



TOWN OF ESSEX SELECTBOARD REGULAR MEETING AGENDA

Online & 81 Main St.
Essex Junction, VT 05452
Monday, July 12, 2021
6:30 PM

E-mail: manager@essex.org

www.essexvt.org

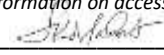
Phone: (802) 878-1341

This meeting will be held both remotely and in person. Available options to watch or join the meeting:

- **WATCH:** the meeting will be live-streamed on [Town Meeting TV](#).
- **JOIN ONLINE:** [Join Microsoft Teams Meeting](#). Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 369 590 441#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING:** Please use "Chat" to request to speak, only. **Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
 - a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
 - a. Discussion and potential action on Community Development fees
 - b. Consider approval of added costs to complete the upgrade of the intersection traffic signals at Essex Way and the Circ Highway
 - c. Consider approving dissolution of Memorial Hall Committee
 - d. Discussion and potential action on public forums and Town of Essex planning in response to Village of Essex Junction's independence initiative
 - e. *Consider approval of tax stabilization agreement with Glavel, Inc.
 - f. Consider approval of additional joint meetings between Selectboard and Essex Junction Board of Trustees
 - g. **Legal discussion on Village of Essex Junction's proposed separation from Town of Essex
6. **CONSENT ITEMS**
 - a. Consider authorizing Chair and Unified Manager to sign on to any efforts to have American Rescue Plan Act money currently designated for Vermont counties to instead be allocated to cities, towns, and villages
 - b. Consider approval to accept allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF)
 - c. Approve minutes: June 21, 2021
 - d. Check Warrants: #17879 – 6/25/21; #17882 – 7/2/21; 17884 – 7/9/21
7. **READING FILE**
 - a. Board member comments
 - b. Email from Evan Einhorn re: Resignation from Housing Commission
 - c. Email from JD Chapple-Sokol Human Services Fund award to Steps to End Domestic Violence
 - d. Email from Travis Sabataso re: Insurance Change
 - e. News from Vermont Rail Council
 - f. Memo from Greg Duggan re: Update on invitation to Secretary of State to provide, open meeting law training
 - g. Thank you notes for Human Services Funding
 - h. List of strategic planning session priorities with Essex Junction Board of Trustees
 - i. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
 - a. *An executive session may be requested to discuss contracts
 - b. **An executive session is anticipated to discuss legal matters

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chair, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chair. This agenda is available in alternative formats upon request. Meetings of the Selectboard, like all programs and activities of the Town of Essex, are accessible to people with disabilities. For information on accessibility or this agenda, call the Town Manager's office at 878-1341.

Certification:  7/9/2021

MEMORANDUM

To: Selectboard; Board of Trustees; Evan Teich, Unified Manager; Greg Duggan, Deputy Manager
From: Robin Pierce and Owiso Makuku, Village and Town Community Development Directors
Re: Proposal for Fee Changes in both the Town and the Village of Essex
Date: June 7, 2021

Introduction

Permit fees in the Town have not substantively changed in the past 20 years and in the Village since 2014 and, as such, we are outlining a proposal for reviewing and changing fees. The Town and Village Community Development Departments take an increase in fees very seriously, as it has an impact on Town and Village residents and on developers who have chosen to build in Essex. There are also construction and process categories fees in the Town that do not exist in the Village (and vice-versa) that we have had to address.

To that end, we have embarked upon an effort that is multifaceted and, we hope, has asked the right questions and made the right assumptions in proposing changes to the fees, including:

1. What are our goals in reviewing and changing fees? We have undertaken a close examination of staff time involved in the review of each permit type. We have also considered when fees were last adjusted in the Town and the Village.
 - a. A consideration of fees in neighboring communities in Chittenden County.
 - b. Overall, fees haven't been raised since approximately 2001, notwithstanding a 2020 update due to increasing postage costs and recording fees.
2. Whether a cost per square foot approach is a more accurate basis for establishing fees than a fee based on estimated construction cost. The Village uses a cost per square foot, the Town uses the estimated construction cost. There are merits to each but, in our attached Exhibit A ("spreadsheet"), we have examined an increase of fees using a standard cost per square foot. If the Selectboard does not agree that the Town should make a change to how the fees are calculated, we will convert/recalculate the same fee using our current method of cost per \$1,000 of estimated construction cost.

OTHER Considerations

3. How can we use/incentivize the fee structure to encourage the type of development that we value in Essex? For example, energy efficiency in all building types, affordable housing and community amenities, etc.

Note: Neither the Town nor the Village collect extensive Impact fees, but this proposal considers only permit fees and will leave the discussion of Impact Fees to a later date.

DISCUSSION

In response to the above questions, we have collaborated to come up with the following determinations, which support our proposed alterations to the fee spreadsheet.

1. **What is the goal of permitting fees – to cover staff time involved?**

Permit costs should reflect the true cost (within some reason) of the actual staff time utilized in reviewing the project. Benefits to this approach include residents not picking up the tab for development that they are not involved with – an addition on to a neighbor’s home or the profits of a new business or enterprise. Generally speaking, fee increases should be tied to inflation or minimally updated periodically, which has not happened in the Town in recent years or, recently, in the Village for all fees. A good gage of the “fairness” of our fees is a comparison to those of adjacent and/or similar municipalities, which we have considered in our proposal (see below). Nothing in this analysis assumes an effort to make a profit in either the Town or Village through the application of fees.

2. Calculations: cost per square feet versus cost per \$1000 of estimated construction cost

This might entail indexing a source like the RS Means Catalog, which supplies regional averages of construction costs.

PROS:

- a. Better Predictability. The most compelling argument to move to fees based largely on square footage is that the calculations are relatively predictable and don’t rely on the applicant accurately guesstimating the cost of the project.
- b. Essex Values and Taxes. The concept of paying fees per square foot should encourage smaller, rather than larger, unit/home sizes. From a tax perspective, that maximizes developable areas and, increases potential gains for the property tax base.
- c. Smaller Carbon Footprint. A smaller, more efficient unit or footprint has value for the Town, State and planet in terms of energy efficiency (less space to heat and cool), less embodied carbon in the materials (due to less material consumed to produce the final product), etc.

CONS:

- a. Not as user friendly - less flexibility to a landowner as they will need to 100% know which option/which builder to use; less maneuverability to change the permit design.

CONSIDERATIONS:

- a. Language should be included in the fee revisions that address ‘new construction or “substantial rehabilitation of existing space”’.
- b. Consideration of projects that don’t result in new square footage. How should we approach projects that don’t result in new square footage, e.g., window or door replacements, or even bathroom or kitchen remodels (another question: would square footage be for new projects only, or remodels?)? Many ordinances make exceptions for “repair and maintenance”, as it helps structures retain value and, oftentimes, structural integrity. Unless a building is historic, municipalities are not in the position of enforcing the value/quality of one building material over another. Additionally, we should be encouraging residents to use high quality, sound materials for longevity, so should exclude “repair and maintenance” of building features, even if one material might be “fancier” or better quality than what it is replacing.

- c. Any action that will result in a requirement to obtain a large number of new permits or new permit requirements that will be difficult to enforce. We may want to consider our efforts at enforcement for obtaining a permit(s) for things like repair/maintenance or we will be relying on neighbors reporting on their neighbors. We do not have the staff to enforce or follow up on an overabundance of new permits. When we require a permit, it needs to have enforcement or some closeout mechanism and we are currently too understaffed to start creating more permit requirements.

OTHER (Each Community Development Department can discuss these with our respective Planning Commissions, if the Trustees and/or Selectboard have an interest in these concepts.)

Thoughts on Offsets of Fees:

WAIVERS FOR DESIRED FEATURES

Fee waivers for PassivHouse, LEED, PETALS, etc as a reflection of Town and Village core values. In an effort to get the best development possible in the Town and the Village, maybe we should consider fee waivers – cost savings directly in the pocket of the developer -- when applicants propose items that we want, that go above and beyond permitting requirements. Most Towns do it for bonus provisions, but there is no reason why we couldn't offer them for energy (with a sign-off from an energy consultant), for affordable or senior housing (with a draft covenant), for LEED, PETALS, PassivHouse, etc. certification (with project registration as verification), etc. Energy efficiency and building certifications that increase cost but result in direct value – supporting values by decrease in stormwater, wastewater, electricity usage -- for Essex should be encouraged. We will need to outline clear standards if staff is to certify.

Or

PRIORITIZATION OF KEY PARCELS FOR DEVELOPMENT

Could we come up with a list of priority parcels that the Town and Village would like to see developed (maybe noted on the official map, even if we need to create one), to which to apply lower fees?

RECOMMENDATION(S):

We recommend:

1. That the Selectboard/Trustees adopt revised fees as laid out in Exhibit A.

Administrative	Effective Date	Zoning Permit - Residential	Typical new home (1,800 sq. ft., \$200k)	Zoning Permit - Commercial	Typical new commercial (12k sq.ft., \$1mil)	Minimum permit	Addition/ Renovation	Accessory Dwelling	Site Plan - Admin	Peddler's license	Demolition	After-the-fact
Bolton	7/15/2019	\$75-\$125 + \$0.20-0.25/sf	\$435.00	\$150 + \$0.20-0.25/sf	\$2,700.00		Same for new	\$75 + \$0.20/sf	\$100.00			2X permit fee
Burlington ^{1,2}	7/1/2019	\$70.00	\$70.00	\$70.00	\$122.00	\$122.00	Same for new		\$70.00			2X permit fee
Charlotte	7/1/2019	\$1000; \$1500 5+ BR; \$500 mobile home	\$1,000.00		\$0.00		\$150-350	\$250.00				
Colchester	6/26/2019	\$75 + \$0.50/sf	\$975.00	\$75 + \$0.72/sf	\$8,715.00	\$75.00	\$8 per \$1k ECC	\$150.00		\$80.00	\$110.00	2X permit fee
Basis for Calculation		Calc. as cost/sf, instead of per unit or \$1k ECC			Town: \$3per\$1k ECC Village: \$0.10perSF	Standard Permit Fee	Town: \$3per\$1k ECC Village: Standard Fee	Standard Permit Fee		Standard Permit Fee	Standard Permit Fee	
Essex	1/28/2020	\$2.50 per \$1k ECC	\$500.00	\$3.00 / \$1k ECC	\$3,000.00	\$50.00 res; \$100.00 comm	Same for new		\$125-200		Same as new	
Essex Junction	2/28/2017	\$200/unit	\$200.00	> of \$150 or \$0.10/sf; \$10k cap	\$1,200.00	varies	\$50-100	\$100.00		\$25.00	\$150.00	2X permit fee
NEW Basis for Calculation		\$0.30perSF - aligns w staff time+other towns			\$0.50perSF - aligns w staff time and other towns	50% increase		same: \$100				
Fee		at \$0.30/sf - RES	\$540.00	at \$0.5/sf - COMM	\$6,000.00	\$75 res /\$150comm	\$6,000.00	\$100.00		\$25.00	\$150.00	2X permit fee
Hinesburg	9/9/2019	\$0.40/sf	\$720.00	\$0.50/sf	\$6,000.00		Same for new	\$0.30/sf				1.5X permit fee
Huntington	10/20/2011	\$0.10/sf	\$180.00		\$0.00	\$20.00	\$0.10/sf living space, \$15 other	\$0.10/sf or \$20 min				
Jericho	9/1/2016	\$450-700/Dwelling	\$700.00	\$500 + \$5/100sf	\$1,100.00	\$35.00	> of \$0.14/sf or \$75/room	\$150 + \$5/100sf				
Milton	10/1/2019	\$250/unit + \$0.10/sf	\$430.00	\$250/unit + \$0.20/sf	\$2,650.00		\$50.00		\$100.00		\$25.00	
Richmond	9/16/2019	\$0.20/sf	\$360.00	\$0.30/sf	\$3,600.00	\$45.00	Same for new		\$65.00			2X permit fee
Shelburne	8/13/2019	\$0.40/sf	\$720.00	\$0.35/sf	\$4,200.00	\$400 res; \$500 comm	> of \$50 or \$0.30/sf	> of \$50 or \$0.30/sf	\$150.00	\$15-\$50		
South Burlington	8/5/2019	\$0.45 per sf	\$810.00	\$0.35 per sf	\$4,200.00	\$30.00	\$5.00 / \$1k ECC		\$140.00	\$70+/mo; \$700/yr	\$50.00	permit fee + 50%
St. George	7/20/2017	\$520.00	\$520.00	1% ECC	\$10,000.00		Same for new	\$170.00				permit fee + 25%
Underhill	3/15/2012	\$0.50/sf	\$900.00	\$0.50/sf	\$6,000.00		Same for new		\$100.00			2X permit fee
Westford	7/26/2019	\$0.50/sf	\$900.00	\$0.50/sf	\$6,000.00	\$50.00	Same for new		\$175.00			2X permit fee

Administrative	Effective Date	Zoning Permit - Residential	Typical new home (1,800 sq. ft., \$200k)	Zoning Permit - Commercial	Typical new commercial (12k sq.ft., \$1mil)	Minimum permit	Addition/ Renovation	Accessory Dwelling	Site Plan - Admin	Peddler's license	Demolition	After-the-fact
Williston	11/5/2019	\$5.00 per \$1k ECC	\$1,000.00	\$5.00 per \$1k ECC	\$5,000.00	\$30.00	Same for new			\$75/year; \$25/quarter		1.5X permit fee
Winooski ³	7/15/2019	\$100 + \$0.10-\$0.25 + \$100-750 + \$0.10/sf	\$960.00	\$100 + \$0.15-0.25/sf + \$100-750 + \$0.12/sf	\$2,560.00	\$75 + \$75	Same for new		\$100 + \$0.25/sf	\$25.00	\$100.00	

Average: \$627.37 \$3,844.58

Notes	
1	Base fees used; other factors may trigger additional fees
2	Some fees may be combined in calculating total
3	Includes zoning (top line) and building (bottom line) permit fees
	Fees may or may not include statutory recording fees (\$15 for documents, \$25 for plats)

Abbreviations: com = Commercial ind = Industrial SF = Square Feet ECC = Estimated Construction Cost
res = Residential DU = Dwelling Unit k = Thousand (\$1k = \$1,000)

Administrative	Violation	Extension/ Renewal	Certificate of Occupancy	Home Occupation	Sign	Temporary sign	Fence	Change of Use	Zoning Compliance	Abutter
Bolton	2X permit fee	50% of original	\$60.00		\$35.00					Per current postage
Burlington ^{1,2}	3X permit fee		\$30 + 10% all app fees		\$133.00		\$85.00	\$85.00	\$35.00	
Charlotte		\$50.00	\$150.00	\$100.00			\$150.00	\$100.00	\$75.00	
Colchester	Civil penalty	\$20.00	\$75-175	\$25.00	\$75.00	\$20/mo, \$50/yr	\$50.00		\$15-100	Included in application fee
Basis for Calculation		Standard Permit Fee	Standard Permit Fee	Standard Permit Fee	Standard Permit Fee		we may want to think abt fee	Standard Permit Fee	Standard Permit Fee	Standard Mailing Fee
Essex	Civil penalty	\$50.00	\$85.00	\$85.00	\$85.00			\$85.00	\$25.00	\$6.56 per abutter
Essex Junction	Civil penalty		\$35.00	\$35.00	\$25-35	\$0.00		\$150.00	\$25.00	
NEW Basis for Calculation			Increase covers multiple visits	Greater of Town v Village	Greater of Town v Village			Greater of Town v Village	Increase to compare to neighbors	Increase for staff time
Fee		\$50.00	\$100.00	\$85.00	\$85.00			\$150.00	\$50.00	postal fee+\$20
Hinesburg	2X permit fee	\$25.00	\$0.00		\$25.00			\$0.00	\$50.00	
Huntington			included in permit fee		\$15.00			\$20.00		
Jericho		\$35.00	\$75.00	\$35.00	\$50.00			\$100.00		\$75 + USPS rate/abutter
Milton		\$25.00	\$35-50 plus late fees		\$35.00					
Richmond			\$15.00						\$50.00	
Shelburne		\$40.00	\$50.00	\$50.00	\$50.00	\$10.00			\$50/hr	
South Burlington	permit fee + 100%		\$140.00		\$55.00	\$5.00			\$27.00	paid by applicant
St. George	permit fee + 50%		\$10.00	see ZBA	\$110.00	\$120.00				
Underhill	2X permit fee	\$50.00	\$75.00	\$50.00	\$25.00	\$50.00	\$15.00	\$0.25/sf	\$75.00	paid by applicant?
Westford	2X permit fee		\$75.00	\$65.00						

Administrative	Violation	Extension/ Renewal	Certificate of Occupancy	Home Occupation	Sign	Temporary sign	Fence	Change of Use	Zoning Compliance	Abutter
Williston	2X permit fee	\$50.00	\$100 - \$200	\$30.00	\$30 - \$60				\$30 - \$50	
Winooski ³			\$100.00		\$75.00		\$75.00			

Average:

Notes			
1	Base fees used; other factors may trigger additional fees		3 Includes zoning (top line) and building (bottom line) permit fees
2	Some fees may be combined in calculating total		Fees may or may not include standard recording fees (\$10-15)

Abbreviations: com = Commercial ind = Industrial SF = Square Feet ECC = Estimated Construction Cost
res = Residential DU = Dwelling Unit k = Thousand (\$1k = \$1,000)

Memorandum

TO: Evan Teich, Manager and the Selectboard

FROM: Dennis Lutz, P.E., Public Works Director

DATE: 28 June 2021

SUBJECT: Completion of Signal Improvement Project at the Intersection of the Circ Highway and Essex Way

ISSUE: The issue is whether or not the Selectboard will authorize the completion of the intersection traffic signal upgrade at Essex Way and the Circ Highway.

Discussion: Work was begun in 2020 by East Coast Signals to upgrade the lights at the referenced intersection. The original traffic lights date back over 30 years. Attachment #1 was decided upon as a course of action in 2018 but under the COVID pandemic only a portion of the work was complete (in 2019) and billed. The work left to be done is estimated at \$94,750 (see Attachment #2), although the actual cost will be somewhat higher due to the addition of pre-emption (Essex Rescue is moving nearby necessitating the added work and engineering costs from the Town consultant at \$1,400). There is currently over \$161,000 in the account, which was funded by impact fees. There are sufficient funds to cover the cost of the project from the impact fees dedicated to this corridor.

The actual work is best described by the Town's traffic signal consultant as follows:

"Summary"

- *Both intersections presently have Wavetronix vehicle detection on all approaches, as shown in the "Every Approaches Covered" red/yellow/green coverage sketch. This provides the capability to operate both signals in the fully actuated mode (most responsive).*
- *ECS's June 1, 2021 proposal includes using bimodal flashing yellow green signal heads which have MUTCD Interim Approval and for which VTrans has obtained statewide approval to use.*
- *Two new sets of ped signals will be added at the crosswalks crossing the off-ramps. The ped signals for the crosswalk crossing Essex Way will also be replaced.*
- *Concurrent pedestrian phasing with leading pedestrian intervals (LPI) will be provided on all crosswalks. The new ped signal heads will be LED hand/man countdown heads.*
- *With Essex Rescue relocating their rescue station to The Links Golf Course driveway (on Essex Way just south of the Circ), it will be desirable to add emergency vehicle preemption at both intersections.*
- *L&D to prepare signal timing plans for each intersection.*
- *A new signal head wiring system will be installed to prevent the high wind takedown of the lights that has occurred a number of times.*

- *I believe the remaining work items contained in ECS's proposal are well understood by everyone.*

Action Items

- *ECS – Please provide Dennis with a cost to add emergency vehicle preemption at these two intersections. See attached sketch. It is debatable whether a sixth detector would be used much coming off the westbound off-ramp from Route 117, but I've shown it on the attached sketch. The Golf Course driveway is 700' +/- from the eastbound off-ramp; so that should provide sufficient distance/time for the signal preemption to kick in once an ambulance turns onto Essex Way.*
- *L&D – Will prepare the signal timing plans using existing signal timings and settings downloaded from the existing controllers (which ECS will provide)."*

Recommendation: It is recommended that the Selectboard approve the added costs to complete the upgrade of the intersection traffic signals. The estimate for all the remaining work is on the order should not exceed \$120,000.



East Coast Signals, Inc.
69 North Road
Deerfield, NH 03037
603-463-5450 fax 603-463-5451

Proposal

Proposal to:	Town of Essex VT
Name	Dennis
Address	
City	
Phone	Fax

Date 5/29/2018
Job No
Location Essex Way @ 289
Job Name Essex VT Essex Way Upgrades

The following items as they pertain to the above project -

Excludes: Traffic Control, Layout, Rock & Ledge Excavation, Ground Mounted Cabinet Foundation / Dirt Work, Top Soil, Seed & Erosion Control Site Stabilization / Jersey Barriers ETC.

Est Qty	Unit	Item	Line #	Description	Unit Price	Total
2	EA			Essex Way @ 289 WB & EB Ramps Detection & Controller Upgrade Includes: Wavetronix Matrix (3 Sensors) & Econolite Controller	\$30,000	60,000.00
					-	-
2	EA			Essex Way @ 289 WB & EB Ramps - Signals & Wiring Upgrades Includes: New Span Wire / Signal Wiring / Signal Houses (Built for Flashing Left Arrow 3 Section Signal Configuration) (ECS Supply Flashing Left Arrow Sign and Hanger)	27000	54,000.00
					-	-
1	EA			NEW Econolite POLE Mount Cabinet Option	21500	21,500.00
					-	-
1	EA			NEW Econolite GROUND Mount Cabinet Option *Excludes Dirt Work*	22500	22,500.00
					-	-
1	EA			USED VAOT Cabinet with Econolite Rep Testing * Excludes Dirt Work*	9000	9,000.00
1	EA			LED Street Lighting @ Contract Rate	800	800.00
					-	-
					-	-
					-	-
Subtotal						167,800.00
Total						167,800.00

Terms:

Payment terms shall be net 10 days from
Receipt of payment from the owner

We Propose here by to furnish material and labor, complete in accordance with the
above specification, for the sum of See Above

Matt Fisher
Digitally signed by Matt Fisher
DN: cn=Matt Fisher, o=East Coast Signals Inc,
ou, email=matt@eastcoastsignals.com, c=US
Date: 2018.05.29 12:12:53 -0400
Matthew S. Fisher, Vice President

Proposal can be withdrawn if not accepted within fifteen days.

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are
authorized to do the work as specified. Payment will be made as outlined above.

Name of Authorized Officer:

Date of Acceptance:

Authroized Signature:

ATTACHMENT #1



East Coast Signals, Inc.

69 North Road

Deerfield, NH 03037

603-463-5450 fax 603-463-5451

Proposal

Proposal to:	Town of Essex VT
Name	Dennis
Address	
City	
Phone	Fax

Date	6/1/2021
Job No	
Location	Essex Way @ 289
Job Name	Essex VT Essex Way Upgrades

The following items as they pertain to the above project -

Excludes: Traffic Control, Layout, Rock & Ledge Excavation, Ground Mounted Cabinet Foundation / Dirt Work, Top Soil, Seed & Erosion Control
Site Stabilization / Jersey Barriers ETC.

Est Qty	Unit	Item	Line #	Description	Unit Price	Total
1	LS			Essex Way @ 289 WB Ramp Signal Upgrades New Signals / Span / Wire / Ped Signals (4) / Detection Wiring / Flashing Left Arrow / Sign / 1 Ped Pole Foundation / 3 Ped Poles	\$32,750	32,750.00
1	LS			Essex Way @ 289 EB Ramps Signal Upgrades New Signal / Span / Wire / Ped Signals (2) / Detection Wiring / Flashing Left Arrow / Sign / 2 Ped Pole Foundations w/ poles	28500	28,500.00
1	LS			Essex Way @ 289 WB Ramp Cabinet Upgrades USED VAOT Cabinet / NEW COMPONENTS (MMU / PS / BIU ETC) Foundation / Power Stanchion (VAOT) / BENCH TEST GPS / Generator Transfer Switch (INCLUDES DIRT WORK)	16000	16,000.00
1	LS			Essex Way @ 289 EB Ramp Cabinet Upgrades USED VAOT Cabinet / NEW COMPONENTS (MMU / PS / BIU ETC) Foundation / Power Stanchion / BENCH TEST GPS / Generator Transfer Switch (INCLUDES DIRT WORK)	17500	17,500.00
Subtotal						94,750.00
Total						94,750.00

Terms:
Payment terms shall be net 10 days from
Receipt of payment from the owner

We Propose here by to furnish material and labor, complete in accordance with the
above specification, for the sum of See Above

Matthew S. Fisher
Matthew S. Fisher, Vice President

Proposal can be withdrawn if not accepted within fifteen days.

Acceptance of Proposal: _____

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are
authorized to do the work as specified. Payment will be made as outlined above.

Name of Authorized Officer: _____

Date of Acceptance: _____

Authroized Signature: _____

ATTACHMENT #2



June 3, 2021

Dennis Lutz, PE, Public Works Director
Town of Essex Public Works Dept.
81 Main St
Essex Jct., VT 05452

PROPOSAL

RE: Essex Way / Circ Highway Traffic Signals

Dear Dennis,

We are pleased to submit our proposal to provide engineering services for upgrading the traffic signals at the Essex Way / Circ Highway interchange.

The following presents our proposed scope of work and our estimated engineering fee.

SCOPE OF WORK

We will compare and assess the two cost estimates received from East Coast Signals for upgrading the existing traffic signals to better understand exactly what work and materials are included in each estimate. We will then, with your input, develop a recommendation for what improvements to include in upgrading the two traffic signals. We will also obtain the existing signal timings and develop a new signal timing plan for each intersection.

PROPOSED ENGINEERING FEE

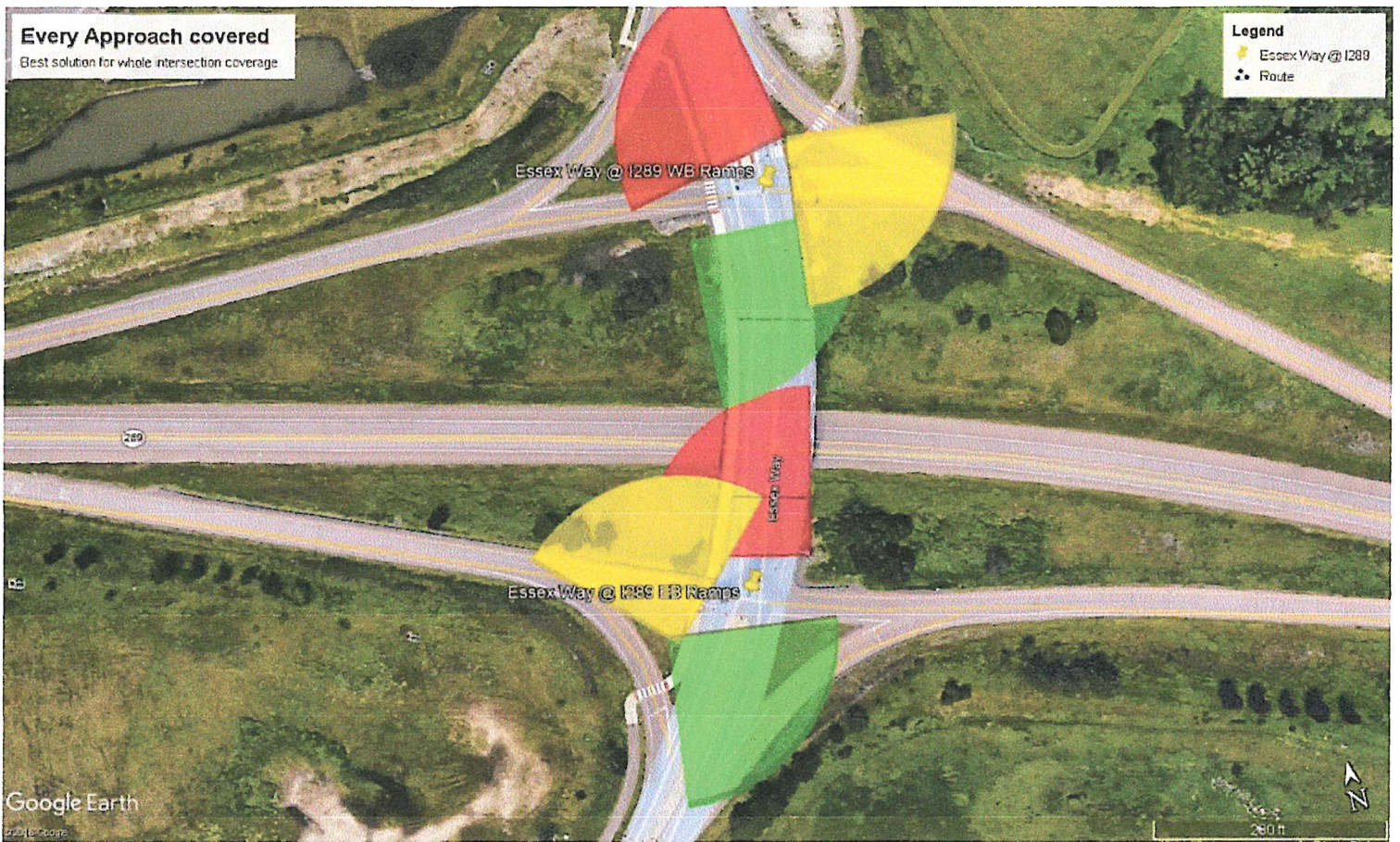
Our estimated engineering fee for this Project is **\$1,400**.

We thank you for this opportunity to be of assistance, and look forward to continuing to assist the Town of Essex. Should you have any questions concerning this proposal, please feel free to call me.

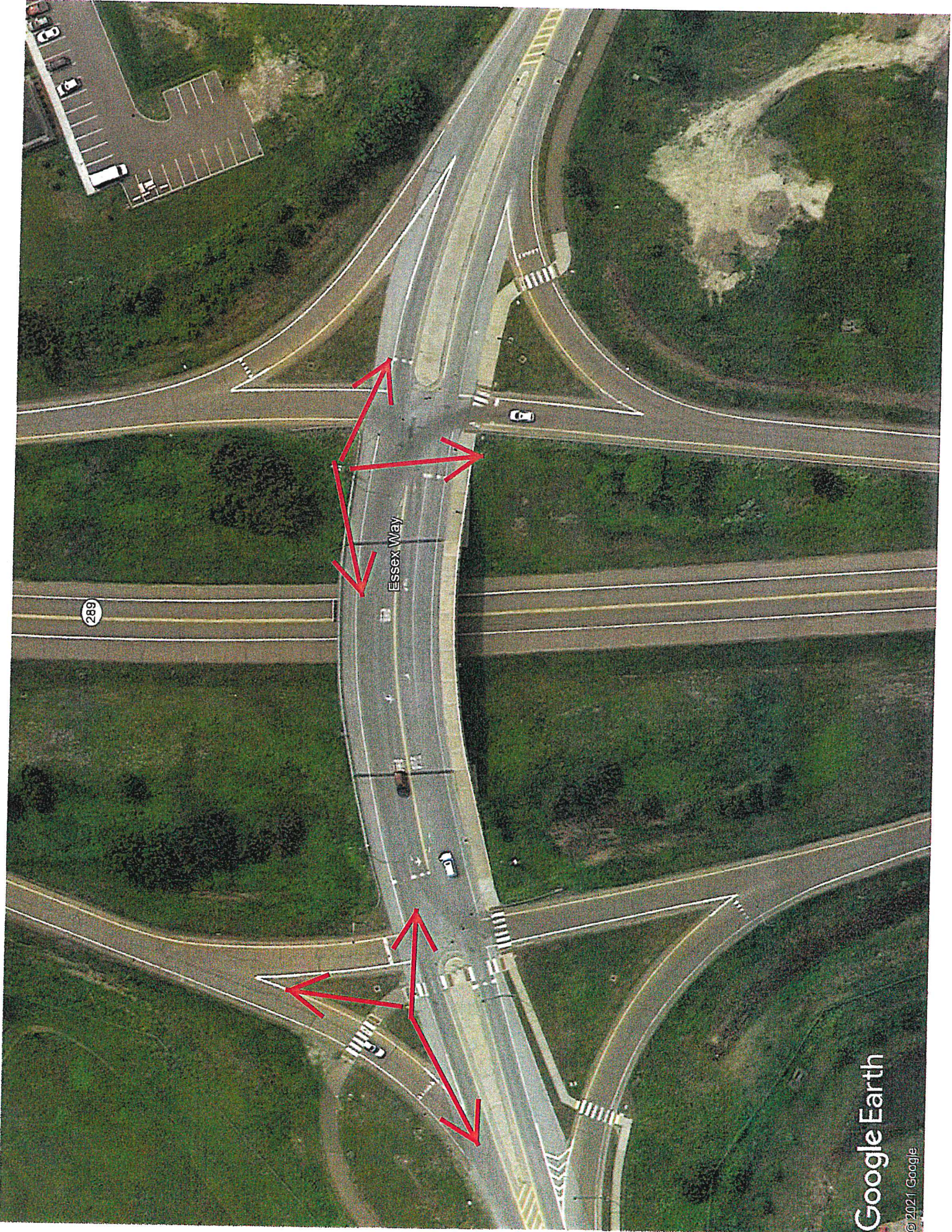
Sincerely,

Roger Dickinson, PE, PTOE

P:\L&D Library\Proposals\Pro-21\Lutz Essex Way.docx



#NOTE: Red vehicle detector to be added



Memorandum

To: Town Selectboard; Evan Teich, Unified Manager
From: Linda Mahns, Administrative Assistant 
Re: Dissolution of Memorial Hall Committee
Date: July 9, 2021

Issue

The issue is whether the Selectboard will approve the dissolution of the Memorial Hall Committee.

Discussion

Looking at the activity of this committee, it appears that last meeting that occurred was 3 years ago, in May 2018. The seats are mostly vacant and the rest are expired, so unable to have a quorum. The committee hasn't met on any of the mission purposes set out in May 1996, which are as follows:

It shall be the responsibility of this committee, through empowerment by the Selectboard of the Town of Essex to: (<https://www.essexvt.org/465/Memorial-Hall-Committee>)

- Maintain Memorial Hall for the benefit of the entire community
- Plan and facilitate the use of Memorial Hall
- Explore grant availability and execute fundraising efforts including the governing and accountability of such funds
- Suggest uses and scheduling of Memorial Hall
- Work with private firms to:
 - Improve the heating
 - Seek plans for structural modifications to improve the building for public use
 - Plan additions and improvements for public use
- Assist in the integration of social activities.
- Annually, provide recommendations to Selectboard on usage fees for Memorial Hall

The building is currently used for some of the Senior Center's activities and is the home of the Essex Community Players theater group.

In the past week, staff has received interest from some residents about joining the Memorial Hall Committee. Oversight of the Memorial Hall Committee is currently shared by the Parks & Recreation and Public Works departments. Public Works and staff are confident that Memorial Hall activities can be discussed between Public Works, Parks and Recreation, and the Essex Community Players, without the need for a committee. There is not capacity at this time to provide staff support to the Memorial Hall Committee.

Cost

None.

Recommendation

It is recommended that the Selectboard approve dissolution of the Memorial Hall Committee.

Memorandum

To: Selectboard; Evan Teich, Unified Manager
Cc: Board of Trustees; Marguerite Ladd, Assistant Manager; Sarah Macy, Finance Director
From: Greg Duggan, Deputy Manager
Re: Public forums and Town of Essex planning in response to Village of Essex Junction's separation/independence initiative
Date: July 9, 2021

Issue

The issue is whether the Selectboard will share a Town of Essex plan in response to the Village of Essex Junction's separation/independence effort with the Essex Junction Trustees on July 19 for discussion and feedback about how, if at all, the plan would impede the Village's separation/independence initiative; and authorize staff to schedule public forums about the plan, with any modifications, in August.

Discussion

At the last Selectboard meeting on June 21, the Selectboard approved holding facilitated public forums later this summer to hear from residents on the topics the future of governance in Essex, particularly in regards to the Village of Essex Junction's separation/independence effort. As staff began planning the forums with facilitator Jen Knauer, we agreed that residents will better be able to provide feedback if they have something to which to react. To that end, staff is proposing the framework of a plan for the Town of Essex to consider as the Village pursues its separation from the Town.

The plan, detailed below, covers three phases: interim, transition, and long-term. The phases will help define expectations for operations, services, and budgeting in the coming months and years. The length of the interim and transition phases assumes Essex Junction voters approve the Village's separation from the Town, and will depend on when the Vermont Legislature makes a decision on the creation of an independent City of Essex Junction.

The plan is intended to provide structure for the Town of Essex and the Village of Essex Junction in a way that will not impede the Village's separation/independence effort, and will best prepare the Town of Essex and all of its residents – including those in the Village – for the future, regardless of whether or not Essex Junction becomes an independent city. The plan aims to achieve goals identified by the Selectboard and Trustees in recent years: good governance, continuation of high quality services, and tax equity. The plan also aims to minimize any reduction of Town services and address financial stability in the event the Village achieves separation.

Public forums will have two primary objectives. First, to present the plan so that residents, staff, and the boards can know what to expect during each phase with regards to shared services and operational planning. Second, to ask residents what they are paying attention to during each phase regarding level of service and expectations for costs and tax equity. The rationale is to provide stability and predictability in Town operations and services while an independent City of Essex Junction is in development and under consideration.

Staff seeks input from the Selectboard on the plan on July 12. If the Selectboard approves the plan, either as presented or with edits, staff would like to schedule a discussion between the Selectboard and Trustees at the boards' joint meeting on July 19. The Trustees could offer their own feedback and weigh in on if and how the Town's plan would impede the Village's separation effort. The Selectboard could then move ahead with scheduling public forums in August to hear from residents on the plan and the community's future.

INTERIM PHASE (*present until Legislative decision*)

This phase is essentially in place now, and will run until the Legislature makes a decision on whether or not to approve an independent City of Essex Junction. The new city could not come into existence until the Vermont Legislature approves it and establishes an effective date. Because the Legislature's role, the community may not have a final answer on separation of the Village from the Town until February 2022 at the earliest, and possibly months later.

During this phase the Selectboard can pursue tax equity for all residents, create the framework for service sharing between the Town of Essex and an independent city of Essex Junction, and maintain services until a legislative decision is rendered.

Tax equity

- Both municipalities will need to propose budgets for voters in that interim period
- The Town can continue to pursue tax equity for all residents in its fiscal year 2023 budget by taking any or all of the following steps:
 - *Staff* – The salaries and benefits of staff who are currently shared between the Town and Village can start to be moved entirely into the Town budget, so that all residents are paying once for those staff. This includes some staff in the Manager's Office (including Human Resources), Finance Department, Clerk's Office, and Essex Parks & Recreation. (Other departments that serve the entire community, including Police, Assessing, Essex Free Library, Health Officers, and Buildings, are already paid for entirely through the Town budget; the IT Department receives a small amount of funding from Village enterprise funds.)
 - *Public Safety Services* – The Village Fire Department budget could be transferred to the Town budget so that all residents pay equally for all public safety in the community. (Police and the community's contribution to Essex Rescue are already included in the Town budget.) Through a memorandum of understanding, the Town could then reimburse the Village the cost of the Village Fire Department, in a way similar to how the Town and Village currently pay for Public Works and Highway services.
 - *Capital budget* – Of the capital tax collected by the Town of Essex (2 cents, which raises approximately \$536,000 per year), the Town can ensure that a significant portion goes toward projects within the Village borders. This could be done by revising the Town of Essex Capital Plan to include more Village projects, or by transferring a dollar amount of the capital funds to the Village of Essex Junction with the condition that the money be used for capital projects.

Shared services

The Selectboard and Trustees have had preliminary discussions about what services to share in the event the Village becomes an independent city:

Long-term:	Police
Short/mid-term:	Finance, IT (Clerk's Office was also considered but is not possible statutorily)
To be determined:	Parks & Recreation, Assessor
All other departments:	separated between Town and independent Village

How the costs and oversight of those departments will be shared has yet to be decided. The boards may wish to determine some or all of that framework now in an interim phase prior to Legislative approval of separation; or decide to hold off on some of the decisions until a transition phase after the Legislature approves an independent city but before the city becomes incorporated.

Cost sharing can be based on some combination of grand list percentages (currently, the Village comprises 42 percent of the grand list of the entire Town of Essex), population, level of service, employee counts, overhead/support, etc. Costs may not be limited to individual departments, and may need to include support costs. For instance, the Police Department also relies on support from the Manager's Office, Legal, IT Department, Human Resources, and Finance. The boards may wish to discuss which factors need to be considered in paying for shared services.

Revenue

If the Village of Essex Junction separates from the Town of Essex, the Town will lose approximately 42 percent of its property tax base (shared services notwithstanding). If the Town wants to continue providing the services and capital projects to which its residents and businesses are accustomed, the Town will need to raise additional revenue; or consider reducing expenses and services. Options include the following:

- Increase property taxes
- Implement a local options tax (projected by the state to raise \$1.2 million across the Town of Essex, including the Village of Essex Junction; because the municipalities share a zip code, the state only has projections for the entire Town of Essex)
 - Approve cannabis retail sales to generate additional local option tax revenue
- Raise fees, such as pool and recreation program fees, development fees, etc.

A local option tax needs voter approval. The Selectboard could hold a special election in November, or wait until Town Meeting in March. By March, the community may have an answer from the Legislature on whether or not the Village's independence effort will be approved.

TRANSITION PHASE *(from Legislative approval until effective date of City of Essex Junction)*

Budget, staffing, service levels

The Town Selectboard will need to finalize operating and capital budgets for a Town of Essex that has lost 42 percent of its tax base (shared services notwithstanding), including the staffing and service levels paid for in that budget.

The Town could implement a soft hiring freeze. The Town could also consider a buyout program for staff nearing retirement age.

The Town could use its fund balance to temporarily mitigate tax increases necessary due to the loss in grand list revenue.

If the Town has not instituted a Local Options Tax it could consider doing so or raise the Capital Tax if it does not wish to see a drastic reduction in funding for such activities.

Shared services

The Selectboard and Trustees (or new City Council) will need to finalize any contracts for shared services, standardization of those services, shared oversight, and cost sharing for any shared services.

LONG-TERM *(from effective date of City of Essex Junction, into future)*

Shared services

The Selectboard and Trustees/City Council will need to base their budgets and operations each year on any contracts and memorandums of understanding for shared services.

The Selectboard can provide feedback on the above options on July 12, with the intention of sharing the plan with the Trustees on July 19. The plan can then be further discussed at public forums in August before being finalized.

Cost

Approximately \$3,000 for the public forums. Costs of planning for the Village of Essex Junction's separation/independence initiative will vary depending on the scope of the plan.

Recommendation

Staff recommends the Selectboard share the above plan with the Trustees on July 19 for discussion and feedback about how, if it all, the plan would impede the Village's separation/independence initiative; and authorize staff to schedule public forums about the plan, with any modifications, in August.

Memorandum

To: Selectboard; Evan Teich, Unified Manager
Cc: Owiso Makuku, Community Development Director; Karen Lemnah, Assessor; Sarah Macy, Finance Director
From: Greg Duggan, Deputy Manager
Re: Tax stabilization agreement for Glavel Inc. and Allen Brook Development
Date: July 9, 2021

Issue

The issue is whether the Selectboard will authorize the Unified Manager to execute a tax stabilization agreement with Glavel Inc. and Allen Brook Development.

Discussion

Glavel has been in discussions with the Town about a tax stabilization agreement that would help the manufacturing start-up locate in Essex. The Burlington-based company produces an environmentally-friendly construction material called foam glass aggregate, which is made from 100 percent consumer-recycled container glass. Glavel expects to use glass from the local waste stream. The product can be used on green roofs, roadbeds, embankments, and fill around tunnels.

By agreeing to the tax stabilization agreement, Glavel commits to maintaining 13 employees, all paid a livable wage, with at least 25 percent of those employees representing a hiring focus in support of new Americans, formerly incarcerated individuals, and women. Glavel hopes to exceed that 25% representation, but cannot predict the candidate availability until they start recruiting.

In offering the tax stabilization agreement, the Town provides an incentive to bring an environmentally-friendly, socially conscious, entrepreneurial venture to the community. The Town's tax stabilization policy is attached.

Glavel is locating in a portion of a facility on Red Pine Circle owned by Allen Brook Development. The tax stabilization agreement would be with Allen Brook Development, pro-rated for the portion of the building occupied by Glavel, with the savings being passed on to Glavel through lower lease payments.

Through the proposed tax stabilization agreement, Allen Brook Development will pay municipal property taxes, on the portion of the facility occupied by Glavel, according to the following schedule:

- Year 1 – no taxes
- Year 2 – no taxes
- Year 3 – 25%
- Year 4 – 75%
- Year 5 – 100%

Total savings to Glavel and Allen Brook Development are estimated at \$18,492 based on the current assessed value of the property and the fiscal year 2021 tax rate; the estimates are expected to change once Glavel completes its fit-up of the building and assessed value is updated, and once the fiscal year 2022 tax rate is set. Allen Brook Development will pay 100 percent of education taxes for the life of the agreement.

Contracts can be discussed in executive session, if the Selectboard feels a need to do so.

Cost

The Town would forego approximately \$18,492 in municipal revenue over the life of the agreement.

Recommendation

Staff recommends that the Selectboard authorize the Unified Manager to execute the tax stabilization agreement with Glavel Inc. and Allen Brook Development.

If the Selectboard wishes to enter executive session, the following motions are recommended:

Motion #1

"I move that the Selectboard make the specific finding that premature general public knowledge of the Town's position concerning ongoing contract negotiations would place the Town at a substantial disadvantage."

Motion #2

"I move that the Selectboard enter into executive session to discuss contracts pursuant to 1 V.S.A. § 313(a)(1)(A), to include the Unified Manager and Deputy Manager."

TAX STABILIZATION POLICY - Glavel

FY21 MUNICIPAL tax rate: 0.5399
ESTIMATED assessed value: \$1,957,200
estimated FY21 municipal taxes \$10,566.92
% of building (aka proration): 58.3%
Glavel estimated FY21 muni taxes \$6,164.04

No stabilization		With stabilization		
<i>Year</i>	<i>Taxes paid</i>	<i>Tax rate</i>	<i>Taxes paid</i>	<i>Glavel Savings</i>
1	\$6,164.04	0%	\$0.00	\$6,164.04
2	\$6,164.04	0%	\$0.00	\$6,164.04
3	\$6,164.04	25%	\$1,541.01	\$4,623.03
4	\$6,164.04	75%	\$4,623.03	\$1,541.01
5	\$6,164.04	100%	\$6,164.04	\$0.00
TOTAL			\$12,328.08	\$18,492.11

**TOWN OF ESSEX SELECTBOARD
COMMERCIAL/INDUSTRIAL/MIXED USE
TAX STABILIZATION POLICY**

Adopted by Town of Essex Selectboard

November 3, 2003

Revised March 19, 2007

Revised May 15, 2017

Statement of Purpose:

The Town of Essex (hereafter the “Town”) desires to encourage quality and sustainable economic development in the community. It shall be the policy of the Town to consider tax stabilization agreements for development and re-development projects, which encourage long term, quality economic development projects in the Eligible Areas as defined below. To that end, the purpose of this tax stabilization policy is:

1. To encourage the creation and retention of quality job opportunities in the Town including the Village of Essex Junction, and
2. To encourage the long-term growth and the diversification of the Town’s tax base including the Village of Essex Junction, and
3. To encourage re-development of existing commercial properties, and
4. To maintain and/or enhance the quality-of-life in the entire community.

Definitions:

Applicant: Any person or business, including a corporation, non-profit corporation, partnership, holding company, limited liability company or proprietorship.

Eligible Activity: Improvements and/or additions to real commercial and/or industrial property, and/or new build commercial or industrial development, and/or the creation or retention of jobs within areas in the Town including the Village of Essex Junction.

***Eligible Area:
(Outside Village)*** To be eligible for stabilization contracts, projects must be located in one of the following zoning districts on the official zoning map of the Town outside the Village, otherwise known as the Town’s growth centers: Retail Business , Center, Industrial, Mixed Use, Mixed Use PUD, Mixed Use Commercial, Residential Business, and Resource Preservation District-Industrial

***Eligible Area:
(Village)*** To be eligible for stabilization contracts, projects must be located in the designated Village Center, mixed commercial, TOD District, Highway Arterial District, Light Industrial District, Mixed

Commercial Use District, and/or heavy commercial zones on the official zoning map of the Village of Essex Junction.

Fair Market Value: The value of an identified parcel within the Town of Essex as determined annually by the Essex Assessor.

Tax Stabilization Agreement Criteria:

Recognizing the likelihood of continued commercial and industrial growth in the Town, the Town also recognizes the need for this policy to assure that the growth which occurs does not place an undue burden on the infrastructure and resources of the community, including, but not limited to, police, fire, water and sewer, emergency medical, library, recreation, and public health services. To that end, the Selectboard will consider tax stabilization agreements for development projects provided that at least one of the following three criteria are met:

1. The project will result in either significant job creation or significant job retention within the Town of Essex.
2. The proposed reduction in taxes for a specified amount of time is found to be in the best interests of the Town to further the general planning goals of the Town outside the Village and/or the Village of Essex Junction and will not result in an unreasonable burden on the provision of essential municipal services.
3. The proposed project is determined to be essential to stimulating development or re-development of a growth center or a downtown as defined by 24 V.S.A., Chapter 76A, Section 2790 or 2791.

Limitations:

It is the policy of the Town to enter into a contract for periods not to exceed ten years on new, or improvements or additions to, commercial or industrial property for the purpose of fixing the amount in money which shall be paid as an annual tax upon such real property pursuant to the provisions of 24 V.S.A., Section 2741.

Eligibility:

It is the policy of the Town that a person or a business (a Vermont corporation, non-profit corporation, partnership, cooperative, or proprietorship) may apply for a tax stabilization agreement contract for locating and/or expanding or improving in an Eligible Area. Eligible projects that will be considered by the Selectboard include those that provide improvements to real property or the creation/retention of jobs in Essex, by applicants within eligible designated areas who are not delinquent on any tax or utility account with the Town and/or the Village of Essex Junction, State of Vermont, or United States Government.

Applications for a tax stabilization contract for the fiscal year immediately following the year of the application should be received by the Town Manager's office at 81 Main

Street by no later than 4:00 PM of the first business day on or after the 1st of December in a given fiscal year. Applications received after 4:00 PM on the first business day after December 1st will only be reviewed and approved by the Selectboard at the Board's discretion.

Tax Stabilization:

It is the policy of the Selectboard to use this tax stabilization policy to provide an incentive to applicants for undertaking new, incremental economic development projects in the Town. Within that context, the Selectboard will generally not consider or approve proposed tax stabilization contracts for projects which have already begun prior to the date of application. In those cases where applicants request stabilization from the Town for projects already underway at the time of application, the Selectboard may elect to approve the proposed stabilization contract with appropriate adjustments for the value of any work undertaken prior to the proposed contract's application date or date of approval by the Selectboard.

It is the policy of the Selectboard to review a tax stabilization contract application and approve or disapprove a proposed contract based on the individual merits of each application and the project's consistency with this tax stabilization policy. The Selectboard prefers to review each application on a case-by-case basis and propose formats and terms, which reflect the requirements or needs of each individual application. Agreements may be entered into for a period not to exceed 10 years pursuant to the Town's charter amendment as of March 5, 1996, as adopted by the Vermont General Assembly on April 24, 1996, and generally apply to reductions of incremental tax liabilities resulting from incremental growth in the Fair Market Value of real property or reductions of the Municipal portion of taxes. All agreements shall be recorded in the Town of Essex land records.

Re-Capture:

It is the policy of the Selectboard that applicants for stabilization contracts be held accountable for representations made in the stabilization contract application process in order to protect the interests of Town taxpayers. The Selectboard may include, as part of the stabilization contract, conditions relating to the performance in exchange for prescribed tax reductions. By agreeing to the contract, applicants agree to undertake the real property improvement or other economic development activity (such as the creation or retention of job opportunities) according to the parameters of the contract. Failure to perform on the part of the applicant could result in the recapture of all or part of the tax savings with appropriate interest and penalties as prescribed by the agreement. Said deferred obligation shall be a tax lien on the real estate until paid.

If the Town of Essex determines that the applicant has supplied false or misleading information, or has not abided by any conditions of the agreement, the Town shall have the right to re-capture some or all of the tax savings.

If an authorized company substantially curtails its trade or business (as defined above), then for any such year and all succeeding years, any tax reduction shall be disallowed and the taxes shall be recaptured in accordance with the following table:

<i>Years between close of tax year When tax reduction was provided And year company became ineligible:</i>	<i>Percent to be recaptured:</i>
Two or less	100%
More than 2, up to 4	50%
More than 4, up to 6	25%

In either instance, the Town of Essex will provide written notice to the company that the tax stabilization agreement will be terminated unless the situation is remedied by a date certain.

Reporting:

Signatories of tax stabilization contracts shall provide to the Town, on June 1 of every year, all relevant information pertaining to the progress made on satisfying the performance requirements of a tax stabilization contract. This information shall be provided in writing to the Town Manager at 81 Main Street and be received at the Town Manager's office by no later than 4:00 PM on June 1 or on the first business day immediately following June 1, whichever is later. There is no specific format for the transmittal of this information, except that the written report (e.g. correspondence) indicate the signatory's progress on all performance parameters identified in the stabilization contract.

Memorandum

To: Selectboard; Evan Teich, Unified Manager
Cc: Marguerite Ladd, Assistant Manager; Linda Mahns, Administrative Assistant
From: Greg Duggan, Deputy Manager
Re: Upcoming joint meetings of Selectboard and Trustees
Date: July 9, 2021

Issue

The issue is to inform the Trustees and Selectboard about upcoming joint meetings, and whether the Selectboard will agree to schedule meetings with the Board of Trustees on July 26, September 27, and October 25.

Discussion

Following a poll of board members, the following joint meetings of the Trustees and Selectboard have been added to the upcoming meeting schedule:

Monday, July 19
Monday, Aug. 23
Monday, Sept. 20
Tuesday, Oct. 19
Monday, Nov. 22
Monday, Dec. 13

Trustee President Andrew Brown has also requested that the following dates be included on the joint meeting schedule, based on availability of board members:

Monday, July 26
Monday, Sept. 27
Monday, Oct. 25

Meetings may be cancelled if they are not necessary.

Cost

n/a

Recommendation

This memo is partly informational.

The Selectboard may also wish to agree to schedule meetings with the Board of Trustees on July 26, September 27, and October 25.

Memorandum

To: Selectboard; Evan Teich, Unified Manager

From: Greg Duggan, Deputy Manager

Re: Executive session for legal matters regarding Village of Essex Junction's proposed separation from Town of Essex

Date: July 9, 2021

Issue

The issue is whether the Selectboard enters into executive session to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body.

Discussion

In order to have a complete and thorough discussion about this topic, it would appear that an executive session would be necessary because the premature disclosure of the information may put the Selectboard and the Town at a substantial disadvantage. Confidential attorney-client communications made for the purpose of providing professional legal services to the body can be a protected discussion.

Cost

N/A

Recommendation

If the Selectboard wishes to enter executive session, the following motions are recommended:

Motion #1

"I move that the Selectboard make the specific finding that general public knowledge of confidential attorney-client communications made for the purpose of providing professional legal services to the body would place the Town at a substantial disadvantage."

Motion #2

"I move that the Selectboard enter into executive session to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body, pursuant to 1 V.S.A. § 313(a)(1)(F) to include the Unified Manager and Deputy Manager."

Memorandum

To: Selectboard; Evan Teich, Unified Manager

Cc: Marguerite Ladd, Assistant Manager

From: Greg Duggan, Deputy Manager

Re: Advocating for American Rescue Plan Act (ARPA) county funds to be allocated to Vermont cities, towns, and villages

Date: July 9, 2021

Issue

The issue is whether the Selectboard will authorize the Chair and Unified Manager to sign on to any efforts to have American Rescue Plan Act money currently designated for Vermont counties to instead be allocated to cities, towns, and villages.

Discussion

Federal coronavirus relief funds, through the American Rescue Plan Act (ARPA), are being allocated to counties, cities, towns and villages. Vermont has limited county government that mainly consists of maintaining courthouses, yet the federal treasury has determined that Vermont's county government is due \$121,202,550 in federal taxpayer dollars. That is money that would not go to Vermont's cities, towns, and villages – including the Town of Essex and Village of Essex Junction.

Vermont's congressional delegation is aware of the issue and is advocating on behalf of the state's municipalities, as are the Vermont League of Cities and Towns, the Chittenden County Regional Planning Commission, and other municipalities.

Staff would like to have permission from the Selectboard to have the Chair and Unified Manager sign on to any letters or other efforts to have the county ARPA money released to Vermont municipalities.

Two such letters are attached: one to Vermont's Congressional delegation, and another to the Federal Treasury.

Cost

n/a

Recommendation

Staff recommends that the Selectboard authorize the Chair and Unified Manager to sign on to any efforts to have American Rescue Plan Act money currently designated for Vermont counties to instead be allocated to cities, towns, and villages.

Edward G. Adrian (Of Counsel)
Christian S. Chorba
James F. Conway, III*
Steven R. Ducham
Brian P. Monaghan
Claudine C. Safar*
Kristen E. Shamis

*Also licensed in New Hampshire
and Maine

*Also licensed in Massachusetts

BY ELECTRONIC MAIL ONLY

June 25, 2021

The Honorable Senator Patrick Leahy
United States Senate
437 Russell Senate Building
Washington, D.C. 20510

The Honorable Senator Bernard Sanders
United States Senate
332 Dirksen Building
Washington, D.C. 20510

The Honorable Representative Peter Welch
United States House of Representatives
2187 Rayburn House Office Building
Washington, D.C. 20515

Re: ARPA Funds and Vermont Municipalities

Dear Senator Leahy, Senator Sanders, and Representative Welch:

I write on behalf of the Town of Colchester (the Town) relative to the Town's efforts to ensure Congress appropriately directs funding under the American Rescue Plan Act (ARPA). Congress has allocated some \$121 million directly to counties in Vermont, but none directly to full-service municipalities such as the Town. The Town, which would be entitled to roughly \$3 million dollars in ARPA funds, seeks the delegation's help in ensuring that the Department of Treasury does not treat Vermont counties as general purpose "units of local government" for the allocation of ARPA funds.

On a national basis, it makes sense to direct critical ARPA funds to counties, which are oftentimes the primary entities providing local governmental services to constituents in states across the country. In Vermont however, towns, cities, and villages literally carry the water. These municipalities provide the critical local services that counties provide in other states, such as law enforcement, fire protection, emergency medical response, maintenance and operation of highways, water, and wastewater systems, code enforcement, and economic development programs.

It would be entirely inappropriate for Vermont counties to receive that \$121 million in designated ARPA funds, given that they provide essentially no services to their constituents. Vermont towns, as well as cities and villages, are the only entities equipped to appropriately spend these critical funds Congress has allocated to help our national economic recovery. Vermont municipalities have suitable administrative and

political systems in place, along with appropriate financial controls, to ensure that Congressionally-appropriated ARPA funds are used in the right situations to boost our national economy for years to come.

Vermont counties, having virtually no governance functionality, provide almost no services or infrastructure where ARPA funds could be appropriately used. Vermont counties are essentially geographic areas with designated county officers who provide essential, but limited governmental services. These county officers include the State's Attorney, Assistant Judges, the Sheriff and High Bailiff, and the Probate Judge. These elected officials provide important governmental functions, including law enforcement and the prosecution of crimes, and Probate Court administration – but their functionality is dwarfed by the services that genuine local governments provide in the state of Vermont.

The Vermont Legislature's Joint Fiscal Office (JFO) has done some financial analysis of the potential ARPA funds that Congress would be sending to Vermont counties. Out of eleven county budgets JFO has examined so far, the potential ARPA funds range from five to twenty-six times the size of the annual county budgets. It would be inappropriate to direct these vital recovery funds to entities that do not have the administrative functionality to effectively administer these funds, nor do they provide appropriate services into which to invest these funds. The Town, and other Vermont local governments, do indeed have that functionality.

In addition to these vital policy considerations, Congress has already made clear that municipalities, and not counties – at least in states like Vermont – ought to receive these funds. Congress defined “eligible grantee” in ARPA to include the 50 States and the District of Columbia, and “unit[s] of local government.” H.R. 1319 § 3201(f)(1) (amending 15 USCA § 9058c). Congress further defined a “unit of general local government” as a “county, city, town, village, or other general purpose political subdivision of a state.” H.R. 1319 § 5004 (amending 15 U.S.C.A. § 9013(a)(10)).

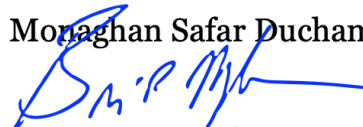
In enacting ARPA, Congress set forth a procedure for allocating funding where counties are not genuine units of local government: “In the case of an amount to be paid to a county that is not a unit of general local government, the amount shall instead be paid to the State in which such county is located, and such State shall distribute such amount to each unit of general local government within such county in an amount that bears the same proportion to the amount to be paid to such county as the population of such units of general local government bears to the total population of such county. H.R. 1319 § 3201(f)(1) (amending 15 USCA § 9058c).

The Department of Treasury has issued guidance as to how it intends to allocate funds: “for the purposes of ARPA to generally include both incorporated places and [minor civil divisions] with active functioning governments, subject to the State determining, in the case of weak-MCD states, that a weak MCD has the legal and operational capacity to accept ARPA funds and provides a broad range of services that would constitute eligible

uses under ARPA.” *CORONAVIRUS LOCAL FISCAL RECOVERY FUND: NONENTITLEMENT UNIT OF LOCAL GOVERNMENT DEFINITIONAL AND DATA METHODOLOGY*, U.S. DEPARTMENT OF THE TREASURY. Available at: https://home.treasury.gov/system/files/136/NEU_Methodology.pdf (last accessed June 25, 2021). The Department goes on to explain how it expects to allocate payments to local governments, which would include “all active, functioning incorporated places and MCDs, both in the twelve strong-MCD and the other eight weak-MCD states....” The Department characterizes Vermont as a “strong MCD state,” meaning that Vermont’s municipalities have strong functioning local governments that provide local governmental services. However, it is not crystal clear as to whether those funds would be directed toward counties, or to municipalities such as the Town. Specifically, the Town seeks direct guidance from the delegation ensuring that ARPA funds will flow directly to Vermont municipalities, because they are best situated to invest these funds into our economy.

Sincerely,

Monaghan Safar Ducham PLLC



Brian P. Monaghan

cc: Pam Loranger, Colchester Selectboard Chair
Aaron Frank, Colchester Town Manager
Ted Brady, Executive Director, Vermont League of Cities and Towns



Vermont League of Cities & Towns

89 Main Street, Suite 4
Montpelier, VT 05602

P: 802-229-9111
F: 802-229-2211

info@vlct.org
vlct.org

July 7, 2021

Hon. Janet Yellin, Secretary
U.S. Department of the Treasury
Office of the Undersecretary of Domestic Finance
1500 Pennsylvania Avenue, NW
Washington, DC 20220

Re: Coronavirus State and Local Funds Interim Final Rule Comments

Dear Secretary Yellin:

I am writing on behalf of the 246 member cities and towns of the Vermont League of Cities and Towns to strongly urge you to revisit the determination that counties in Vermont are units of general local government and instead find that county dollars should be allocated to cities, towns, and villages based on population.

Please correct the error pursuant to the interim final rule that Vermont counties are general purpose “units of local government. This would rectify the misallocation of \$121,202,550 in federal taxpayer dollars as identified on page 65 of [this document](#).

We understand that the U. S. Treasury relied on the U. S. Census Bureau’s categorization of Vermont counties. However, Census used old information and mischaracterized Vermont county government as general government. County government in Vermont falls under the Census definition of a special district government. But Census does not have a category for counties with geographic areas and special district governments. Consequently, it mis-categorized Vermont counties as units of general local government.

Census’ information, upon which Treasury relied to make this determination, is neither current nor correct. Census incorrectly claims “The entire area of the state of Vermont is encompassed by county governments. **The county governments perform very limited functions, which consist chiefly of maintaining the courthouse.** The administrative officers of the county are two assistant judges.” (Emphasis added.) The information source is “[2017 Census of Governments](#),” page 280.

The State of Vermont’s Department of Corrections assumed the role of funding and staffing of jail facilities and operations in 1969; county jails were closed in 1972. [[Reference](#)]

The courts in Vermont counties are operated by the State of Vermont and paid for by State of Vermont taxes. The links and phone numbers for court services on the “county” webpage are State of Vermont webpages and phone numbers. The “county court” is actually the Vermont Superior Court operated and paid for by the State of Vermont. The links on [this county court website](#) will direct you to the State of Vermont.

A Vermont county does not meet the Census definition of providing general government. Counties in Vermont provide a few staff that augment the state-funded and operated Superior Court and, in some counties, pay for the upkeep of a small subset of the buildings in which the State of Vermont operates their Superior Courts. According to Vermont State Statute [24 V.S.A. § 72](#), “The expenses connected with the Superior Court, unless otherwise provided, shall be paid by the State.”

The responsibility for buildings is ultimately controlled by the court administrator and presiding judge who are state employees as noted in Vermont State Statute [24 V.S.A. § 71a](#): “The Court Administrator, in



Vermont League of Cities & Towns

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consultation with the presiding judge of the Superior Court, shall determine what judicial operations will occur in the county courthouse.”

Census categorizes county governments as “Organized local governments authorized in state constitutions and statutes and established to provide general government and includes those governments designed as counties, parishes in Louisiana, and boroughs in Alaska.” [[U.S. Census Glossary](#)]

Census is focused on creating stable geographic areas in which to count people. Counties in Vermont Statutes are geographic subdivisions of the State, as noted in Vermont State Statute [Title 24, Chapter 1](#).

Census understands there are geographic units called counties which are not governments, as noted on page 3 of the “[Annual Surveys of State and Local Government Finances, and Census of Governments: Finance](#).”

On page 5 of the “[Individual State Descriptions of the 2017 Census of Governments](#),” Census notes “While special districts perform only one or a limited number of functions, the functions can vary widely from district to district, and include many that are performed by general-purpose governments.” _Census further defines a Special District as “Authorized by state law to provide only one or a limited number of designated functions, and with sufficient administrative and fiscal autonomy to qualify as separate governments.” [[Reference](#)]

General purpose county governments typically offer services such as fire, police, rescue, public works, libraries, solid waste, transit, water, sewer, stormwater, planning, parks, recreation, courts, health and human services, and schools in unincorporated areas (areas where cities/towns/villages provide those services) and some or all of these services to incorporated areas. Because Vermont lacks general county government, we instead rely on a plethora of independent legally separate special purpose entities, all with separate governing bodies and separate financials, which are not part of the county. These include but are not limited to solid waste districts, water districts, park districts, special investigative units, non-profit mental/behavioral health entities under contract with the state, public transit districts and authorities, regional planning authorities, and regional public safety authorities.

[Forty-two U.S. Code § 3022 –Definitions](#) defines a “unit of general purpose local government” as (A) a political subdivision of the State whose authority is general and not limited to only one function or combination of related functions; or (B) an Indian tribal organization.

Congress defined “eligible grantee” in the American Rescue Plan Act (ARPA) to include the 50 States and the District of Columbia, and “unit[s] of general local government.” H.R. 1319 § 3201(f)(1)(amending 15 USCA § 9058c). Congress further defined a “unit of general local government” as a “county, city, town, village, or other general purpose political subdivision of a state.” H.R. 1319 § 5004 (amending 15 U.S.C.A. § 9013(a)(10)).

Congress set forth a procedure within ARPA to allocate funding where counties are not genuine units of local government: “COUNTIES THAT ARE NOT UNITS OF GENERAL LOCAL GOVERNMENT.—In the case of an amount to be paid to a county that is not a unit of general local government, the amount shall instead be paid to the State in which such county is located, and such State shall distribute such amount to each unit of general local government within such county in an amount that bears the same proportion to the amount to be paid to such county as the population of such units of general local government bears to the total population of such county.” [[Reference](#), page 227]

If Vermont’s limited county government were to spend ARPA funds on ineligible things or spend it not according to the rules Treasury has established, our cities and towns would have to pay back Treasury with



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city and town money. That is because the county does not have its own taxation authority; it merely has the power of indirect taxation through the cities and towns, which tax residents and businesses, thereby generating revenues to be paid to the county.

Vermont's limited county government does not have state statutory authority to address two of the key uses of funding under Section 9901 of ARPA. This should also help clarify that our county governments are not general governments as they cannot:

- respond to the COVID-19 public health emergency by paying for costs related to assistance to households, small businesses, non-profits, and affected industries such as tourism, travel and hospitality; or
- make investments in water, sewer, or broadband infrastructure.

According to Census' own definition, Vermont counties are Special Districts. However, because Census' primary goal is to sort areas into neat and consistent geographical units, they have neglected to denote Vermont county government as special districts vs general governments. Attachment A includes some history about this misconception.

We appreciate your attention to this matter as it relates to the allocation of Coronavirus State and Local Funds under Section 9901 of the American Recovery Plan Act. We urge you to allocate the county dollars to the state for distribution to cities, towns, and villages.

Sincerely,

Karen Horn, Director
Public Policy and Advocacy

CC: The Honorable U.S. Senator Patrick Leahy
The Honorable U.S. Senator Bernard Sanders
The Honorable U.S. Representative Peter Welch
Vermont Governor Phil Scott
Honorable Rebecca Balint, President Pro Tempore of the Vermont Senate
Honorable Jill Krowinski, Speaker of the Vermont House of Representatives



Attachment A Counties

Census: “Long before the Revolution, three distinct systems had developed: In much of New England, the compact pattern of settlement favored the town as the local governing body; the county, a geographic grouping of towns, tended to be a legal entity that existed for judicial rather than general governmental purposes.”—“Census Bureau Geography, Chapter 5, States, Counties, and Statistically Equivalent Entities,” page 5.

“State constitutions or other laws generally specify counties (parishes in Louisiana, boroughs in Alaska, independent cities in four States) as the divisions of each State, and assign responsibilities to them for providing various aspects of local government.”—“Census Bureau Geography, Chapter 5, [States, Counties, and Statistically Equivalent Entities](#),” page 10.

“As such, they provide convenient units for data dissemination purposes. Of course, because most of these entities represent local governmental units, their officials, as well as the officials of State and Federal agencies and other data users, require statistics for the counties from each specific census.” This acknowledges that the counties are not always local government. “Rhode Island’s counties exist only for the purpose of judicial administration and have no associated governmental structure.” “Census Bureau Geography, Chapter 5, [States, Counties, and Statistically Equivalent Entities](#),” page 12 .

“In New England, the towns and cities, not the county, serve as the basic units of local government. Since their establishment in the 17th century, many towns have elected their governing officials and managed their local affairs. The county was merely a grouping of towns, established primarily for judicial and penal purposes, and had minimal political significance. Connecticut abolished its county governments in 1960; the counties in Connecticut and Rhode Island serve only as administrative subdivisions of those States.”—“Census Bureau Geography, Chapter 8, [County Subdivisions](#),” pages 20-21.

COMMENT on Census information: Counties in Vermont do not provide functions of local government. The courts are a function of state government in Vermont. Vermont is more similar to Rhode Island’s situation but for a very small sub-function of the State Superior Courts.

The State of Vermont pays the county sheriffs, prosecutors and many deputy sheriffs as part of the Department of State’s attorneys and sheriffs.

- [Vermont Department of State’s Attorneys and Sheriffs](#)
- [FY 2022 Executive Budget Summary, State of Vermont](#) (page 9)
- [Vermont Sheriff’s Department Funding Sources](#)
- [FY18 Chittenden County Sheriff’s Department Funding Sources](#)

Memorandum

To: Selectboard; Evan Teich, Unified Manager
Cc: Sarah Macy, Finance Director; Marguerite Ladd, Assistant Manager
From: Greg Duggan, Deputy Manager
Re: Accepting allocation of Coronavirus Local Fiscal Recovery Funding
Date: July 1, 2021

Issue

The issue is whether the Selectboard will accept allocation of Coronavirus Local Fiscal Recovery Funding.

Discussion

Municipalities planning to accept Coronavirus Local Fiscal Recovery Funding, which is part of the American Rescue Plan Act (ARPA), have to acknowledge that they will accept the allocation. The Finance Director and Unified Manager have already submitted a response that the Town would like to accept and request its share of funds from the U.S. Treasury, and identified the Town's Authorized Agent and Contact Persons.

The Vermont League of Cities and Towns recommends that legislative bodies also move to accept allocation, appoint an authorized representative to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements, and name a contact person.

Cost

n/a

Recommendation

Staff recommends the Town of Essex accept its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds.

Staff also recommends that the Selectboard appoint Evan Teich to serve as the Town's "Authorized Representative" as required by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, to sign the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements.

Staff also recommends that the Selectboard name Evan Teich to be the "Contact Person" and Sarah Macy to be the "Secondary Contact Person" for the Town's CLFRF Award from U.S. Treasury.

Submission Summary

Submission Date: 06-14-2021 11:24 AM

Local Government Name: Essex Town

NEU ID: VT0074

Authorized Representative Name: Evan Teich

Authorized Representative Title: Unified Manager

Authorized Representative Phone: 8028781341

Authorized Representative Email: eteich@essex.org

Funding Response: We would like to accept and request our share of the funds

DUNS Number: 104047027

Top-Line Budget Total: \$17,729,907.00

Mailing Address: 81 Main Street, Essex Junction, VT 05452

Secondary Contact Name: Sarah Macy

Secondary Contact Title: Finance Director

Secondary Contact Phone: 8028570117

Secondary Contact Email: smacy@essex.org

Payment Reponse: We are a vendor in the State's financial system and would like payment to be made according to our current supplier preferences.

I have reviewed and agree to the award terms and conditions.

I have reviewed and agree to comply with Title VI of the Civil Rights Act of 1964.

Authorized Representative Signature: Evan Teich

**TOWN OF ESSEX
SELECTBOARD MEETING MINUTES
Monday, June 21, 2021**

SELECTBOARD: Andy Watts, Chair; Tracey Delphia; Vince Franco; Dawn Hill-Fleury; Patrick Murray

ADMINISTRATION and STAFF: Evan Teich, Unified Manager; Greg Duggan, Deputy Manager; Aaron Martin, Town Engineer / Utilities Director

OTHERS PRESENT: Dustin Bruso; Bob Burrows; Andrew Brown; Andy Champagne; Kevin Collins; Annie Cooper; Patty Davis; Erin Dickinson; Betsy Dunn; John Egan; Gina Halpin; Tamara Jaques; Rachel Lizotte; Brad Luck; John Mangan; Adam Newhard; Bruce Post; Mary Post; Roseanne Prestipino; Angel Segarra; Brian Shelden; Ken Signorello; Gabrielle Smith; Margaret Smith; George Tyler; Irene Wrenner; Lorraine Zaloom

1. CALL TO ORDER

Mr. Watts called the Essex Selectboard to order at 6:33 PM.

2. AGENDA ADDITIONS/ CHANGES

There were no changes to the agenda.

3. AGENDA APPROVAL

With no changes to the agenda, approval was not required.

4. PUBLIC TO BE HEARD

a. Comments from Public on Items Not on Agenda

Ms. Gabrielle Smith expressed gratitude for the hybrid online/ in-person format of the meeting.

Ms. Margaret Smith wondered if vaccinations are required for in-person municipal meetings. Mr. Duggan said, as per the governor's orders, masks are not required if a person is fully vaccinated.

Ms. Wrenner thanked staff and community members involved with Essex's successful Juneteenth celebration. She requested that the Interim Community Development Director position be made full time and permanent.

5. BUSINESS ITEMS

a. **Consider approval of reappointment of John Mangan to Planning Commission

Mr. Mangan discussed his interest in being reappointed to the Planning Commission. He talked about his previous four years in the position and how his experience would enable him to more fully contribute moving forward. The Selectboard members and Mr. Teich asked Mr. Mangan to describe what is going well with the Planning Commission; his impressions of staff and the Town Plan; and what needs to be changed. Mr. Mangan described good discussions and decisions resulting from the commission members' skills, knowledge, and experiences. He said staff are responsive and willing to incorporate suggestions. He suggested that regulations should change and said this work is in process. Mr. Bruso endorsed Mr. Mangan, describing him as a solid contributor. Mr. Duggan discussed the Planning Commission term with Mr. Mangan. Mr. Bruso talked about positive results of having a Planning Commission alternate. The Selectboard discussed the appointment as item 8a, in Executive Session.

b. Consider approval of Slip Lining of Stormwater Pipes on Sand Hill Road

Mr. Martin proposed that the Selectboard authorize Public Works to contract with Green Mountain Pipeline Services to slip line the stormwater pipes on the lower portion of Sand Hill Road (from

Greenbriar Drive down to the intersection with VT Route 117) and utilize any available end-of year funds from the fiscal year (FY) 2021 Public Works Administration, Highway, and Stormwater accounts to assist in offsetting the costs anticipated in FY2022. He said site assessments determined significant deterioration of the stormwater pipes, which had been originally installed in the 1970s and 1980s. He said the corrosion of these pipes causes road sinkholes and the risk of wash-outs. He said that, although the project is pricy at \$109,575, the risks of not doing it would outweigh the cost. Mr. Martin explained that Green Mountain Pipeline Services is a company Essex has contracted with before and they are able to fit the project into their schedule for late summer or fall 2021. Mr. Murray wondered if ARPA (American Rescue Plan Act) funds could be used, but Mr. Teich said the funds are being utilized elsewhere. Mr. Martin requested FY2021 funds be allocated to the stormwater accounts and earmarked for this project. Mr. Franco requested clarification of the return on investment and Mr. Martin said the repairs could extend the life of these pipes by another 50 years.

DAWN HILL-FLEURY made a motion, seconded by VINCE FRANCO, that the Selectboard authorize Public Works to 1) move forward with slip lining the stormwater pipes on the lower portion of Sand Hill Road, 2) contract with Green Mountain Pipeline Services to perform the services at their earliest available date and 3) approve the assignment of any surplus FY2021 end of year Public Works General Fund dollars to this project or alternatively assign any of the surplus end of year Public Works General Fund dollars to the Stormwater Capital Account for this project, if such funds are available as determined by the Finance Director. If such funds are not available, the needed funding will come from the available FY2022 Highway Account in combination with funds from the Capital Account. The motion passed 5-0.

c. *Discussion and potential action about public forums regarding future of Town governance in regards to Village independence effort

Mr. Duggan introduced the discussion and potential action about scheduling public forums on future Town governance regarding the Village independence effort. He proposed the Selectboard reach out to the community for feedback by engaging Jen Knauer to facilitate the public forums. He said they should also ask the public what direction the Town and Village should go in if the separation does not pass and find guidance on what else should be done.

The Selectboard members discussed the issue. Ms. Hill-Fleury clarified with Mr. Duggan that the funds for this effort would come from the FY2022 Selectboard budget. Mr. Murray expressed concern with how to fit the forums into the timetable, so the Selectboard could also handle a scenario where, if separation passes, they would be able to address the potential loss of 42% of the Town's taxes that currently come from Village residents. Ms. Delphia said the discussions should focus on the future of Essex and how to make it work. She suggested varying meeting times to promote inclusion in the discussions. Mr. Franco agreed with the idea of hosting forums to gain community input into a vision of each of the two potential scenarios: if separation passes, or if the Village remains. Mr. Watts wondered if the Selectboard should continue work on tax equity. Mr. Duggan said the forums would take place outside of the Selectboard meetings and could also include discussions about why merger failed in order to learn how to move forward. Mr. Teich talked with Mr. Watts about the strategy as a way to help to home in on the what the Town should focus on and what the people want. He said Ms. Knauer would design the forums based on Selectboard and staff input, then provide a report to the Selectboard by late August. Mr. Murray suggested that Ms. Knauer also connect with the equity group.

Mr. Sheldon said he was disappointed that these discussions did not seem to be responding to the possibility of Essex Village's potential independence, which he thinks is likely to pass. He said failing to plan for what he described as "this likelihood" is planning to fail.

Mr. Champagne said he thinks there is a power struggle in the Village and the Town of Essex should not be talking to the Village.

Ms. Dunn said she thinks the Selectboard should move forward with the discussions because the Village is already asking how to move forward. She said she thinks looking forward is a good idea.

Ms. Dickinson said she hopes the discussions will foster stewardship and confidence. She said she thinks it is important for the Selectboard to listen to the public and not feel rushed.

Ms. Lizotte said there is a need for positivity moving forward and she hopes the discussions will include time for the public to be heard on why the merger failed.

Mr. Tyler said the idea of hosting forums is good and should be inclusive of the entire Town, including the Town residents who live in the Village. He suggested that the Selectboard be prepared during these forums, to help the Town residents understand what the services the Village brings to the Town.

Ms. Post said she loves the idea of the public being heard but worried that the report drafted from the process may not include the voice of the people. She said people are not listened to and she wondered how things would be done differently. She said she hopes the report will not be written by board members.

Ms. Cooper said she agreed with Mr. Tyler, that the Selectboard should disseminate facts during the forums that directly counter misinformation. She illustrated the importance of this with a couple examples. She said residents should also know that the Town is not deciding whether or not the Village will separate.

Mr. Watts read Ms. Davis's comments written into the chat function of the meeting and determined they were not relevant to the discussion.

Mr. Newhard said he thought it would be good to use the forums to look at the future of the Town but said it will be hard to not have a discussion of how the municipality arrived to this place, regardless of separation or not.

Mr. Brown said he thinks the forums are a good idea and agreed with commenters about the importance of combating misinformation. He also said he does not think the process should delay discussions with the Trustees about Parks and Rec, Policing, and other shared services. He said that, in the Village Independence timeline, community feedback is included at each meeting and feedback will also be generated on the final plan in September.

Ms. Gabrielle Smith said the forums should be focused on gathering information from the community while being mindful about disseminating accurate information. She said, for example, people should understand at this point that Village residents are also part of the Town.

Mr. Post suggested that an aspect of the forum should include visioning for what the Town should look like if the Village separates. He said the residents should be thinking ahead to what the remaining community would look like.

Ms. Wrenner suggested that the Selectboard review past reports, studies, surveys, work sessions, votes, and public records instead of gathering new data through these forums.

TRACEY DELPHIA made a motion, seconded by DAWN HILL-FLUERY, that the Selectboard authorize staff to organize facilitated public forums this summer to hear from residents on the topics of Village independence and the future of governance in Essex. The motion passed 5-0.

d. ****Discussion and potential action about Village of Essex Junction's proposed separation from Town of Essex**

This took place during executive session as item 8b.

6. CONSENT ITEMS

VINCE FRANCO made a motion, seconded by DAWN HILL-FLEURY, to approve the Consent Agenda:

- a. **Consider approval of Letter of Intent to participate in the Municipal Roads Grants-in-Aid Program**
 - **To authorize the Public Works Director to sign the Letter of Intent to participate in the Municipal Roads Grants-in-Aid Program.**
- b. ***Consider approval of reappointment of Casey Clark to Conservation and Trails Committee (placeholder)**
 - **To reappoint Casey Clark to the Conservation and Trails Committee for a three year term to expire June 30, 2024.**
- c. **Approve minutes: June 7, 2021, June 15, 2021 - Joint**
- d. **Check Warrants: #17873 – 6/11/21; #17876 – 6/18/21**

The motion passed 5-0.

7. READING FILE

- a. Board member comments
 - Ms. Hill-Fleury thanked Ms. Hammer and Ms. Wood for their committee service.
 - Ms. Hill Fleury congratulated Mr. Fleury for his award.
 - Mr. Murray reminded municipal employees that Spare Time, in Colchester, will offer a free bowling game to all municipal employees on June 29th.
 - Ms. Delphia said she was impressed by the Juneteenth celebration over the weekend. She and Mr. Teich thanked all who were involved.
- b. Letter from James Jutras re: GMWEA (Green Mountain Water Environment Association) Operator of the Year!
- c. Email from Cristine Hammer re: Resignation from Conservation and Trails Committee
- d. Letter from Diana Wood re: Resignation from Conservation and Trails
- e. Memo from Dennis Lutz et al. re: Chittenden County Regional Planning Commission Fiscal Year 2022 Unified Planning Grants
- f. Memo from Susan McNamara-Hill re: Hunting & Fishing Licenses
- g. Emails from Evan Teich and Ally Vile re: Indian Brook Questions
- h. Email from JD Chapple-Sokol re: Human Services Fund award to Steps to End Domestic Violence
- i. Upcoming meeting schedule

8. EXECUTIVE SESSION

- a. ***An executive session may be requested to discuss the appointments of public officials**

TRACEY DELPHIA made a motion, seconded by VINCE FRANCO, that the Selectboard enter into executive session to discuss the proposed public official appointment(s) in accordance with 1 V.S.A. Section 313(a)(3) and to include the Unified Manager and the Deputy Manager. The motion passed 5-0 at 8:06 PM.

b. ****An executive session is anticipated to discuss legal matters**

DAWN HILL-FLEURY made a motion, seconded by TRACEY DELPHIA, that the Selectboard enter into executive session to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body, pursuant to 1 V.S.A. § 313(a)(1)(F) to include the Unified Manager and Deputy Manager. The motion passed 5-0 at 8:06 PM.

VINCE FRANCO made a motion, seconded by DAWN HILL-FLEURY, that the Selectboard make the specific finding that general public knowledge of confidential attorney-client communications made for the purpose of providing professional legal services to the body would place the Town at a substantial disadvantage. The motion passed 5-0 at 8:07 PM.

DAWN HILL-FLEURY made a motion, seconded by TRACEY DELPHIA, to exit executive session. The motion passed 5-0 at 9:45 PM.

PAT MURRAY made a motion, seconded by TRACEY DELPHIA, to appoint John Mangan to the Planning Commission to a term ending June 30, 2025. The motion passed 5-0.

PAT MURRAY made a motion, seconded by VINCE FRANCO, to authorize the chair to communicate to the Trustee President in writing that the Town is open to sharing police in the long-term; and is open to discussing how sharing of Parks & Recreation, Clerk/Treasurer, Finance, and IT may work in the short-term. The Town would also like to share Assessor. The motion passed 5-0.

9. ADJOURN

DAWN HILL-FLEURY made a motion, seconded by TRACEY DELPHIA, to adjourn. The motion passed 5-0 at 9:49 PM.

Respectfully Submitted,
Cathy Ainsworth
Recording Secretary

Approved this _____ day of _____, 2021
(See minutes of this day for corrections, if any)

Tracey Delphia, Clerk, Selectboard

06/25/21

Town of Essex / Village of EJ Accounts Payable

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01:11 pm

Check Warrant Report # 17879 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 06/25/21 To 06/25/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
37985	A T & T MOBILITY	05/27/21 IBR Gate Hot Spot Childc 28730181252B	110-45220.530 COMMUNICATIONS	405.08	34636	06/25/21
06845	ACORN RECORDING SOLUTIONS	06/18/21 RADIO/CALL RECORDER 211130	110-42151.430 POLICE COMMUNICATIONS	5059.54	34637	06/25/21
20440	AINSWORTH CATHY L	06/24/21 Recording Secretary 61	110-41110.330 SECRETARY	485.88	34641	06/25/21
32515	ALERT ALL CORP.	06/16/21 FIRE PREVENTION HANDOUTS 221060135	110-42230.570 FIRE PREVENTION	3187.00	34642	06/25/21
19815	AMAZON CAPITAL SERVICES	06/17/21 Lifejackets 1DTRWF7DRLDG	110-45124.610 GENERAL SUPPLIES	59.98	34643	06/25/21
19815	AMAZON CAPITAL SERVICES	06/14/21 Lifejackets 1NQC111V4DHJ	110-45124.610 GENERAL SUPPLIES	180.64	34643	06/25/21
19815	AMAZON CAPITAL SERVICES	06/14/21 First Aid Supplies 1NQC111V4DDRJ	110-45124.610 GENERAL SUPPLIES	72.94	34643	06/25/21
19815	AMAZON CAPITAL SERVICES	06/15/21 HOAGUE ALLOWANCE 1XTT3RFX46NY	110-42130.612 UNIFORMS	53.44	34643	06/25/21
42665	AMAZON/SYNCB	05/10/21 EJRP Amazon May 0432266 0521	110-45220.610 GENERAL SUPPLIES	29.46	34644	06/25/21
07465	BIBENS ACE HARDWARE INC	06/07/21 Shop Tools 41480	110-45220.610 GENERAL SUPPLIES	9.99	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/07/21 line striping supplies 41483	110-43123.570 OTHER PURCHASED SERVICE	7.18	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/07/21 Maint Supplies 41487	110-45124.610 GENERAL SUPPLIES	153.92	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/07/21 gardening supplies 41488	110-43117.700 Streetscape Maintenance	6.99	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/14/21 part for tarp arm on trk 41555	110-43110.433 R&M SUPPLIES - VEHICLES	25.54	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/16/21 SH Pool Supplies 41576	110-45124.431 R&M SUPPLIES	15.98	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/16/21 Story Walk Supplies 41585	110-45220.610 GENERAL SUPPLIES	3.99	34649	06/25/21
07465	BIBENS ACE HARDWARE INC	06/17/21 Bike Path Poison Ivy Main 41587	110-45220.610 GENERAL SUPPLIES	65.98	34649	06/25/21
17270	BLUE MOUNTAIN TRUCKING &	06/23/21 Osgood,Catella,Hanley 942	110-43150.430 Storm Sewer Maintenance	39958.00	34651	06/25/21
13970	BOOK PAGE INC	05/25/21 Book Page Subscription S53681	110-14301.000 PREPAID EXPENSES	324.50	34652	06/25/21
13970	BOOK PAGE INC	05/25/21 Book Page Subscription S53681	110-45510.640 Adult Collection	29.50	34652	06/25/21
02035	BURLINGTON FREE PRESS #10	06/28/21 Newspaper Subscription 060121D	110-45510.640 Adult Collection	17.91	34655	06/25/21
11375	CASELLA WASTE MANAGEMENT	06/01/21 Sandhill Trash Removal 3174391	110-45220.570 OTHER PURCHASED SERVICE	214.00	34657	06/25/21
27590	CATAMOUNT COLOR (OFFSET H	06/24/21 Printing ETCPlan 65242	110-41970.550 PRINTING AND BINDING	6000.00	34658	06/25/21
07710	CCR SALES AND SERVICE LLC	06/17/21 Mower Blades 53772	110-45220.431 R&M SUPPLIES	311.03	34659	06/25/21
25530	CHARLEBOIS TRUCK PARTS	06/18/21 U-Joint - Truck 108 - IT24762	110-43110.433 R&M SUPPLIES - VEHICLES	29.20	34665	06/25/21

06/25/21

Town of Essex / Village of EJ Accounts Payable

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01:11 pm

Check Warrant Report # 17879 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 06/25/21 To 06/25/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17025	COONRADT AMY	06/18/21 Recording secretary JB #0061	110-41110.330 SECRETARY	116.41	34670	06/25/21
31545	COSTCO #314	06/23/21 table, supplies 06232021-DT	110-41946.014 Gen Supplies - PW Admin	63.71	34671	06/25/21
07575	COURTLAND CONSTRUCTION CO	06/24/21 Sand Hill Curb Prep - sto 062421 D	110-43150.430 Storm Sewer Maintenance	939.00	34672	06/25/21
07575	COURTLAND CONSTRUCTION CO	05/21/21 rebuild catch basins - Sa 710A	110-43150.430 Storm Sewer Maintenance	6800.00	34672	06/25/21
07575	COURTLAND CONSTRUCTION CO	06/22/21 catch basin rebuild - San 718	110-43150.430 Storm Sewer Maintenance	5100.00	34672	06/25/21
08565	CREATIVE DISCOURSE	06/09/21 Creative Discourse 1139	110-41110.320 PROFESSIONAL SERVICES	30.00	34673	06/25/21
08565	CREATIVE DISCOURSE	06/09/21 Creative Discourse 1139	110-41320.330 PROFESSIONAL SERVICES	30.00	34673	06/25/21
08565	CREATIVE DISCOURSE	06/09/21 Creative Discourse 1139	110-42130.330 PROFESSIONAL SERVICES	240.00	34673	06/25/21
17215	DRAKE PETROLEUM CORPORATI	06/16/21 regular gasoline IN017040821	110-41944.015 Gas - PW Garage	6215.57	34675	06/25/21
04640	FASTENAL INDUSTRIAL & CON	06/18/21 SCBA SUPPLIES 159745	110-42220.741 SCABA MACHINERY	101.54	34682	06/25/21
04640	FASTENAL INDUSTRIAL & CON	06/18/21 RESCUE ROPE TRAINING 159759	110-42240.570 FIRE TRAINING	1088.09	34682	06/25/21
18000	FERGUSON WATERWORKS #590	06/22/21 stormwater repair 1028147	110-43150.430 Storm Sewer Maintenance	218.53	34683	06/25/21
18000	FERGUSON WATERWORKS #590	06/15/21 catch basin repair suppli 1029132	110-43150.430 Storm Sewer Maintenance	58.79	34683	06/25/21
23090	FIRKEY JERRY	06/01/21 June health officer svcs 060121D	110-44110.330 PUBLIC HEALTH OFFICER	770.04	34686	06/25/21
19005	FIRSTLIGHT FIBER	06/15/21 Phone svc various locatio 9351701	110-41945.010 Telephone - 81 Main St	1180.92	34691	06/25/21
19005	FIRSTLIGHT FIBER	06/15/21 Phone svc various locatio 9351701	110-41945.013 Telephone - Police Sta.	1019.75	34691	06/25/21
14595	FOLEY SERVICES INC	06/15/21 CARPET RUNNERS 1373486	110-41943.013 Contractual Svcs - Police	48.40	34694	06/25/21
14040	FRANKLIN PAINT CO INC	06/18/21 line striping 169223	110-43123.570 OTHER PURCHASED SERVICE	2725.00	34695	06/25/21
13570	GALE/CENGAGE LEARNING	06/16/21 Adult Large Print Books 74516072	110-45510.640 Adult Collection	153.55	34696	06/25/21
13570	GALE/CENGAGE LEARNING	06/23/21 Adult Large Print Books 74561564	110-45510.640 Adult Collection	50.98	34696	06/25/21
04035	GOT THAT RENTAL & SALES I	06/15/21 Weed Wacker Fuel Tank 86447	110-45220.431 R&M SUPPLIES	40.89	34698	06/25/21
04035	GOT THAT RENTAL & SALES I	06/17/21 Work Gloves 87109	110-45220.612 UNIFORMS	70.40	34698	06/25/21
30685	GOVERNMENT FINANCE OFF. A	05/13/21 Membership CB FY22 CB	110-14301.000 PREPAID EXPENSES	150.00	34699	06/25/21
07010	GREEN MOUNTAIN POWER CORP	06/09/21 Sandhill Power May 060921 Sandh	110-41947.016 Electricity - Parks Garag	200.21	34703	06/25/21
07010	GREEN MOUNTAIN POWER CORP	06/09/21 Power various locations 060921D	110-41947.010 Electricity - 81 Main St	14.28	34704	06/25/21

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07010	06/09/21	GREEN MOUNTAIN POWER CORP Power various locations 060921D	110-41947.011 Electricity - Essex Free	8.84	34704	06/25/21
07010	06/16/21	GREEN MOUNTAIN POWER CORP street lights 061621D SL	110-43115.622 Electricity - St/Traffic	115.68	34705	06/25/21
07380	06/22/21	HARD WIRED AUTO ELECTRONI LIGHT UPGRADE E1, E2, E3, 1711	110-42260.430 REPAIR AND MAINT SERV	1449.60	34709	06/25/21
25465	06/16/21	HOK MASONRY INC repair front steps - Memo 06162021 D	110-41942.017 R&M Bldgs - Memorial Hall	2160.00	34712	06/25/21
33495	06/04/21	INGRAM LIBRARY SERVICES I Adult Book 53248476	110-45510.640 Adult Collection	20.72	34714	06/25/21
33495	06/04/21	INGRAM LIBRARY SERVICES I Adult Book 53248476	110-45510.610 GENERAL SUPPLIES	3.98	34714	06/25/21
33495	06/04/21	INGRAM LIBRARY SERVICES I Juvenile Books 53248477	110-45510.641 Juvenile Collection	302.68	34714	06/25/21
33495	06/04/21	INGRAM LIBRARY SERVICES I Juvenile Books 53248477	110-45510.610 GENERAL SUPPLIES	37.15	34714	06/25/21
33495	06/04/21	INGRAM LIBRARY SERVICES I Juvenile Books 53248478	110-45510.641 Juvenile Collection	390.61	34714	06/25/21
33495	06/04/21	INGRAM LIBRARY SERVICES I Juvenile Books 53248478	110-45510.610 GENERAL SUPPLIES	46.81	34714	06/25/21
33495	06/08/21	INGRAM LIBRARY SERVICES I Juvenile Books 53302481	110-45510.641 Juvenile Collection	43.21	34714	06/25/21
33495	06/08/21	INGRAM LIBRARY SERVICES I Juvenile Books 53302481	110-45510.610 GENERAL SUPPLIES	4.06	34714	06/25/21
33495	06/08/21	INGRAM LIBRARY SERVICES I Juvenile Books 53302482	110-45510.641 Juvenile Collection	32.57	34714	06/25/21
33495	06/08/21	INGRAM LIBRARY SERVICES I Juvenile Books 53302482	110-45510.610 GENERAL SUPPLIES	1.38	34714	06/25/21
33495	06/08/21	INGRAM LIBRARY SERVICES I Adult Book 53302483	110-45510.640 Adult Collection	14.81	34714	06/25/21
33495	06/15/21	INGRAM LIBRARY SERVICES I Juvenile Books 53390900	110-45510.641 Juvenile Collection	20.09	34714	06/25/21
33495	06/15/21	INGRAM LIBRARY SERVICES I Juvenile Books 53390900	110-45510.610 GENERAL SUPPLIES	1.38	34714	06/25/21
37715	06/11/21	INTEGRITY COMMUNICATIONS Clerk's counter renovatio 39813	110-41942.010 R&M Bldgs - 81 Main St	907.28	34715	06/25/21
20005	06/21/21	INTEX PROPERTY MAINTENANC interior / exterior windo 2340	110-41943.010 Contr. Svcs - 81 Main St	290.00	34717	06/25/21
05030	06/04/21	J. HUTCHINS INC paving Woodlawn Pinecres 2020-077/4	110-43120.570 OTHER PURCHASED SERVICE	83249.57	34719	06/25/21
28255	06/16/21	JOHN LEO & SONS INC catch basin repair - 16 R 202318	110-43150.430 Storm Sewer Maintenance	1545.00	34720	06/25/21
28255	06/17/21	JOHN LEO & SONS INC catch basin repair - 30 W 202331	110-43150.430 Storm Sewer Maintenance	1215.00	34720	06/25/21
07890	06/17/21	KNAUER JENNIFER OTIS Strategic planning Facili 95	110-41110.320 PROFESSIONAL SERVICES	1564.88	34722	06/25/21
08645	05/19/21	LOWES BUSINESS ACCT/SYNCB Cabinets for Clerks 01863 / 0275	110-41942.010 R&M Bldgs - 81 Main St	1772.65	34725	06/25/21
08645	05/27/21	LOWES BUSINESS ACCT/SYNCB supplies for clerks offic 02064A	110-41942.010 R&M Bldgs - 81 Main St	94.02	34725	06/25/21

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
08645	LOWES BUSINESS ACCT/SYNCB	05/27/21 supplies for clerks offic	110-41942.010	148.53	34725	06/25/21
		02981	R&M Bldgs - 81 Main St			
08645	LOWES BUSINESS ACCT/SYNCB	05/18/21 Sand Hill Park Supplies	110-45220.431	476.70	34725	06/25/21
		12191	R&M SUPPLIES			
08645	LOWES BUSINESS ACCT/SYNCB	05/21/21 grub ex - Police Departme	110-43117.700	381.27	34725	06/25/21
		23148	Streetscape Maintenance			
08645	LOWES BUSINESS ACCT/SYNCB	05/21/21 grub ex - 81 Main Street	110-43117.700	182.32	34725	06/25/21
		23149A	Streetscape Maintenance			
08645	LOWES BUSINESS ACCT/SYNCB	05/21/21 grub ex - Town common	110-43117.700	91.16	34725	06/25/21
		23150	Streetscape Maintenance			
08645	LOWES BUSINESS ACCT/SYNCB	05/21/21 grub ex - Essex Free Libr	110-43117.700	136.74	34725	06/25/21
		23151	Streetscape Maintenance			
08645	LOWES BUSINESS ACCT/SYNCB	05/21/21 grub ex - Memorial Hall	110-43117.700	91.16	34725	06/25/21
		23152	Streetscape Maintenance			
08645	LOWES BUSINESS ACCT/SYNCB	05/21/21 countertop for Clerks off	110-41942.010	2313.94	34725	06/25/21
		90487/90488	R&M Bldgs - 81 Main St			
27840	MADISON NATIONAL LIFE INS	06/11/21 Life Binder Jul 21 Town	110-14302.000	3989.27	34726	06/25/21
		070121D	PREPAID INSURANCE			
17860	MAYER & MAYER	06/04/21 Payroll Transfer	110-20211.000	25.00	34728	06/25/21
		PR-06/04/21	MISC DEDUCTIONS PAYABLE			
17860	MAYER & MAYER	06/11/21 Payroll Transfer	110-20211.000	25.00	34728	06/25/21
		PR-06/11/21	MISC DEDUCTIONS PAYABLE			
17860	MAYER & MAYER	06/18/21 Payroll Transfer	110-20211.000	25.00	34728	06/25/21
		PR-06/18/21	MISC DEDUCTIONS PAYABLE			
17860	MAYER & MAYER	06/25/21 Payroll Transfer	110-20211.000	25.00	34728	06/25/21
		PR-06/25/21	MISC DEDUCTIONS PAYABLE			
26920	MAYVILLE DARBY	06/22/21 recording secretary invoic	110-41110.330	131.99	34729	06/25/21
		12	SECRETARY			
26475	MCNEIL,LEDDY, & SHEAHAN I	06/16/21 legal bill for May 2021	110-41530.320	3280.00	34732	06/25/21
		061621D	LEGAL SERVICES			
14585	MUNICIPAL EMERGENCY SERVI	06/17/21 TRAINING USE EQUIPMENT	110-42240.570	2411.50	34736	06/25/21
		S01486750	FIRE TRAINING			
14585	MUNICIPAL EMERGENCY SERVI	06/11/21 E3 JUMBO WYE, HOSE ROLLER	110-42220.611	4501.00	34736	06/25/21
		S01486753	SMALL TOOLS AND EQUIP			
14585	MUNICIPAL EMERGENCY SERVI	06/22/21 NEW SCBA CYLINDERS	110-42220.741	2402.00	34736	06/25/21
		S01486744	SCABA MACHINERY			
14585	MUNICIPAL EMERGENCY SERVI	06/21/21 HOSE REPLACEMENT	110-42260.430	9258.00	34736	06/25/21
		S01486748	REPAIR AND MAINT SERV			
14585	MUNICIPAL EMERGENCY SERVI	06/15/21 TIC CAMERAS FOR E1 AND E2	110-42220.611	7497.00	34736	06/25/21
		S01486751	SMALL TOOLS AND EQUIP			
14585	MUNICIPAL EMERGENCY SERVI	06/14/21 4 GAS METERS E1 AND E2	110-42220.611	4500.00	34736	06/25/21
		S01486752	SMALL TOOLS AND EQUIP			
14585	MUNICIPAL EMERGENCY SERVI	06/09/21 BOOTS, HANDLIGHTS	110-42220.612	2839.25	34736	06/25/21
		S01486756	UNIFORMS			
14585	MUNICIPAL EMERGENCY SERVI	06/07/21 HELMETS, HOODS, GLOVES	110-42220.612	6692.00	34736	06/25/21
		S01486757	UNIFORMS			
23080	MVP HEALTH CARE INC 43118	06/09/21 Health Prem Jul 21 Town	110-42130.210	730.40	34737	06/25/21
		070121D	GROUP INSURANCE			
23080	MVP HEALTH CARE INC 43118	06/09/21 Health Prem Jul 21 Town	110-41560.210	0.12	34737	06/25/21
		070121D	GROUP INSURANCE			

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
23080	MVP HEALTH CARE INC 43118	05/28/21 Payroll Transfer PR-05/28/21	110-20213.000 HEALTH INSURANCE CO-PAY	2665.92	34737	06/25/21
23080	MVP HEALTH CARE INC 43118	06/04/21 Payroll Transfer PR-06/04/21	110-20213.000 HEALTH INSURANCE CO-PAY	2689.81	34737	06/25/21
23080	MVP HEALTH CARE INC 43118	06/11/21 Payroll Transfer PR-06/11/21	110-20213.000 HEALTH INSURANCE CO-PAY	81021.03	34737	06/25/21
27395	MVP HEALTH CARE INC 43118	06/09/21 Health Prem July 21 Villa 070121V	110-20213.000 HEALTH INSURANCE CO-PAY	552.58	34738	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-42220.442 Rental of Equipment	80.74	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-42130.442 RENTAL OF EQUIPMENT	80.74	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-42130.442 RENTAL OF EQUIPMENT	80.74	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-45510.442 Rental of Equipment	80.74	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-41960.442 Rental of Equipment	94.15	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-41510.442 Rental of Equipment	120.43	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-42130.442 RENTAL OF EQUIPMENT	138.97	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-41540.442 Rental of Equipment	138.97	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-41960.442 Rental of Equipment	46.32	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-43110.442 RENTAL OF EQUIPMENT	46.32	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21 Copier leases 6/15-7/14/2 72809899	110-41320.442 Rental of Equipment	177.89	34739	06/25/21
05485	NATIONAL BUSINESS LEASING	06/20/21 Paper cut 6/15-7/14/21 72918169	110-41560.741 HARDWARE/SFTWARE/SERVICE	295.00	34739	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-42220.442 Rental of Equipment	4.49	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-42130.442 RENTAL OF EQUIPMENT	13.49	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-42130.442 RENTAL OF EQUIPMENT	16.01	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-45510.442 Rental of Equipment	57.51	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-41960.442 Rental of Equipment	57.32	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-41510.442 Rental of Equipment	6.14	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-42130.442 RENTAL OF EQUIPMENT	31.84	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-41540.442 Rental of Equipment	152.48	34740	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21 Copier usages 5/18-6/17/2 IN429125	110-41960.442 Rental of Equipment	6.30	34740	06/25/21

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
06675	06/21/21	NATIONAL BUSINESS TECHNOLOGICAL Copier usages 5/18-6/17/2 IN429125	110-43110.442 RENTAL OF EQUIPMENT	6.30	34740	06/25/21
06675	06/21/21	NATIONAL BUSINESS TECHNOLOGICAL Copier usages 5/18-6/17/2 IN429125	110-41320.442 Rental of Equipment	38.00	34740	06/25/21
27995	06/04/21	NAVILLA-MILLER LAURIE mailbox repair reimbursemen 06042021-DT	110-41946.015 Gen Supplies - PW Garage	50.00	34741	06/25/21
29535	06/04/21	NEW YORK LIFE INS. CO. Payroll Transfer PR-06/04/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	34743	06/25/21
29535	06/11/21	NEW YORK LIFE INS. CO. Payroll Transfer PR-06/11/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	34743	06/25/21
29535	06/18/21	NEW YORK LIFE INS. CO. Payroll Transfer PR-06/18/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	34743	06/25/21
29535	06/25/21	NEW YORK LIFE INS. CO. Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	34743	06/25/21
24315	06/18/21	NINJARM, LLC DEV MGMT ADD LICENSE C26E3F220003	110-42124.576 IT CARE AND MAINTENANCE	759.00	34744	06/25/21
24960	06/15/21	NORTHEAST DELTA DENTAL Dental Prem Jul 21 Town 070121D	110-45510.210 GROUP INSURANCE	37.54	34745	06/25/21
24960	06/15/21	NORTHEAST DELTA DENTAL Dental Prem Jul 21 Town 070121D	110-42130.210 GROUP INSURANCE	37.54	34745	06/25/21
24960	06/15/21	NORTHEAST DELTA DENTAL Dental Prem Jul 21 Town 070121D	110-14302.000 PREPAID INSURANCE	6212.59	34745	06/25/21
23420	06/18/21	P & P SEPTIC SERVICE INC. Fox Run Rd T556447	110-43150.430 Storm Sewer Maintenance	3080.00	34751	06/25/21
27365	06/14/21	PETTY CASH-TOWN CLERK Ship memory cards to LHS 708850	110-41400.820 ELECTIONS/TOWN MEETINGS	27.55	34754	06/25/21
27365	06/23/21	PETTY CASH-TOWN CLERK Cemetery Sign letters 9458749	110-45220.434 Cemetery Maintenance	27.98	34754	06/25/21
25140	06/18/21	PIKE INDUSTRIES INC Asphalt 1136604	110-43120.610 GENERAL SUPPLIES	134.64	34755	06/25/21
24325	06/01/21	RADIO NORTH GROUP INC NEW RADIOS, PAGERS, BATTE 4143237	110-42250.741 COMMUNICATIONS	23416.00	34760	06/25/21
18010	06/14/21	REYNOLDS & SON, INC. AED SUPPLIES 3391849	110-41946.010 Gen Supplies - 81 Main St	321.75	34763	06/25/21
18010	06/14/21	REYNOLDS & SON, INC. AED SUPPLIES 3391849	110-41946.011 Gen Supplies - Essex Free	321.75	34763	06/25/21
18010	06/14/21	REYNOLDS & SON, INC. AED SUPPLIES 3391849	110-41946.015 Gen Supplies - PW Garage	321.75	34763	06/25/21
18010	06/14/21	REYNOLDS & SON, INC. AED SUPPLIES 3391849	110-41942.013 R&M Bldgs - Police Sta.	281.75	34763	06/25/21
00275	06/21/21	SB SIGNS INC ACW VEH MAGNETS 25022	110-44110.574 DOG CONTROL	125.00	34767	06/25/21
00275	05/20/21	SB SIGNS INC Flags 25024	110-45220.434 Cemetery Maintenance	816.48	34767	06/25/21
28025	06/22/21	SCHOOL OUTFITTERS Training tables 13604100	110-42220.610 GENERAL SUPPLIES	432.43	34768	06/25/21
42565	06/16/21	SEVEN DAYS Legal Ad-PC 212457	110-41970.540 ADVERTISING	85.28	34771	06/25/21
29835	06/21/21	SHERWIN-WILLIAMS paint for Clerk's counter 5045-0	110-41942.010 R&M Bldgs - 81 Main St	45.73	34772	06/25/21

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
26015	06/07/21	SHERWOOD SQUARE ASSOC. 81 Main Parking lease 2021RENT	110-14301.000 PREPAID EXPENSES	3949.63	34773	06/25/21
27955	06/18/21	SILVERSTRIM MARTIN S & CA Abatement 2015008007	110-20202.000 TAX PAYMENTS IN ADVANCE	917.78	34774	06/25/21
14740	06/15/21	SWISH WHITE RIVER LTD Soap and Trash Bags - poo W439811	110-45124.610 GENERAL SUPPLIES	410.06	34775	06/25/21
11815	03/29/21	THE ROYAL GROUP INC CAMERA INSTALL FIRE/PW 677676	110-41942.015 R&M Bldgs - PW Garage	1493.82	34777	06/25/21
11815	03/29/21	THE ROYAL GROUP INC CAMERA INSTALL FIRE/PW 677676	110-42220.610 GENERAL SUPPLIES	6634.90	34777	06/25/21
24770	06/10/21	TROWEL TRADES SUPPLY INC catch basin repair - 44 P 8512459-00	110-43150.430 Storm Sewer Maintenance	36.64	34780	06/25/21
24770	06/15/21	TROWEL TRADES SUPPLY INC storm water repair suppli 851261000	110-43150.430 Storm Sewer Maintenance	44.64	34780	06/25/21
27985	05/28/21	TURNING POINT CENTER OF C Human Services funding. FY21	110-44450.000 HUMAN SERV GRANTS/CONTR	3750.00	34781	06/25/21
00710	05/02/21	UPS STORE SHIPPING RETURN 170	110-42130.610 GENERAL SUPPLIES	21.36	34782	06/25/21
11935	06/21/21	VIKING-CIVES USA blade bits for grader 4507575	110-43110.433 R&M SUPPLIES - VEHICLES	1318.10	34785	06/25/21
11935	06/22/21	VIKING-CIVES USA new plow for Trk 123 4507597	110-43110.433 R&M SUPPLIES - VEHICLES	6500.00	34785	06/25/21
25375	06/19/21	VISION SERVICE PLAN (CT) - Vision Prem Jul 21 Town 070121D	110-45510.210 GROUP INSURANCE	9.02	34788	06/25/21
25375	06/19/21	VISION SERVICE PLAN (CT) - Vision Prem Jul 21 Town 070121D	110-14302.000 PREPAID INSURANCE	25.13	34788	06/25/21
25375	06/19/21	VISION SERVICE PLAN (CT) - Vision Prem Jul 21 Town 070121D	110-14302.000 PREPAID INSURANCE	733.80	34788	06/25/21
V2406	06/01/21	VT AGENCY OF TRANSPORTATI Directional Sign Fee M2147824	110-45220.560 DUES/SUBSCRIP/MEETINGS	100.00	34789	06/25/21
27030	06/25/21	VT OFFICE OF CHILD SUPPOR Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	311.54	34792	06/25/21
24520	06/01/21	VT SYSTEMS INC RecTrac - Essex Rec FY22 70264	110-14301.000 PREPAID EXPENSES	4546.00	34793	06/25/21
07565	06/16/21	W B MASON CO INC Sandhill Pool Water 221019303	110-45124.610 GENERAL SUPPLIES	71.94	34794	06/25/21
23000	06/09/21	WHITCOMB Type I Stone Fill 00001625	110-43120.610 GENERAL SUPPLIES	145.60	34795	06/25/21
23000	06/08/21	WHITCOMB paving various Town roads 21119-1	110-43120.570 OTHER PURCHASED SERVICE	169828.39	34795	06/25/21
23485	06/17/21	YIPES! AUTO ACCESSORIES bed cover trk 27 752100-01	110-43110.433 R&M SUPPLIES - VEHICLES	439.00	34796	06/25/21
05375	06/04/21	ESSEX JUNCTION EMPLOYEES Payroll Transfer PR-06/04/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	6230408	06/25/21
05375	06/11/21	ESSEX JUNCTION EMPLOYEES Payroll Transfer PR-06/11/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	6230408	06/25/21
05375	06/18/21	ESSEX JUNCTION EMPLOYEES Payroll Transfer PR-06/18/21	110-20211.000 MISC DEDUCTIONS PAYABLE	34.00	6230408	06/25/21
05375	06/25/21	ESSEX JUNCTION EMPLOYEES Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	36.00	6230408	06/25/21

06/25/21

Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17879 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 06/25/21 To 06/25/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17425	ICMA ROTH PLAN 706287	06/25/21 Payroll Transfer PR-06/25/21	110-20208.000 RETIREMENT PAYABLE	47.32	6230409	06/25/21
V1161	ICMA RETIREMENT TRUST-401	06/25/21 Payroll Transfer PR-06/25/21	110-20208.000 RETIREMENT PAYABLE	7240.49	6230410	06/25/21
V1160	ICMA RETIREMENT TRUST-457	06/25/21 Payroll Transfer PR-06/25/21	110-20208.000 RETIREMENT PAYABLE	1747.77	6230411	06/25/21
V2337	UNITED WAY OF CHITTENDEN	06/04/21 Payroll Transfer PR-06/04/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	6230412	06/25/21
V2337	UNITED WAY OF CHITTENDEN	06/11/21 Payroll Transfer PR-06/11/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	6230412	06/25/21
V2337	UNITED WAY OF CHITTENDEN	06/18/21 Payroll Transfer PR-06/18/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	6230412	06/25/21
V2337	UNITED WAY OF CHITTENDEN	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	6230412	06/25/21
09005	ICMA - 457 (PLAN 302056)	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	4717.44	6240189	06/25/21
14545	ICMA-RC (PLAN 705508)	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	460.11	6240190	06/25/21
23055	ICMA - 401 (PLAN 10904	06/25/21 Payroll Transfer PR-06/25/21	110-20208.000 RETIREMENT PAYABLE	310.21	6240191	06/25/21
23040	AFSCME COUNCIL 93	06/04/21 Payroll Transfer PR-06/04/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	6240192	06/25/21
23040	AFSCME COUNCIL 93	06/11/21 Payroll Transfer PR-06/11/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	6240192	06/25/21
23040	AFSCME COUNCIL 93	06/18/21 Payroll Transfer PR-06/18/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	6240192	06/25/21
23040	AFSCME COUNCIL 93	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	6240192	06/25/21
23025	ESSEX POLICE EMPLOYEES AS	06/04/21 Payroll Transfer PR-06/04/21	110-20211.000 MISC DEDUCTIONS PAYABLE	312.00	6240193	06/25/21
23025	ESSEX POLICE EMPLOYEES AS	06/11/21 Payroll Transfer PR-06/11/21	110-20211.000 MISC DEDUCTIONS PAYABLE	312.00	6240193	06/25/21
23025	ESSEX POLICE EMPLOYEES AS	06/18/21 Payroll Transfer PR-06/18/21	110-20211.000 MISC DEDUCTIONS PAYABLE	348.00	6240193	06/25/21
23025	ESSEX POLICE EMPLOYEES AS	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	312.00	6240193	06/25/21
23030	UNITED WAY OF CHITTENDEN	06/04/21 Payroll Transfer PR-06/04/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	6240194	06/25/21
23030	UNITED WAY OF CHITTENDEN	06/11/21 Payroll Transfer PR-06/11/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	6240194	06/25/21
23030	UNITED WAY OF CHITTENDEN	06/18/21 Payroll Transfer PR-06/18/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	6240194	06/25/21
23030	UNITED WAY OF CHITTENDEN	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	6240194	06/25/21
17135	THE EDGE (TOWN)	06/25/21 Payroll Transfer PR-06/25/21	110-20211.000 MISC DEDUCTIONS PAYABLE	191.25	6240197	06/25/21
21385	HEALTH EQUITY	06/25/21 Payroll Transfer PR-06/25/21	110-20215.000 HSA Payable HE	29799.50	21062501	06/25/21
05390	FAMILY SUPPORT REGISTRY	06/25/21 Payroll Transfer PR-06/25/21	110-20240.000 JUDGEMENTS PAYABLE	69.23	21062503	06/25/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
17140	THE EDGE (VILLAGE)	06/25/21	Payroll Transfer	110-20211.000	66.50	21062504	06/25/21
			PR-06/25/21	MISC DEDUCTIONS PAYABLE			
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc various locatio	122-42160.410	1.11	34691	06/25/21
			9351701	Utilities			
05485	NATIONAL BUSINESS LEASING	06/09/21	Copier leases 6/15-7/14/2	122-42160.442	138.97	34739	06/25/21
			72809899	Rental of Equipment			
06675	NATIONAL BUSINESS TECHNOL	06/21/21	Copier usages 5/18-6/17/2	122-42160.442	2.46	34740	06/25/21
			IN429125	Rental of Equipment			
27840	MADISON NATIONAL LIFE INS	06/11/21	Life Binder Jul 21 Town	125-14301.000	45.60	34726	06/25/21
			070121D	Prepaid Expenses			
05485	NATIONAL BUSINESS LEASING	06/09/21	Copier leases 6/15-7/14/2	125-45110.442	177.90	34739	06/25/21
			72809899	Rental of Equipment			
06675	NATIONAL BUSINESS TECHNOL	06/21/21	Copier usages 5/18-6/17/2	125-45110.442	15.81	34740	06/25/21
			IN429125	Rental of Equipment			
24960	NORTHEAST DELTA DENTAL	06/15/21	Dental Prem Jul 21 Town	125-14301.000	130.11	34745	06/25/21
			070121D	Prepaid Expenses			
25375	VISION SERVICE PLAN (CT) -	06/19/21	Vision Prem Jul 21 Town	125-14301.000	25.13	34788	06/25/21
			070121D	Prepaid Expenses			
10100	VT CERAMICS SUPPLY	06/18/21	Clay	125-45110.610	48.00	34790	06/25/21
			007314	GENERAL SUPPLIES			
41960	GUY'S FARM & YARD INC	06/16/21	Hay	130-46897.003	79.90	34708	06/25/21
			220000274647	PARK ASSET REPLACEMENT			
41960	GUY'S FARM & YARD INC	06/16/21	Straw	130-46897.003	20.00	34708	06/25/21
			220000274650	PARK ASSET REPLACEMENT			
12105	HERITAGE TREE CARE	06/15/21	Arbor Day Planting	130-46817.000	235.00	34710	06/25/21
			6266	CONSERVATION			
28255	JOHN LEO & SONS INC	06/10/21	Sandhill Topsoil	130-46897.003	180.00	34720	06/25/21
			202795	PARK ASSET REPLACEMENT			
28255	JOHN LEO & SONS INC	06/11/21	Topsoil	130-46897.003	180.00	34720	06/25/21
			202801	PARK ASSET REPLACEMENT			
26705	JOHN TURNER CONSULTING	05/31/21	field inspection Pinecres	130-46899.014	412.00	34721	06/25/21
			2007166-04	PATH-CA0436 PNCRST TA15(4			
V10462	MONAGHAN SAFAR DUCHAM PL	06/01/20	May Legal	130-46820.002	180.00	34734	06/25/21
			MAY21	BRK/MANS STRM TAP TA16(7)			
28025	SCHOOL OUTFITTERS	06/22/21	Training tables	130-46899.021	2500.00	34768	06/25/21
			13604100	Fire Equipment			
07465	BIBENS ACE HARDWARE INC	06/02/21	small tools	151-43200.611	39.98	34649	06/25/21
			41454	SMALL TOOLS & EQUIPMENT			
07465	BIBENS ACE HARDWARE INC	06/04/21	toilet repair - water/sew	151-43200.435	5.99	34649	06/25/21
			41472	R&M SUPPLIES - BLDGS			
07465	BIBENS ACE HARDWARE INC	06/23/21	paint for pump station fl	151-43200.435	24.96	34649	06/25/21
			416465	R&M SUPPLIES - BLDGS			
41765	BROOK FIELD SERVICE LLC	05/20/21	annual service - portable	151-43202.570	646.00	34654	06/25/21
			38197	OTHER PURCHASED SERVICE			
23435	CHAMPLAIN WATER DISTRICT	05/07/21	water consumption May 202	151-43201.411	54181.47	34663	06/25/21
			May2021	WATER PURCHASE - CWD			
26290	CHAMPLIN ASSOC. INC.	06/23/21	Gardenside P.Stn	151-43202.751	1180.00	34664	06/25/21
			2158	Sewer PS Upgrades SCADA			
26290	CHAMPLIN ASSOC. INC.	06/23/21	Gauthier Pump Station	151-43202.751	5876.30	34664	06/25/21
			2159	Sewer PS Upgrades SCADA			

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17879 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 06/25/21 To 06/25/21 & Fund 1

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
25715	DONALD L. HAMLIN CONSULT	06/14/21	capacity analysis study 06142021-DT	151-43202.330 PROFESSIONAL SVCS	260.00	34674	06/25/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc various locatio 9351701	151-43202.620 UTILITIES	646.27	34691	06/25/21
07010	GREEN MOUNTAIN POWER CORP	06/09/21	Power various locations 060921D	151-43202.620 UTILITIES	13.06	34704	06/25/21
23980	INTERSTATE BATTERY OF VT	06/18/21	battery for Gardenside pu 903201014915	151-43202.431 R & M - SUPPLIES	29.10	34716	06/25/21
27840	MADISON NATIONAL LIFE INS	06/11/21	Life Binder Jul 21 Town 070121D	151-14302.000 Prepaid Insurance	346.99	34726	06/25/21
05485	NATIONAL BUSINESS LEASING	06/09/21	Copier leases 6/15-7/14/2 72809899	151-43200.442 RENTALS	46.32	34739	06/25/21
06675	NATIONAL BUSINESS TECHNOL	06/21/21	Copier usages 5/18-6/17/2 IN429125	151-43200.442 RENTALS	6.30	34740	06/25/21
24960	NORTHEAST DELTA DENTAL	06/15/21	Dental Prem Jul 21 Town 070121D	151-14302.000 Prepaid Insurance	410.29	34745	06/25/21
12775	PRATT & SMITH ELECTRICAL	06/18/21	wired compressor pumps at 9057	151-43202.570 OTHER PURCHASED SERVICE	230.00	34759	06/25/21
23395	VILLAGE HARDWARE - WILLIS	06/14/21	straw bales - repairs 200200	151-43201.431 R & M - SUPPLIES	77.94	34786	06/25/21
25375	VISION SERVICE PLAN (CT)-	06/19/21	Vision Prem Jul 21 Town 070121D	151-14302.000 Prepaid Insurance	95.14	34788	06/25/21
32575	BIANCHI STONE CRAFTERS	06/23/21	Engraving stones 62321M4	171-44501.801 RESTORATION GRANT EXP	835.00	34648	06/25/21
Report Total					674750.31		

To the Treasurer of Town of Essex, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***674,750.31
Let this be your order for the payments of these amounts.

07/02/21

Town of Essex / Village of EJ Accounts Payable

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11:50 am

Check Warrant Report # 17882 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 07/02/21 To 07/02/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
44805 VMERS DB	06/04/21	Payroll Transfer PR-06/04/21	110-2-00-00-210.004 Retirement Payable	19631.53	34798	07/02/21
44805 VMERS DB	06/11/21	Payroll Transfer PR-06/11/21	110-2-00-00-210.004 Retirement Payable	20003.35	34798	07/02/21
44805 VMERS DB	06/18/21	Payroll Transfer PR-06/18/21	110-2-00-00-210.004 Retirement Payable	20675.36	34798	07/02/21
44805 VMERS DB	06/25/21	Payroll Transfer PR-06/25/21	110-2-00-00-210.004 Retirement Payable	23355.99	34798	07/02/21
27030 VT OFFICE OF CHILD SUPPOR	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.005 Misc Deductions Payable	311.54	34799	07/02/21
14545 ICMA-RC (PLAN 705508)	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.005 Misc Deductions Payable	454.22	4010255	07/02/21
V1161 ICMA RETIREMENT TRUST-401	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.004 Retirement Payable	7517.27	7010200	07/02/21
V1160 ICMA RETIREMENT TRUST-457	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.004 Retirement Payable	1146.79	7010201	07/02/21
17425 ICMA ROTH PLAN 706287	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.004 Retirement Payable	22.32	7010203	07/02/21
23055 ICMA - 401 (PLAN 10904	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.004 Retirement Payable	570.07	7010256	07/02/21
09005 ICMA - 457 (PLAN 302056)	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.005 Misc Deductions Payable	4600.77	7010257	07/02/21
21385 HEALTH EQUITY	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.009 HSA Payable HE	159.50	21070201	07/02/21
05390 FAMILY SUPPORT REGISTRY	07/02/21	Payroll Transfer PR-07/02/21	110-2-00-00-210.010 Judgements Payable	69.23	21070202	07/02/21
Report Total				98517.94		

To the Treasurer of Town of Essex, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****98,517.94
Let this be your order for the payments of these amounts.

07/09/21

Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	06/30/21	CLEANING-FLOORS 6200	110-5-41-13-400.000 Contracted Services	2575.00	34800	07/09/21
19815	AMAZON CAPITAL SERVICES	06/26/21	FLASH DRIVES 1RC6643M6FDJ	110-5-20-10-610.000 General Supplies	78.88	34803	07/09/21
06485	ANYTIME TOWING LLC	06/29/21	TOW CRUISER TO RT 15 21837	110-5-20-10-330.000 Professional Services	90.00	34804	07/09/21
25955	AT&T MOBILITY	06/23/21	TOWN CELL PHONE 878149869X07	110-5-14-10-735.000 Tech: Equip/Hardware	43.23	34805	07/09/21
25955	AT&T MOBILITY	06/23/21	TOWN CELL PHONE 878149869X07	110-5-41-10-530.000 Communications	35.39	34805	07/09/21
25955	AT&T MOBILITY	06/23/21	TOWN CELL PHONE 878149869X07	110-5-20-10-432.000 R&M Technology	43.23	34805	07/09/21
25955	AT&T MOBILITY	06/23/21	TOWN CELL PHONE 878149869X07	110-5-40-12-570.000 Other Purchased Services	118.56	34805	07/09/21
25955	AT&T MOBILITY	06/23/21	TOWN CELL PHONE 878149869X07	110-5-30-12-530.000 Communications	31.31	34805	07/09/21
25955	AT&T MOBILITY	06/23/21	TOWN CELL PHONE 878149869X07	110-5-30-13-530.000 Communications	103.87	34805	07/09/21
12125	BOW WOW WASTE	06/17/21	mutt mitts 417076	110-5-40-13-570.000 Other Purchased Services	599.88	34807	07/09/21
41505	BROWNELL'S INC	06/23/21	MAY ALLOWANCE 21196618	110-5-20-10-612.000 Uniforms	538.94	34809	07/09/21
40205	CDW-G	06/22/21	ADO GOV ACROBAT PRO L1 MO F914856	110-5-20-10-432.000 R&M Technology	196.38	34810	07/09/21
04940	COMCAST	06/17/21	Internet/cable 6/24-7/23/ 0109571 621	110-5-41-10-530.000 Communications	188.08	34814	07/09/21
04940	COMCAST	06/19/21	Internet 2 Lincoln 6/26-7 0136343 0621	110-5-41-10-900.000 Transfer btwn Town/Villag	153.35	34816	07/09/21
04940	COMCAST	06/26/21	EPD CABLE/INTERNET 0136954 0621	110-5-20-10-432.000 R&M Technology	257.38	34817	07/09/21
04940	COMCAST	06/26/21	EPD CABLE/INTERNET 0136954 0621	110-5-20-10-530.000 Communications	70.42	34817	07/09/21
19330	CONSOLIDATED COMMUNICATIO	06/21/21	EPD POTS LINES 062121D	110-5-41-13-530.000 Communications	259.58	34819	07/09/21
19330	CONSOLIDATED COMMUNICATIO	06/30/21	Potts lines 5/30-6/29/21 063021 D	110-5-30-11-530.000 Communications	59.21	34820	07/09/21
19410	EAST COAST SIGNALS	06/29/21	Replace Red LED 0Kellogg 6718201952	110-5-40-12-572.000 Traffic Control	315.00	34824	07/09/21
19410	EAST COAST SIGNALS	06/29/21	misc service calls - Dece 6722201952	110-5-40-12-572.000 Traffic Control	1030.00	34824	07/09/21
19410	EAST COAST SIGNALS	06/29/21	misc service calls - Jan 6724201952	110-5-40-12-572.000 Traffic Control	4225.00	34824	07/09/21
19410	EAST COAST SIGNALS	06/29/21	service calls - February 6726-201952	110-5-40-12-572.000 Traffic Control	2150.00	34824	07/09/21
19410	EAST COAST SIGNALS	06/29/21	service calls March 2021 6727201952	110-5-40-12-572.000 Traffic Control	1475.00	34824	07/09/21
19410	EAST COAST SIGNALS	06/29/21	misc service calls April 6730-201952	110-5-40-12-572.000 Traffic Control	955.00	34824	07/09/21
19410	EAST COAST SIGNALS	06/29/21	wavetronix install - Kell 6732201952	110-5-40-12-572.000 Traffic Control	29900.00	34824	07/09/21

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
00925	ESSEX COMMUNITY HISTORICA	07/05/21	FY22 Appropriation FY22	110-5-18-10-800.108 E.C. Historical Museum	3600.00	34829	07/09/21
21535	ESSEX JCT CEMETERY ASSOC	07/06/21	FY22 EJ Cemetery FY22	110-5-18-10-800.107 Essex Jct. Cemetery Assoc	5000.00	34831	07/09/21
04640	FASTENAL INDUSTRIAL & CON	05/07/21	nuts for line striper VTBUR293807	110-5-40-12-430.001 R&M Vehicles - Supplies	8.46	34833	07/09/21
04640	FASTENAL INDUSTRIAL & CON	05/12/21	part of chloride tank VTBUR293928	110-5-40-12-430.001 R&M Vehicles - Supplies	30.38	34833	07/09/21
24825	FIRST NATIONAL BANK OMAHA	06/23/21	JUNE CREDIT CARD 062321D 1	110-5-20-10-500.000 Training, Conf, Dues	25.00	34834	07/09/21
24825	FIRST NATIONAL BANK OMAHA	06/23/21	JUNE CREDIT CARD 062321D 1	110-5-20-10-610.000 General Supplies	103.20	34834	07/09/21
19805	FIRST NATIONAL BANK OMAHA	06/23/21	Evan's CC statement FNBO 06/23/21	110-5-30-11-570.000 Other Purchased Services	500.09	34835	07/09/21
19805	FIRST NATIONAL BANK OMAHA	06/23/21	Evan's CC statement FNBO 06/23/21	110-5-30-11-430.000 R&M Vehicles & Equipment	1485.00	34835	07/09/21
19005	FIRSTLIGHT FIBER	05/15/21	Phone svc 4/15-5/14/21 9198968	110-5-41-18-530.000 Communications	41.41	34836	07/09/21
19005	FIRSTLIGHT FIBER	05/15/21	Phone svc 4/15-5/14/21 9198992	110-5-41-17-530.000 Communications	97.98	34837	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc PWO 5/15-6/14/2 9351702	110-5-41-14-530.000 Communications	192.69	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc hgw complex 5/ 9351703	110-5-41-15-530.000 Communications	82.96	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc hgw complex 5/ 9351703	110-5-41-12-530.000 Communications	61.36	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc hgw complex 5/ 9351703	110-5-41-13-530.000 Communications	63.82	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc hgw complex 5/ 9351703	110-5-41-16-530.000 Communications	13.34	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone hgw 5/15-6/14/21 9351804	110-5-41-15-530.000 Communications	82.84	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc Pow Mus 5/15-6/ 9351959	110-5-41-18-530.000 Communications	39.53	34838	07/09/21
19005	FIRSTLIGHT FIBER	06/15/21	Phone svc Mem Hall 5/15-6/ 9351983	110-5-41-17-530.000 Communications	96.95	34838	07/09/21
16000	FISHER AUTO PARTS	06/29/21	Serpentine Belt 293336339	110-5-20-10-430.000 R&M Vehicles & Equipment	15.38	34840	07/09/21
14595	FOLEY SERVICES INC	06/22/21	CARPET RUNNERS 1374692	110-5-41-13-400.000 Contracted Services	48.40	34841	07/09/21
14595	FOLEY SERVICES INC	06/29/21	CARPET RUNNERS 1375892	110-5-41-13-400.000 Contracted Services	48.40	34841	07/09/21
04340	FORD MOTOR CREDIT COMPANY	07/04/21	LEASE PAYMENT 31 1766733	110-5-95-00-970.901 Police Lease Principal	462.28	34842	07/09/21
04340	FORD MOTOR CREDIT COMPANY	07/04/21	LEASE PAYMENT 31 1766733	110-5-95-00-975.901 Police Lease Interest	16.42	34842	07/09/21
28085	FRAZER BRETT	06/29/21	Refund overpayment 2645	110-4-00-00-098.000 Misc Revenue	11.00	34843	07/09/21
12685	FRONT PORCH FORUM INC	06/02/21	FPF - Town 14425	110-5-11-10-330.000 Professional Services	2712.00	34844	07/09/21

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Town of Essex / Village of EJ Accounts Payable

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11:59 am

Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
07000	GALLS INC	06/21/21 KISSINGER ALLOWANCE 018642940	110-5-20-10-612.000 Uniforms	255.50	34845	07/09/21
07000	GALLS INC	06/24/21 WINKLER ALLOWANCE OR18529106	110-5-20-10-612.000 Uniforms	73.54	34845	07/09/21
28055	GERSHON TIFFANY	06/22/21 REFUND OVERPAYMENT 810	110-4-12-10-030.004 Animal Licenses	2.00	34847	07/09/21
40175	GLOCK, INC	06/11/21 ROBERTO TRAINING TRP100152525	110-5-20-10-500.000 Training, Conf, Dues	250.00	34849	07/09/21
07010	GREEN MOUNTAIN POWER CORP	06/28/21 Power various locations 5 062821 D	110-5-41-17-622.000 Electricity	114.73	34852	07/09/21
07010	GREEN MOUNTAIN POWER CORP	06/28/21 Power various locations 5 062821 D	110-5-41-16-622.000 Electricity	198.17	34852	07/09/21
07010	GREEN MOUNTAIN POWER CORP	06/28/21 Power various locations 5 062821 D	110-5-41-12-622.000 Electricity	81.90	34852	07/09/21
07010	GREEN MOUNTAIN POWER CORP	06/28/21 Power various locations 5 062821 D	110-5-41-17-622.000 Electricity	87.43	34852	07/09/21
07010	GREEN MOUNTAIN POWER CORP	06/28/21 Power various locations 5 062821 D	110-5-41-24-622.000 Electricity	38.21	34852	07/09/21
07010	GREEN MOUNTAIN POWER CORP	06/28/21 Power various locations 5 062821 D	110-5-40-12-622.200 Streetlight Electricity	8265.56	34852	07/09/21
09001	IBM CORPORATION (PA)	06/29/21 5 ADD DEVICE MGMT SOFTWARE 6809205214	110-5-20-10-432.000 R&M Technology	22.05	34857	07/09/21
28255	JOHN LEO & SONS INC	07/01/21 CAR 10 BRAKE JOB 130696	110-5-25-10-430.000 R&M Vehicles & Equipment	1028.95	34859	07/09/21
28255	JOHN LEO & SONS INC	06/24/21 driveway culvert - 81 Cha 202342	110-5-40-12-575.000 Storm Sewer Maintenance	1300.00	34859	07/09/21
17710	KOFILE INC	06/28/21 June Land Records INVKSW001063	110-5-12-10-505.000 Tech. Subs, Licenses	1205.00	34860	07/09/21
14815	MOTOROLA SOLUTIONS, INC	06/25/21 RADIO PURCHASE 1187055932	110-5-25-10-530.000 Communications	7323.02	34864	07/09/21
44275	MVP SELECT CARE INC.	07/02/21 Administrative Fee Invoice 202106	110-5-13-10-330.000 Professional Services	37.50	34865	07/09/21
V1643	NEMRC	06/30/21 COA Change 48333	110-5-13-10-330.000 Professional Services	1160.00	34866	07/09/21
27325	NORTH LYNX LLC	06/21/21 ATC Install EPD2021003	110-5-41-13-431.000 R&M Buildings & Grounds	5180.00	34867	07/09/21
27240	OTIS ELEVATOR COMPANY	06/13/21 Maintenance Service from 100400427032	110-5-41-10-431.000 R&M Buildings & Grounds	231.84	34869	07/09/21
25140	PIKE INDUSTRIES INC	06/25/21 Asphalt 1137998	110-5-40-12-605.000 Summer Construction Suppl	64.68	34873	07/09/21
28030	ROUTE 15 AUTOMOTIVE SERVI	06/29/21 LOF/M/B 4 TIRES 131136	110-5-20-10-430.000 R&M Vehicles & Equipment	104.95	34876	07/09/21
28030	ROUTE 15 AUTOMOTIVE SERVI	06/29/21 LOF/VSI/SERP BELT 131138	110-5-20-10-430.000 R&M Vehicles & Equipment	139.95	34876	07/09/21
28030	ROUTE 15 AUTOMOTIVE SERVI	07/02/21 LOF 131140	110-5-20-10-430.000 R&M Vehicles & Equipment	34.95	34876	07/09/21
42565	SEVEN DAYS	05/05/21 Legal Ad-PC 211408	110-5-16-10-540.000 Advertising	96.72	34878	07/09/21
42565	SEVEN DAYS	07/07/21 Legal Ad PC 212975	110-5-16-10-540.000 Advertising	56.16	34878	07/09/21

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
26130	06/29/21	SHEETMETAL DESIGN INC repaired return registers	110-5-41-10-431.000	541.00	34879	07/09/21
		3889A	R&M Buildings & Grounds			
12145	06/25/21	SHRED-EX Paper Shredding	110-5-20-10-330.000	100.00	34880	07/09/21
		20201	Professional Services			
12145	06/30/21	SHRED-EX Paper Shredding	110-5-41-10-431.000	50.00	34880	07/09/21
		20237	R&M Buildings & Grounds			
11815	06/18/21	THE ROYAL GROUP INC ISO Composite Prox Cards	110-5-14-10-735.000	357.34	34882	07/09/21
		680137	Tech: Equip/Hardware			
11815	06/18/21	THE ROYAL GROUP INC ISO Composite Prox Cards	110-5-20-10-610.000	178.66	34882	07/09/21
		680137	General Supplies			
21000	06/24/21	UNIFIRST CORPORATION mats and wiper rags - hig	110-5-40-12-430.001	113.52	34886	07/09/21
		1080026771	R&M Vehicles - Supplies			
19720	07/01/21	VERIZON CONNECT NWF, INC. JUN AVL SERVICE	110-5-40-12-530.000	291.42	34889	07/09/21
		OSV000002485	Communications			
19720	07/01/21	VERIZON CONNECT NWF, INC. JUN AVL SERVICE	110-5-30-12-530.000	32.38	34889	07/09/21
		OSV000002485	Communications			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-41-10-530.000	16.47	34890	07/09/21
		9882168575	Communications			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-20-10-432.000	77.70	34890	07/09/21
		9882168575	R&M Technology			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-20-10-530.000	27.79	34890	07/09/21
		9882168575	Communications			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-25-10-611.000	31.08	34890	07/09/21
		9882168575	Small Tools and Equipment			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-40-12-570.000	32.32	34890	07/09/21
		9882168575	Other Purchased Services			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-40-13-570.000	5.18	34890	07/09/21
		9882168575	Other Purchased Services			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-18-10-500.000	5.49	34890	07/09/21
		9882168575	Training, Conf, Dues			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-30-12-530.000	5.49	34890	07/09/21
		9882168575	Communications			
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE	110-5-30-10-530.000	5.49	34890	07/09/21
		9882168575	Communications			
30210	07/01/21	VLCT Member Dues FY22 Town	110-5-11-10-500.000	25544.00	34895	07/09/21
		RGD20220066	Training, Conf, Dues			
V2377	07/01/21	VLCT EMPLOYMENT RESOURCE Unemp FY22Q1	110-5-13-10-520.000	3277.00	34896	07/09/21
		31724-Q3	Insurance			
V2380	07/01/21	VLCT PACIF PACIF FY22Q1	110-5-25-10-260.000	10446.00	34897	07/09/21
		REN210190-Q3	Workers Comp Insurance			
V2380	07/01/21	VLCT PACIF PACIF FY22Q1	110-5-13-10-520.000	194159.10	34897	07/09/21
		REN210190-Q3	Insurance			
29825	06/22/21	VT GAS SYSTEMS Gas various locations	5/ 110-5-41-15-621.000	40.09	34901	07/09/21
		21234	Natural Gas/Heating			
29825	06/22/21	VT GAS SYSTEMS Gas various locations	5/ 110-5-41-13-621.000	73.70	34901	07/09/21
		21234	Natural Gas/Heating			
29825	06/22/21	VT GAS SYSTEMS Gas various locations	5/ 110-5-41-14-621.000	39.09	34901	07/09/21
		21234	Natural Gas/Heating			
29825	06/22/21	VT GAS SYSTEMS Gas various locations	5/ 110-5-41-12-621.000	89.74	34901	07/09/21
		21234	Natural Gas/Heating			

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
29825	06/22/21	VT GAS SYSTEMS Gas various locations 5/ 21234	110-5-41-17-621.000 Natural Gas/Heating	51.30	34901	07/09/21
29825	06/22/21	VT GAS SYSTEMS Gas various locations 5/ 21234	110-5-41-10-621.000 Natural Gas/Heating	82.62	34901	07/09/21
29825	06/22/21	VT GAS SYSTEMS Gas various locations 5/ 21234	110-5-41-18-621.000 Natural Gas/Heating	38.06	34901	07/09/21
29825	06/22/21	VT GAS SYSTEMS EPD NATURAL GAS 228106222021	110-5-41-13-621.000 Natural Gas/Heating	134.55	34902	07/09/21
41920	06/30/21	VT HERITAGE DISTRIBUTORS Bottled water svc June 81 901793 0621	110-5-13-10-610.000 General Supplies	21.25	34904	07/09/21
41920	06/30/21	VT HERITAGE DISTRIBUTORS Bottled water svc June PW 902441 0621	110-5-40-12-570.000 Other Purchased Services	25.80	34904	07/09/21
27030	07/09/21	VT OFFICE OF CHILD SUPPOR Payroll Transfer PR-07/09/21	110-2-00-00-210.005 Misc Deductions Payable	311.54	34905	07/09/21
41630	07/06/21	VT STATE TREASURER Marriage license fees to 210630	110-2-00-00-215.003 Due to VT Marriage Lic	2200.00	34907	07/09/21
25510	07/01/21	WALK MY DOG JUN KENNEL SERVICES EPD 12	110-5-20-15-570.000 Other Purchased Services	200.00	34910	07/09/21
09005	07/09/21	ICMA - 457 (PLAN 302056) Payroll Transfer PR-07/09/21	110-2-00-00-210.005 Misc Deductions Payable	4605.64	7080206	07/09/21
14545	07/09/21	ICMA-RC (PLAN 705508) Payroll Transfer PR-07/09/21	110-2-00-00-210.005 Misc Deductions Payable	473.35	7080207	07/09/21
23055	07/09/21	ICMA - 401 (PLAN 10904 Payroll Transfer PR-07/09/21	110-2-00-00-210.004 Retirement Payable	668.53	7080208	07/09/21
V1161	07/09/21	ICMA RETIREMENT TRUST-401 Payroll Transfer PR-07/09/21	110-2-00-00-210.004 Retirement Payable	7508.87	7080349	07/09/21
V1160	07/09/21	ICMA RETIREMENT TRUST-457 Payroll Transfer PR-07/09/21	110-2-00-00-210.004 Retirement Payable	1176.54	7080350	07/09/21
17425	07/09/21	ICMA ROTH PLAN 706287 Payroll Transfer PR-07/09/21	110-2-00-00-210.004 Retirement Payable	33.48	7080352	07/09/21
05390	07/09/21	FAMILY SUPPORT REGISTRY Payroll Transfer PR-07/09/21	110-2-00-00-210.010 Judgements Payable	69.23	21070901	07/09/21
21385	07/09/21	HEALTH EQUITY Payroll Transfer PR-07/09/21	110-2-00-00-210.009 HSA Payable HE	159.50	21070902	07/09/21
26030	07/01/21	THOMSON REUTERS - WEST JUN CLEAR LE INVEST 844609453	121-5-00-00-750.000 Machinery & Equipment	185.50	34884	07/09/21
19720	07/01/21	VERIZON CONNECT NWF, INC. JUN AVL SERVICE OSV000002485	121-5-00-00-750.000 Machinery & Equipment	259.04	34889	07/09/21
14400	06/30/21	ABOVE AND BEYOND CJC MAY/JUNE CLEANING 6199	122-5-22-10-330.000 Professional Services	390.00	34800	07/09/21
04940	06/14/21	COMCAST CJC CABLE/INTERNET 0128886 0621	122-5-22-10-410.000 Water and Sewer Charges	128.40	34815	07/09/21
24825	06/23/21	FIRST NATIONAL BANK OMAHA JUNE CREDIT CARD 062321D 1	122-5-22-10-750.000 Machinery & Equipment	24.16	34834	07/09/21
07010	04/19/21	GREEN MOUNTAIN POWER CORP CJC ELECTRICITY 95544100001A	122-5-22-10-410.000 Water and Sewer Charges	97.70	34854	07/09/21
07010	06/18/21	GREEN MOUNTAIN POWER CORP CJC ELECTRICITY 95544100001B	122-5-22-10-410.000 Water and Sewer Charges	91.71	34854	07/09/21
28090	06/20/21	MILLER BRIAN H CJC MEDIATION SERV 062021	122-5-22-10-330.000 Professional Services	250.00	34863	07/09/21

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

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For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE 9882168575	122-5-22-10-410.000 Water and Sewer Charges	27.45	34890	07/09/21
26480	06/22/21	VIENS CIERRA / MCDONALD B CJC RESTITUTION 062221D	122-2-00-00-200.008 Restitution Payable	197.00	34893	07/09/21
08045	06/22/21	HEARTWOOD LANDSCAPE & TRE EAB Management 6598	130-5-16-10-740.001 Conservation	3860.00	34856	07/09/21
33420	09/24/20	ORMOND BUSHEY & SONS INC Pinecrest Drive Sidewalk PPEST6	130-5-40-10-890.803 CA0436 Pinecrest Path	111020.24	34868	07/09/21
19795	06/24/21	VANASSE HANGEN BRUSTIN IN Stormwater Retrofit LDS C 0346622	130-5-40-13-890.809 CA0514 LDS Church MM18 (9)	624.22	34888	07/09/21
25955	06/23/21	AT&T MOBILITY TOWN CELL PHONE 878149869X07	151-5-51-10-530.000 Communications	143.96	34805	07/09/21
19330	06/30/21	CONSOLIDATED COMMUNICATIO Potts lines 5/30-6/29/21 063021 D	151-5-51-30-530.000 Communications	57.87	34820	07/09/21
04640	04/26/21	FASTENAL INDUSTRIAL & CON hydrant painting supplies VTBUR293214	151-5-51-20-433.000 R&M Infrastructure	446.20	34833	07/09/21
19005	06/15/21	FIRSTLIGHT FIBER Phone svc hwy complex 5/ 9351703	151-5-51-10-622.000 Electricity	55.87	34838	07/09/21
07010	06/28/21	GREEN MOUNTAIN POWER CORP Power various locations 5/ 062821 D	151-5-51-30-622.000 Electricity	920.27	34852	07/09/21
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE 9882168575	151-5-51-10-530.000 Communications	5.18	34890	07/09/21
V2380	07/01/21	VLCT PACIF PACIF FY22Q1 REN210190-Q3	151-5-51-20-520.000 Insurance	5014.70	34897	07/09/21
V2380	07/01/21	VLCT PACIF PACIF FY22Q1 REN210190-Q3	151-5-51-30-520.000 Insurance	7269.20	34897	07/09/21
29825	06/22/21	VT GAS SYSTEMS Gas various locations 5/ 21234	151-5-51-10-621.000 Natural Gas/Heating	38.06	34901	07/09/21
29825	06/22/21	VT GAS SYSTEMS Gas various locations 5/ 21234	151-5-51-10-621.000 Natural Gas/Heating	22.98	34901	07/09/21
25955	06/23/21	AT&T MOBILITY TOWN CELL PHONE 878149869X07	159-5-30-15-530.000 Communications	36.46	34805	07/09/21
36130	06/18/21	VERIZON WIRELESS TOWN CELL PHONE 9882168575	159-5-30-14-530.000 Communications	5.49	34890	07/09/21

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Town of Essex / Village of EJ Accounts Payable

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Check Warrant Report # 17884 Current Prior Next FY Invoices For Fund (GENERAL FUND)

sfitzGerald

For Check Acct 01 (GENERAL FUND) All check #s 07/09/21 To 07/09/21 & Fund 1

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
-----				-----		
		Report Total		472156.36		
				=====		

To the Treasurer of Town of Essex, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***472,156.36
Let this be your order for the payments of these amounts.

From: Evan Einhorn

Sent: Tuesday, June 22, 2021 10:35 AM

To: Linda Mahns <lmahns@essexjunction.org>

Subject: RE: Checking in to see about reappointment to Housing Commission

Good afternoon to everyone on the EJ Housing Commission, I have come to the realization that I haven't made much of a contribution serving on the Board so far. I owe it to the Board to give up my seat to someone else who may make more of an impact than I have. I would still like to participate in the meetings however I want to resign my position to somebody who can really make a difference.

Thank you so much for the opportunity and I look forward to staying involved,

Evan Einhorn

From: JD Chapple-Sokol

Sent: Wednesday, June 9, 2021 7:32 AM

To: Tammy Getchell <tgetchell@essexjunction.org>; Evan Teich <eteich@essex.org>; Nicole Kubon;
Cady Goudreau

Subject: Human Services Fund award to Steps to End Domestic Violence

Hi Tammy, Evan,

I want to express my thanks to the Town for their continued generosity to Steps to End Domestic Violence. We are extremely grateful for your consideration and support for our work. We strive to provide services to everyone in need and education to everyone, and your contribution helps make that possible.

Your providing the rubric and scoring on our application is very helpful.

Thank you very much!!

Jonathan

Jonathan Chapple-Sokol, member, Board of Directors

From: Travis Sabataso
Sent: Thursday, June 24, 2021 3:53 PM
To: Town of Essex Town Managers <manager@essex.org>
Subject: Insurance Change

FYI if we want to notify the boards.

We are switching Life/Disability carriers from Lincoln Financial to National Insurance Services of Wisconsin(NIS).

The Village life insurance rates are decreasing as a result of this change from \$.20 per month per \$1,000 of coverage to \$.15 per month per \$1,000 of coverage. The Village STD Rates are decreasing from \$.64 per month per \$10 of weekly benefit to \$.49 per month per \$10 of weekly benefits.

For the Town the Life rates are decreasing from \$.152 per month per \$1,000 of coverage to \$.12 per month per \$1,000 of coverage. The Town STD rates are dropping from \$.464 per month per \$10 of coverage to \$.35 per month per \$10 of coverage. The Town LTD rates are dropping from .392% of Total Covered Payroll per month to .353% of covered payroll per month.

These rates are also now locked for 4 years. I can get an estimate of total savings, but it would take me a bit. Let me know if you want that.

Travis Sabataso

HR Director
Town of Essex/Village of Essex Junction
81 Main Street
Essex Junction, VT 05452
802-857-0113 (Phone)
802-857-0095 (fax)



Linda Mahns

From: Christopher Parker <civicrm@railvermont.org>
Sent: Sunday, June 27, 2021 1:20 PM
To: Village of Essex Administration
Subject: News from Vermont Rail Council

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

[Unsubscribe](#)



Hello Village of Essex Junction

I always learn something at rail council. Last Thursday, the Vermont Rail Council met and heard updates from VTrans on the resumption of the Vermonter, extension of the Ethan Allen to Burlington, resumption of trains to Montreal and the state's ongoing investment in its rail network.

Council member and longtime rail advocate and rail tour operator **Carl Fowler** provided this summary and I thought you'd like to see it:

The first in-person (as opposed to just via the web) meeting of the Vermont Rail Advisory Council since December of 2019 took place last Thursday in Barre, VT. VTRANS (the Vermont Agency of Transportation) had lots of very positive news to present. NB: I am a member of the Rail Council and in that capacity provided them with suggestions on the new ETHAN ALLEN extension schedule shown below). I'll try to group this by subjects:

ETHAN ALLEN EXPRESS to Burlington:

The construction of the new station platforms at Middlebury and Burlington is underway and both should be completed by the autumn of 2021. At Burlington the track-level of the landmark Burlington Union Station will provide a (grand) waiting room, but sadly the town of Middlebury decided against building an enclosed waiting area--at least initially, although there will be a platform canopy. The location is just across the tracks from the historic Rutland RR Middlebury depot--but it is now a private business and can not be used--alas. Also still needed, just before opening the extension, is a track/ballast surfacing and general inspection of the rebuilt former Rutland RR/VRS mainline--a routine project that should not be an issue unless unknown defect(s) are found.

VTRANS still must do **two large-scale projects**--the installation of a new mainline **passing track at Pittsford**. This allows Vermont Rail System (VRS) unimpeded access to make up trains out of the way of passenger service, for its largest freight customer--the OMYA marble works---without blocking the mainline). Also we must complete the reconfiguration of the Burlington Yards to permit the installation of an overnight storage track for the train. These projects are scheduled for later this year--but may be impacted indirectly by supply-chain problems triggered by the pandemic. We expect to receive a Mainline Track Exemption for not having signals/PTC momentarily for this line.

The **Burlington yards** reconfiguration needs five #8 hand-thrown switches to move forward (four tracks will be shifted away from the lake-shore to allow the Amtrak storage track to be installed). The problem here is with obtaining the switches. There is a back-log for this equipment that could mean a **six month "back order"**--as so many railroads are ordering track materials for projects postponed during the COVID tragedy. So for example--if the work order was issued in July delivery could be around the end of the year--but major construction in Vermont can't happen over frozen (and snow-covered) ground--so that could delay the installation to the spring of 2022. In turn that would mean **EA service to Burlington would be delayed to some point later in 2022**. This is clearly NOT VTRANS fault and alas falls into the category of what will be will be will be, to quote Doris Day!

The **new "full-service to Burlington" schedule** was outlined. Note that VTRANS was constrained in constructing this timetable by the legal need to provide no less than nine hours of crew rest-time in Burlington each night. Truthfully at least 10-11 hours is needed to account for possible delays south of BTV and to permit minor coach/engine repairs during the layover if required). Vermont also wanted to preserve the popular mid-afternoon departure from New York. Here's the outline of the new schedule. (Stops south of Rutland will remain as at present. On the north-end trains will serve Burlington, Vergennes, and Middlebury as new stops). Times will be the same seven days per week.
Southbound Lv Burlington 1015AM, Lv. Rutland 1225PM, Ar. New York 550PM.
Northbound Lv. NYP 221PM, Lv. Rutland 746PM, Ar. BTV 955PM.

Regrettably this schedule vacates our current status as the first train of the day from Fort Edward (Glens Falls/Lake George) and Saratoga to New York, but it provides connections without an all-day layover at Albany, in both directions to/from the LAKESHORE LIMITED). Hopefully New York state will extend an Albany--New York train to begin/end at Saratoga and serve as the early AM service from north of Albany to New York. Such a train could also test the market for a commuter-focused schedule into Albany. It is very unfortunate that even with the current ETHAN ALLEN times there is no early morning service from west of Albany to New York for EMPIRE CORRIDOR riders.

The greatest advantage of the new southbound pattern for the ETHAN ALLEN will come later. A 1015AM train south out of Burlington would be a roughly 730--800AM train south out of Montreal. There is a long-established demand from Canadians for direct service to Burlington from Montreal. The VERMONTERR can not really fill this, as its Essex Jct. stop is 8 miles (and a half-hour by bus) away from the center of Burlington. Critical to permitting this in the future is completing the Canadian border--Montreal project, which sadly remains in pandemic limbo, and the renovation of the 7.86 mile Burlington--Essex Jct. branch of the New England Central RR (NECR), which is in the new Five Year Vermont Rail Plan. Operational Note: To avoid the need to wye the train at Rutland the ETHAN ALLEN will run with "top and tailed" engines (or an engine/cab unit) between Burlington and Albany (a bi-modal unit will be used ALB/NYP). This saves 20 minutes in dwell time at Rutland needed to go around the slow wye track accessed through the Rutland freight yards.

VERMONTERR/ETHAN ALLEN service resumes July 19.:

In conjunction with the festivities for the return of Amtrak to Vermont there are **celebrations expected at every station** about 30 minutes prior to the arrival of the southbound trains on July 19 and a special **gathering of supporters and legislators at St. Albans** about an hour before departure that day.

In addition there is a special fare promotion about to be posted for trips on that day only. You can travel by coach between any two stations in Vermont (only) for \$1.00 each way. This means--for example--a round-trip from St. Albans to Brattleboro on July 19 would be only \$2.00. This will require the use of a special fare code--which should be announced in the week of July 4. To go beyond the border of Vermont regular fares apply.

During the long VERMONTERR hiatus vandals broke the bay windows at the Essex Jct. station and sprayed the temporary plywood put over that damage with graffiti. The NECR promises this will be repaired before the July 19 runs. More significantly later this summer

the NECR will be doing track geometry work at ESX (raising the grade slightly to improve the junction with the branch to Burlington) and finally the platform at Essex Jct will be resurfaced and brought into compliance with the 8 inches above the rail-head contemporary low-level platform design standard. ADA improvements on the station rest-room will also be made. Longer-term a \$3,000,000 appropriation (or earmark) has been requested for inclusion in the 2022 Amtrak appropriation to completely redesign Vermont's busiest station with a sheltered canopy and a much-enlarged waiting room.

Status of Vermont Amtrak to **Montreal extension**:

This was not a formal agenda item. I get frequent questions, however, on this topic. This summarizes what I've learned about the project from conversations with state, Amtrak and advocacy sources over the past year.

As noted above there is nothing new (alas) to report on the project to reconnect the VERMONT from St. Albans to Montreal. A change of governments in Quebec has resulted in yet another review of the design of the Customs/Immigration facility to be built in Central Station--and so far there have been no further discussions with the CN regarding their wants (demands) for improvements north of the border. We know already that the bridge over the Richlieu River needs upgrades for freight as well as passenger use. The similar bridge within Vermont was already automated and upgraded under an Obama-era grant.

This project is projected in the Five Year Vermont Rail Plan to ultimately more than double pre-pandemic ridership on the VERMONT under the least optimistic projection and to raise it nearly four fold under the best case scenario--and that for only the one daily train. Double daily service (resuming an overnight night run as well as a day-train) creates a 4x+ ridership increase under the lowest level projection. (All estimates are for ridership extended out to 2040).

All of the treaty work between the US/Canada is done--but sadly this project seems to be caught--like VIA Rail's "higher speed" dreams--in a trap of endless studies (and redos of those studies) of the Montreal station design. Hopefully the log-jam can be broken soon. The Biden Amtrak appropriation (infrastructure) parameters should make funding this needed work much easier--but there can be no budget nor funding until the endless waffling about how to configure the Montreal station is completed and until negotiations to gain track access and required upgrades with the CN are done. Former VTRANS Secretary Brian Searles remains as our representative in these negotiations. The border remains closed until July 21. Hopefully he will be able to make an early crossing thereafter to resume these talks. Both sides have everything to gain from getting this done!

Freight topics.

The state-owned/VRS operated **Montpelier/Barrre branch has a new alignment on the north side of the Winooski River between Montpelier and Barre**--utilizing what once was the Central Vermont route. This notably is also shared with a new bike/walking path--once again demonstrating that trains and bikes can share an alignment. The new route bypasses two weight-restricted bridges and is part of an effort to bring this granite-hauling route up to the modern 286K weight standard for freight cars.

Interestingly the existing tracks on the south side of the river will also be retained--creating in effect a short stretch of double track. However the primary use of the existing line is expected to be for train-staging. Between Barre and the granite quarries this line is so steep that there is still a switchback incorporated into the mainline and no long freights can be moved in a single train-set up the hill. Instead trains are shortened to "double the hill".

Finally a positive observation about bridges in Vermont. Of over 170 bridges that VTRANS must maintain on its directly-owned lines, **only 18 bridges now do not meet the 286K freight-car weight standard** and more of those are to be upgraded this summer/fall.

All in all a great--positive meeting. The next Rail Council session will be on September 23, 2021.

Shared with permission from Carl Fowler. Thanks, Carl!

Wishing you the best as always,

Christopher Parker
Executive Director

(802) 536-4607
Christopher@RailVermont.org
<https://railvermont.org>

[Unsubscribe](#)

Vermont Rail Action Network

PO BOX 6094
RUTLAND, VT 05702-6094
United States

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Memorandum

To: Selectboard; Evan Teich, Unified Manager

From: Greg Duggan, Deputy Manager

Re: Update on invitation to Secretary of State to provide open meeting law training

Date: July 9, 2021

Issue

The issue is to update the Selectboard about the board's invitation to the Secretary of State to provide open meeting law training.

Discussion

At a recent Selectboard meeting, at the request of two residents, the Selectboard asked staff to invite the Secretary of State to a future board meeting to provide open meeting law training.

Staff has reached out to the Secretary of State and is awaiting a response. Staff has also reached out the Vermont League of Cities and Towns (VLCT), which may be able to provide training later this summer if the Secretary of State is not available.

VLCT has online resources about open meeting law at <https://www.vlct.org/municipal-assistance/municipal-topics/vermonts-open-meeting-law> (scroll down for links to several documents).

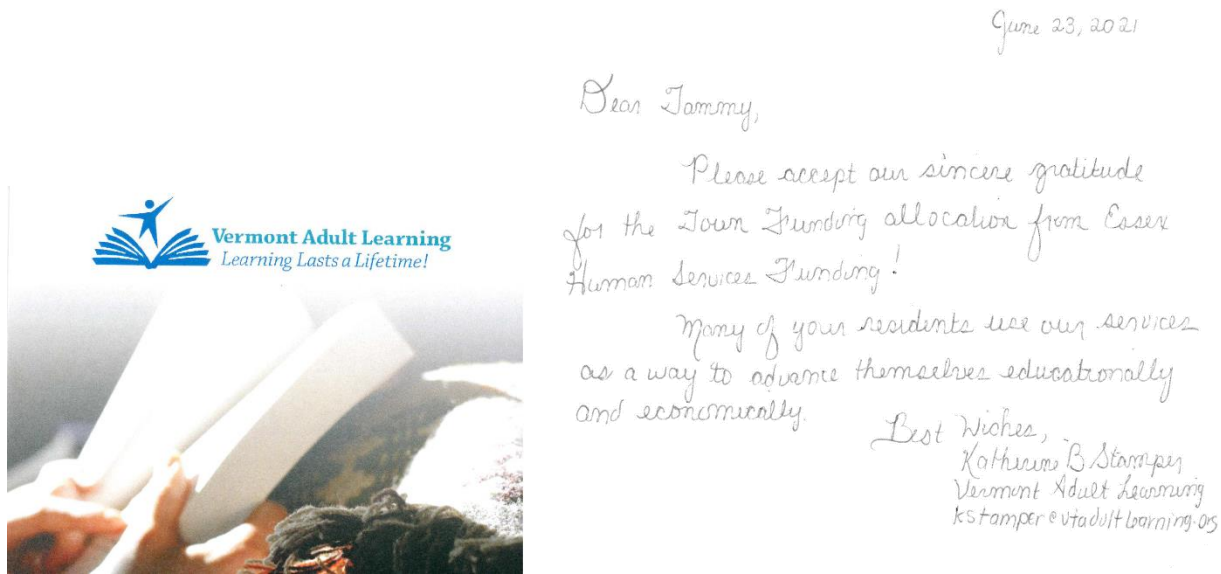
Cost

N/a

Recommendation

This memo is informational.

A compilation of thank you notes from Essex Human Services Funding recipients:



Hi Tammy, Evan,

I want to express my thanks to the Town for their continued generosity to Steps to End Domestic Violence. We are extremely grateful for your consideration and support for our work. We strive to provide services to everyone in need and education to everyone, and your contribution helps make that possible.

Your providing the rubric and scoring on our application is very helpful.

Thank you very much!!

Jonathan

Jonathan Chapple-Sokol, member, Board of Directors

Hi Tammy,

Thank you so much for including NAMI Vermont, again, this year. We are so appreciative of this and are looking forward to providing more outreach to the people of Essex. Everyone's mental health took a hit this past year, and we hope we can help people find the right resources and support needed.

Hi, Tammy.

This is great news! Thanks so much. Its really good to have your ongoing support.

Best,

Mike Glod
Howard Center

Hello Tammy,

Thank you for providing this information. This is certainly exciting news!



June 23, 2021

Evan Teich
Town of Essex
81 Main St
Essex Jct, VT 05452-3211

Thxs Evan!

Dear Evan,

Thank you so much for your donation of \$9,010.00 on June 21, 2021—
knowing you are there for our youth gives me heart.

People often ask me how the pandemic has affected the young people we serve at Spectrum. I tell them: when you're a young person trying to build a life for yourself and have already been impacted by childhood trauma or poverty, there is no question that daily life in this pandemic is so much harder.

"Spectrum has taught me to feel like I have a family, which I am grateful for," a youth told us recently.

Thank you for being a part of their family.

I am so grateful for your support. I hope you and the people you love are all safe and have what you need.

With gratitude,

Mark Redmond
Executive Director

*In accordance with substantiation and disclosure requirements under Section 501(c)3 of the Internal Revenue Service code, this letter is to state that you received goods and services of no material value in exchange for this gift to Spectrum Youth & Family Services, **other than the joy of helping Vermont teenagers and young adults turn their lives around.** (EIN: 03-0253232)*



June 23, 2021

Town of Essex
Attn: Evan Teich
81 Main St
Essex Jct, VT 05452-3209

Dear Evan,

First, let me just say, thank you!

Hope. Opportunity. Family. These three words guide Lund as we continue to support clients through these challenging times. Through it all, we have provided family-centered and integrated services, helping to create strong families and even stronger communities across the state. You are an integral part of our community.

Thank you for the Town of Essex's support of \$2,625.00 received 6/23/2021. In this time of challenge and uncertainty for our entire community, Lund's commitment to supporting the most vulnerable families will not waver. The safety and health of children and families is, and will continue to be, our priority.

We love to share updates, events, program successes and the work of our amazing community in our Donor Newsletter—be on the lookout! Please call me anytime at (802)-861-2585 if you would like an update on what we are doing.

Sincerely,

Megan Clodgo
Data and Donor Relations Coordinator

Lund is a 501(c)(3) nonprofit organization.

Lund affirms that neither goods nor services were provided in return for this gift.

This gift is eligible for a federal tax deduction to the full extent of the law.



I have included Elyssa Boiselle, our Grants Manager, in this email. Elyssa is the Steps contact for everything funding and grant related while our Executive Director is away on leave.

Thank you again for this wonderful opportunity!

Best,

Faith Foley
Steps to End Domestic Violence

Dear Tammy

Thank you so much for your support and my apologies for the delay in getting back to you as I have been out on maternity leave. We are so appreciative of this funding, which will help build strong families and even stronger communities in Essex.

Hope you are well,

Sharon Lifschutz
Lund VT

Good morning Tammy,

Thank you so much for sending this along! ☺ We are so very grateful!

Have a great day,

Emma

Emma Kaplan

Donor Services & Marketing Assistant

P 802-662-5275 F 802-865-0363

875 Roosevelt Hwy, Ste. 210, Colchester, VT 05446



Hi Tammy,

I was out of the office on Friday, so I just read your e-mail . What great news to receive on the first day back to work after a long holiday weekend!! Thank you.

Stay well, stay safe and stay optimistic,

Tamira

Tamira Martel

Corporate and Foundations Relationship Manager
COTS

June 25, 2021

Tammy Getchell, Twn. Manager Ass't.
Town of Essex
81 Main Street
Essex Junction, VT 05452

Dear Ms. Getchell and voters:

On behalf of the Board and staff of the Vermont Center for Independent Living (VCIL), we would like to express our appreciation for the Town of Essex's donation of \$1000.00 to VCIL for our FY'21. This allocation enables VCIL staff to continue to work to accomplish our mission of supporting and empowering Vermonters with disabilities.

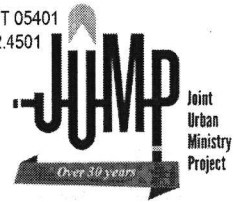
This appropriation will be utilized by VCIL for programs and services that are available for all qualified residents. Our services include information, referral and assistance, individual and systems advocacy, peer counseling and independent living resources that include Home Access Modifications, Meals on Wheels (for Vermonters with disabilities under age 60), and the Sue Williams Freedom Fund.

With this allocation we will be able to reach even more Vermont citizens with disabilities. Now in our 42nd year of support and advocacy, we are helping to build a society where we can all live with dignity, independence and our full civil rights. We sincerely appreciate the Town of Essex's support.

Sincerely,



Sarah Launderville
Executive Director



Town of Essex / Village of Essex Junction
81 Main St.
Essex Jct., VT 05452

June 18, 2021

Dear Town of Essex,

The Joint Urban Ministry Project would like to thank you **Village of Essex Junction** for your Human Services Funding of **\$3,000** during this time of adjustment and need.

Created in 1988, JUMP has been serving neighbors in need throughout Chittenden County and Vermont for over 30 years thanks to the generosity of faith communities, individuals, businesses, and foundations.

We appreciate your support of JUMP work to help better serve Essex families in many practical and thoughtful ways.

Graciously yours,

A handwritten signature in cursive script that reads "Wanda Hines".

Wanda Hines; Director

"Responding to the need that is out there"

Registered Charity: IRS # 20-2055113



AGE WELLSM

CONFIDENT AGING STARTS HERE.

agewellvt.org | Helpline: 1-800-642-5119

Dear Team of Essex,

I wanted to take a moment to thank you for your generous funding support of Age Well!

This will go such a long way as we continue to serve clients in Essex - through our meals, care management + volunteer programs.

You have made such a huge difference! with gratitude
Jane Cotton
CEO

Selectboard & Trustee Shared Projects. Prioritized List from 6/5/2021 Strategic Planning Session

Key:		
Legal / External Drivers		
Delegate to Staff (Staff develops recommendations; Boards consult / inform)		
Boards have more agency / flexibility - Internal Drivers		
Immediate (3-month timeframe)		
Evaluation & Supervision of Unified Manager		
Tree Farm		Scope of Work for this item - A decision is needed: Do we continue the contract with the Tree Farm Mngmt Group or take over contract ourselves?
Local Options Tax		This is linked to Cannabis - to be considered together. May feel differently about Cannabis sales if knew how tax/revenue might be used
Racial Equity (Diversity, Equity & Inclusion Work)		As with so many tasks, be sure not to get too far ahead without public input. Would be helpful to define benchmarks for short / mid / long term work. Create rubric / metric by which initiatives/projects are assessed
Planning for ARPA Dollars		
Agreement between Boards about how to pursue Separation		
Police - Policy & Oversight Role		note: slightly higher priority for trustees
Tax Equity (timebound if want in the budget)		note: this topic may need more definition – name the scope of work
Cannabis		see notes for "Local Options Tax" note: time constraint
Next Phase (3-6 month timeframe)		
Existing MOU's		What is the mechanism for the Boards to routinely reviewing this [various MOU's]? Need short list of the Questions/Issues for boards to jointly discuss. Have staff do a review - curate short list of decisions needed
Restore trust among board / public with different communication and feedback methods		
Joint Housing Commission (Affordability of housing)		
Capitol Planning / Fund Sharing		
Less Immediate (6+ month time frame)		
Energy Conservation / Climate Change Initiatives (getting municipality on carbon neutral path)		May create a matrix / rubric by which to assess new initiatives note: slightly higher priority for selectboard (?)
Expand / Rework Committees (use RACI matrix)		
Indoor Recreation Facilities		
Increasing Communication between Boards, Committees & Work Groups		note: may be a slightly higher priority for selectboard
Intersection of health & municipal services		Needs more definition. Need to define the scope of work for this item. Are there ways to build this into the lens / assessment / rubric that is routinely used? I.e. is this a livable/workable community?
Jobs / Economic Develop. & Stability		
Village Separation Vote for 11/2021 & all things necessary to get separation charter & plan		Note: preparing charter not a shared / joint board task. Agreement between boards about pursuing separation noted above; this item belongs to Village Trustees.
Budgeting / Planning for Separation	Police	Note: not included on the Shared / Joint Board Word Doc

MEETING SCHEDULES

07/09/2021

TOWN SELECTBOARD MEETINGS		VILLAGE TRUSTEES MEETINGS	
			
July 12, 2021 – 6:30 PM	SB Regular -- Cathy		
July 13, 2021 – 6:30 PM	VB Regular -- Amy		
July 19, 2021 – 6:30 PM	JB Special - Cathy		
July 26, 2021 – 6:30 PM	JB Special -		
August 2, 2021—6:30 PM	SB Regular -- Cathy		
August 10, 2021—6:30 PM	VB Regular -- Amy		
August 17, 2021—6:30 PM	SB Regular – Cathy		
August 23, 2021—6:30 PM	JB Special - Darby		
August 24, 2021—6:30 PM	VB Regular -- Amy		
September 13, 2021—6:30 PM	SB Regular -- Cathy		
September 14, 2021—6:30 PM	VB Regular – Darby		
September 20, 2021—6:30 PM	JB Special - Cathy		
September 27, 2021—6:30 PM			
October 4, 2021—6:30 PM	SB Regular – Darby		
October 12, 2021—6:30 PM	VB Regular --		
October 18, 2021—6:30 PM	SB Regular -- Cathy		
October 19, 2021—6:30 PM	JB Special - Darby		
October 25, 2021—6:30 PM	JB Special -		
October 26, 2021—6:30 PM	VB Regular --		
November 1, 2021—6:30 PM	SB Regular – Amy		
November 2, 2021 – 8:30 AM	VB All day budget workshop – Darby		
November 9, 2021 – 8:00 AM	SB All day budget workshop --		
November 9, 2021—6:30 PM	VB Regular – Cathy		
November 15, 2021—6:30 PM	SB Regular -- Darby		
November 22, 2021—6:30 PM	JB Special - Amy		
November 23, 2021—6:30 PM	VB Regular – Darby		
December 6, 2021—6:30 PM	SB Regular -- Cathy		
December 13, 2021—6:30 PM	JB Special		

December 14, 2021—6:30 PM	VB Regular -- Amy
December 20, 2021—6:30 PM	SB Regular -- Cathy
December 21, 2021—6:30 PM	VB Regular -- Amy
January 3, 2022—6:30 PM	SB Regular -- Amy
January 11, 2022—6:30 PM	VB Regular -- Darby
January 18, 2022—6:30 PM	SB Regular
January 25, 2022—6:30 PM	VB Regular -- Cathy
February 7, 2022—6:30 PM	SB Regular
February 8, 2022—6:30 PM	VB Regular
February 22, 2022—6:30 PM	VB Regular -- Cathy
February 23, 2022—6:30 PM	SB Regular meeting
February 28, 2022—6:30 PM	Town Informational hearing
March 7, 2022—6:30 PM	SB Regular
March 8, 2022—6:30 PM	VB Regular
March 21, 2022—6:30 PM	SB Regular
March 22, 2022—6:30 PM	VB Regular -- Cathy
April 4, 2022—6:30 PM	SB Regular
April 6, 2022 -- 7:00 PM	Village Informational hearing -- Cathy
April 13, 2022—6:30 PM	VB Regular