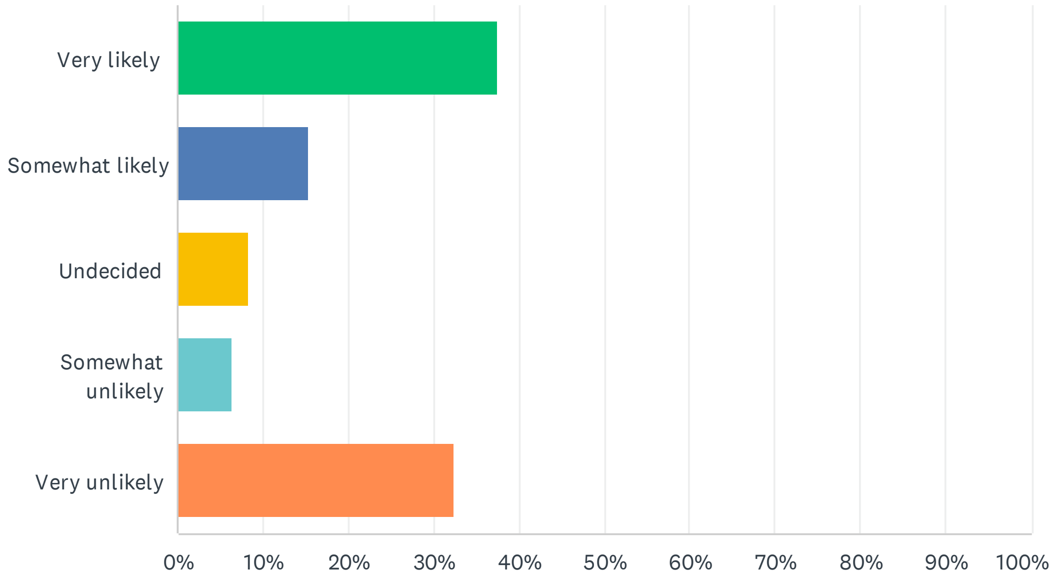
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very likely	28.55%	173
Somewhat likely	12.38%	75
Undecided	8.25%	50
Somewhat unlikely	10.07%	61
Very unlikely	40.76%	247
TOTAL		606

Q5 How likely are you to support a local option tax on rooms, which is estimated to generate approximately $50,000 (of the expected $1.5 million total) each year?

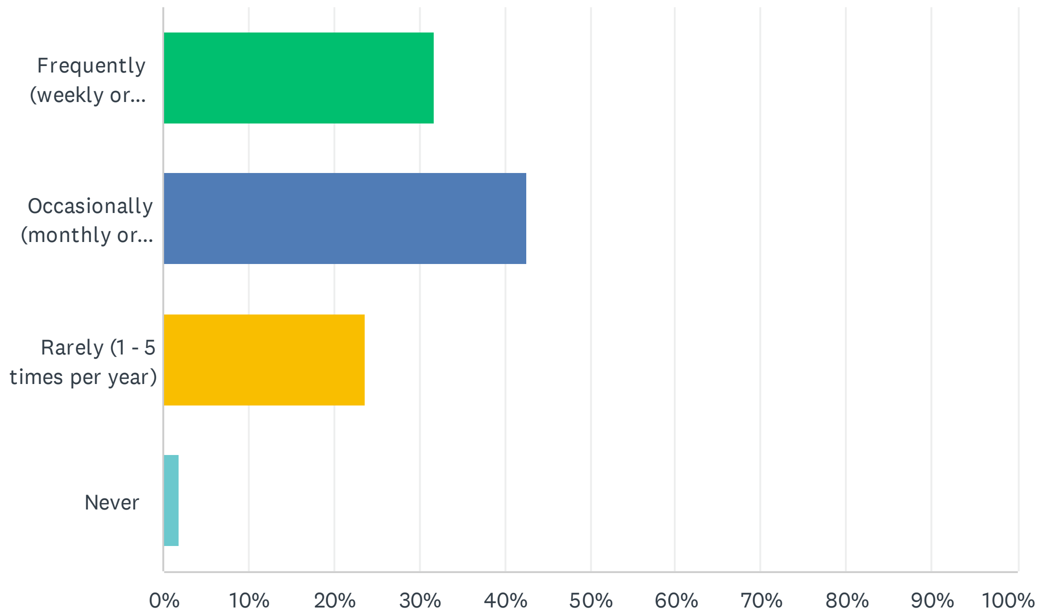
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very likely	37.62%	228
Somewhat likely	15.35%	93
Undecided	8.25%	50
Somewhat unlikely	6.44%	39
Very unlikely	32.34%	196
TOTAL		606

Q6 How often do you shop or dine in Burlington, Colchester, South Burlington, Williston, and/or Winooski, all of which have local option taxes for sales, meals and alcoholic beverages, and rooms?

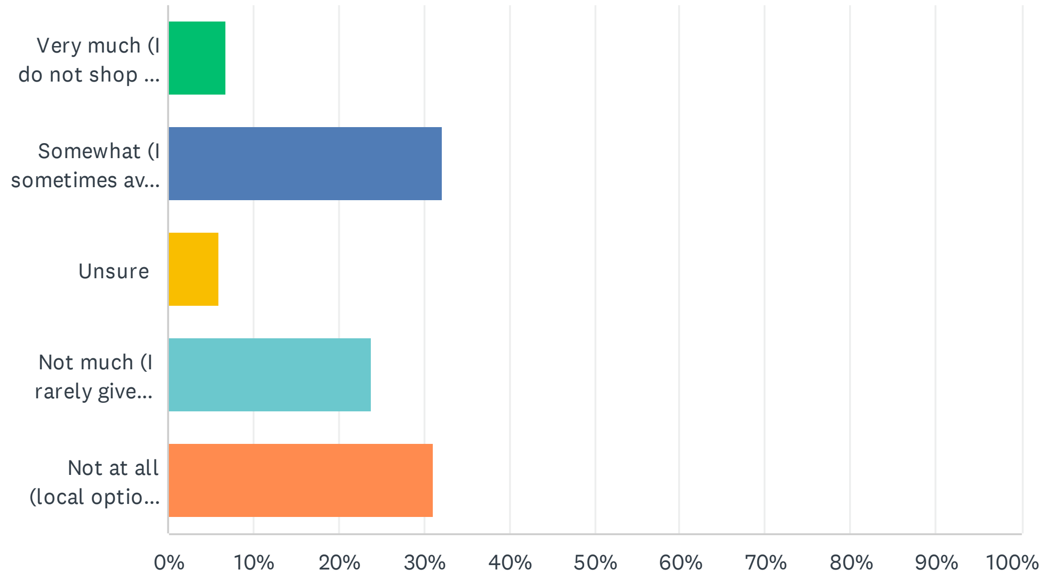
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Frequently (weekly or more)	31.85%	193
Occasionally (monthly or every other month)	42.57%	258
Rarely (1 - 5 times per year)	23.60%	143
Never	1.98%	12
TOTAL		606

Q7 How much does the presence of local option taxes in Burlington, Colchester, South Burlington, Williston, and/or Winooski influence your decision to shop or dine in those communities?

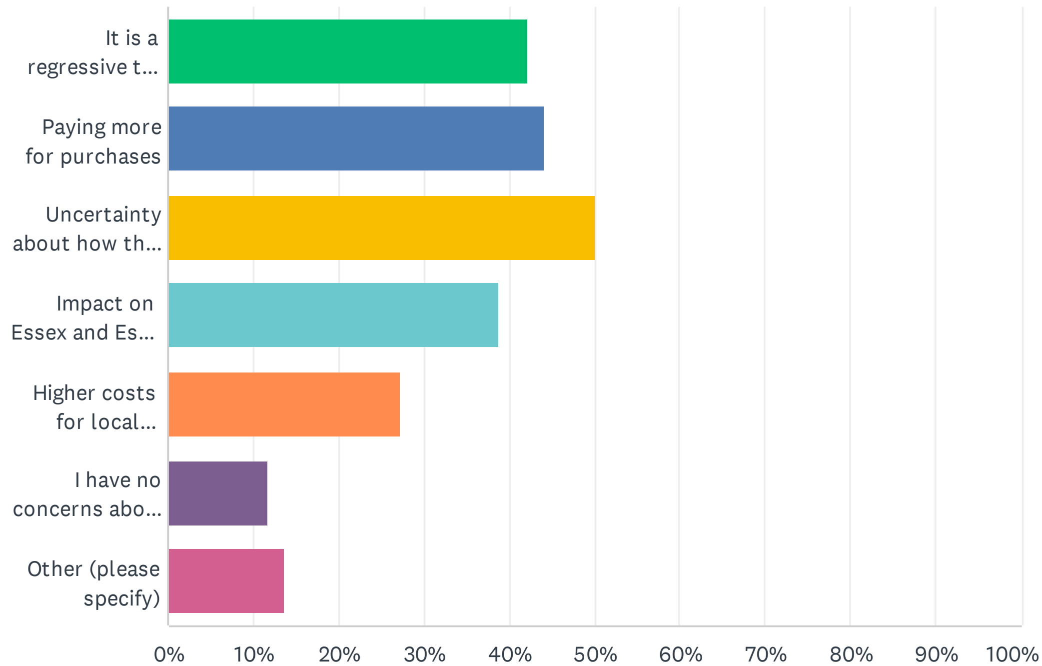
Answered: 606 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very much (I do not shop or dine in those communities because of the local option tax)	6.77%	41
Somewhat (I sometimes avoid shopping or dining in those communities because of the local option tax)	32.18%	195
Unsure	5.94%	36
Not much (I rarely give thought to local option taxes when I shop or dine)	23.93%	145
Not at all (local option taxes have no impact on where I shop or dine)	31.19%	189
TOTAL		606

Q8 What concerns, if any, do you have about local option taxes? (select all that apply)

Answered: 605 Skipped: 1



ANSWER CHOICES	RESPONSES	
It is a regressive tax that takes a larger percentage of income from people with lower incomes than it does from people with higher incomes	42.31%	256
Paying more for purchases	44.13%	267
Uncertainty about how the revenue would be used by the Town of Essex and/or Village of Essex Junction	50.08%	303
Impact on Essex and Essex Junction businesses	38.84%	235
Higher costs for local businesses	27.27%	165
I have no concerns about a local option tax	11.74%	71
Other (please specify)	13.72%	83
Total Respondents: 605		

#	OTHER (PLEASE SPECIFY)	DATE
1	False narrative about negative effects of LOT from business owners	12/27/2021 9:47 PM
2	Use it wisely!	12/24/2021 12:34 PM
3	The state gets some of the money and it just hides the true cost of running our communities. We might as well pay more in local taxes and be honest.	12/23/2021 5:27 PM
4	Although since other communities surrounding us already have the local tax option, I believe there are ways to minimize this with PR, simple accounting.	12/23/2021 8:42 AM

5	Possibility of using it as an excuse for increases that may otherwise not be justified.	12/23/2021 8:16 AM
6	It isn't wise to impose a new revenue stream while the Village is in the process of divorcing the town.	12/22/2021 9:45 PM
7	Is this a way for Town of Essex to make up for lost tax revenues because of separation?	12/22/2021 8:32 PM
8	We pay ridiculously high taxes in Eeesx already. Now you want more. STOP SCREWING US ALREADY	12/22/2021 8:16 PM
9	know people who come to lowes, hannaford, Essex drugstores from Colchester & Williston to avoid local option tax.	12/22/2021 7:55 PM
10	NO MORE TAXES - ELIMINATE SOME EXPENSES	12/22/2021 7:51 PM
11	Aren't we taxed enough with School and Property taxes??	12/22/2021 7:38 PM
12	My concern is why don't we have a local option tax when surrounding towns have a local option tax	12/22/2021 7:32 PM
13	Concerns about it increasing over time as an easy place to find money.	12/22/2021 7:09 PM
14	The tax is for people buying in town and getting delivery in town, the one percent tax is really a tax on the resident of Essex more than visitors. It was voted down by majority a few years back and that should have been the end of it. 120% against it. Let the village and town split first then they can make their own decisions	12/22/2021 5:54 PM
15	Wait until the split is decided	12/22/2021 5:35 PM
16	Is this being driven by the very unfortunate decision by EJ residents to separate?	12/22/2021 5:30 PM
17	I don't know enough. Not sure	12/21/2021 8:12 PM
18	I did not want the separation so don't care about raising the money in other ways.	12/21/2021 5:19 PM
19	It's our money the gvt needs to stop taking it away. Locally or nationally.	12/14/2021 2:31 PM
20	That even if we want it to reduce property taxes, those in charge wouldn't listen and still do with it what they want	12/14/2021 10:35 AM
21	With the Village looking to separate from the Town, is this still a joint thing?	12/13/2021 5:07 PM
22	What would be the effect on Global Foundries?	12/13/2021 12:46 PM
23	After the years of COVID challenges and inflation now so high I think it would be poor planning to even suggest this at this time.	12/13/2021 9:04 AM
24	When the town and village split, who gets what percentage of the take?	12/12/2021 6:37 PM
25	We don't need another tax. Cut municipal expenses instead	12/12/2021 6:03 PM
26	This will only grow government spending. The select board should be focusing on ways to save money, not generate more revenue.	12/12/2021 5:58 PM
27	more work and loss of income for me as a business owner	12/12/2021 5:11 PM
28	Stop taxing	12/12/2021 11:06 AM
29	I am unsure of impacts on business owners, I suspect it may negatively affect them	12/12/2021 7:47 AM
30	Discourages town residents from supporting local businesses	12/11/2021 10:46 PM
31	Covid stress and inflation makes this a bad time to add costs; put it off for a while and I would be more likely to support.	12/11/2021 9:43 PM
32	Some of the above but we're all sick & tired of increased costs. Give us a break.	12/11/2021 9:36 PM
33	My neighbors complaining and making Essex seem like a really unappealing place to live. Seriously. Why did I move from Shelburne?	12/11/2021 7:03 PM
34	We spend too much money. Every new source, if not used to offset other sources, just leads to further growth and the eventual reliance on that money.	12/11/2021 4:09 PM
35	How are revenues split between TOV & TIV ie. negotiated?	12/11/2021 12:24 PM

36	Needs to ge used for property tax relief, NOT to increase spending!	12/11/2021 11:50 AM
37	What is the rationale for the tax? where is the need? I'm sicki of how expensive it is to live here. So many taxes already	12/11/2021 10:32 AM
38	We are taxed enough. Why dream up another way to tax us. We all have to live within our budget, why not all governments.	12/11/2021 9:21 AM
39	The local option SALES tax is just another greedy, never ending method of raising taxes to feed the insatiable desire of politicians to spend other peoples money on feel good projects, all in the effort, to make themselves look good.	12/11/2021 8:19 AM
40	Our taxes are high enough, very unfair	12/11/2021 7:33 AM
41	We voted to merge, then we voted to separate, all to see better use of our budgets and to see our taxes decrease. I'd like to see the village figure things out with the budget they have before you immediately ask for more. It feels a bit like a betrayal.	12/11/2021 6:30 AM
42	also difficulties with this policy as town and junction try to work out their final relationship	12/10/2021 9:37 PM
43	Adding more taxes is the standard fallback of incompetent leaders who are addicted to spending other people's money.	12/10/2021 9:33 PM
44	#2 fallacy, it's a pass through	12/10/2021 8:00 PM
45	Property taxes are already too high. Do not add another tax.	12/10/2021 7:45 PM
46	This tax (TAX) will hurt everyone	12/10/2021 7:35 PM
47	We shouldn't be raising taxes when everyone is already spending more money on everything else due to inflation. This is a horrible time to introduce this idea. I thought, just like the merger, that we voted this down in the past as well, no?...	12/10/2021 7:24 PM
48	Unfortunately this will be seen as “added revenue” to spend instead of finding ways to cut costs and stay within a budget	12/10/2021 5:53 PM
49	We already pay too much in taxes. Having a hidden tax is unacceptable.	12/10/2021 5:51 PM
50	The Timing is not well thought out. The Town and Village are splitting and the financial consequences are unknown. Inflation is hitting hard. Businesses are already stressed about their future. Let's step back and take a breather and wait until life settles a bit more before any change.	12/10/2021 5:49 PM
51	Essex business are already hurting. This will onky make things worse. How about cutting spwnding by 1.5 M instead of taxes	12/10/2021 5:47 PM
52	Spend less	12/10/2021 5:43 PM
53	I think this should be addressed by Village and/or Town once separation is complete.	12/10/2021 5:28 PM
54	It's a solution in search of a problem - the question should be why do we need it, not why shouldn't we do it.	12/10/2021 5:13 PM
55	I'm concerned that not enough is known about budgeting in a post-separation environment. As a village resident, I feel this idea should be tabled until after we separate.	12/10/2021 3:44 PM
56	We are taxed to death in this state and adding 1 more tax isn't the answer.	12/10/2021 2:19 PM
57	this eventually addes 1% to the cost of home purchases as all materieals delivered to an essex job costa 1% more. . It is a Destination Tax, not a Sales Tax.	12/10/2021 1:17 PM
58	Sales tax for purchases delivered to my door from a non-local business sucks. I get getting it from local stores but internet purchases for me would kill it for me.	12/10/2021 12:49 PM
59	No more taxes	12/10/2021 12:27 PM
60	I neither want to pay it, nor collect it.	12/10/2021 12:06 PM
61	Stop with the over taxing, how about reducing spending.	12/10/2021 11:55 AM
62	Taxation is theft.	12/10/2021 11:54 AM

63	I just find it funny that you don't even have a plan on what the money would be used for…first you are asking folks if they would vote for it. More public spending waste. Let's tax people more then we will figure out how to sprang it. What a joke. You can't keep just taxing more and more. I vote NO!	12/10/2021 11:07 AM
64	I would like to wait until Essex Junction is fully separated	12/10/2021 10:11 AM
65	Ultimately, its people who pay taxes--not businesses. A sales tax makes businesses less competitive, but they have no choice but to pass the cost on to consumers.	12/10/2021 10:01 AM
66	All of the concerns listed, particularly people avoiding Essex due to the tax.	12/10/2021 9:56 AM
67	Cut taken for state funding rather than remaining local.	12/10/2021 9:47 AM
68	The state keeps too high a percentage of the tax. Is the $1.5 million projection net, after the state cut?	12/10/2021 8:24 AM
69	inefficient after the State takes its cut	12/10/2021 7:17 AM
70	I need more information before making an informed decision. I will not be in support of LOT allocated based on grand list. I would support an LOT based on actual d point of sale data.	12/10/2021 7:03 AM
71	i love to see no soda tax but 25 percent on beer tax. and more road block at night afater 10pm.	12/10/2021 1:39 AM
72	It will encourage the town towards higher spending.	12/9/2021 10:13 PM
73	The fact that we'd collect a tax -- mostly from Essex residents -- and send 30% of it to the State Government. If we need to tax ourselves, add it to property tax, so we keep 100% of the proceeds -- not 70%!!!!	12/9/2021 9:34 PM
74	It proves that the local government does not know how to run a budget and needs more money, stop taking, taking and taking	12/9/2021 9:08 PM
75	Why is this even being considered with separation in the works?	12/9/2021 9:06 PM
76	Until this community establishes a large non resident draw to spend money here you are just hurting the locals	12/9/2021 8:59 PM
77	It's expensive enough to try to live here. We don't need any additional costs to inhibit access to our local eateries	12/9/2021 8:49 PM
78	We are fucking taxed enough and you idiots want to tax us more.	12/9/2021 8:08 PM
79	I will oppose any option tax that appears in any way to look like the last attempt at the option tax years ago.	12/9/2021 7:51 PM
80	Considering we are still dealing with the pandemic, and have *no* idea how separation will hit us tax wise, this is NOT the time to implement local options. We have very few big draw stores, the hit will be on Essex residents.	12/9/2021 7:49 PM
81	Abuse of this money - we NEEDTO REDUCE PROPERTY TAXES.	12/9/2021 7:08 PM
82	It seems very concerning that this idea is being considered without there being any specific reason to do so. No specific application for the revenue is being proposed, no idea is being given how this revenue would affect property taxes, if at all. Additionally, it feels like the idea would hurt local businesses, possibly to cut down a small percentage of the tax hikes Essex Town would experience if our separation is approved. I am very supportive of taxation for services but the needs should be clearly evident before the proposal for taxes to be implemented. Please also consider the lower income residents who will now be charged more to shop for basics in town.	12/9/2021 6:47 PM
83	***Impact on low income households and those on fixed incomes if full sales tax local option tax is implemented.	12/9/2021 6:32 PM

Q9 Do you have any other questions or comments about local option taxes?

Answered: 298 Skipped: 308

#	RESPONSES	DATE
1	Want any money to go back to Essex Jct. residents to release tax burden.	12/29/2021 8:25 AM
2	No	12/27/2021 9:47 PM
3	Why now?	12/26/2021 8:21 AM
4	It is bullshit	12/24/2021 9:58 PM
5	The williston tax was to be a temporary 5 years ago. It's still there. Not a fan of more taxes	12/24/2021 6:46 AM
6	It's a damned shame that the TOV taxpayers were mislead about the Village wanting to work with TOV to remain ONE ESSEX.	12/23/2021 10:11 PM
7	No	12/23/2021 6:55 PM
8	I already shop only at our Lowe's vs other VT ones because of local tax. We actually travel to NH and just put the VT 6% on our tax filing instead of buying something in a local tax town.	12/23/2021 6:46 PM
9	If participatory budgeting is used (#2), I will push hard for staff put the options together for the residents' vote with voter input. A yearly survey perhaps. Otherwise it will be a cluster and the list will be impossible to manage.	12/23/2021 6:09 PM
10	How much would the tax rate have to increase to match the income a local option tax would bring in. Also, maybe we should advertise our business noting that we do not have one.	12/23/2021 5:27 PM
11	nope	12/23/2021 12:35 PM
12	Too bad we got rid of all our shopping at The Essex Experience!	12/23/2021 11:07 AM
13	x	12/23/2021 10:29 AM
14	How the money will be used or dedicated will influence my vote. I will vote yes if it helps offset the property tax but if it is used for non-profits, to support climate change, or start new programs I will vote no	12/23/2021 10:09 AM
15	No	12/23/2021 9:35 AM
16	The village just sold us a bill of goods on separation from Essex Town stating that it would reduce taxes, and now the village wants to increase taxes on village purchases. Creates even more reason for businesses not to do business in Essex.	12/23/2021 9:10 AM
17	Hard to see the wisdom in changing tax policy now given the uncertainty of the entire governance and tax structure of the town/village. Maybe this is something each community can decide if/when the village separates.	12/23/2021 8:58 AM
18	No	12/23/2021 8:16 AM
19	None	12/23/2021 7:34 AM
20	Don't do it	12/23/2021 7:25 AM
21	No	12/23/2021 7:18 AM
22	No	12/23/2021 6:52 AM
23	No	12/23/2021 5:08 AM
24	We've already turned this down once and it's back again. Just like merger. No one listens.	12/22/2021 9:48 PM
25	Seriously stop it with the changes until the separation is completed and the dust has settled,	12/22/2021 9:45 PM

	you maniacs!	
26	Assuming the Village separates from the town,what would the estimated revenue from said tax be just from the village ?	12/22/2021 9:30 PM
27	No	12/22/2021 9:24 PM
28	Housing in VT is a critical need	12/22/2021 9:20 PM
29	much will change if separation occurs for Essex Junction? "1.5 million" becomes 750K?	12/22/2021 9:03 PM
30	No	12/22/2021 8:50 PM
31	No	12/22/2021 8:27 PM
32	Our property taxes are through the roof and now you want more of our money. This is PURE GREED on the part of the Essex government. STOP ALL READY. People can barely afford to live here now and the minute we step outside of our homes we're also going to be paying even higher taxes this is bullshit.	12/22/2021 8:16 PM
33	Wait till the Junction can decide for themselves	12/22/2021 7:57 PM
34	no	12/22/2021 7:57 PM
35	not at this time. would be supportive of local option tax as sin tax - alcohol, marijuana, cbd etc.	12/22/2021 7:55 PM
36	Essex Town and Essex Jct are one of the few communities with no option tax. Aren't you getting enough revenue from school and property taxes? Cut the spending costs!	12/22/2021 7:38 PM
37	It will be spent poorly	12/22/2021 7:21 PM
38	None	12/22/2021 7:17 PM
39	I would be interested in looking at ways to cut costs rather than increase taxes.	12/22/2021 7:09 PM
40	Not at the moment.	12/22/2021 6:56 PM
41	About time!	12/22/2021 6:48 PM
42	Please have details on how the option taxes will be used before it is added to the ballot.	12/22/2021 6:42 PM
43	Why is this even being considered? Truly?	12/22/2021 6:40 PM
44	Do you ever consider reducing spending?	12/22/2021 6:35 PM
45	I would like to know how that anticipated revenue would break out if/when the separation happens. I also think the choice of how to spend the money should be 100% by vote of the people.	12/22/2021 6:34 PM
46	No	12/22/2021 6:34 PM
47	Don't want it!	12/22/2021 6:22 PM
48	How about we just live within our means instead of raising yet more taxes?	12/22/2021 6:16 PM
49	No	12/22/2021 6:13 PM
50	Why would you implement a tax specifically to increase spending on things that are not being funded now? We pay enough taxes, increases will only drive more people to leave the state.	12/22/2021 6:06 PM
51	Who decides where the option tax will be implemented? At which business?	12/22/2021 6:04 PM
52	Please do not do it! This will hurt our already struggling business owners who have to compete with being already off the normal travel routes for restaurants and shopping.	12/22/2021 5:55 PM
53	Against it	12/22/2021 5:54 PM
54	No	12/22/2021 5:51 PM
55	Does it apply to items bought at the EXPO events? And, why doesn't Essex Junction get taxes/revenue from the EXPO? It has progressed way beyond its original purpose and their officers and administrators get way too much compensation from it.	12/22/2021 5:43 PM
56	We have enough taxes already	12/22/2021 5:42 PM

57	No more taxes. Reduce expenses.	12/22/2021 5:38 PM
58	How will this be affected by the village leaving TOV?	12/22/2021 5:35 PM
59	I’m not in favor especially at this time with everything food , gas, entertainment increasing so rapidly. I try to buy and eat out more locally than going to Williston or Burlington. However Essex has lost many stores at the Essex experience which I miss. If Essex implements the tax will not have any loyalty to Essex - would go more to other towns-	12/22/2021 5:34 PM
60	No	12/22/2021 5:31 PM
61	Not at this time but will follow the discussion carefully and ask relative questions if something needs clarification.	12/22/2021 5:30 PM
62	I very often shop online to avoid this very tax in neighboring communities.	12/22/2021 5:26 PM
63	None	12/22/2021 5:17 PM
64	n/a	12/22/2021 2:21 PM
65	Not at present	12/22/2021 12:22 PM
66	We are not a tourist destination. We are not a shopping destination. All this would do is raise the already burdensome expense of simply living in Essex or Essex Junction.	12/22/2021 12:12 PM
67	Losing first responders- police, fire, and EMTs	12/22/2021 8:01 AM
68	Still annoyed about separation, wish we would have joined.	12/22/2021 7:38 AM
69	No	12/21/2021 8:46 PM
70	No	12/21/2021 7:47 PM
71	No.	12/21/2021 7:28 PM
72	Given that we are stuck with a tax increase due to the lack of merger, this would be my preferred route of making up for the income losses stemming from separation.	12/21/2021 6:59 PM
73	There is a pot of misinformation out there and most people including myself are unsure what’s the best for TOV or Village. Please, let’s choose the least expensive option! Property tax for residential homes feel like already sky high, people hardly make it especially with everything going up in cost!	12/21/2021 6:27 PM
74	no	12/21/2021 6:03 PM
75	Happy that the tax wouldn't include groceries or clothes; lowers my concern about low-income families and individuals. Thank you.	12/21/2021 5:46 PM
76	1. How about trying to spend less on municipal government? 2. If you want people to support local businesses, adding extra costs is not beneficial.	12/19/2021 5:13 PM
77	No	12/17/2021 3:08 PM
78	It is absolutely ridiculous to raise taxes than look for a reason to spend the money. Needs / wants must be proposed and voted on (no blank checks for special groups, etc)	12/16/2021 2:42 PM
79	No	12/16/2021 8:18 AM
80	I might support such a tax but only if it were tied to specific defined needs. Are we short of funds now? Do we have identified needs that this could meet?	12/15/2021 12:23 AM
81	This has been brought up. We don't want it. Businesses into want it. Is this like the merger where the Trustees and Board want it and don't care that we do? Deja Vu.	12/14/2021 11:18 PM
82	We are not the same as Williston or So. Burlington who have many large chain stores and more hotels. This will be a blow to small and home businesses. Many if us only shop online and don't want to pay more.	12/14/2021 11:12 PM
83	Basically, I shop where I pay the less for the items I want to purchase. Walmart and Costco offer lower prices even with the additional 1% therefore it doesn't matter. Times are tough and I don't want Essex businesses to have it more difficult to compete. I was a business owner in the village of Essex for 15 years. Most people shop and eat where they get the best price..	12/14/2021 7:42 PM

84	No	12/14/2021 6:52 PM
85	I would like to see the question of a local option tax deferred until after the question of EJ (TOV) independence is settled. Also, I'm not a huge fan of the structure of this survey. Question 2 presupposes our support of LOT before giving survey respondents the information and considerations included in Qs 6, 7 & 8. I do like that Qs 3, 4 & 5 give us the opportunity to reflect on a break-down of LOT options. The structure of this survey is reminiscent of the presentation given by Andrew Brown on this same question several years ago, wherein LOT was glaringly positioned more sympathetically. I'm an intelligent person; I can see that LOT makes obvious financial sense, especially as we're not at risk of losing business to neighboring towns. But this survey automatically raises my skepticism because of its manipulative design.	12/14/2021 4:12 PM
86	Stop increasing taxes. It's only a band aid on fiscally unstable areas. Our local governments need to be better at making sure the money goes back into important things rather than useless programs.	12/14/2021 2:31 PM
87	No new taxes	12/14/2021 1:16 PM
88	no	12/14/2021 11:00 AM
89	no	12/14/2021 10:35 AM
90	no	12/13/2021 5:58 PM
91	I vote no	12/13/2021 4:18 PM
92	Concerned that that the original intent of LOT was to reduce the property tax burden, but afraid gov't officials will just spend the money on pet projects.	12/13/2021 3:18 PM
93	Local bureaucrats love to increase taxes. This is just another example.	12/13/2021 12:46 PM
94	Just that I believe they should wait till we recover from the last tough year before thinking of this. Also with the village wanting to separate let's see how that plays out first.	12/13/2021 9:04 AM
95	I am fully in support of the Town and Village implementing a local options tax.	12/13/2021 7:41 AM
96	NA	12/13/2021 6:47 AM
97	I pay property tax in Essex Junction, and would rather pay slightly more of a progressive tax than a highly regressive sales tax.	12/12/2021 9:45 PM
98	Don't spend it on stupid causes… help the ridiculously high tax rate come down a bit	12/12/2021 8:25 PM
99	Hoping to keep property taxes from increasing rapidly in essex	12/12/2021 8:06 PM
100	Why is this a "thing" now? Businesses are just recovering from the plague & the village just voted to split.	12/12/2021 6:37 PM
101	Would it be possible (and if so make financial sense) to implement a local option tax that would be applied once per year to retail, meals, etc at the Champlain Valley Fair?	12/12/2021 6:06 PM
102	Stop trying to make us retired residents move out of state by taxing us into poverty	12/12/2021 6:03 PM
103	I will move my business out of Essex if you insist on collecting this extra tax.	12/12/2021 5:11 PM
104	No	12/12/2021 4:47 PM
105	Vermont is already a state with too much taxation relative to incomes and high cost of living; continuing to add taxes to the picture will not be incentive for people to want to move here, stay here, or grow businesses here. More taxes add additional administrative burden. Time to cut spending versus continually increasing taxes to look for revenue streams.	12/12/2021 1:39 PM
106	Taxes suck	12/12/2021 11:06 AM
107	No	12/12/2021 10:26 AM
108	If this will reduce the over-priced property taxes that would be great.	12/12/2021 9:00 AM
109	N0	12/12/2021 8:02 AM
110	No	12/12/2021 7:47 AM

111	No	12/12/2021 6:57 AM
112	No	12/11/2021 11:32 PM
113	No	12/11/2021 10:30 PM
114	Not at this time	12/11/2021 10:01 PM
115	No	12/11/2021 9:44 PM
116	I assume "room" tax means hotels, not rent, so it would be money brought in by non-residents My frequency of eating or shopping in those other towns is affected more by COVID now than by the extra tax.	12/11/2021 9:43 PM
117	Don't do it, not at this time. The timing is bad with so many out of work and struggling to pay for all the increases everywhere. Why are you even thinking about it????	12/11/2021 9:36 PM
118	"Why?" That's the question that needs a clear answer before implementing any tax. Also, I'd be curious to know what % of money spent in Essex(Jct) is spent by those who live outside of Essex(Jct). The higher that % is, the more I philosophically support a L.O.T.	12/11/2021 8:49 PM
119	No	12/11/2021 8:19 PM
120	If there are projects that require specific funding, then that should be discussed. Proposing a tax simply for the sake of raising funds for the town doesn't make sense. Why not 2%? Why not 20%? Any figure doesn't make sense without context.	12/11/2021 8:09 PM
121	Just be extra transparent. Make detailed spending audits easily available.	12/11/2021 7:03 PM
122	no	12/11/2021 6:56 PM
123	No	12/11/2021 6:30 PM
124	No	12/11/2021 4:51 PM
125	We should eliminate waste in expenditure first. It is the responsibility of the leaders to not simply ask for more and not consider what is superfluous	12/11/2021 4:17 PM
126	No.	12/11/2021 4:09 PM
127	I do most of my shopping in Essex or Essex junction. I do not want to pay more due to a local tax. NO more taxes.	12/11/2021 3:02 PM
128	I do not.	12/11/2021 1:21 PM
129	2) Would be more in favor of a TOV wide tax targeted to match ongoing transfers to capital and/or capital improvements and new Buildings which are on the horizon (Fire Station, Senior Center, Public Works Building).	12/11/2021 12:24 PM
130	Essex, like the rest of Vermont is OVER TAXED. Our elected politicians should be focused on lowering tax burdens for all Vermonters, not increasing them.	12/11/2021 12:22 PM
131	No	12/11/2021 11:52 AM
132	NO INCREASED SPENDING. USE FOR PROPERTY TAX RELIEF.	12/11/2021 11:50 AM
133	we already pay high tax and education tax is too high.	12/11/2021 11:50 AM
134	Above. Will we know where the revenue is going before we vote? That would influence my vote greatly.	12/11/2021 10:32 AM
135	LOT works best when you have a significant # of non-residents purchasing (which we don't have). We don't want to do anything to discourage businesses from locating/staying in Essex. We are already disadvantaged, with the exception of our own large population being "local". Add to that the regessiveness and I am not really sure it is a good idea. It is more of a hidden tax - hurt by a thousand small slices vs. the 2 property tax bills.	12/11/2021 10:12 AM
136	We are taxed enough in this town and it's beginning to be unaffordable to live here. We cannot increase or impose more taxes.	12/11/2021 9:23 AM
137	NO LOCAL OPTION TAX!	12/11/2021 9:22 AM
138	Is there an option to specifically target high calorie/high sugar beverages?	12/11/2021 9:19 AM

139	No more taxes. Stop spending.	12/11/2021 9:15 AM
140	I'd 100% support a tax on hotels. The others I'm less inclined but not totally against.	12/11/2021 8:51 AM
141	NO	12/11/2021 8:21 AM
142	How about if we were to cut taxes by spending less money. We only stifle the incentive of people capable of working and being productive by what in many cases is unneeded social welfare. I had a nice middle class life because I had to work hard to provide for my family and this taught my children to be hard working industrious citizens also. We also do not need to always be trying to build, bigger and grander infrastructure in our communities. HOLD THE LINE - NO NEW TAXES.	12/11/2021 8:19 AM
143	I think it would be interesting to know how other communities have used their LO tax funds. I'd like to see Essex be "progressive" in their use of the funds. Justice & equity work, climate change mitigation etc…	12/11/2021 7:48 AM
144	Aren't we already taxed enough just by living in Vermont?	12/11/2021 7:37 AM
145	Lived in Essex all my life and tired of always being taxed higher. Looking to move	12/11/2021 7:33 AM
146	See above comment.	12/11/2021 6:30 AM
147	During these times let's stop adding more stress to locals in our community. In fact maybe our slogan should be that we DONT have added 1% here	12/11/2021 5:59 AM
148	No	12/10/2021 11:36 PM
149	This money CANNOT go into the general fund it must be used to improve the community!	12/10/2021 11:03 PM
150	no	12/10/2021 10:35 PM
151	Its a bad idea. Puts additional burden on businesses.	12/10/2021 10:13 PM
152	Not today	12/10/2021 9:52 PM
153	No.	12/10/2021 9:46 PM
154	No	12/10/2021 9:40 PM
155	Do your jobs, balance the budget without stealing more from your neighbors to support your virtue signaling and pet projects.	12/10/2021 9:33 PM
156	No	12/10/2021 9:12 PM
157	I feel there is no need for an option tax	12/10/2021 8:56 PM
158	This has been brought up before and some local businesses came before the trustees to talk against it. However based on the fact that our entire village is surrounded by municipalities with the option tax it's only right we try to get piece of the action as well.	12/10/2021 8:44 PM
159	No	12/10/2021 8:29 PM
160	Can we tax cannibas, vaping…and related to this substance.	12/10/2021 8:17 PM
161	Why is it being proposed?	12/10/2021 8:12 PM
162	Reduce our property taxes	12/10/2021 8:03 PM
163	1.finally some revenue from CVE 2. More nonresidents shop, eat, play here 3. The tax is processed at the state so no change for business 4. Not everyone pays property tax, but everyone uses the resources.	12/10/2021 8:00 PM
164	Not really	12/10/2021 7:48 PM
165	Let's split our communities and cut our budgets, not dream up another way to bilk us. Just look at the rate of inflation and how harmful that is to those of us on fixed income.	12/10/2021 7:45 PM
166	Scrap it	12/10/2021 7:35 PM
167	Bad idea. Not supported by most in the community. Especially the local area businesses.	12/10/2021 7:24 PM
168	Taxes and high inflation are making it harder than it already is to get by in Vermont. Try	12/10/2021 7:19 PM

	spending less instead of more taxes.	
169	No	12/10/2021 7:16 PM
170	wonder if that would apply to gas, electricity and or fuel/charcoal, etc…	12/10/2021 7:10 PM
171	What percentage goes to the state?	12/10/2021 7:03 PM
172	No	12/10/2021 7:00 PM
173	Should wait until the economy has recovered. People are struggling with the already high prices and impact of Covid - hello	12/10/2021 6:51 PM
174	Where did this idea come from and who co tells the money? Could we get the money from being more efficient with current taxes?	12/10/2021 6:49 PM
175	It would be nice if the selectboard realized we are in the middle of a pandemic with 40 year high inflation rates. Why would you even consider more taxes? How out of touch with reality are you? People cannot afford to pay anymore. Costs of goods are bad enough without adding more cost. Please smarten up and try thinking for a second. Your unneeded pet projects can wait to justify your job.	12/10/2021 6:46 PM
176	Not at the moment!	12/10/2021 6:39 PM
177	No	12/10/2021 6:02 PM
178	I'm opposed at the current time. Too many unknowns. Poor timing. Inflation is rampant. Businesses don't need any more challenges currently.	12/10/2021 5:49 PM
179	Taxes are too high already.	12/10/2021 5:47 PM
180	A terrible idea.	12/10/2021 5:47 PM
181	Ill be voting no on any tax increase	12/10/2021 5:47 PM
182	No	12/10/2021 5:45 PM
183	We've voted this down before. Why challenge it again?	12/10/2021 5:45 PM
184	Do people understand that purchase on the web would be increased by this?	12/10/2021 5:43 PM
185	Do we need this money?	12/10/2021 5:43 PM
186	No	12/10/2021 5:42 PM
187	1.2 million is a drop in the bucket for Essex Junction budget. We need to simply be wiser about spending.	12/10/2021 5:38 PM
188	It's been vetoed before.	12/10/2021 5:30 PM
189	I think that this should be addressed / discussed once the town & village separation is complete. Opening a can of worms as to where funds would go and for what. Lets focus on the separation. Thank You.	12/10/2021 5:28 PM
190	No new taxes. Here's a novel idea - how about you cut frivolous government spending on stuff like "reacting to climate change" and "justice, equity, diversity, and inclusion work". If you feel that you just "have to" spend every penny you can squeeze out of the people, spend it on supporting local homeless VETERANS. You know…those men and women who actually stood up and fought for this country REGARDLESS of what political party was in power.	12/10/2021 5:25 PM
191	No	12/10/2021 5:22 PM
192	No	12/10/2021 5:21 PM
193	No	12/10/2021 5:18 PM
194	No	12/10/2021 5:14 PM
195	To lower property taxes only	12/10/2021 5:14 PM
196	Let's be leaders in our broader community, not followers. Implementing a new tax because the surrounding municipalities are doing it is not a compelling reason. In general we should try to find ways to make government more efficient, not find ways to bring in more tax revenue	12/10/2021 5:13 PM

	without a highlighted need. I really appreciate the outreach and request for feedback before moving forward on this!	
197	Just because the other communities around us already have the local option tax doesn’t mean that we should in Essex.	12/10/2021 5:08 PM
198	I think that IF such a tax were to be imposed, that its revenues MUST be clearly dictated as to use. IF politicians get to decide regularly, then I would vote NO!	12/10/2021 5:07 PM
199	The explanations for why this is needed are unclear. Budget shortfall? Separation costs? Loss of property tax revenue doesn't make sense as properties are increasing in value. Why this solution ????	12/10/2021 5:04 PM
200	This tax won't hurt me, and frankly, I wouldn't really notice it. My household income is above the State's average. However it is regressive (reiterate what I already checked above) and we need to consider how this can negatively impact those less fortunate who will be hit the hardest by this tax. We already put this question to a vote about 12 years ago and it failed.	12/10/2021 4:55 PM
201	No	12/10/2021 4:52 PM
202	do not make local businesses more uncompetitive	12/10/2021 4:47 PM
203	No	12/10/2021 4:16 PM
204	I would hope that given the lesser return projected and the challenges facing restaurants during the pandemic and with staffing that the meals tax would not be considered at this time. I would support retail sales and rooms LOT.	12/10/2021 4:07 PM
205	How would the money be split between the village and town?	12/10/2021 3:44 PM
206	No	12/10/2021 3:41 PM
207	no	12/10/2021 3:08 PM
208	This local option tax isn’t needed we are paying high taxes now. How would this suggested tax be used in the future.	12/10/2021 3:04 PM
209	No	12/10/2021 2:57 PM
210	I hate the idea of one more tax.	12/10/2021 2:19 PM
211	I do not support it	12/10/2021 2:14 PM
212	Always trying to tax us to death.	12/10/2021 2:08 PM
213	I am and will support anyone any group that fights this tax	12/10/2021 2:01 PM
214	We are heading into one of the worst financial crises most of us have ever witnessed, and you want to collect more tax from already struggling Vermonters? It’s a horrible idea, unless you are hoping to expedite a crash of local economy. People will be more than happy to shop and dine in other towns that don’t have these taxes… are you hoping to drive down current revenue, because over time this will definitely achieve that.	12/10/2021 2:00 PM
215	No	12/10/2021 1:59 PM
216	With rising costs throughout Vermont, this is not a great time to think about asking people to pay more than what is already being asked.	12/10/2021 1:42 PM
217	I am on a fixed income and pay enough now. Any additional would certainly affect my style of life.	12/10/2021 1:41 PM
218	Taxes are already too high	12/10/2021 1:36 PM
219	No Reason = No Tax We went through this some years ago.	12/10/2021 1:17 PM
220	Is this being proposed as a reaction to the expected separation of the Town and Village? If so, does it help fill in some of the lost revenue for the Town as a result of separation?	12/10/2021 12:58 PM
221	How about no local taxes or use taxes in Essex.	12/10/2021 12:49 PM
222	I do NOT support additional option taxes. Based on my purchases it will cost me more money than any reduction or benefit I may obtain.	12/10/2021 12:47 PM

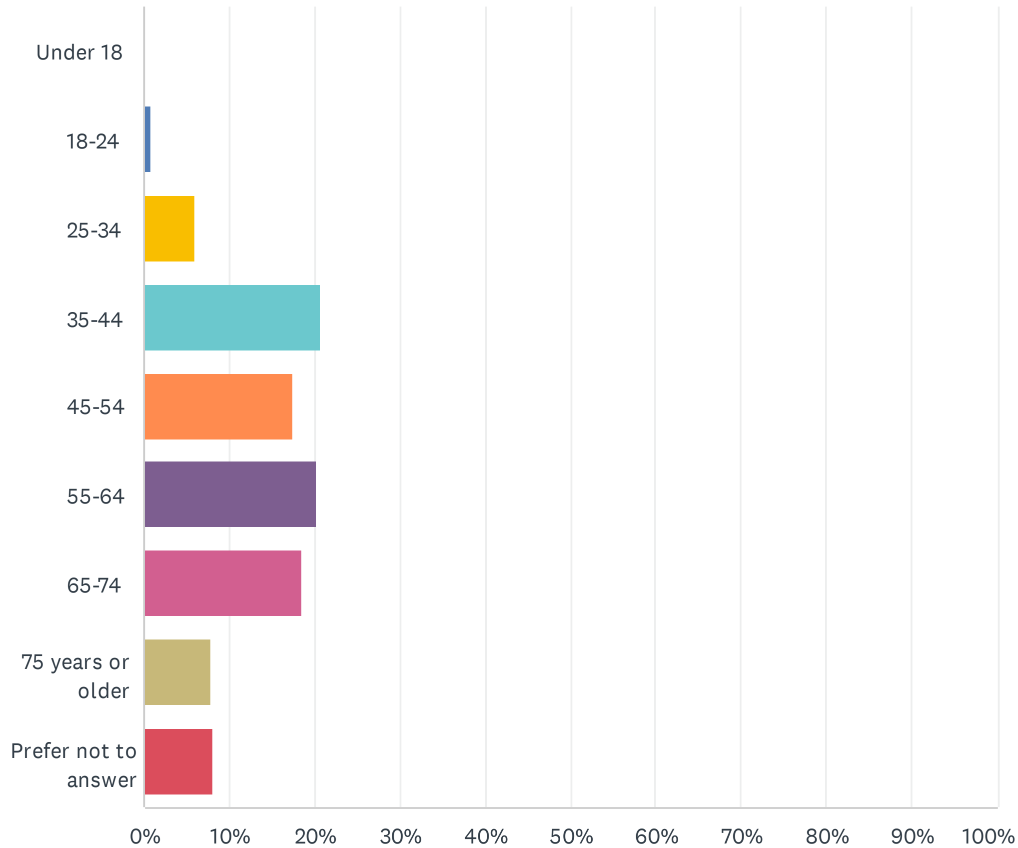
223	NO LOCAL TAX! This state is is one of the highest tax states in the country and we receive hardly any benefits. Are you trying to force all hard working families out of this state?	12/10/2021 12:44 PM
224	No	12/10/2021 12:40 PM
225	no	12/10/2021 12:39 PM
226	Should not be done	12/10/2021 12:27 PM
227	No	12/10/2021 12:24 PM
228	no	12/10/2021 12:08 PM
229	Essex has a spending problem not a revenue problem. No new taxes!!!!	12/10/2021 11:56 AM
230	The issue is overspending, we need no more taxes. Local taxes option taxes are the reason I shop more in Essex, that and I am resident. If this is added I will spend my money elsewhere.	12/10/2021 11:55 AM
231	The govt does not need a raise. Go to work stop stealing our money.	12/10/2021 11:54 AM
232	No	12/10/2021 11:18 AM
233	How about some fiscal responsibility rather than more taxes. This is a joke. I vote no.	12/10/2021 11:07 AM
234	I think taxing meals/alcohol/in the future marijuana makes a lot of sense as I feel like most of these dollars come from out of town. When it comes to item purchases, a lot of people in Essex Junction do shipping to home and it may impact local residents more so than visitors. My theory of this tax is to increase tax revenue with lesser impact to its residents.	12/10/2021 10:39 AM
235	No	12/10/2021 10:24 AM
236	Money is spent in other towns because of limited options in Essex and Essex Junction	12/10/2021 10:17 AM
237	No	12/10/2021 10:11 AM
238	It is another excuse to take money from residents thinking local government has a better use of the money than the citizens of Essex	12/10/2021 10:10 AM
239	I am TIRED of seeing large sums of money in the General FUNd. I am TIRED of the 1% of the budget that is then given away to 'certain' charities. PLEASE put a tight fiscal lens on OUR tax dollars and STOP adding/endorsing expenditures as if we are living inside Disney World. No more taxes. Spend what we can truly afford. RETURN money that is not spent by the prior approved budget.	12/10/2021 10:10 AM
240	How much is enough???	12/10/2021 10:01 AM
241	No	12/10/2021 10:00 AM
242	No.	12/10/2021 9:56 AM
243	Don't do it! Optimize the fact that Essex doesn't have it!!!	12/10/2021 9:49 AM
244	VT, in general, needs to focus on lowering tax burdens on citizens, as all our young people are leaving the state for lower cost of living else where.	12/10/2021 9:47 AM
245	no	12/10/2021 9:30 AM
246	DON'T DO IT. It's nickel and diming the tax payers. At every turn there is an added tax or few and makes personal budget planning difficult. It causes a lot of distrust in government, wondering what's next? How can I afford this? How can businesses afford this? This is additional burden on businesses, especially when hiring is tough, you're creating more work for them.	12/10/2021 9:30 AM
247	Is there a way to be sure the tax goes back to the lowest income Essex residents?	12/10/2021 9:12 AM
248	no	12/10/2021 9:04 AM
249	Please help residents understand available options to raise revenue for both the town and the village and how the proposal relates to both governments.	12/10/2021 8:39 AM
250	The local property tax calculations have divided our community and has resulted in the village voting to separate. To use the local option tax for anything other than property tax reduction would be ignoring the painful history of greater Essex.	12/10/2021 8:24 AM

251	Our restaurants and businesses are barely surviving. Why add another tax?	12/10/2021 7:50 AM
252	Essex is already expensive enough to live in. The more the town taxes and regulates and mandate the more they will drive local people out of Essex.	12/10/2021 7:45 AM
253	No	12/10/2021 7:42 AM
254	No	12/10/2021 7:36 AM
255	Where is your budget not enough? I'm opposed when you can't say where you're short.	12/10/2021 7:18 AM
256	No	12/10/2021 6:56 AM
257	Don't just implement this tax thinking it will be added revenue. Use it to reduce costs if implemented.	12/10/2021 6:54 AM
258	The local option tax should not apply to services such as repairs, hair services, accounting, etc	12/10/2021 6:41 AM
259	Why can't we just be more carrful with spending. The school budget is about 80% of my enormous property tax bill. Make changes there. Tired of always needing to spend more and "raise more money" to pay for the ridiculous spending. We're over taxed in this state.	12/10/2021 6:15 AM
260	Please do not implement LOT	12/10/2021 6:04 AM
261	No	12/10/2021 6:00 AM
262	I'd be pretty annoyed if the tax money went to "special events" without a real good explanation of what that is	12/10/2021 5:51 AM
263	We are taxed enough already. Businesses & individuals are struggling financially. And seriously, you think during these tough economic times people should pay more? When does it stop? Government has short arms and deep pockets.	12/10/2021 5:41 AM
264	No	12/10/2021 5:02 AM
265	N o	12/10/2021 4:55 AM
266	No	12/9/2021 11:21 PM
267	They suck. Please do not implement this.	12/9/2021 10:13 PM
268	No	12/9/2021 10:12 PM
269	no	12/9/2021 9:59 PM
270	Many. This shouldn't just be looked at as potential revenue until other options are considered. It would fundamentally cost Essex junction residents more on every single purchase they make and have delivered to their home. It absolutely impacts the decisions of people in terms of where they shop for larger purchases as well.	12/9/2021 9:50 PM
271	We voted this down about 10 years ago, first in the Town and then in the Village. Please take "NO" for an answer. Stop recycling stuff at the ballot box and brainstorm some new ideas.	12/9/2021 9:34 PM
272	How will separation effect this	12/9/2021 9:06 PM
273	What happens when the Village splits from the town into separate municipalities?	12/9/2021 9:04 PM
274	Show me plan to bring outside money, hotels, events, large draw stores, etc. Then I'll vote for it.	12/9/2021 8:59 PM
275	No	12/9/2021 8:59 PM
276	No	12/9/2021 8:57 PM
277	No	12/9/2021 8:50 PM
278	Disappointed Essex would consider this. Visitors to our town village already support our businesses. This may impact that.	12/9/2021 8:49 PM
279	The taxes will come from people who live in Essex and shop in Essex. So by directing our shopping in our hometown we'll also pay more taxes.	12/9/2021 8:45 PM

280	I recall a prior version I Of this proposal and think the tax was also tii ok be charged on certain utilities-maybe? I want to understand specifically was is proposed to be taxed to generate the $1.5M	12/9/2021 8:20 PM
281	No	12/9/2021 8:18 PM
282	Find out how it will impact Global Foundries and make sure you are prepared with answers to their questions. Their objections were a large part of why the LOT was defeated last time.	12/9/2021 8:17 PM
283	Decrease local property tax	12/9/2021 8:14 PM
284	Currently I buy my taxable groceries in Essex to avoid the tax. But eating out is determined by the restaurant not the tax. I have things shipped here to avoid the Burlington extra tax.	12/9/2021 8:11 PM
285	Why would the village have a tax with the town when we are trying to separate? I knew having lower taxes (if we separate) for the village would cause something like this to happen. Dont you think people in VT are taxed enough for stupid programs? Get in touch with reality.	12/9/2021 8:08 PM
286	We are overtaxed already.	12/9/2021 8:04 PM
287	Outside of rooms, meals, and alcohol what else will this apply towards? No way will I support additional taxes on retail sales of any kind, services, utilities, or other transactions. STOP making everything about equity and race. We all live here in some capacity. The last time I checked, we are all using the same currency, pay the same tax rate, send our kids to the same schools,use the same services and live in the same neighborhoods. If this is going to be a municipal tax, I expect without exception that MY additional cost will be invested in the community infrastucture not a special interest group. ENOUGH! Should this course of action be chosen, I will gladly work in the community to oppose it.	12/9/2021 7:51 PM
288	I want to understand more as not sure it is a fit for our community. I am very much opposed to regressive taxes especially given we have so many seniors on fixed incomes and many families are very tight budgets.	12/9/2021 7:48 PM
289	How about government just make better choices about spending instead of raising more taxes to avoid doing so!	12/9/2021 7:33 PM
290	Why now?	12/9/2021 7:10 PM
291	See above comments about property taxes.	12/9/2021 7:08 PM
292	No	12/9/2021 7:06 PM
293	No. But I think I would be a great option for the Essex Junction community	12/9/2021 7:01 PM
294	I would support adding Canabis and other non essential items to a local option tax, but a blanket local option tax would be tough for me to support, especially when the cost of goods is already rising and people are struggling so much economically as it is.	12/9/2021 7:01 PM
295	No	12/9/2021 6:59 PM
296	Please do not propose this just because it's an untapped revenue source. If we do not need the source, we should not make up new taxes.	12/9/2021 6:47 PM
297	No	12/9/2021 6:40 PM
298	No	12/9/2021 6:32 PM

Q10 To consider justice, equity, diversity, and inclusion in the decision about whether or not to put a local option tax question to voters, the Town of Essex and Village of Essex Junction are interested in learning about socioeconomic data from respondents. The following five questions are optional.How old are you?

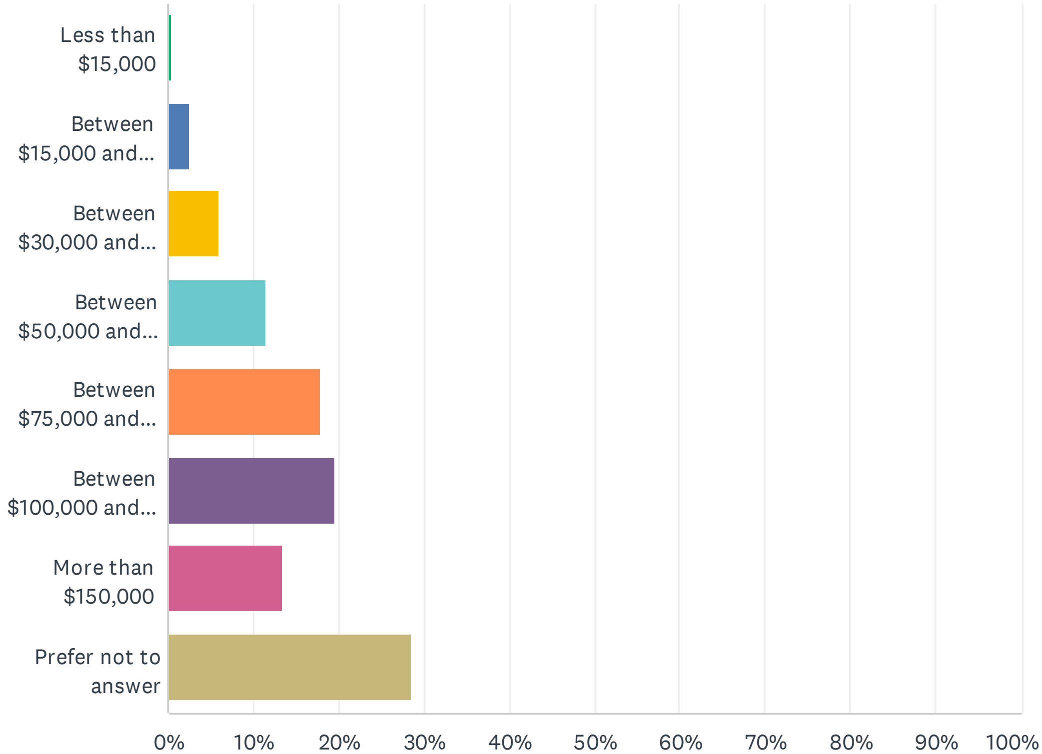
Answered: 597 Skipped: 9



ANSWER CHOICES	RESPONSES	
Under 18	0.00%	0
18-24	0.84%	5
25-34	6.03%	36
35-44	20.60%	123
45-54	17.59%	105
55-64	20.27%	121
65-74	18.59%	111
75 years or older	7.87%	47
Prefer not to answer	8.21%	49
TOTAL		597

Q11 What is your household income?

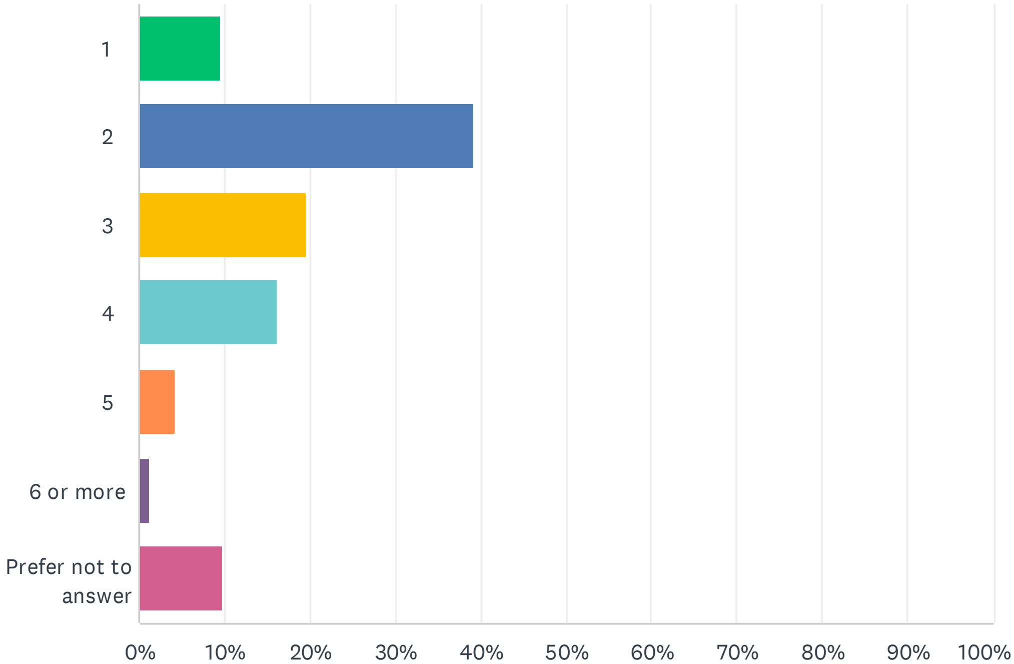
Answered: 594 Skipped: 12



ANSWER CHOICES	RESPONSES	
Less than $15,000	0.34%	2
Between $15,000 and $29,999	2.53%	15
Between $30,000 and $49,999	5.89%	35
Between $50,000 and $74,999	11.45%	68
Between $75,000 and $99,999	18.01%	107
Between $100,000 and $149,999	19.70%	117
More than $150,000	13.47%	80
Prefer not to answer	28.62%	170
TOTAL		594

Q12 How many people are in your household?

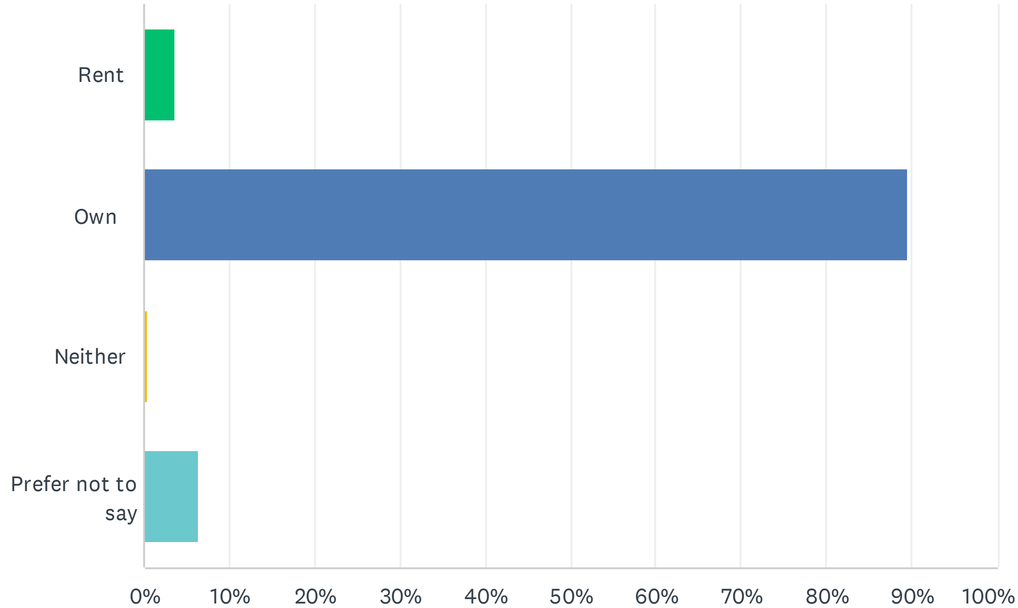
Answered: 598 Skipped: 8



ANSWER CHOICES	RESPONSES	
1	9.70%	58
2	39.13%	234
3	19.57%	117
4	16.22%	97
5	4.18%	25
6 or more	1.34%	8
Prefer not to answer	9.87%	59
TOTAL		598

Q13 Do you rent or own your home?

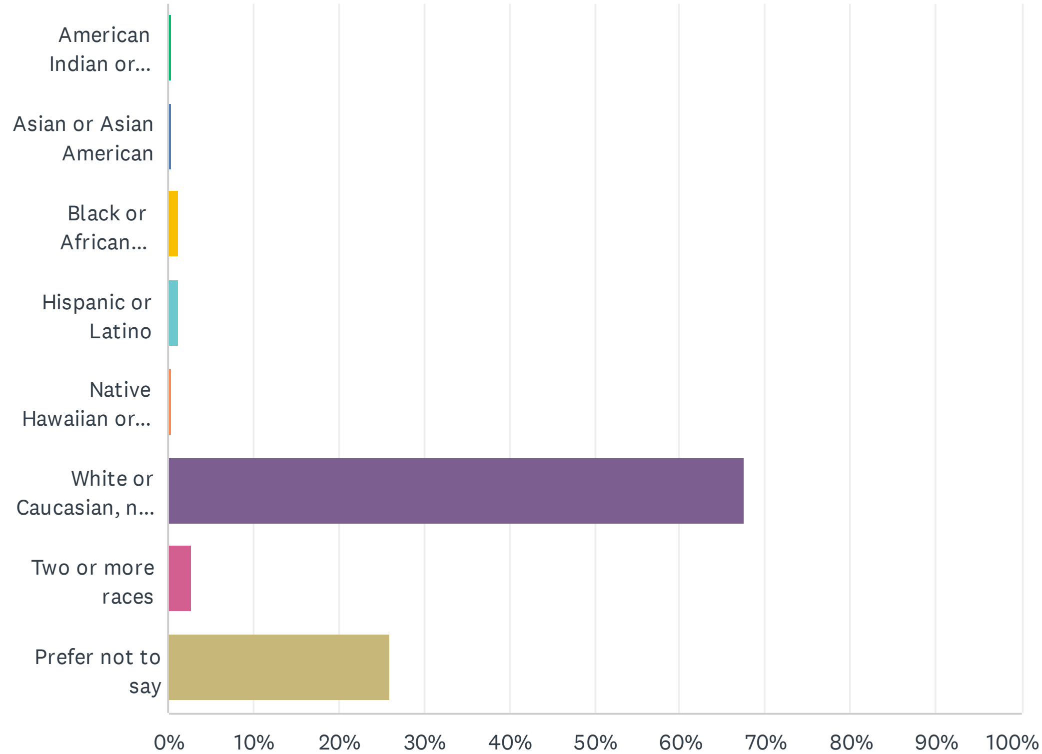
Answered: 596 Skipped: 10



ANSWER CHOICES	RESPONSES	
Rent	3.52%	21
Own	89.60%	534
Neither	0.50%	3
Prefer not to say	6.38%	38
TOTAL		596

Q14 What is your race?

Answered: 596 Skipped: 10



ANSWER CHOICES	RESPONSES	
American Indian or Alaska Native	0.50%	3
Asian or Asian American	0.50%	3
Black or African American	1.17%	7
Hispanic or Latino	1.17%	7
Native Hawaiian or other Pacific Islander	0.34%	2
White or Caucasian, not Hispanic or Latino	67.62%	403
Two or more races	2.68%	16
Prefer not to say	26.01%	155
TOTAL		596

Memorandum

To: Selectboard; Evan Teich, Unified Manager

From: Greg Duggan, Deputy Manager

Re: Discussion about and possible executive session for contracts regarding Village of Essex Junction's proposed separation from Town of Essex

Date: December 30, 2021

Issue

The issue is for the Selectboard to discuss possible agreements for sharing services between the Town of Essex and an independent City of Essex Junction, and whether the Selectboard enters into executive session to discuss contracts.

Discussion

The Selectboard and Village of Essex Junction Board of Trustees have reached tentative agreements on many shared service agreements between the Town and an independent City of Essex Junction, including a memorandum of understanding regarding agreements for shared services, delinquent taxes, information technology, police, reappraisal and assessor services, right of first refusal on 81 Main St., and stormwater.

The boards have expressed a desire to reach agreements on so-called Tier 2 agreements, as well. An attached memo from Brad Luck presents some bullet points from the Village for consideration of the following:

- Finance
- Clerk
- Shared Town and Village boards, commissions and committees
- Recreation, Indian Brook, Senior Center, Senior Bus
- Tree Farm Building Use and Maintenance

In order to have a complete and thorough discussion about this topic, an executive session may be necessary because the premature disclosure of the information may put the Selectboard and the Town at a substantial disadvantage. Contracts can be protected discussions.

Cost

N/A

Recommendation

If the Selectboard wishes to enter executive session, the following motions are recommended:

> <u>Motion #1</u>
> "I move that the Selectboard make the specific finding that general public knowledge of contracts would place the Town at a substantial disadvantage."
>
> <u>Motion #2</u>
> "I move that the Selectboard enter into executive session to discuss contracts, pursuant to 1 V.S.A. § 313(a)(1)(A) to include the Unified Manager and Deputy Manager."

Memo

To: Village Trustees & Selectboard

From: Brad Luck, Essex Junction Recreation & Parks

Date: December 8, 2021

Re: Upcoming Agreements

Based on the discussion at the November 22 joint meeting, below are some "forest-level" ideas for consideration of some agreements on remaining items. These are concepts to prompt discussion so the boards can gain consensus on the high-level tenets that can be taken back by staff and legal counsel and worked into formal agreements for future evaluation.

Two recent events are driving the need for new agreements between the Village and Town. With the end of joint management and the resignation of the finance director, it would behoove the boards to discuss agreements about finance and the clerk/treasurer's office. These relationships exist and will into the future, but should be codified in an agreement(s). Below are some draft, big picture concepts for discussion.

Additionally, there is information for consideration about shared boards, commissions, and committees, and recreation/Indian Brook/senior center/senior bus.

<u>Finance for Village & Town (regardless of City Charter status) - [note: this is how things are about to operate]</u>

*Each municipality will employ, manage, and pay for their respective finance department.
*If there are shared finance non-personnel related expenses, each municipality is responsible for their portion of the costs based on percentage of the grand list (i.e. Questica, ReadSoft, NEMRC, professional services fees (NEMRC custom programming or tax billing assistance), office supplies, group training, copier rental and usage, printing and mailing tax bills).
*Both finance departments will operate out of 81 Main Street.
*The finance departments work as a cross-functional team, helping to accomplish the finance needs of both municipalities, as assigned by the finance directors.
*The finance departments work towards unraveling the areas where the two municipalities are intertwined so that each municipality can exist independently in the future.
*Agreement expires June 30, 2025, but can be extended if needed.
*Agreement can expire sooner if both finance directors agree they can operate independently and can draft a transition timeline with the managers, which is signed off by the boards.

<u>Clerk/Treasurer for Village & Town (regardless of City Charter status) – [note: this is how things currently operate]</u>

*Village and Town share the office of the Clerk/Treasurer and consolidated Town and Village Clerk.
*Office, staff, and services are located at 81 Main Street.

*Village employs the Clerk/Treasurer, the Town employs two Clerk/Treasurer employees.
*Town pays the Village $50,000 per year.

Clerk/Treasurer for City & Town (if City Charter passes)
*Clerk/Treasurer relationship/agreement between the Village and Town continues until June 30, one year after the City is established (Transition Period).
*During the Transition Period Clerk/Treasurer department staff serve both municipalities, providing all clerk/treasurer services out of one office, yet distinguishing business by municipality as needed and required. Staff work to prepare for each department to operate independently, at separate locations, by the conclusion of the transition year.
*By July 1, one year after the City is established, the City and Town each employ and operate their respective Clerk/Treasurer's offices in their respective locations.

Shared Boards, Commissions, and Committees
Another agreement that needs to be reached is regarding shared boards, commissions, and committees. It is recommended that the boards have a discussion of which boards, commissions, and committees they would like to continue in the event of separation. It would be helpful if both boards could begin thinking about this in advance of the 12/13 joint meeting so that a discussion can take place, high level agreements can be reached, and staff will have content for legal counsel to draft an agreement.

CURRENT BOARDS & COMMITTEES

Joint Committees (Town of Essex & Village)

- Committee on Equity for Essex / Essex BEST (Building Equity, Solidarity, and Trust)
  - Equity for Essex = staff-based committee; currently all Town employees & one EWSD
    - Greg Duggan, Jill Evans, Ron Hoague, Marguerite Ladd, Erin Maguire, Owiso Makuku, Evan Teich
  - Essex BEST = staff initiated with staff & citizen members
    - Boards should consider A) if continuing together, B) if continuing together then staff initiated or Board appointed; C) if board appointed then define membership/terms, etc.
- Joint Housing Commission
- Joint Stormwater Coordinating Committee [in current draft of Stormwater agreement, this ends at the conclusion of the Transition Period]

Town of Essex (Serving Village & Town)

- Economic Development
- Energy Committee

Town of Essex (Serving Town Outside the Village)

- Cemetery Commission
- Conservation & Trails Committee
- Memorial Hall Committee

Village of Essex Junction

- Bike/Walk
- Capital Program Review
- Tree Advisory Committee

Recreation, Indian Brook, Senior Center, Senior Bus

*Both municipalities value the current access they have to services and parks that enhance their quality of life
*There are many transitions expected to take place over the next several years with the transition of the Village to a City and no longer a part of the Town
*The Trustees and Selectboard do not want to negatively impact these quality-of-life government services and amenities at this time
*City and Town residents shall be treated the same with respect to recreation programs with Essex Junction Recreation & Parks and Essex Parks & Recreation, Indian Brook access, access and membership to the Essex Area Senior Center, and eligibility to ride the Essex Senior Bus. Treated the same shall mean same access, charged the same fees, and have the ability to register at the same time. Exceptions include EJRP Preschool and access and programming at the public outdoor pools (Maple Street Pool and Sandhill Pool). Each community may create whatever residency requirements or advantages they see fit for these exceptions.
*Town shall employ, manage, and fund the Senior Center and Senior Bus. City shall share in these expenses on a per capita basis, once City residents are no longer paying Town taxes.
*City shall provide space at 2 Lincoln for Senior Center.
*Terminates 6/30/25
*The agreement may be modified or extended with mutual agreement by both parties
*A new agreement may be established at the conclusion of this agreement that includes some or all of the services and amenities addressed herein

Tree Farm Building Use and Maintenance

Tree Farm building use and maintenance is addressed in the Memorandum of Understanding for the management of the Tree Farm Recreation Facility between the Town of Essex and the Village of Essex Junction. That agreement covers through July 31, 2022. Based on recent conversations with the Boards, the agreement needs to be re-written and it can address these items.

Memorandum

To:	Essex Selectboard; Evan Teich, Unified Manager
Copy:	Greg Duggan, Deputy Town Manager; Owiso Makuku, Community Development Director, Dennis Lutz, Town Public Works Director; Courtney Bushey, Assistant Finance Director; Conservation and Trails Committee
From:	Darren Schibler, Town Planner
Date:	December 29, 2021
Subject:	Caring for Canopies Grant

Issue

The issue is for the board to consider approving an application for the Caring for Canopies Grant from the Vermont Urban & Community Forestry Program (VTUCF).

Discussion

VTUCF is offering its annual Caring for Canopies grant to support municipal urban forestry work, including tree planting and maintenance, removal of ash trees, public outreach, and training or capacity building. This is a smaller ($1,000 to $5,000) and more specific grant than the Resilient Urban Forests for All grant for which the Town recently applied (and unfortunately was not selected).

The Conservation and Trails Committee (CTC) has prepared an application for this grant to support its ongoing emerald ash borer (EAB) preparedness work, specifically proactive removal of public ash trees and replanting with alternative species. As previously presented to the Selectboard, the CTC plans to replace 30 trees in FYE2023, which will proceed regardless of the grant, but the financial assistance will reduce the Town's costs, ensure potential hazard trees are removed in a timely manner, and allow the CTC to shift focus sooner to other goals in the Street Tree Management Plan.

As with the 2020 EAB Management Grant, the CTC and Tree Warden will mark the trees to be removed based on the priority list developed this year, as well as identify replacement sites and species in collaboration with a contractor selected through a bid process. Adjacent residents will be notified by mail of removals, which will occur in April – May of 2022, and replanting, which may occur in May – June or September – October 2022, depending on weather and contractor capacity.

Costs

The Town would request the maximum grant amount of $5,000.00, structured as reimbursements to the Town after grant closeout. The Town's expected contributions in cash ($24,707.50) and staff / volunteer time ($3,238.88) will far exceed the required 1:1 match ($5,000.00). There is sufficient balance in the Natural Resources Management account to carry the total cash expenditure of $29,707.50.

Recommendation

It is recommended that the Selectboard authorize staff to apply for the 2022 Caring for Canopies grant from the Vermont Urban and Community Forestry Program.

2022 Communities Caring for Canopy Grant Application

Funding: $1,000 - $5,000

SECTION 1: Applicant Information

MUNICIPALITY OR ORGANIZATION: Town of Essex

ADDRESS: 81 Main Street

Essex Junction, VT 05452

PROJECT CONTACT PERSON: Darren Schibler

PHONE: (802) 878-1343

EMAIL: dschibler@essex.org

D-U-N-S NUMBER*: 104047027

FINANCIAL CONTACT PERSON: Courtney Bushey

PHONE: (802) 878-1359

EMAIL: cbushey@essex.org

SECTION 2: Project Information

PROJECT TITLE: Town of Essex Ash Replacement Program

SUMMARY OF PROJECT (*2 sentences maximum*): The Town of Essex continues its proactive removal of public ash trees to mitigate the impacts of emerald ash borer. Grant funds will supplement planned replacements in urban / suburban areas.

GRANT FUNDING REQUESTED: $5,000.00

TOTAL PROJECT COST: $32,946.38

*A D-U-N-S number is a unique nine-digit number that identifies business entities on a location-specific basis. To request your D-U-N-S number visit dun & bradstreet.

SECTION 3: Statement of Need

Explain your municipality's current situation and describe out the project will meet the needs of the community. How will the project help to further the community-wide tree program? Provide a succinct statement of need for funding, identifying the opportunities and desired outcomes of the proposed project. *Limit 3,000 characters*.

The Town of Essex has adopted a street tree inventory and management plan developed by the Conservation & Trails Committee (CTC) in partnership with the Vermont Urban and Community Forestry Program (VT UCF). The plan identified 212 ash trees within urban / suburban public rights-of-way (ROWs) in the Town outside the Village of Essex Junction (which has its own street tree management plan).

Due to the threat of emerald ash borer (EAB) and the prevalence of ash trees within the urban and suburban municipal rights-of-way (ROWs), Section IV of the plan recommends proactive removal and replacement of nearly all ash trees within the public ROW over a 10-year period. This excludes any community-value trees identified for long-term emamectin benzoate treatment.

In 2020-2021, VT UCF awarded an EAB Management Grant to the Town (jointly with the Village of Essex Junction) to begin its ash replacement program. In the Town outside the Village, 10 ash trees were removed and 8 replacement species planted using contracted labor. Though limited in scale, the grant provided valuable knowledge about costs, established a framework for coordinating activities among contractors, volunteers, and municipal staff, and raised awareness of the importance of urban forestry and invasive pests in the community.

Following this effort, the CTC decided to pause removals for 2021 and re-inventory the remaining ash trees, identifying potential treatment candidates and prioritizing replacements based on tree condition and buried utility proximity (see attachment 1). After receiving this updated information in November 2021, the Selectboard committed $12,000 in capital funds for ash tree replacements in 2022-2023, with additional operating funds set aside for lifetime insecticide treatment of 13 trees. Combined with prior years' funds, we aim to triple the number of trees replaced compared to 2020, prioritizing sites where replanting is possible to begin regrowing canopy that will be impacted.

However, given the pending separation of the Village of Essex Junction and associated loss of tax revenue, it is uncertain if funding will continue in future years, and unlikely that it will increase significantly to cover the full projected cost of ash replacements. The Town may only be able to cover the cost of removal and not replanting.

Continued financial assistance from VT UCF will help offset the potential loss of revenue and demonstrate the ongoing need and success of this program. At minimum, state funding will help us reach our proactive replacement goal sooner and allow us to shift the focus to other important actions, such as increasing (not just replacing) our urban tree canopy, engaging residents in tree care through an Adopt-a-Tree program, and completing management plans for larger Town forest properties.

SECTION 4: What do you plan on doing and how will you do it?

In table format, using action steps and a timeline, provide a list of what your municipality plans on doing, describe how it will be done, and list the measurable results. All projects must be completed by March 31st, 2023.

	Action	How will it be done?	Measurable Results	Timeline
1	Identify and mark trees to be removed	Use ash re-inventory list to prioritize sites; confirm with site visit, communicate with affected residents, mark trees for contractors	30 trees marked, 30 replanting sites scoped	December 2021 – March 2022
2	Hire contractor for tree removal	Town will prepare RFP for contractor to remove trees and grind stumps	30 trees removed (including stumps)	March 2022 – April 2022
3	Select replacement tree species	Tree Warden will work with contractor / nursery to choose replacement trees using VT Tree Selection Guide, based on site conditions and available stock	30 replacement species selected	January – April 2022
4	Hire contractor for tree planting	Town will prepare RFP for contractor to plant new trees and ensure watering over the growing season	30 trees planted	April – June 2022, or September – October 2022
5				
6				
7				

SECTION 5: Who will carry out the plan?

Identify who will be involved in the project and their role including services provided, financial contributions, and product donations. Consider the various municipal staff, boards and commissions, tree warden, citizens, professionals, and organizations that can be balled upon as partners to support your efforts. If municipal staff will be planting trees, provide details about their qualifications and experience. Consider working with nearby towns; there is always strength in working collaboratively. *Limit 3,000 characters*.

The grant, including compliance monitoring, will be administered by the Town Planner with assistance from the Finance Director.

The Conservation and Trails Committee (CTC) will serve in an advisory role, and will assist in identifying and marking trees to be removed and/or replaced. The CTC and Town Planner will communicate with affected residents by mail or in-person, and the CTC and Tree Warden will hold any public hearings required under 24 V.S.A. § 2509.

Using a request for proposals adapted from the 2020 EAB Management Grant, the Town will hire a private tree service and/or landscaping company to complete tree removal and replanting. The Tree Warden, who has completed training programs with VT UCF, will supervise tree removal and replanting to ensure required ash wood handling and new tree planting protocols in the standard grant agreement and local Standard Specifications for Construction are followed. The CTC will attempt to find alternative uses for felled ash wood, including community firewood use or local landscaping projects.

The Tree Warden will also work with a tree nursery and/or the hired replanting contractor to select replacement species from the VT Tree Selection Guide based on site conditions and available stock; all new trees will be at least 2-inch caliper. The contract for tree planting will include ensuring trees are adequately watered throughout the first growing season. To the extent possible, adjacent residents will be engaged in tree watering and monitoring through the Adopt-a-Tree program, which is planned to launch this year. With supervision from the Tree Warden, tree adopters and CTC members will conduct any needed corrective pruning in the second year.

SECTION 6: Budget

A	B	C		D
		Match		
Project Component	Grant Request	Cash	In-Kind/ Donations	Total Project Cost
Personnel (salary and fringe)			$3,195.00	$3,195.00
Materials/Supplies	$5,000.00			$5,000.00
Equipment (purchases of $5,000 or more)		$750.00		$750.00
Services		$23,957.50		$23,957.50
Travel			$43.88	$43.88
Other				
Total	$5,000.00	$24,707.50	$3,238.88	$32,946.38
Budget Explanation: Provide additional information that will help clarify your budget request. For example, partner contributions or details on expected expenditures.	See attachment 2 (CFC 2022 grant budget - Essex Town). Budget is based on final amounts and rates from the Town's 2020 EAB Management Grant.			

Note: The Total Grant Request (bottom of Column B) may be a maximum of 50% of Total Project Cost (bottom of column D). The remaining balance of Total Project Cost must be covered by Applicant Match and may be divided in any way between cash and in-kind services or donations.

Additional Requirements and Attachments

We understand and commit to the following additional requirements of this *Communities Caring for Canopy* grant program:

- ✓ Give permission to VT UCF staff to take and/or publish photographs of project work.
- ✓ At the request of VT UCF staff, at least one site visit and/or a pre- or post-grant review to support information sharing among communities.

Required attachments for a complete proposal package:
https://vtcommunityforestry.org/programs/financial-assistance/caring-canopy-grants

- ✓ Completed Risk Assessment Questionnaire
- ✓ Municipal Insurance Certificate - refer to Department of Forest, Parks, & Recreation Insurance Guidance for coverage minimums

Changes resulting from delays or complications due to COVID-19:

Restrictions put in place by the State of Vermont in response to COVID-19 may alter the proposed timeline of awarded grants. Project start dates and any subsequent deliverable dates in grant agreements are subject to change. It is the responsibility of the municipality to ensure that any work conducted under this grant complies with State of Vermont COVID-19 guidance.

Send completed proposal packet to:

Due to changes in office occupation, electronic submission of applications is strongly encouraged. Email completed proposal and all other required documents as attachments to Jenny.Lauer@vermont.gov.

If necessary, municipalities may mail the completed proposal and all other required documents to:
Vermont Department of Forests, Parks and Recreation
Attn: Jenny Lauer
Urban & Community Forestry Program
1 National Life Drive, Davis 2
Montpelier, VT 05620

PROPOSALS DUE:

- **Electronically, by close of business Friday, January 7th, 2022**
- **By mail, at least one week's notice that the application will be mailed and postmarked by Friday, January 7th, 2022**

HOUSE NUMBER	Street Name	SPECIES	DIAMETER	CONDITION	Replant?	Replant notes	Adjusted Treatment Score	Original Treatment Score	COMMENTS
0	GREENSPACE - PARK	Green ash	6-12"	Poor	Yes	Salt-tolerant replacement	1	1	Sandhill park; Die back, dead branches. Score 1/10.
23	WEATHERSFIELD BOW	Green ash	6-12"	Poor	Yes		1	1	Epicormic branches, stressed, leaning towards street. Flagged for removal. Score 1/10.
2	BLUESTEM RD	Green ash	12-18"	Poor	Yes	Shift east	2	2	Score 2/10.
5	CEDAR ST	Green ash	6-12"	Fair	Yes	Additional planting site nearby	2	2	Suckers, stressed or injured. Score 2/10.
9	FOX RUN RD	Green ash	12-18"	Fair	Yes	Shift back to avoid water line	2	2	Girdling roots, on water line, Overall rating = 2
8	THISTLE LN	Green ash	6-12"	Fair	Yes	Shift north (mailbox)? Private property?	2	2	Fair shape, EAB Treatment rating = 2
1	WEATHERSFIELD BOW	Green ash	12-18"	Poor	Yes		2	2	Epicormic branches, tree stressed, no seams, poor rating = 2
24	WEATHERSFIELD BOW	Green ash	3-6"	Fair	Yes	Move across driveway or private property	2	2	Narrow greenway eab treatment rating 2/10
0	WILLOUGHBY DR	Green ash	6-12"	Poor	Yes		2	2	Dead branches, exposed roots w injuries safety pruning. Overall rating 2/10
0	WILLOUGHBY DR	Green ash	6-12"	Fair	Yes		2	2	Dead branches, Overall rating 2/10, tree on mound, stability??
0	WILLOUGHBY DR	Green ash	6-12"	Poor	Yes		2	2	Excessive lean towards street, exposed roots, epicormic branching. Overall rating = 2/10
606	DALTON DR	Green ash	18-24"	Good	Yes	New water main is close	3	3	Epacormic. Injured trunk. Rate: 3/10
2	BLUESTEM RD	Green ash	18-24"	Fair	Yes	Move across driveway, or private property	3	3	Poor branching habit. Exposed roots. Epicormic growth. Score 3/10.
17	BLUESTEM RD	Green ash	6-12"	Fair	Yes	Existing trees nearby	3	3	Proximity to water main. Score 3/10.
	WILLOUGHBY DR	Green ash	12-18"	Poor	Yes		3	3	Epicormic growth. Score 3/10.
2	RAYMOND DR	Green ash	12-18"	Fair	Yes		3	3	Thinning canopy. Crowded by neighboring oak. Score 3/10.
7	ESSEX WY	Green ash	6-12"	Fair	Yes		4	4	Score 4/10.
7	ESSEX WY	Green ash	12-18"	Fair	Yes		4	4	Exposed roots. Epicormic growth. Score 4/10.
27	STANNARD DR	Green ash	6-12"	Fair	Yes	Existing trees nearby	4	4	Crowded by neighboring pine. Score 4/10.
2	THISTLE LN	Green ash	6-12"	Fair	Yes	Relocate east away from water service	4	4	Epicormic branches, stressed. Score 4/10.
9	THISTLE LN	Green ash	6-12"	Fair	Yes		4	4	Narrow greenway surface roots. Score 4/10.
0	CAVENDISH DR	Green ash	12-18"	Fair	Yes	Check with PW re: underdrain	4	4	Exposed roots. Score 4/10. green belt width: 8

HOUSE NUMBER	Street Name	SPECIES	DIAMETER	CONDITION	Replant?	Replant notes	Adjusted Treatment Score	Original Treatment Score	COMMENTS
0	GREENSPACE - PARK	Green ash	6-12"	Fair	Yes		4	4	Myers park. Score 4/10.
0	GREENSPACE - PARK	Green ash	12-18"	Fair	Yes		4	4	Myers park. Exposed roots. Score 4/10.
0	GREENSPACE - PARK	Green ash	6-12"	Fair	Yes		4	4	Myers park. Exposed roots. Needs mulch. Score 4/10.
4	GAUTHIER DR	Green ash	3-6"	Good	Yes		5	5	Rate: 5/10
51	SAYBROOK RD	Green ash	18-24"	Fair	Yes		5	5	Exposed roots. Score 5/10.
51	SAYBROOK RD	Green ash	18-24"	Fair	Yes		5	5	Exposed roots. Poor branching habit. Score 5/10.
27	STANNARD DR	Green ash	6-12"	Fair	Yes	Move inside sidewalk on corner?	5	5	Epicormic growth. Score 5/10.
0	CAVENDISH DR	Green ash	12-18"	Fair	Yes	Check with PW re: underdrain	5	5	Score 5/10.

CfC Grant - Projected Budget Summary - Essex Town

A	B	C		D	
Project Component	**Grant Request**	**Match**		**Total Project Cost**	**Subtotal Match amount**
		Cash	**In-kind / donation**		
Personnel	$0.00	$0.00	$3,195.00	$3,195.00	$3,195.00
Materials / Supplies	$5,000.00	$0.00	$0.00	$5,000.00	$0.00
Equipment	$0.00	$750.00	$0.00	$750.00	$750.00
Services	$0.00	$23,957.50	$0.00	$23,957.50	$23,957.50
Travel	$0.00	$0.00	$43.88	$43.88	$43.88
Other	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$5,000.00	$24,707.50	$3,238.88	$32,946.38	$27,946.38

CfC Grant - Projected Budget Detail - Essex Town

30	Trees removed	30	Trees planted				
# Units (Hours or Trees)	Cost Rate	Units type	Funding source	Total Cost	Project component	Expense detail	Notes
40	$33.00	Hourly	In-kind / donation	$1,320.00	Personnel	Municipal staff oversight	Compliance, contractor selection, outreach
15	$25.00	Hourly	In-kind / donation	$375.00	Personnel	CTC volunteer labor	Marking removals, outreach (0.25hr/tree)
60	$25.00	Hourly	In-kind / donation	$1,500.00	Personnel	Tree Warden supervision	1.5 hrs per tree removed and planted
30	$166.67	Per tree	Grant	$5,000.00	Materials / Supplies	Commercial nursery stock	May be included in planting contract
30	$25.00	Per tree	Cash	$750.00	Equipment	Tree watering bags	May be included in planting contract
30	$209.13	Per tree	Cash	$6,273.75	Services	Tree removal	Based on 2020-2021 costs
30	$273.63	Per tree	Cash	$8,208.75	Services	Urban tree grinding	Based on 2020-2021 costs
30	$315.83	Per tree	Cash	$9,475.00	Services	Contracted planting labor	Based on 2020-2021 costs
25	$0.59	Per mile	In-kind / donation	$14.63	Travel	Urban tree marking	Based on Google Maps route to all ash trees
25	$0.59	Per mile	In-kind / donation	$14.63	Travel	Urban tree removal supervision	Based on Google Maps route to all ash trees
25	$0.59	Per mile	In-kind / donation	$14.63	Travel	Urban tree planting supervision	Based on Google Maps route to all ash trees

MEMORANDUM

TO: Selectboard and Evan Teich, Unified Manager
FROM: Susan McNamara-Hill, Town Clerk
DATE: January 3, 2022
SUBJECT: Mailing ballots for 2022 Town Meeting

Issue
The issue is whether or not the Selectboard will approve mailing ballots to all active voters for the part of Annual town meeting that is held by Australian ballot.

Discussion
The emergency provisions put in place last year are no longer in effect. The emergency provision allowed the board to vote to hold the annual meeting entirely by Australian ballot. Without that emergency provision, only the budget and election of officers can be voted on by Australian ballot. All other business and questions will need to be voted from the floor as in year's past.

The election laws were updated by the legislature this year to allow the legislative body to vote to mail a ballot to all active registered voters.

Cost
The cost to mail ballots to all active voters is approximately $30,000.

Recommendation
Staff recommends that the Selectboard approve the mailing of ballots to all active voters for the budget and election of officers and any other business allowed by the Legislature and/or statute.

Memorandum

To: Selectboard; Evan Teich, Unified Manager

Cc: Brendan Kinney, Essex Westford School District; Susan McNamara-Hill, Clerk

From: Greg Duggan, Deputy Manager

Re: Request from Essex Westford School District to mail ballots to all active, registered voters

Date: December 30, 2021

Issue

The issue is whether the Selectboard will approve a request from the Essex Westford School District (EWSD) to mail ballots to all active, registered voters.

Discussion

EWSD has asked the Selectboard to approve mailing ballots to all active, registered voters. The request, made in an email from EWSD School Board Clerk Brendan Kinney, is attached.

Cost

None. The approximately $15,000 cost would be covered by EWSD.

Recommendation

Staff recommends the Selectboard approve the request from Essex Westford School District to mail ballots to all active, registered voters.

Gregory Duggan

From:	Brendan Kinney <brendan.kinney@board.ewsd.org>
Sent:	Friday, December 17, 2021 11:58 AM
To:	Andy Watts; Town of Essex Town Managers; Town of Essex Clerks; Andrew Brown
Cc:	Erin Kennedy Knox; Brian Donahue; Beth Cobb
Subject:	Fwd: Approval to mail ballots

Dear Evan, Andy and Andrew,

I am writing to you on behalf of the Essex Westford School Board.

As you know, state statute now requires school districts to get approval from municipal select boards if they want to mail ballots to all active, registered voters. At its December 14 meeting, the EWSD board voted to seek approval from respective municipal boards in Essex Town, Essex Junction and Westford. In order for ballots to be sent to voters for the upcoming April election and budget vote, all three municipal boards must approve.

We are asking that the Essex selectboard and Village trustees take up this question at an upcoming meeting. As a representative of the EWSD board I am able to attend along with an administrator from the district to answer any questions you may have as you consider this approval.

As we know, the mailing of ballots in 2020 was critical for voter participation as the pandemic began to unfold. Given that we are still in the midst of the pandemic and will face significant challenges as the Omicron variant emerges, we must plan for the possibility that access to polling places may once again be limited.

In addition, mailed ballots drive civic participation. In 2019, just 934 or 5% of eligible voters in the district cast a ballot for the school budget and the election of directors. In 2020, when ballots were mailed to voters, participation jumped significantly to 4,968 or approximately 28% of registered voters.

Please let me know when the board may be able to address this question at an upcoming meeting.

Thank you.

--
Brendan Kinney
Essex Westford Unified School District
brendan.kinney@board.ewsd.org
802-324-3202

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For Check Acct 01(GENERAL FUND) All check #s 12/30/21 To 12/30/21 & Fund 1

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
28850	ADA TRAFFIC CONTROL LTD	12/17/21	traffic control for slip 71940	110-5-40-12-575.000 Storm Sewer Maintenance	2911.00	37542	12/30/21
28555	ALLEGIANCE TRUCKS	12/17/21	batteries - trk 123 X12200216301	110-5-40-12-430.001 R&M Vehicles - Supplies	168.00	37546	12/30/21
28555	ALLEGIANCE TRUCKS	12/09/21	REPAIR PARTS E1 FROM OVER X20104242301	110-5-40-12-430.001 R&M Vehicles - Supplies	200.99	37546	12/30/21
00835	ALLIED 100	12/03/21	EMS SUPPLIES 2041299	110-5-25-10-611.000 Small Tools and Equipment	650.00	37547	12/30/21
44595	APPLIED CONCEPTS INC	12/02/21	RADARS FROM GRANT 394431	110-5-90-00-895.000 State or Other Grant Exp	4384.00	37550	12/30/21
21530	AT YOUR HOUSE APPARATUS R	10/02/21	ANNUAL PUMP TESTING 508	110-5-25-10-430.000 R&M Vehicles & Equipment	636.76	37551	12/30/21
25955	AT&T MOBILITY	12/04/21	EPD FIRSTNET CELLS 87291961221	110-5-20-10-530.000 Communications	405.28	37552	12/30/21
07465	BIBENS ACE HARDWARE INC	11/30/21	small tools for trucks 43063	110-5-40-12-611.000 Small Tools and Equipment	72.92	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/02/21	for repairs to chipper bo 43078	110-5-40-12-430.001 R&M Vehicles - Supplies	95.93	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/02/21	mailboxes for winter repa 43086	110-5-41-15-431.000 R&M Buildings & Grounds	275.88	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/06/21	spare keys 43116	110-5-41-15-610.000 General Supplies	7.77	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/06/21	Holiday Lights 43118	110-5-30-12-610.000 General Supplies	12.79	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/06/21	supplies for PW office 43119	110-5-41-14-610.000 General Supplies	35.97	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/06/21	supplies - PW office 43120	110-5-41-14-610.000 General Supplies	42.93	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/06/21	Holiday Lights 431235	110-5-30-12-610.000 General Supplies	8.80	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/07/21	Ice RInk Supplies 43127	110-5-30-12-610.000 General Supplies	3.60	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/09/21	PAINT ROLLER 43158	110-5-41-13-431.000 R&M Buildings & Grounds	5.99	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/09/21	for repairs to tool box o 43162	110-5-40-12-430.001 R&M Vehicles - Supplies	16.08	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/09/21	for brackets in con-ex bo 43163	110-5-40-12-430.001 R&M Vehicles - Supplies	59.07	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/17/21	Ice Melt 43236	110-5-30-12-610.000 General Supplies	24.95	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/21/21	bondo and spreaders for b 43261	110-5-40-12-430.001 R&M Vehicles - Supplies	18.98	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/21/21	cat cable 43264	110-5-40-12-611.000 Small Tools and Equipment	4.79	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/22/21	shop supplies for paintin 43280	110-5-40-12-430.001 R&M Vehicles - Supplies	11.98	37554	12/30/21
07465	BIBENS ACE HARDWARE INC	12/28/21	keys for landfill bottom 43325	110-5-41-15-431.000 R&M Buildings & Grounds	10.36	37554	12/30/21
24475	BOND O'REILLY AUTO-ESSEX	11/10/21	EPR Truck Part 5677330170	110-5-30-12-430.000 R&M Vehicles & Equipment	15.92	37556	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
02235	BOUND TREE MEDICAL LLC	12/06/21	EMS SUPPLIES 84314039	110-5-25-10-611.000 Small Tools and Equipment	7.00	37557	12/30/21
03000	CARGILL SALT EASTERN INC	12/21/21	winter road salt 2906748178	110-5-40-12-600.000 Salt, Sand and Gravel	2284.17	37559	12/30/21
03000	CARGILL SALT EASTERN INC	12/22/21	winter road salt 2906752458	110-5-40-12-600.000 Salt, Sand and Gravel	2230.88	37559	12/30/21
11375	CASELLA WASTE MANAGEMENT	12/01/21	Trash Pick up 81 Main 3240519	110-5-41-10-400.000 Contracted Services	141.52	37560	12/30/21
07710	CCR SALES AND SERVICE LLC	12/15/21	Equipment Parts 58084	110-5-30-12-430.000 R&M Vehicles & Equipment	20.58	37562	12/30/21
07710	CCR SALES AND SERVICE LLC	12/17/21	tools for sharpening chai 58152	110-5-40-12-611.000 Small Tools and Equipment	58.28	37562	12/30/21
04940	COMCAST	12/01/21	Internet hgwy complex 12/ 0167074 1221	110-5-40-12-530.000 Communications	81.70	37568	12/30/21
45160	COOL POOLS	12/08/21	Winterization chemicals f Q5GN	110-5-30-11-610.000 General Supplies	1344.00	37571	12/30/21
17885	DENNISON LUBRICANTS INC	12/14/21	bulk hydraulic fluid for 3536414	110-5-40-12-430.001 R&M Vehicles - Supplies	1908.23	37575	12/30/21
17215	DRAKE PETROLEUM CORPORATI	12/21/21	regular gasoline 018125021	110-5-41-15-626.000 Gasoline	6886.25	37577	12/30/21
23090	FIRKEY JERRY	12/01/21	Dec health officer 120121D	110-5-18-10-330.000 Professional Services	797.00	37580	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs various locati 10534676	110-5-41-10-530.000 Communications	1186.19	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs various locati 10534676	110-5-41-13-530.000 Communications	1010.08	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svc PWO 11/15-12/14 10534677	110-5-41-14-530.000 Communications	194.18	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs 11/15-12/14/21 10534678	110-5-41-10-530.000 Communications	105.94	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs 11/15-12/14/21 10534678	110-5-41-12-530.000 Communications	61.42	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs 11/15-12/14/21 10534678	110-5-41-13-530.000 Communications	63.59	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs 11/15-12/14/21 10534678	110-5-41-16-530.000 Communications	15.55	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone highway 11/15-12/14 10534784	110-5-41-15-530.000 Communications	94.00	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone 11/15-12/14/21 Mem 10534909	110-5-41-17-530.000 Communications	96.70	37585	12/30/21
04035	GOT THAT RENTAL & SALES I	12/15/21	Shop Supplies 94415	110-5-30-12-610.000 General Supplies	73.98	37588	12/30/21
04035	GOT THAT RENTAL & SALES I	12/16/21	Scag Leaf Maint. 94449	110-5-30-12-430.000 R&M Vehicles & Equipment	62.66	37588	12/30/21
04035	GOT THAT RENTAL & SALES I	12/22/21	rental of lift for limb c 94496	110-5-40-12-442.000 Rental Vehicles/Equip	750.00	37588	12/30/21
04035	GOT THAT RENTAL & SALES I	12/22/21	rental of lift for trimm 94496 0	110-5-30-12-442.000 Rental Vehicles/Equip	750.00	37588	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power various locations 120821D	110-5-41-10-622.000 Electricity	995.10	37589	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power various locations 120821D	110-5-41-11-622.000 Electricity	159.35	37589	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power various locations 120821D	110-5-41-12-622.000 Electricity	49.83	37589	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power various locations 120821D	110-5-41-15-622.000 Electricity	211.87	37589	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power various locations 120821D	110-5-41-16-622.000 Electricity	27.53	37589	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/15/21	street lights 1221 EHMSL	110-5-40-12-622.200 Streetlight Electricity	117.05	37591	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power at Parks Garage 1221 SHHR	110-5-41-16-622.000 Electricity	286.97	37593	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/15/21	street lights 1221 SHRLM	110-5-40-12-622.200 Streetlight Electricity	34.40	37594	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/15/21	street lights 1221 SHRSL	110-5-40-12-622.200 Streetlight Electricity	40.77	37595	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/15/21	street lights 1221SHRSL152	110-5-40-12-622.200 Streetlight Electricity	26.90	37596	12/30/21
28255	JOHN LEO & SONS INC	12/20/21	fuel for generator - high 115955	110-5-41-15-626.000 Gasoline	157.00	37601	12/30/21
28255	JOHN LEO & SONS INC	12/20/21	fuel - generator - AlderB 115957	110-5-41-15-626.000 Gasoline	335.35	37601	12/30/21
28255	JOHN LEO & SONS INC	12/15/21	fuel for generator 119289A	110-5-41-15-626.000 Gasoline	257.48	37601	12/30/21
28255	JOHN LEO & SONS INC	12/17/21	ANNUAL SERVICE, VSI, NEW 134916	110-5-25-10-430.000 R&M Vehicles & Equipment	1503.10	37601	12/30/21
33195	LIMOGE & SONS GARAGE DOOR	12/15/21	Door panel replacement - 74843TE	110-5-41-12-431.000 R&M Buildings & Grounds	848.20	37604	12/30/21
33195	LIMOGE & SONS GARAGE DOOR	12/15/21	door repairs - water/sewe 74847TE	110-5-41-15-431.000 R&M Buildings & Grounds	792.40	37604	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-10-10-210.000 Group Insurance	241.96	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-13-10-210.000 Group Insurance	179.19	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-12-10-210.000 Group Insurance	88.90	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-14-10-210.000 Group Insurance	167.10	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-40-10-210.000 Group Insurance	57.47	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-15-10-210.000 Group Insurance	61.08	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-16-10-210.000 Group Insurance	177.93	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-30-10-210.000 Group Insurance	204.81	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-30-12-210.000 Group Insurance	92.09	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-40-10-210.000 Group Insurance	61.79	37605	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-40-12-210.000 Group Insurance	521.56	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-35-10-210.000 Group Insurance	174.72	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-20-11-210.000 Group Insurance	120.05	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-20-13-210.000 Group Insurance	232.64	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-20-12-210.000 Group Insurance	275.46	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-20-14-210.000 Group Insurance	1131.86	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	110-5-40-13-210.000 Group Insurance	75.46	37605	12/30/21
27840	MADISON NATIONAL LIFE INS	11/26/21	Payroll Transfer PR-11/26/21	110-2-00-00-210.005 Misc Deductions Payable	21.57	37607	12/30/21
27840	MADISON NATIONAL LIFE INS	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	21.57	37607	12/30/21
27840	MADISON NATIONAL LIFE INS	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	21.57	37607	12/30/21
27840	MADISON NATIONAL LIFE INS	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	21.57	37607	12/30/21
26920	MAYVILLE DARBY	12/15/21	Joint Board 12/15 26	110-5-11-10-330.000 Professional Services	106.47	37608	12/30/21
26475	MCNEIL,LEDDY, & SHEAHAN I	12/16/21	November Town Legal 2021 121621d	110-5-10-10-320.000 Legal Services	9885.70	37610	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-10-10-210.000 Group Insurance	639.70	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-13-10-210.000 Group Insurance	-681.37	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-12-10-210.000 Group Insurance	-1316.28	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-14-10-210.000 Group Insurance	25.96	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-40-10-210.000 Group Insurance	1.19	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-15-10-210.000 Group Insurance	1.24	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-16-10-210.000 Group Insurance	3.10	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-30-10-210.000 Group Insurance	-1914.68	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-30-12-210.000 Group Insurance	1.74	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-40-10-210.000 Group Insurance	12.30	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-40-12-210.000 Group Insurance	11.86	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-35-10-210.000 Group Insurance	26.98	37614	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-20-11-210.000 Group Insurance	4.72	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-20-13-210.000 Group Insurance	-1313.27	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-20-12-210.000 Group Insurance	5.99	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-20-14-210.000 Group Insurance	14.78	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-5-30-13-210.000 Group Insurance	1.74	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	110-1-00-00-130.001 Exchange - COBRA	1365.86	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	11/19/21	Payroll Transfer PR-11/19/21	110-2-00-00-210.006 Health Ins. Copay	2713.35	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	11/26/21	Payroll Transfer PR-11/26/21	110-2-00-00-210.006 Health Ins. Copay	2713.35	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.006 Health Ins. Copay	2729.87	37614	12/30/21
23080	MVP HEALTH CARE INC 43118	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.006 Health Ins. Copay	82231.98	37614	12/30/21
27395	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Villag 16104548	110-2-00-00-210.006 Health Ins. Copay	544.45	37615	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-25-10-442.000 Rental Vehicles/Equip	7.25	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-20-10-442.000 Rental Vehicles/Equip	10.61	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-20-10-442.000 Rental Vehicles/Equip	9.87	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-35-10-442.000 Rental Vehicles/Equip	19.71	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-40-10-442.000 Rental Vehicles/Equip	40.07	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-13-10-442.000 Rental Vehicles/Equip	17.19	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-20-10-442.000 Rental Vehicles/Equip	38.69	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-12-10-442.000 Rental Vehicles/Equip	89.85	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-40-10-442.000 Rental Vehicles/Equip	9.87	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-40-12-442.000 Rental Vehicles/Equip	9.87	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	110-5-10-10-442.000 Rental Vehicles/Equip	55.01	37616	12/30/21
29535	NEW YORK LIFE INS. CO.	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	15.00	37617	12/30/21
29535	NEW YORK LIFE INS. CO.	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	15.00	37617	12/30/21
29535	NEW YORK LIFE INS. CO.	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	15.00	37617	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
29535	NEW YORK LIFE INS. CO.	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	15.00	37617	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-10-10-210.000 Group Insurance	432.94	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-13-10-210.000 Group Insurance	222.11	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-12-10-210.000 Group Insurance	199.29	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-14-10-210.000 Group Insurance	268.47	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-15-10-210.000 Group Insurance	69.18	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-40-10-210.000 Group Insurance	196.70	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-16-10-210.000 Group Insurance	174.68	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-20-11-210.000 Group Insurance	199.29	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-20-13-210.000 Group Insurance	650.55	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-20-12-210.000 Group Insurance	373.97	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-20-14-210.000 Group Insurance	1644.48	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-40-12-210.000 Group Insurance	718.82	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-40-13-210.000 Group Insurance	74.37	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-30-10-210.000 Group Insurance	556.76	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-30-12-210.000 Group Insurance	260.22	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-30-13-210.000 Group Insurance	130.11	37618	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	110-5-35-10-210.000 Group Insurance	105.50	37618	12/30/21
41525	O'LEARY-BURKE CIVIL ASSOC	12/12/21	Fleury Road 22871	110-5-40-12-330.000 Professional Services	1585.00	37620	12/30/21
07635	O'ROURKE MEDIA GROUP	12/15/21	Christmas tree pick up ad 324793	110-5-40-12-540.000 Advertising	190.40	37621	12/30/21
29180	OUELLETTE PLUMBING & HEAT	11/05/21	Pump room valve replaceme 8129	110-5-30-11-430.000 R&M Vehicles & Equipment	2800.00	37622	12/30/21
29180	OUELLETTE PLUMBING & HEAT	11/05/21	Pump room filter/valve re 8130	110-5-30-11-430.000 R&M Vehicles & Equipment	350.67	37622	12/30/21
23465	PITNEY BOWES,INC.	12/16/21	3 Ink cartridges for mail 1019683365	110-5-41-10-610.000 General Supplies	356.97	37626	12/30/21
10425	REGIONAL STORMWATER EDUCA	12/17/21	Fees for Adopt -A -Drain 163	110-5-40-13-510.000 Permits, Licenses, Reg	1436.11	37628	12/30/21
10425	REGIONAL STORMWATER EDUCA	12/17/21	Fees for Adopt-A-Drain - 164	110-5-40-13-510.000 Permits, Licenses, Reg	1435.59	37628	12/30/21

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21815	RICK'S TOWING & REPAIR	12/16/21	Green Van Towing #21-2732	110-5-30-13-430.000 R&M Vehicles & Equipment	187.50	37629	12/30/21
02550	SANEL NAPA	11/23/21	supplies 89131635687	110-5-40-12-430.001 R&M Vehicles - Supplies	30.76	37630	12/30/21
02550	SANEL NAPA	12/07/21	supplies 9131653746	110-5-40-12-430.001 R&M Vehicles - Supplies	178.09	37630	12/30/21
02550	SANEL NAPA	12/14/21	supplies 9131665662	110-5-40-12-430.001 R&M Vehicles - Supplies	95.26	37630	12/30/21
02550	SANEL NAPA	12/14/21	supplies 9131665671	110-5-40-12-430.001 R&M Vehicles - Supplies	35.55	37630	12/30/21
02550	SANEL NAPA	12/21/21	supplies 9131675027	110-5-40-12-430.001 R&M Vehicles - Supplies	4.89	37630	12/30/21
42565	SEVEN DAYS	12/08/21	Planning Commission Ad 216816	110-5-16-10-540.000 Advertising	61.36	37633	12/30/21
42565	SEVEN DAYS	12/15/21	Zoning board 217053	110-5-16-10-540.000 Advertising	80.60	37633	12/30/21
42565	SEVEN DAYS	12/22/21	Legal Ad-PC 217195	110-5-16-10-540.000 Advertising	97.76	37633	12/30/21
29835	SHERWIN-WILLIAMS	12/14/21	painting supplies for PR 59252	110-5-41-10-431.000 R&M Buildings & Grounds	51.46	37635	12/30/21
29835	SHERWIN-WILLIAMS	12/16/21	paint for new Rec servic 59799	110-5-41-10-431.000 R&M Buildings & Grounds	23.97	37635	12/30/21
40120	SHUEH LING ALTERATIONS	12/16/21	PATCHES SEWN 46693	110-5-20-10-612.000 Uniforms	26.00	37636	12/30/21
39690	U S POSTAL SVC	12/17/21	Refill postage machine 121721D	110-5-41-10-610.000 General Supplies	10000.00	37641	12/30/21
21000	UNIFIRST CORPORATION	12/23/21	Mats wiper rags highway 1080057799	110-5-40-12-430.001 R&M Vehicles - Supplies	129.55	37643	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-10-10-210.000 Group Insurance	82.91	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-13-10-210.000 Group Insurance	52.97	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-12-10-210.000 Group Insurance	50.26	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-14-10-210.000 Group Insurance	53.17	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-40-10-210.000 Group Insurance	25.13	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-15-10-210.000 Group Insurance	14.02	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-40-10-210.000 Group Insurance	16.29	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-16-10-210.000 Group Insurance	37.71	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-20-11-210.000 Group Insurance	64.28	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-20-14-210.000 Group Insurance	9.67	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-40-12-210.000 Group Insurance	147.25	37646	12/30/21

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25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-30-10-210.000 Group Insurance	75.39	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-30-12-210.000 Group Insurance	50.26	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-30-13-210.000 Group Insurance	25.13	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-35-10-210.000 Group Insurance	47.38	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-5-40-13-210.000 Group Insurance	18.49	37646	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	110-1-00-00-130.001 Exchange - COBRA	19.34	37646	12/30/21
04935	VT GREENSCAPE ASSOC	12/07/21	Turf Conference K.Booker VTGreen2021	110-5-30-12-500.000 Training, Conf, Dues	100.00	37647	12/30/21
27030	VT OFFICE OF CHILD SUPPOR	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	311.54	37648	12/30/21
27030	VT OFFICE OF CHILD SUPPOR	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	311.54	37648	12/30/21
00935	VT PET FOOD & SUPPLY	12/16/21	K9 FOOD 121621d	110-5-20-10-613.000 Program Supplies	86.88	37649	12/30/21
23000	WHITCOMB	12/20/21	3/4" Crushed Stone 00005935	110-5-40-12-605.000 Summer Construction Suppl	485.39	37650	12/30/21
29185	ZOOM VIDEO COMMUNICATIONS	12/10/21	ANNUAL SUBSCRIPTION 122344045	110-1-00-00-120.000 Prepaid Expenses	597.07	37651	12/30/21
29185	ZOOM VIDEO COMMUNICATIONS	12/10/21	ANNUAL SUBSCRIPTION 122344045	110-5-10-10-505.000 Tech Subs, Licenses	752.83	37651	12/30/21
09005	ICMA - 457 (PLAN 302056)	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	5882.32	12290199	12/30/21
14545	ICMA-RC (PLAN 705508)	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	520.79	12290200	12/30/21
23055	ICMA - 401 (PLAN 10904	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.004 Retirement Payable	891.02	12290201	12/30/21
23040	AFSCME COUNCIL 93	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	243.84	12290202	12/30/21
23040	AFSCME COUNCIL 93	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	243.84	12290202	12/30/21
23040	AFSCME COUNCIL 93	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	233.68	12290202	12/30/21
23040	AFSCME COUNCIL 93	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	233.68	12290202	12/30/21
23040	AFSCME COUNCIL 93	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	233.68	12290202	12/30/21
23025	ESSEX POLICE EMPLOYEES AS	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	312.00	12290203	12/30/21
23025	ESSEX POLICE EMPLOYEES AS	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	348.00	12290203	12/30/21
23025	ESSEX POLICE EMPLOYEES AS	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	324.00	12290203	12/30/21
23025	ESSEX POLICE EMPLOYEES AS	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	312.00	12290203	12/30/21

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23025	ESSEX POLICE EMPLOYEES AS	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	336.00	12290203	12/30/21
23030	UNITED WAY OF CHITTENDEN	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	29.25	12290204	12/30/21
23030	UNITED WAY OF CHITTENDEN	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	29.25	12290204	12/30/21
23030	UNITED WAY OF CHITTENDEN	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	21.25	12290204	12/30/21
23030	UNITED WAY OF CHITTENDEN	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	21.25	12290204	12/30/21
23030	UNITED WAY OF CHITTENDEN	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	21.25	12290204	12/30/21
05375	ESSEX JUNCTION EMPLOYEES	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	34.00	12300170	12/30/21
05375	ESSEX JUNCTION EMPLOYEES	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	34.00	12300170	12/30/21
05375	ESSEX JUNCTION EMPLOYEES	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	34.00	12300170	12/30/21
05375	ESSEX JUNCTION EMPLOYEES	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	34.00	12300170	12/30/21
05375	ESSEX JUNCTION EMPLOYEES	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	34.00	12300170	12/30/21
V1161	ICMA RETIREMENT TRUST-401	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.004 Retirement Payable	4819.89	12300171	12/30/21
V1160	ICMA RETIREMENT TRUST-457	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.004 Retirement Payable	1437.08	12300172	12/30/21
V2337	UNITED WAY OF CHITTENDEN	12/03/21	Payroll Transfer PR-12/03/21	110-2-00-00-210.005 Misc Deductions Payable	16.00	12300173	12/30/21
V2337	UNITED WAY OF CHITTENDEN	12/10/21	Payroll Transfer PR-12/10/21	110-2-00-00-210.005 Misc Deductions Payable	16.00	12300173	12/30/21
V2337	UNITED WAY OF CHITTENDEN	12/17/21	Payroll Transfer PR-12/17/21	110-2-00-00-210.005 Misc Deductions Payable	16.00	12300173	12/30/21
V2337	UNITED WAY OF CHITTENDEN	12/24/21	Payroll Transfer PR-12/24/21	110-2-00-00-210.005 Misc Deductions Payable	16.00	12300173	12/30/21
V2337	UNITED WAY OF CHITTENDEN	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.005 Misc Deductions Payable	16.00	12300173	12/30/21
17425	ICMA ROTH PLAN 706287	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.004 Retirement Payable	25.00	12300175	12/30/21
05390	FAMILY SUPPORT REGISTRY	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.010 Judgements Payable	69.23	21123001	12/30/21
21385	HEALTH EQUITY	12/31/21	Payroll Transfer PR-12/31/21	110-2-00-00-210.009 HSA Payable HE	159.50	21123002	12/30/21
25710	COLCHESTER TOWN OF	12/21/21	CJC RESTITUTION 122121D	122-2-00-00-200.008 Restitution Payable	119.95	37566	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs various locati 10534676	122-5-22-10-530.000 Communications	1.11	37583	12/30/21
13005	HANNAFORD FOOD & DRUG 353	12/22/21	CJC RESTITUTION 122221D	122-2-00-00-200.008 Restitution Payable	20.00	37597	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	122-5-22-10-210.000 Group Insurance	45.61	37605	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	122-5-22-10-210.000 Group Insurance	0.62	37614	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	122-5-22-10-442.000 Rental Vehicles/Equip	5.15	37616	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	122-5-22-10-210.000 Group Insurance	130.11	37618	12/30/21
28835	PEASE GRACE	12/24/21	CJC INTERN MILEAGE 122421D	122-5-22-10-580.000 Travel	26.88	37624	12/30/21
26480	VIENS CIERRA / MCDONALD B	12/16/21	CJC 3 RESTITUTIONS 121621D	122-2-00-00-200.008 Restitution Payable	588.00	37644	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	122-5-22-10-210.000 Group Insurance	25.13	37646	12/30/21
21510	ALL SEASON SIDING	04/14/21	Final roofing invoice 2nd 1991A	130-5-30-12-750.001 Park Asset Replacement	16945.00	37545	12/30/21
17930	CATAMOUNT CONCRETE CUTTIN	12/23/21	Floor at Fire Station - W 1221212	151-1-00-00-130.000 Exchange	385.00	37561	12/30/21
23435	CHAMPLAIN WATER DISTRICT	11/30/21	November water consumptio November 202	151-5-51-20-411.000 CWD Water Purchase	49407.03	37563	12/30/21
04940	COMCAST	12/01/21	Internet hgwy complex 12/ 0167074 1221	151-5-51-10-530.000 Communications	81.69	37568	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs various locati 10534676	151-5-51-30-530.000 Communications	653.83	37583	12/30/21
19005	FIRSTLIGHT FIBER	12/15/21	Phone svcs 11/15-12/14/21 10534678	151-5-51-10-530.000 Communications	55.80	37583	12/30/21
32035	GMWEA	12/22/21	Membership 2022 - B.Whitt 122221D	151-5-51-20-500.000 Training, Conf, Dues	180.00	37587	12/30/21
07010	GREEN MOUNTAIN POWER CORP	12/08/21	Power various locations 120821D	151-5-51-30-622.000 Electricity	1651.66	37589	12/30/21
29500	LAMELL LUMBER CORP.	12/16/21	shavings for wet well cle 114394	151-5-51-30-433.000 R&M Infrastructure	54.00	37603	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	151-5-51-10-210.000 Group Insurance	338.91	37605	12/30/21
03070	MINUTEMAN PRESS	12/04/21	Nov mailing services 54056	151-5-51-10-540.000 Advertising	814.29	37613	12/30/21
23080	MVP HEALTH CARE INC 43118	12/22/21	Health Prem Jan 22 Town 16104347	151-5-51-10-210.000 Group Insurance	66.25	37614	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	151-5-51-30-442.000 Rental Vehicles/Equip	26.38	37616	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	151-5-51-10-442.000 Rental Vehicles/Equip	9.86	37616	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	151-5-51-10-210.000 Group Insurance	472.09	37618	12/30/21
23420	P & P SEPTIC SERVICE INC.	12/16/21	wet well cleaning T568343	151-5-51-30-433.000 R&M Infrastructure	2360.00	37623	12/30/21
42075	STATE OF VERMONT	12/20/21	15 Waterline - DWGPD Perm 12202021D	151-5-51-20-570.000 Other Purchased Services	900.00	37639	12/30/21
18070	UNDERGROUND TESTING & SER	12/16/21	installed insertion valve VT1221030	151-5-51-30-433.000 R&M Infrastructure	16575.00	37642	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	151-5-51-10-210.000 Group Insurance	113.24	37646	12/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
19815	AMAZON CAPITAL SERVICES	12/17/21	Giving Tree 14CF4W731GFN	159-5-30-20-610.000 General Supplies	69.98	37548	12/30/21
19815	AMAZON CAPITAL SERVICES	12/14/21	Giving Tree 1IR1DKXMYDVY	159-5-30-20-610.000 General Supplies	94.89	37548	12/30/21
19815	AMAZON CAPITAL SERVICES	12/14/21	Giving Tree 1PPN963H1P7D	159-5-30-20-610.000 General Supplies	423.72	37548	12/30/21
19815	AMAZON CAPITAL SERVICES	12/14/21	Giving Tree 1TLTYW1JWMNF	159-5-30-20-610.000 General Supplies	22.98	37548	12/30/21
19815	AMAZON CAPITAL SERVICES	12/15/21	Giving Tree 1YNMN96VDM74	159-5-30-20-610.000 General Supplies	48.24	37548	12/30/21
31545	COSTCO #314	12/10/21	Giving Tree 121021D	159-5-30-20-610.000 General Supplies	407.80	37573	12/30/21
27840	MADISON NATIONAL LIFE INS	12/20/21	Life Ins Jan 22 Town 1474 01012022D	159-5-30-14-210.000 Group Insurance	41.39	37605	12/30/21
14570	METROROCK STATION / VERTI	12/20/21	ESP AEP Metrorock 95057	159-5-30-15-835.000 Program Instructor Fees	3725.00	37611	12/30/21
06675	NATIONAL BUSINESS TECHNOL	12/23/21	Copier leases 11/18-12/17 460805	159-5-30-14-442.000 Rental Vehicles/Equip	18.53	37616	12/30/21
24960	NORTHEAST DELTA DENTAL	12/15/21	Dental Ins Jan 2022 Town 01012022D	159-5-30-14-210.000 Group Insurance	130.11	37618	12/30/21
25605	SAWMILL STUDIO	12/23/21	ESP Session 2 140000	159-5-30-15-835.000 Program Instructor Fees	1400.00	37631	12/30/21
25375	VISION SERVICE PLAN (CT)-	12/19/21	Vision Prem Jan 22 Town 813985137	159-5-30-14-210.000 Group Insurance	25.13	37646	12/30/21
29210	SPENCER MALCOLM	12/15/21	Sellback cemetery lot 2148	171-4-18-10-020.026 Lot Sales/Openings	500.00	37638	12/30/21
				Report Total	283111.00		

To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ***283,111.00
Let this be your order for the payments of these amounts.

MEMORANDUM

TO: Selectboard and Evan Teich, Unified Manager
FROM: Susan McNamara-Hill, Town Clerk
DATE: December 28, 2021
SUBJECT: 2022 Candidate Information

Issue
The purpose of this memo is provide information regarding candidates for the 2022 Annual meeting.

Discussion
The following officers will be elected at the 2022 annual meeting on March 1, 2022:

Moderator – one 1-year term (incumbent Steven Eustis);

Selectboard – two 3- year terms (incumbents Dawn Hill-Fleury and Patrick Murray) and one 1-year term (incumbent Sue Cook) to fill the remaining year on the term vacated by Vince Franco;

Champlain Water District Commissioner – one 3-year term (incumbent Aaron Martin).

In order to have a name placed on the ballot, candidates are required to submit a petition containing at least 30 valid signatures and a consent of candidate form to the town clerk. The deadline for submittal of both forms is January 24th (the sixth Monday preceding the date of election 17 VSA §2681(a)(1)(A).

Cost
There is no additional cost associated with this information.

Recommendation
The provided information does not require any action.

Thu 12/16/2021 8:32 AM

Miro Weinberger miro@burlingtonvt.gov

Burlington Housing Announcement Today

Dear Chittenden County colleagues –

I hope you are all well and enjoying the holidays as we come to the end of another remarkably unpredictable and challenging year.

One of the impacts of this nearly two years long pandemic is that our long-standing regional housing supply crisis has become even more acute. This has been reflected in spikes in housing sale prices, dramatic rent increases, and a doubling of the number of our neighbors experiencing chronic homelessness.

I am writing to update you on how Burlington is approaching these challenges in the hope of sparking greater regional collaboration in the months and years ahead.

First, I am committing Burlington to the Building Homes Together 2.0 Campaign, and explicitly adopting the goals of that collective campaign for our City over the next five years. Burlington is approximately 25% of the Chittenden County population, and as such, we are committing to a goal of meeting in our city a quarter of the Building Homes Together goals. This means that we will take regulatory steps, support buildings, and make housing investments in order to build 1,250 new homes by 2026, including 300 permanently affordable homes. This is a very ambitious goal, requiring nearly a doubling of our housing production, but I firmly believe it is necessary for Burlington to be the thriving, inclusive, welcoming city we aspire to be.

Secondly, Burlington will be making new investments in the systems to support the chronically homeless using some of our ARPA dollars with the goal of functionally ending homelessness by 2024. This is an ambitious goal, but a critical one that a growing number of other communities have achieved by using the Built for Zero approach. We will be hiring a senior Special Assistant to End Homelessness who will be tasked with leading this effort for Burlington in partnership with the Chittenden County Homeless Alliance Continuum of Care. Once the Special Assistant position is filled and our expanded effort is underway I am confident that this work will benefit from even greater regional collaboration that we will hope to discuss with you.

We will be announcing these efforts as part of a broader set of housing announcement (attached) today at 11 AM on the back steps of Burlington's City Hall. This communication is probably too last minute, but you are certainly welcome to join us if you would like to signal your solidarity these effort. In the new year I will reach out to you again to explore with you whether a renewed effort at regional housing collaboration is of interest to you and your municipality.

Warmly,

Sincerely,

Miro

Mayor Miro Weinberger

Mayor Miro Weinberger's 2021 Action Plan to Fulfill the Promise of Housing as a Human Right in Burlington

Ten-point plan outlines roadmap to double rate of housing production and end chronic homelessness

December 16, 2021

Overview: Burlington Must Redouble its Efforts to Combat the Housing Crisis

The root of all housing affordability challenges in Burlington and Chittenden County is a severe, long-standing, and intensifying shortage of homes that demands large government investment and dramatic regulatory change to correct. This shortage must be overcome for Burlington to make good on our deeply held community value that decent, stable housing is a human right available to all. Properly serving the most vulnerable – those experiencing chronic homelessness – requires both substantial numbers of new homes and additional system change and focus.

Since 2012, the City has taken many steps to address housing availability. Over the last decade, nearly 1,300 homes have been built in Burlington, including 370 permanently affordable homes as a result of the City's Inclusionary Zoning requirements and U.S. Department of Housing and Urban Development HOME Investment Partnerships Program funding. The City has collaborated with nonprofit partners to create low-barrier, winter warming shelters, a year-round low-barrier shelter in 2020, and a Coordinated Entry System to improve services and data about our homeless challenges.

Yet, as we approach the second anniversary of the start of the COVID-19 pandemic, our housing challenges have evolved and intensified, laying bare the deficiencies of our current systems and policies. It is clear from our recent American Rescue Plan Act (ARPA) survey, which received nearly 4,000 responses, that the public demands housing progress. We are in a moment that calls for dramatic further action aimed at fulfilling the promise of housing as a human right in Burlington.

The Mayor's 2021 Action Plan to Fulfill the Promise of Housing as a Human Right in Burlington commits to:

- **Double housing production over the next five years; and**
- **End chronic homelessness in Burlington by the end of 2024**

The Action Plan will achieve these goals by implementing the following 10 initiatives:

1. Invest at least $5 million of ARPA funds, with at least $1 million designated for initiatives to better serve the chronically homeless and $4 million to build new permanently affordable housing.
2. Create a Special Assistant to End Homelessness position within the City's Community and Economic Development Office (CEDO) to provide a single point of accountability for expanded community effort.
3. Strengthen through new investment Chittenden County's "Coordinated Entry" command center team that drives weekly progress towards functional zero with a comprehensive, real-time, by-name data effort.
4. Support the creation of 78 new homes for formerly homeless residents (25 percent of the goal for new, permanently affordable housing) by partnering with affordable housing developers.
5. Invest in up to 30 shelter pods and related infrastructure to create a new low-barrier facility for 2022.
6. Set a goal to support the creation of 1,250 total homes, including 312 permanently affordable homes, by the end of 2026 (25 percent of the total Building Homes Together 2.0 goal).
7. Fully fund the Housing Trust Fund to voter-approved levels in fiscal year 2023.
8. Open new housing opportunities through the creation of a mixed-use Enterprise Innovation District in a portion of the South End.
9. Open new on-campus University of Vermont (UVM) student housing opportunities by rezoning the former Trinity Campus to reduce UVM's pressure on the housing market.
10. Open new housing opportunities City-wide through "missing middle" zoning reforms, which will expand opportunities for new homes to be created in every neighborhood in ways that reflect the character of these parts of the City.

MEETING SCHEDULES 01/03/2022

TOWN SELECTBOARD MEETINGS	VILLAGE TRUSTEES MEETINGS	JOINT MEETINGS

Meeting Date/Time	Meeting/Location	Recording Secretary
January 3, 2022—6:30 PM	SB Regular	Amy
January 11, 2022—6:30 PM	VB Regular	Darby
January 18, 2022—6:30 PM	SB Regular	Darby
January 24, 2022 –6:30 PM	Joint Meeting – 81 Main (added 12/16)	Darby
January 25, 2022—6:30 PM	VB Regular	Cathy
February 7, 2022—6:30 PM	SB Regular	Darby
February 8, 2022—6:30 PM	VB Regular	
February 22, 2022—6:30 PM	VB Regular	Cathy
February 23, 2022-6:30 PM	SB Regular	Darby
February 28, 2022—7:30 PM	Town Annual Meeting	Darby
March 1, 2022	Town Australian Ballot Voting	
March 7, 2022—6:30 PM	SB Regular	Darby
March 8, 2022—6:30 PM	VB Regular	
March 21, 2022—6:30 PM	SB Regular	Darby
March 22, 2022—6:30 PM	VB Regular	Cathy
April 4, 2022—6:30 PM	SB Regular	Darby
April 6, 2022—7:00 PM	Village Annual Meeting	Cathy
April 12, 2022	Village Australian Ballot Voting	
April 13, 2022—6:30 PM	VB Regular	