TOWN OF ESSEX SELECTBOARD
REGULAR MEETING AGENDA

Online
Essex Junction, VT 05452
Monday, May 17, 2021
6:30 PM

E-mail: manager@essex.org *www.essexvt.org* *Phone: (802) 878-1341*

*Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:*

- **WATCH:** the meeting will be live-streamed on Town Meeting TV.
- **JOIN ONLINE**: Join Microsoft Teams Meeting. Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 590 913 754#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING: Please use "Chat" to request to speak, only. Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

1. **CALL TO ORDER** [6:30 PM]
2. **AGENDA ADDITIONS/CHANGES**
3. **APPROVE AGENDA**
4. **PUBLIC TO BE HEARD**
   a. Comments from Public on Items Not on Agenda
5. **BUSINESS ITEMS**
   a. Presentation from Energy Committee about new net metering proposal from Norwich Technologies, and Energy Plan updates – Will Dodge
   b. Consider first approval of traffic ordinance updates and authorize staff to warn public hearing for final adoption
   c. *Discussion and potential action on Chittenden County Regional Planning Commission Board and Committee Appointments
   d. Presentation of and discussion about Chittenden Solid Waste District's proposed fiscal year 2022 budget [8:00 pm]
6. **CONSENT ITEMS**
   a. Consider approval of renewal of Certificate of Approval for 264 Colchester Road Salvage Yard
   b. Consider approval of outdoor consumption permit: 1st Republic
   c. Reconsider FY2021 Human Service Funding Awards
   d. *Consider reappointment of Justin St. James to the Town Zoning Board of Adjustment
   e. *Consider reappointment of Joan Janzen to the Town Cemetery Commission
   f. *Consider reappointment of Irene Wrenner to Town Energy Committee
   g. *Consider reappointment of Marie Froeschl to the Essex Free Library Board of Trustees
   h. Approve minutes: May 3, 2021
   i. Check Warrants: #17853 – 4/30/21; #17855 – 5/7/21; #17860 – 5/14/21
7. **READING FILE**
   a. Board member comments
   b. Email from Kelley Avery re: VLCT Group Dental Coverage Decrease in Rates
   c. Email from Katie Spaeder re: Question about possible traffic lights or signs
   d. Covid-19 Water Usage through April 2021
   e. Residential Property Sales – Out of State Buyers 2017-2020
   f. Email from John Mangan re: stepping down from Town Planning Commission after term expires
   g. Upcoming meeting schedule
8. **EXECUTIVE SESSION**
   a. *An executive session may be requested to discuss the appointment of public officials

Members of the public are encouraged to speak during the Public to Be Heard agenda item, during a Public Hearing, or, when recognized by the Chair, during consideration of a specific agenda item. The public will not be permitted to participate when a motion is being discussed except when specifically requested by the Chair. This agenda is available in alternative formats upon request. Meetings of the Selectboard, like all programs and activities of the Town of Essex, are accessible to people with disabilities. For information on accessibility or this agenda, call the Town Manager's office at 878-1341.

Certification: ____________ 5/14/2021

Selectboard – May 17, 2021

Presentation from Energy Committee about new net metering proposal from Norwich Technologies, and Energy Plan updates

There are no materials for this item.

Memorandum

To: Selectboard; Evan Teich, Unified Manager
Cc: Chief Ron Hoague, Police; Lt. Rob Kissinger, Police
From: Greg Duggan, Deputy Manager
Re: Passage of revised provisions to Title 7, Motor Vehicles, Traffic and Parking of the Town of Essex Municipal Ordinance, and warning for final adoption
Date: May 13, 2021

Issue

The issue is whether the Selectboard will pass revised provisions to Title 7, Motor Vehicles, Traffic and Parking of the Town of Essex Municipal Ordinance, and authorize staff to warn a public hearing for June 7 to consider final passage of the revised ordinances.

Discussion

Lt. Kissinger has attached the revised ordinances for review. Since the last time the Selectboard reviewed the proposed changes, Village of Essex Junction streets have been removed from the ordinance updates.

Other changes that had previously been reviewed include a simplified format for the ordinances, updates to stop sign and yield signs locations, speed limits, one-way streets, no parking areas, winter parking exemptions, abandoned vehicles, general parking restrictions, scoff law, and parking violations.

Other minor changes previously seen include the use of the proper term for the manager, whether "Manager" or "Town/Village Manager" depending on the document; and changing "Trustees" and "Selectboard" to "legislative body."

Town ordinances are adopted after a public hearing. The Selectboard passed the revised provisions to Title 7 in October, and warned a public hearing. The public hearing will be held earlier in the evening on November 23, 2020. Since the Selectboard passed the ordinance in October, minor changes have been made to correct spelling and abbreviations, and a passage was added to prohibit parking in municipal lots from midnight to 6 a.m. To comply with the charter, the Selectboard will need to warn another public hearing to review those changes before approving final passage of the ordinance.

Cost

Approximately $300 to warn public hearings and publish notices of the ordinances in a newspaper.

Recommendation

Staff recommends the Selectboard pass the revised provisions to Title 7, Motor Vehicles, Traffic and Parking of the Town of Essex Municipal Ordinance, and authorize staff to warn a public hearing on the revisions for June 7, 2021.

Title 7

MOTOR VEHICLES, TRAFFIC AND PARKING

Chapters:

Chapter 7.01

GENERAL PROVISIONS

Sections:

7.01.010 Adoption authority

A. Pursuant to the provisions of Title 23, Chapter 13, Subchapter 1 and Title 24, Chapter 59, Vermont Statutes Annotated, and the Charter of the Town of Essex, the Legislative body of the Town of Essex hereby ordains that the following Motor Vehicles, Traffic and Parking Ordinance is adopted for the Town of Essex and is designated as a civil ordinance.

B. The adoption of this ordinance shall not effect prosecution for violations committed prior to the effective date of this ordinance, does not waive any fee or penalty due or not paid on the effective date and does not affect the validity of any bond, letter of credit or cash deposit posted, filed or deposited pursuant to the requirements of any other ordinance.

7.01.020 Purpose

A. In the interest of the public health, safety and welfare of the Town of Essex, this ordinance is adopted to establish special traffic and parking regulations on the public highways within the Town of Essex, Vermont.

7.01.030 Definitions

A. Word and/ or phrases when used in the ordinance shall, for purposes of this ordinance, have the meanings respectively ascribed to them herein, except when the context otherwise requires.

B. Whenever any words and/ or phrases used herein are not defined, but are defined in the state statute regulating the operation of vehicles, any such definition therein shall be deemed to apply to such words or phrases used herein, except when the context otherwise requires.

C. The definitions of Title 23, section 4, Vermont Statutes Annotated are incorporated herein by reference.

7.01.040 Enforcement

A. This is a civil ordinance and shall be enforced by enforcement officials in the Vermont Judicial Bureau in accordance with Title 24, Chapter 59 and Title 23, Chapter 13, Vermont Statutes Annotated.

7.01.050 Violations – Penalties

A. Any person who violates any provision of this Title 7, Chapters 7.04 through 7.16 shall be considered to have committed a civil traffic violation that falls under the jurisdiction of the Vermont Judicial Bureau and penalties shall be assessed according to the Judicial Bureau Waiver Penalty schedule of fines in effect at the time of the violation, as the same shall be amended from time to time.

7.01.060 Severability

A. If any portion of this ordinance and any amendments hereto are found unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance and amendments made hereto shall not be affected by such finding, and shall remain in full force and effect. If any statute referred to in this ordinance shall be amended this ordinance shall be deemed to refer to such statute as amended.

CHAPTER 7.02

[Reserved]

CHAPTER 7.03
[Reserved]

Chapter 7.04
TRAFFIC LIGHTS AND STOP SIGNS

Sections:

7.04.010 Traffic Control Signals - Meaning

A. Whenever traffic is controlled by traffic-control signals exhibiting the words "Go," "Caution," or "Stop," or exhibiting different colored lights or colored lighted arrows, successively one at a time or in combination, only the following colors shall be used, except for special pedestrian signals carrying a word legend, and said terms and lights shall indicate and apply to drivers of vehicles and pedestrians as follows:

B. Steady green signal:

   a. Vehicular traffic facing the signal, except when prohibited by law from passing a stopped school bus, may proceed straight through or turn right or left unless a sign at such place prohibits either such turn. Vehicular traffic, including vehicles turning right or left, shall yield the right of way to other vehicles or to pedestrians lawfully within the intersection or on an adjacent crosswalk at the time such signal is exhibited.

b. Pedestrians facing the signal may proceed across the roadway within any marked or unmarked crosswalk.

C. Steady yellow signal:

a. Vehicular traffic facing the signal is thereby warned that a red signal will be exhibited immediately thereafter, and such vehicular traffic shall not enter the intersection.

b. Pedestrians facing a steady yellow signal, unless otherwise directed by a pedestrian-control signal, are advised that there is insufficient time to cross the roadway before a red signal is shown, and no pedestrian shall start to cross the roadway.

D. Steady red signal:

a. Vehicular traffic facing the signal shall stop at a clearly marked stop line and / or before entering the crosswalk on the near side of the intersection, but if none, then before entering the intersection.

b. Except when a sign or signal is in place prohibiting a turn, vehicular traffic facing any steady red signal may cautiously enter the intersection to turn right, or to turn left from a one-way street into a one-way street, after stopping as required in subsection (a). This traffic shall yield the right-of-way to pedestrians lawfully within an adjacent crosswalk and to other traffic lawfully using the intersection. No motorist shall turn right when facing a red arrow signal indication unless a regulatory sign is present which permits the movement.

c. Unless otherwise directed by a pedestrian-control signal, no pedestrian facing the signal alone shall enter the roadway.

E. Red with green arrow:

a. Vehicular traffic facing such signal may cautiously enter the intersection only to make the movement indicated by such arrow but shall yield the right-of-way to pedestrians and to other traffic lawfully using the intersection.

F. Whenever an illuminated flashing red or yellow signal is used in a traffic sign or signal it shall require obedience by vehicular traffic as follows:

a. Flashing red: When a red lens is illuminated with rapid intermittent flashes, drivers of vehicles shall stop before entering the nearest crosswalk at an intersection or at a limit line when marked, or, if none, before entering the intersection, and the right to proceed shall be subject to the rules applicable after making a stop at a stop sign. This section does not apply to railroad grade crossings.

b. Flashing yellow: When a yellow lens is illuminated with rapid intermittent flashes, drivers of vehicles may proceed only with caution.

Commented [RK1]: Cleaned up language – used language from T23

Commented [WE2]: Stricken because it appears redundant with previous sentence. Any reason why the last part of the sentence is stricken?

Commented [WE3]: Are there any intersections in Essex where a left on red is allowed?

Commented [WE4]: This sentence is a little confusing.

Commented [RK5R4]:

7.04.020 Traffic Control Signals – Location

A. Permanent traffic-control lights now or hereafter located and in operation at the following intersections are authorized to continue in use and operation:

	STREET NAME	**INTERSECTING STREET(s)**
1.	Allen Martin Drive	Jericho Road (VT-15); ** *effective upon completion*
2.	Billie Butler Drive	Upper Main Street (VT-15);
3.	Blair Road	Susie Wilson Bypass, Kellogg Road, Susie Wilson Road;
4.	Browns River Road (VT-128)	Center Road (VT-15), Towers Road and Jericho Road (VT-15);
5.	Center Road (VT-15)	Old Stage Road, Upper Main Street (VT-15), Commonwealth Avenue;
6.	Center Road (VT-15)	Essex Way;
7.	Center Road (VT-15)	Essex Shopping Center (90 Center Road), residence at 95 Center Road;
8.	Center Road (VT-15)	Towers Road, Browns River Road (VT-128), Jericho Road (VT -15);
9.	Circumferential Highway (VT-289) Exit 7 westbound	Colchester Road (VT-2A);
10.	Circumferential Highway (VT-289) Exit 9 east/westbound	Upper Main Street (VT-15);
11.	Circumferential Highway (VT-289) Exit 10 east/westbound	Essex Way;
12.	Circumferential Highway (VT-289) Exit 12 eastbound	River Road (VT-117);
13.	Commonwealth Avenue	Center Road (VT-15), Old Stage Road, Upper Main Street (VT-15);
14.	Colchester Road (VT-2A)	Susie Wilson Bypass, Circumferential Highway (VT-289) (7 entrance ramp);
15.	Colchester Road (VT 2A)	Circumferential Highway (VT-289) - exit ramp at 7;
16.	Essex Way	Circumferential Highway (VT-289) - entrance / exit ramps at 10;
17.	Essex Way	Center Road (VT-15);
18.	Ethan Allen Avenue	Fort Parkway (VT-15);
19.	Fort Parkway (VT-15)	Ethan Allen Avenue;
20.	Fort Parkway (VT-15)	Pearl Street, Susie Wilson Road;
21.	Gauthier Drive	Kellogg Road, Morse Drive;
22.	Jericho Road (VT15)	Browns River Road (VT-128), Center Road (VT-15), Towers Road;
23.	Jericho Road (VT-15)	Sand Hill Road ***effective upon completion;*
24.	Jericho Road (VT-15)	Allen Martin Drive ***effective upon completion;*
25.	Joshua Way	Susie Wilson Road, Sunderland Way;
26.	Kellogg Road	Susie Wilson Road, Blair Road, Susie Wilson Bypass;
27.	Kellogg Road	Morse Drive, Gauthier Drive;
28.	Kellogg Road	New England Drive;
29.	Morse Drive	Kellogg Road, Gauthier Drive;
30.	New England Drive	Kellogg Road;
31.	Old Stage Road	Upper Main Street (VT-15), Commonwealth Avenue, Center Road (VT-15);
32.	Pinecrest Drive	Susie Wilson Road; 10 Susie Wilson Road;
33.	River Road (VT-117)	Sand Hill Road;
34.	Sunderland Way	Susie Wilson Road, Joshua Way;
35.	Sand Hill Road	Jericho Road; ***effective upon completion*
36.	Susie Wilson Bypass	Kellogg Road; Susie Wilson Road, Blair Road,
37.	Susie Wilson Road	Fort Parkway (VT-15), Pearl Street;
38.	Susie Wilson Road	Joshua Way, Sunderland Way;
39.	Susie Wilson Road	Pinecrest Drive; 10 Susie Wilson Road;
40.	Susie Wilson Road	Market Place, David Drive;

41. Susie Wilson Road	Blair Road, Susie Wilson Bypass, Kellogg Road;
42. 10 Susie Wilson Road	Susie Wilson Road, Pinecrest Drive;
43. Towers Road	Center Road (VT-15), Jericho Road (VT-15), Browns River Road (VT-128);
44. Upper Main Street (VT-15)	Circumferential Highway (VT-289) entrance / exit ramps eastbound and westbound at 9;
45. Upper Main Street (VT-15)	Billie Butler Road / 72 Upper Main Street;
46. Upper Main Street (VT-15)	Old Stage Road, Commonwealth Avenue, Center Road (VT-15).

7.04.030 Additional traffic-control devices

A. Other traffic-control devices of a mobile or portable nature may temporarily be utilized by the police, fire and public works departments for emergency situations as they deem necessary.

7.04.040 Stop signs—Locations designated

A. The following streets, avenues and roads shall have erected thereon stop signs to control the traffic as stated below. All vehicles, motorcycles and other forms of common conveyance shall be caused to come to a full stop by the operators thereof in obedience to the traffic-control signs. Such vehicles shall not proceed from the stop position until the road onto which it is proceeding is clear.

	STREET NAME	INTERSECTING STREET(s)
1.	Abare Avenue	Susie Wilson Road;
2.	Abare Avenue	Damon Drive;
3.	Alder Lane	Browns River Road (VT-128);
4.	Alder Lane	Jericho Road (VT-15);
5.	Alderbrook Road	Greenbriar Drive;
6.	Allen Martin Drive	Jericho Road (VT-15) (East / Westbound);
7.	Allen Martin Parkway	Sand Hill Road;
8.	Andrew Avenue	Gauthier Drive;
9.	Baker Street	Greenfield Road;
10.	Baker Street	Logwood Circle;
11.	Bashaw Drive	Sydney Drive (East and West);
12.	Billie Butler Drive	Billie Butler Drive; Carmichael Street;
13.	Billie Butler Drive	Carmichael Street (South);
14.	Blackberry Lane	Bobolink Circle;
15.	Blair Road	Pioneer Street;
16.	Blair Road	Susie Wilson Road;
17.	Bluestem Road	Clover Drive;
18.	Bluestem Road	Cedar Street;
19.	Bixby Hill Road	Browns River Road (VT-128);
20.	Bobolink Circle	Clover Drive (North and South);
21.	Brigham Hill Lane	Brigham Hill Road;
22.	Brigham Hill Road	Old Stage Road;
23.	Bushey Lane	Gauthier Drive;
24.	Butternut Court	Margaret Street;

25. Button Drive	Jackson Heights;
26. Button Drive	Pioneer Street;
27. Cabot Drive	Old Stage Road;
28. Cabot Drive	Chelsea Road;
29. Carmichael Street	Billie Butler Drive;
30. Carmichael Street	Essex Way;
31. Carmichael Street	Commonwealth Avenue (North and *South) **effective upon acceptance;*
32. Catella Road	Osgood Hill Road;
33. Cavendish Court	Peacham Lane;
34. Cavendish Court	Weathersfield Bow;
35. Cedar Court	Cedar Street;
36. Cedar Street	Clover Drive;
37. Cemetery Road	Sand Hill Road;
38. Chapin Road	Towers Road;
39. Chase Court	Jericho Road (VT-15);
40. Chelsea Road	Cabot Drive;
41. Cindy Lane	Tanglewood Drive;
42. Circle Drive	Jericho Road (VT-15);
43. Clara Hill Lane	Sand Hill Road;
44. Clover Drive	Towers Road;
45. Colbert Street	Abare Avenue;
46. Colbert Street	Blair Road;
47. Colonel Page Road	Old Stage Road;
48. Colonel Page Road	Chapin Road;
49. Commonwealth Avenue	Carmichael Street (East and West) **effective upon acceptance*;
50. Corporate Drive	Allen Martin Drive;
51. Craftsbury Court	Cabot Drive;
52. Craftsbury Court	Old Stage Road;
53. Creek Road	Rustic Drive;
54. Creek Road	Wildwood Drive;
55. Crestview Road	Drury Drive;
56. Dalton Drive	Dalton Drive;
57. Dalton Drive	Ethan Allen Avenue;
58. Damon Drive	Prescott Street;
59. Dartmoor Court	Hampshire Court;
60. David Drive	Susie Wilson Road;
61. Debra Drive	Sydney Drive (East and West);
62. Deer Crossing Lane	Saxon Hill Road;
63. Devon Hill Court	Southdown Court;
64. Discovery Road	Lamore Road;
65. Doon Way	South Street;
66. Douglas Road	Towers Road;
67. Essex Commons	Jericho Road (VT-15)

Commented [RK6]: Changed from completion to acceptance, also ? on whether it is east and west or North. It will depend on what the intersection w/ commonwealth is – 4 way stop ?

Commented [RK7]: Changed from completion to acceptance, also ? on whether it is east and west or North. It will depend on what the intersection w/ commonwealth is – 4 way stop ?

68. Essex Highlands	Weed Road;
69. Essex Way	Stannard Drive;
70. Essex Way	Lang Drive;
71. Ethan Allen Avenue	Dalton Drive (Westbound);
72. Evergreen Drive	Stonebrook Circle (North and South) *effective upon acceptance;
73. Ewing Place	Susie Wilson Road;
74. Fern Hollow Road	Tanglewood Drive;
75. Fox Run Road	Weathersfield Bow;
76. Fleury Road	Towers Road;
77. Forest Road	Skyline Drive;
78. Foster Road	Sand Hill Road;
79. Founders Road	Sand Hill Road;
80. Freeman Woods	Essex Way;
81. Frederick Road	Lamell Avenue;
82. Gardenside Lane	Colchester Road (VT-2A);
83. Gentes Road	Colchester Road (VT-2A);
84. Gentes Road	Lamore Road (North and South);
85. Glenwood Drive	Tanglewood Drive (East and West);
86. Goodrich Lane	Brigham Hill Road;
87. Greenbriar Drive	Sand Hill Road;
88. Greenbriar Drive	Alderbrook Road (North and South);
89. Greenfield Road Extension	Greenbriar Drive;
90. Greenfield Road Extension	Greenfield Road;
91. Greenfield Road	River Road (VT-117);
92. Greenfield Court	Greenfield Road;
93. Griffin Lane	Gardenside Lane;
94. Griffin Lane	Colchester Road (VT-2A);
95. Hagan Drive	Lang Drive;
96. Hampshire Court	Suffolk Lane;
97. Hanley Lane	Osgood Hill Road;
98. Heatherbush Road	Valleyview Drive;
99. Heatherbush Road	Timberlane Drive;
100. Hickory Lane	Allen Martin Parkway;
101. Hickory Lane	Sage Circle;
102. High View Drive	Lamore Road;
103. Hillside Circle	Saxon Hollow Drive (North and South);
104. Indian Brook Road	Old Stage Road;
105. Ira Allen Drive	Pioneer Street;
106. Ira Allen Drive	Jackson Heights;
107. Irene Avenue	Browns River Road (VT-128);
108. Irene Avenue	Marion Avenue;
109. Iris Street	Bixby Hill Road;
110. Iris Street	Bobolink Circle;
111. Jackson Heights	Pioneer Street;

Commented [RK8]: Changed completion to acceptance

112.	Jackson Heights	Pinecrest Drive;
113.	Jackson Street	Jackson Street;
114.	Joseph Lane	Thomas Lane;
115.	Joshua Way	Pinecrest Drive;
116.	Kimberly Drive	Pinecrest Drive;
117.	Kurk Drive	Pinewood Drive;
118.	Lamell Avenue	Richard Street;
119.	Lamoille Street	East Street;
120.	Lamore Road	Gentes Road;
121.	Landfill Road	Colchester Road (VT-2A);
122.	Lang Drive	Essex Way;
123.	Lang Drive	Hagan Drive;
124.	Lang Farm Center	Essex Way;
125.	Lasalle Road	Margaret Street;
126.	Lasalle Road	Sand Hill Road;
127.	Laurel Drive	Allen Martin Parkway;
128.	Laurel Drive	Laurel Drive;
129.	Lavigne Road	Sand Hill Road;
130.	Leo Drive	Jericho Road (VT-15);
131.	Lida Drive	Lang Drive;
132.	Lida Drive	Repa Drive;
133.	Lilac Lane	Jericho Road (VT-15);
134.	Linden Lane	Glenwood Drive;
135.	Locust Lane	Hubbells Falls Drive;
136.	Locust Lane	Beech Street;
137.	Logwood Circle	Greenbriar Drive;
138.	Logwood Circle	Logwood Circle;
139.	Londonderry Lane	Center Road (VT-15);
140.	Londonderry Lane	Chelsea Road;
141.	Lost Nation Road	Discovery Road;
142.	Lost Nation Road	Old Stage Road;
143.	Maplelawn Drive	Sand Hill Road (North and South);
144.	Margaret Street	Sand Hill Road;
145.	Marion Avenue	Irene Avenue;
146.	Marion Avenue	Frederick Road;
147.	Market Place	Pinecrest Drive;
148.	Market Place	Susie Wilson Road;
149.	McGee Road	Lost Nation Road;
150.	Naylor Road	Weed Road;
151.	Naylor Road	Jericho Road (VT-15);
152.	New England Drive	Gauthier Drive;
153.	North Hillcrest Road	Hillcrest Road;
154.	North Williston Road	River Road (VT-117);
155.	Oakwood Lane	Tanglewood Drive;
156.	Old Colchester Road	Colchester Road (VT-2A);

157.	Old Pump Road	Old Pump Road (East and West);
158.	Oliver Wight Drive	Allen Martin Drive;
159.	Orleans Road	Upper Main Street (VT-15) *effective upon completion;
160.	Orleans Road	Juniper Ridge Road *effective upon completion;
161.	Osgood Hill Road	Browns River Road (VT-128);
162.	Parizo Drive	Pinecrest Drive;
163.	Patricia Place	Margaret Street;
164.	Partridge Drive	Allen Martin Parkway;
165.	Partridge Drive	Partridge Drive;
166.	Peacham Lane	Willoughby Drive;
167.	Peacham Lane	Old Stage Road;
168.	Peacham Lane	Peacham Lane;
169.	Perkins Drive	River View Drive (North and South);
170.	Perry Drive	Lavigne Road;
171.	Pettingill Road	Browns River Road (VT-128);
172.	Pinecrest Drive	Colchester Road (VT-2A);
173.	Pinewood Drive	River Road (VT-117);
174.	Pinewood Drive	Valleyview Drive;
175.	Pioneer Street	Abare Avenue;
176.	Pioneer Street	Pinecrest Drive;
177.	Prescott Street	Abare Avenue;
178.	Pool Road	Sand Hill Road;
179.	Pomfret Lane	Fox Run Road;
180.	Raymond Drive	Winterlane Circle;
181.	Raymond Drive	River View Drive;
182.	Red Pine Circle	Thompson Drive; **effective upon acceptance;*
183.	Repa Drive	Essex Way;
184.	Repa Drive	Hagan Drive;
185.	Richard Street	Jericho Road (VT-15);
186.	Ridge Road	Skyline Drive;
187.	Ridge Road	Valleyview Drive;
188.	River View Drive	Pinewood Drive (North and South);
189.	Ronald Court	Lamell Avenue;
190.	Rosewood Trail	Tanglewood Drive;
191.	Royal Park	Pinecrest Drive;
192.	Rustic Drive	Forest Road;
193.	Sage Circle	Butternut Court;
194.	Sand Hill Road	Jericho Road (VT-15) (East and West); * *deleted upon completion of traffic signals;*
195.	Sand Hill Road	Allen Martin Drive (North and South); * *deleted upon completion of traffic signals;*
196.	Sand Hill Road	River Road (VT-117);
197.	Sand Hill Road -Northbound	Sand Hill Road;
198.	Sand Hill Road- Southbound	Sand Hill Road; Allen Martin Drive;
199.	Saybrook Road	Center Road (VT-15);

Commented [RK9]: Changed from completion to acceptance

200.	Sawmill Road	Sawmill Road (North and South);
201.	Saxon Hill Road	Jericho Road (VT-15);
202.	Saxon Hollow Drive	Allen Martin Parkway;
203.	Saxon Hollow Drive	Greenbriar Drive;
204.	Skyline Drive	Forest Road;
205.	Skyline Drive	Valleyview Drive;
206.	Sleepy Hollow Road	Weed Road;
207.	Southdown Court	Suffolk Lane;
208.	Stannard Drive	Essex Way (North and South);
209.	Stanton Drive	River Street;
210.	Stearns Avenue	Jackson Heights;
211.	Stearns Avenue	Pioneer Street;
212.	Steeplebush Road	Bobolink Circle;
213.	Steeplebush Road	Cedar Street;
214.	Stonebrook Circle	Windridge Road;
215.	Suffolk Lane	Pinecrest Drive (East and West);
216.	Sunset Drive	Center Road (VT-15);
217.	Tanglewood Drive	Sand Hill Road;
218.	Thistle Lane	Fox Run Road;
219.	Thomas Lane	Browns River Road (VT-128);
220.	Thomas Lane	Thomas Lane;
221.	Thompson Drive	Allen Martin Drive;
222.	Towers Road	Old Stage Road;
223.	Towers Road Extension	Old Stage Road;
224.	Turcotte Road	Gauthier Drive;
225.	Vale Drive	Countryside Drive;
226.	Vale Drive	Brickyard Road;
227.	Valleyview Drive	River Road (VT-117);
228.	Valleyview Drive	Windridge Road;
229.	Washington Circle	Orleans Road (North and South); **effective upon acceptance*
230.	Walden Woods	Indian Brook Road;
231.	Weathersfield Bow	Willoughby Drive;
232.	Weed Road	Browns River Road (VT-128);
233.	Weed Road	Jericho Road (VT-15);
234.	West Sleepy Hollow Road	Browns River Road (VT-128);
235.	Whitcomb Meadows Lane	Jericho Road (VT-15);
236.	Whitetail Lane	Deer Crossing Lane;
237.	Wildwood Drive	Forest Road;
238.	Willoughby Drive	Old Stage Road;
239.	Windridge Road	Wildwood Drive;
240.	Winterlane Circle	Timberlane Drive;
241.	Wolfe Drive	River View Drive;
242.	Woodlawn Court	Woodlawn Drive;
243.	Woodlawn Drive	Tanglewood Drive;

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7.04.050 Yield signs—Locations designated

A. The following streets, avenues and roads shall have erected thereon yield signs so as to control the traffic as stated below. All vehicles, motorcycles and other forms of common conveyance shall yield to all traffic and assure that the way is clear of all motor vehicles, bicycles and pedestrians before entering the following streets or highways, when a yield sign so indicating is installed:

	STREET NAME	INTERSECTING STREET
1.	Billie Butler Drive	Upper Main Street (VT-15);
2.	Carmichael Street	Billie Butler Drive (west side of triangle);
3.	Dalton Drive	Ethan Allen Avenue;
4.	Lamore Road	Lost Nation Road;
5.	Lost Nation Road	Curve Hill Road, Lost Nation Road;
6.	Kellogg Road	Susie Wilson Road (southbound);
7.	Osgood Hill Road	Osgood Hill Road at the triangle.

Chapter 7.08

ONE-WAY STREETS AND TURNING MOVEMENTS

Sections:

7.08.010 One-Way Streets

A. The following streets are hereby designated as one-way streets, and all traffic and travel thereon, except pedestrians, shall pass in the directions indicated, and not otherwise.

	STREET NAME	STARTING POINT	ENDING POINT
1.	Billie Butler Drive	Upper Main Street (VT-15)	Carmichael Street;
2.	Billie Butler Drive	Carmichael Street	Upper Main Street (VT-15);
3.	Lavigne Road	Perry Drive	Sand Hill Road;
4.	Perry Drive	Jericho Road (VT-15)	Lavigne Road.

7.08.020 Do Not Enter

A. The following streets are hereby designated as “Do Not Enter” and all traffic and travel thereon shall not pass.

STREET NAME	INTERSECTION STREET
1. Griffin Lane	Colchester Road (VT-2A);
2. Lavigne Road	Sand Hill Road;
3. Sand Hill Road	Jericho Road (VT-15) west intersection;
4. Susie Wilson Road	Susie Wilson Bypass.

7.08.030 Passing on One-Way Street; Marked Lanes

A. On the streets and roads in the Town of Essex designated as one-way traffic, and on those streets and roads where, by appropriate pavement, street markings or signs more than one lane of traffic is designated in the same direction, it shall become lawful to overtake and pass a vehicle proceeding in the same direction on either side thereof. The operator of any such vehicle, upon any such street shall, before turning their vehicle from one traffic lane into another traffic lane, indicate by hand signal or directional light their intentions so to do, and shall turn into the other lane only after using due care and caution to avoid accidents.

B. Where traffic lanes are so marked to indicate their use for a right turn only, left turn only, through traffic only, or a combination of the above of same, no person shall operate a vehicle except in the direction so indicated by such markings.

7.08.040 Turning restrictions—Locations

A. No vehicle of any type, motorcycle, or other form of common conveyance, shall make left-hand turns from:

STREET NAME	INTERSECTING STREET
a. Griffin Lane	Colchester Road (VT-2A);
b. Sand Hill Road	Jericho Road (VT-15) eastern intersection;

B. No vehicle of any type, motorcycle, or other form of common conveyance, shall make any turns on red traffic signals at:

STREET NAME	INTERSECTING STREET
a. Susie Wilson Road	Fort Parkway (VT-15).

C. No vehicle of any type, motorcycle, or other form of common conveyance, shall turn on a red traffic signal when an illuminated sign indicating “**No Turn on Red”** symbol is displayed to drivers at the following intersections:

STREET NAME	INTESECTING STREET
a. Browns River Road (VT-128)	Towers Road;
b. Center Road (VT-15)	Essex Way;
c. Center Road (VT-15)	90 Center Road;
d. Center Road (VT-15)	Jericho Road (VT-15);
e. Center Road (VT-15)	Commonwealth Road, Old Stage Road;
f. 90 Center Road	Center Road (VT-15);
g. Commonwealth Road	Center Road;

h. David Drive	Susie Wilson Road;
i. Essex Way	Center Road (VT-15);
j. Jericho Road (VT-15)	Browns River Road (VT-128);
k. Joshua Way	Susie Wilson Road;
l. Market Place	Susie Wilson Road;
m. Old Stage Road	Upper Main Street (VT-15);
n. Pinecrest Drive	Susie Wilson Road;
o. Susie Wilson Bypass	Kellogg Road;
p. Susie Wilson Road	David Drive;
q. Susie Wilson Road	135 Sunderland Way;
r. Susie Wilson Road	Sunderland Way;
s. Susie Wilson Road	Market Place;
t. Susie Wilson Road	Joshua Way;
u. Susie Wilson Road	Pinecrest Drive;
v. Sunderland Way	Susie Wilson Road;
w. 10 Sunderland Way	Susie Wilson Road
x. Towers Road	Center Road (VT-15);
y. Upper Main Street (VT-15)	Billie Butler Drive;
z. Upper Main Street (VT-15)	Commonwealth Road.

E. No vehicle of any type, motorcycle, or other form of common conveyance, shall make U Turns at:

STREET NAME	INTERSECTION STREET
a. Fort Parkway (VT-15) westbound	Ethan Allen Avenue;

7.08.050 Bicycle path use restrictions

A. No motor vehicle of any type shall be within all areas designated as a bicycle lane, multi-use recreation path or sidewalk.

Chapter 7.12
SPEED LIMITS

Sections:

Commented [RK12]: added
Commented [RK13]: added

7.12.010 Twenty-five Miles per Hour Speed Limit

A. No vehicle of any type, motorcycle, or other form of common conveyance, shall be operated at a speed in excess of twenty-five miles per hour on any road in the Town of Essex except as provided in section 7.12.020.

7.12.020 Speed Limits above Twenty-five Miles per Hour

A. No vehicle of any type, motorcycle, or other form of common conveyance, shall be operated at a speed in excess of that listed below and posted on the streets and roads named:

STREET NAME	STARTING POINT	ENDING POINT	SPEED LIMIT
Allen Martin Drive	Sand Hill Road	Jericho Road (VT-15)	35
Allen Martin Parkway	Sand Hill Road	To the End of Road	30
Browns River Road (VT-128)	Jericho Road (VT-15)	0.15± miles N of Bixby Hill Road	30
Browns River Road (VT-128)	.15± miles N of Bixby Hill Road	0.55± miles S of Weed Road	40
Browns River Road (VT-128)	0.55± miles S of Weed Road	Westford Town Line	50
Brigham Hill Road	Old Stage Road	Colchester Town Line	30
Center Road (VT-15)	Old Stage Road	0.10± miles W of Sunset Drive	40
Center Road (VT-15)	.10± W of Sunset Drive	Jericho Road (VT-15)	35
Chapin Road	Towers Road	Westford Town Line	35
Cilley Hill Road	Jericho Town Line	Westford Town Line	30
Circumferential Highway (VT-289)	Colchester Road (VT-2A)	River Road (VT-117)	50
Clover Drive	Towers Road	To cul de sac	30
Colchester Road (VT-2A)	Village Limits	0.062 ± miles North of Village Limits	35
Colchester Road (VT-2A)	0.62± miles N of Village limits	0.14± miles North of Gentes Road	40
Colchester Road (VT-2A)	0.14± miles N of Gentes Road	Colchester Town line	50
Corporate Drive	Allen Martin Drive	To the end of road	35
Curve Hill Road	Lost Nation Road	Colchester Town Line	30
Discovery Road	Lamore Road	Lost Nation Road	35
Essex Way	Center Road (VT-15)	Lang Drive	35
Essex Way	Lang Drive	Sydney Drive	30
Fort Parkway (V-15) EB	Colchester Town Line	Susie Wilson Road	45
Fort Parkway (VT-15) WB	Susie Wilson Road	Colchester Town Line	45
Gauthier Drive	Kellogg Road	To cul de sac	30
Gentes Road	Colchester Road (VT-2A)	Colchester Town Line	35
Jericho Road (VT -15)	Center Road (VT-15)	0.15± miles E of Sand Hill Road	35
Jericho Road (VT -15)	0.15± miles E of Sand Hill Road	0.12± mi E of Whitcomb Meadows Lane	40
Jericho Road (VT -15)	0.12± miles E of Whitcomb Meadows Lane	Jericho town line	50
Kellogg Road	Susie Wilson Road	450± ft W of Gauthier Drive	30
Kellogg Road	450± ft W of Gauthier Drive	Colchester Town Line	35
Lamore Road	Gentes Road	Lost Nation Road	35
Lincoln Street	0.043 ± mi N of North Street	Village limits	35
Lost Nation Road	Old Stage Road	To end of road	35
Naylor Road	Jericho Road (VT-15)	Weed Road	30
New England Drive	Kellogg Road	Gauthier Drive	30
North Williston Road	River Road (VT-117)	Williston Town Line	30
Old Pump Road	Sleepy Hollow Road	Jericho Town Line	30
Old Stage Road	Center Road (VT-15)	400± ft N of Willoughby Drive	30
Old Stage Road	400ft N of Willoughby Drive	Westford Town Line	40
Osgood Hill Road	Browns River Road (VT-128)	Westford Town Line	35
Pearl Street (VT-15) EB	Susie Wilson Road	Essex Junction Village Limits	45
Pettingill Road	Browns River Road (VT-128)	Westford Town Line	30
Pinecrest Drive	Susie Wilson Road	Colchester Road (VT-2A)	30
Pinewood Drive	River Road (VT-117)	Valleyview Drive	35

Commented [RK14]: Added Corporate Dr – left out

River Road (VT-117)	Village Limits	0.20± miles E of Sand Hill Rd	40
River Road (VT-117)	0.20± miles East of Sand Hill Rd	0.20± miles E of North Williston Rd	45
River Road (VT-117)	0.20± miles E of N. Williston Rd.	Jericho Town line	50
River Street	Park Street (VT-2A)	Robinson Parkway	35
Sand Hill Road	Jericho Road (VT-15)	700±ft N of Founders Road	30
Sand Hill Road	1300±FT S of Founders Road	Allen Martin Drive	30
Sand Hill Road	Allen Martin Drive	River Road (VT-117)	35
Sawmill Road	Jericho Town line	End of Road	30
Saxon Hill Road	Jericho Road (VT-15)	Deer Crossing Lane	30
Susie Wilson Road	Pearl Street (VT-15)	Susie Wilson Bypass	35
Susie Wilson Bypass	Susie Wilson Road	Colchester Road (VT-2A)	40
Thompson Drive	Allen Martin Drive	To the end of road	35
Towers Road	Center Road (VT-15)	Clover Drive	30
Towers Road	Clover Drive	Old Stage Road	40
Upper Main Street (VT-15)	Village Limits	Old Stage Road	40
Weed Road	Jericho Road (VT-15)	Browns River Road (Route 127)	35
Willoughby Drive	Old Stage Road	Pomfret Lane	30

7.12.030 Exemptions for emergency vehicles

A. Drivers of authorized emergency vehicles are exempt from the provisions of this chapter as set forth in Title 23, section 1015, Vermont Statutes Annotated.

Commented [RK15]: Was omitted in the previous drafts, not sure if this is needed as covered by state statute

Chapter 7.16

WEIGHT LIMITS AND CONTROL OF THRU-TRUCK TRAFFIC

Sections:

7.16.010 No Overweight Permits Issued

A. No vehicle or other form of common conveyance shall operate on Gentes Road Bridge at a weight in excess of twenty-four thousand pounds and no overweight permits will be issued for Gentes Road Bridge in excess of twenty-four thousand pounds.

7.16.020 Annual Overweight Permits – Issued

A. No vehicle or other form of common conveyance shall operate on any Class 2, 3 or 4 Town Street, highway or bridge at a weight in excess of twenty-four thousand pounds, without an overweight permit issued by the town, except as excluded under Section 7.16.030.

7.16.025 Annual Overweight permits – Limitations

A. The town may issue annual overweight permits for all Class 2, 3 and 4 town highways, streets and bridges with limited use restrictions as determined by the manager, the director of public works, or a designated representative of either official.

B. Town overweight permits shall only be issued up to the legal state limits, as set forth in Title 23, Subchapter 15, Vermont Statutes Annotated.

C. All issued overweight permits shall contain a provision limiting vehicles to fifteen thousand pounds (two axle), eighteen thousand pounds (three axle) and twenty thousand pounds (tractor trailer only) on gravel roads during posted seasonal period(s) of weakened structural road conditions (such as mud season).

Commented [WE16]: Was the increase of 2,000 lbs. intentional?

Commented [RK17R16]: Reduced back to 20,000 lbs

7.16.030 Overweight Permit - exclusions

A. Overweight permits shall not be required for:
   a. School buses,
   b. Public agency transportation vehicles,
   c. Emergency vehicles, or
   d. Vehicles owned by or performing work for the Town of Essex.

B. This article shall not apply to tractor, trailer, semi-trailer, motor trucks or any other motor vehicle making deliveries or emergency vehicles. This exemption shall also apply to motor vehicles originating from properties located on such street.

C. Overweight permits shall not be required for emergency situations recognized by the manager, the director of public works, or a designated representative of either official, or chief of police or, in their absence, the shift supervisor; and vehicles with specific waivers granted by the legislative body, as the best interests of the town may require.

7.16.040 Posting of permitted legal load limit

A. Town roads shall be posted to notify drivers of weight requirements.

B. Town roads, accessible only from other town roads with similar posted weight limits shall not be required to be signed, since vehicular access to the non-signed roads can only occur over posted (signed) roads.

7.16.045 Posting for “No Thru Truck Traffic”

A. The following roads shall have signs posted with the designation: “No Thru Truck Traffic”:

	STREET NAME	STARTING POINT	ENDING POINT
a.	Alder Lane	Browns River Road (VT-128)	Jericho Road (VT-15);
b.	Osgood Hill Road	Browns River Road (VT-128)	Westford Town Line;
c.	Peacham Lane Extension	Old Stage Road	Willoughby Drive;
d.	Sand Hill Road	Jericho Road (VT-15	Allen Martin Drive;
e.	Weed Road	Browns River Road (VT-128)	Jericho Road (VT-15).

B. Exemptions are allowed at the discretion of the public works director or designee.

Commented [WE18]: Redundant with section 7.16.030(B) above.

7.16.060 Overweight violations – Penalties

A. Penalties for violations shall be in accordance with the schedule established by Title 23, section 1391a, Vermont Statutes Annotated, Penalties for overweight operation.

Commented [RK19]: Added – realized no penalty section for overweight violations; other wise fine would default to T23 VSA 1008 $220.00

Chapter 7.20

PARKING

Sections:

7.20.005 Authority

A. Violations of this Chapter 7.20 shall be brought as civil violations pursuant to Title 24, section 1974a, Vermont Statutes Annotated.

7.20.010 No parking—both sides of street

A. The following streets are designated no parking on either side of the street right-of-way:

STREET NAME	STARTING / ENDING POINT
a. Alder Lane	the entire length;
b. Allen Martin Parkway	the entire length;
c. Ethan Allen Avenue	Fort Parkway (VT-15) to Colchester Town Line;
d. Essex Way	Center Road (VT-15) to Lang Drive / Stannard Drive;
e. Ewing Place	Susie Wilson Road to the cul-de-sac;
f. Gauthier Drive	Kellogg Road to Turcotte Drive;
g. Hanley Lane	the entire length;
h. Hillcrest Road	to a point 90± feet south of Prospect Street;
i. Kellogg Road	Susie Wilson Road to the Colchester Town line;
j. Market Place	the entire length;
k. McGee Road	the entire length, except where designated;
l. Morse Drive	to a point 400 ± feet from Kellogg Road;
m. New England Drive	the entire length;
n. Old Colchester Road	Village limits to Colchester Road;

o. Old Stage Road | the entire length;
p. Pinecrest Drive | Susie Wilson Road to Colchester Road (VT-2A);
q. Red Pine Circle | the entire length;
r. Sand Hill Road | From Jericho Road (VT-15) to Allen Martin Drive;
s. Saybrook Road | Center Road (VT-15) to a point 195± feet south);
t. Sleepy Hollow Road | the entire length;
u. Susie Wilson Road | Pearl Street (VT-15) to Susie Wilson Bypass;
v. Susie Wilson Road | Blair Road to the cul-de-sac;
w. Thompson Drive | the entire length, excluding 1508± ft to 2480± ft from Allen Martin Drive on north side of Thompson Drive;
x. Towers Road | Browns River Road (VT-128) to Old Stage Road;
y. West Sleepy Hollow Road | from a point 630±ft south to the cul-de-sac;

Commented [RK20]: Red Pine Circle – left out on first draft

Commented [RK21]: Inserted section allowing parking in defined section

7.20.020 No parking—Single side of street

A. The following streets are hereby designated no parking on single side of street:

STREET NAME	SIDE / STARTING / ENDING POINT
a. Dalton Drive	south side, Ethan Allen Avenue to Colchester Town line;
b. Ethan Allen Avenue	south side, Fort Parkway (VT-15) to Colchester Town line;
c. Foster Road	north side, 37 Foster Road to and including the cul-de-sac;
d. Fox Run Road	north side, Pomfret Lane to Thistle Lane.

7.20.030 RESTRICTED PARKING

A. For this section, it shall be prima facie proof the registered owner of the vehicle on record with Vermont Department of Motor Vehicles is a resident of such street.

B. Nothing in this section shall prevent residents from having family or friends visit.

C. **Municipal Parking Lots:** No parking shall be permitted in the municipal parking lots between the hours of 12:00 midnight and 6:00 am. A person who is actively charging their vehicle at a charging station is exempt. However, the exemption does not apply during the winter parking ban, which is from December 1 through April 1.

D. Vehicles parked as permitted under this section shall be subject to all other parking requirements of this Ordinance.

7.20.040 WINTER PARKING BAN - December 1st through April 1st

A. No person shall park or leave unattended a vehicle of any type on any street, road, or right-of-way in the Town of Essex during the period of December 1st through April 1st of the next year between the hours of 12:00 midnight and 7:00 a.m. The parking or leaving of any vehicle in violation of this section is hereby declared to be a public nuisance.

B. Exemptions
   a. Exemptions may be granted by the chief of police or, in their absence, the shift supervisor on duty. All exemptions will be entered into a spreadsheet maintained with police dispatch that will contain:
      i. The start and end date of the exemption;
      ii. The street location;

iii. The supervisor approving exemption;
iv. The make, model and color of vehicle;
v. The registration and issuing state;
vi. The phone number of the person requesting exemption; and
vii. The owner of the vehicle.

7.20.050 Abandoned Vehicles

A. Leaving dismantled, non-operating, unregistered vehicles or trailers within the public right-of-way is prohibited. No person shall leave any partially dismantled, non-operative, wrecked, junked, unregistered vehicle or trailer on any street or highway within the Town of Essex.

7.20.060 General Parking Restrictions

A. No operator or driver shall stop, stand or park a motor vehicle or other vehicle on any street under any of the following conditions:
   a. on a sidewalk or bike lane;
   b. within an intersection;
   c. on a crosswalk;
   d. on any railroad tracks;
   e. any place where official signs prohibit stopping, standing or parking;
   f. in front of a public or private driveway;
   g. within fifteen feet of a fire hydrant;
   h. within any designated fire lane;
   i. within thirty feet of an intersection with another street or road or designated crosswalk;
   k. in any manner to impede or obstruct emergency vehicles;
   l. on a two-way roadway except when the vehicle's right-hand wheels (passenger side of vehicle) are parallel to and within 12 inches of the right-hand curb or if there is no curb, within 12 inches of the edge of the roadway.
   m. on a one-way roadway except when the vehicle is parallel to and within 12 inches of a curb or, if there is no curb, within 12 inches of the edge of the roadway, in the direction of authorized traffic movement
   n. in any manner that blocks any intersection, street, lane, or alley identified by cross hatch marks and/or signs that say "Do not block";
   o. parking or storage of equipment or unregistered vehicles or trailers within the municipality's right-of-way is prohibited;
   p. in any space specified as reserved for a bus stop;
   q. in any space specified as handicap w/out a valid permit.

7.20.070 SCOFFLAW -Establishment and Maintenance of Scofflaw List

A. The chief of police or designee is hereby authorized to create and maintain a list of all vehicles which have accumulated within the preceding thirty-six months, three or more unpaid parking violations. Before placing any vehicle on said list, the chief of police or designee shall notify the registered owner of this proposed action. The notice will be sent by first class mail or delivered by a designee, to the address on record at the State Department of Motor Vehicles, on forms prescribed and provided by the chief of police and shall:
   a. describe the year, make and vehicle identification number of the vehicle;
   b. contain a list of the unpaid tickets and the total amount of accumulated charges; and

c. provide a warning that unless said charges are paid within fifteen (15) days of the date of the notice, said vehicles will be placed on the scofflaw list forthwith.

B. Removal and Storage of Vehicles
   a. Any vehicle which has been placed on the scofflaw list and is parked on any public street or in any other place within the Town of Essex where the parking or leaving of said vehicle is governed by town ordinance may be removed and stored until the charges for all outstanding fines are paid.

C. Record of Removed Vehicle
   a. The chief of police and the owner of any public garage to which such vehicle is removed shall keep a record of each vehicle so removed by manufacturer's trade name or make, registration number or vehicle identification number if the vehicle is not registered, registered owner if the vehicle bears Vermont registration, such other descriptive matter as may be necessary to identify such vehicle, and the name and address of any claimant thereof. The chief of police or designee shall, in addition, keep a record showing date of such removal, place to which such removal is made and the reason for such removal. All such records shall be open to public inspection during normal business hours, and the chief of police or designee shall publish in a media forums in the town the record of any vehicle which shall remain unclaimed for a period of five days.

D. Reclaiming of Vehicle
   a. Before the owner shall be permitted to reclaim a vehicle, which has been removed, the owner shall:
      i. Furnish satisfactory evidence to the chief of police or designee and to the owner or person in charge of such public garage of owner's identity and of their ownership of such vehicle;
      ii. Pay to the police department all charges for removing said vehicle and all charges for the storing or parking thereof, the publication of record of removal and all outstanding fines; and
      iii. Sign a written receipt acknowledging delivery of said vehicle.

E. Charges
   a. No charges made or incurred hereunder shall be in excess of the rate ordinarily charged by the person making such removal or doing such storing or parking, and if such removal, storing or parking is done by the police department, such charges shall not exceed the amount established by the manager.

7.20.080 Enforcement

A. Violations of the provisions in this Chapter 7.20 are considered to be civil traffic violations that fall under the jurisdiction of the Vermont Judicial Bureau in accordance with Title 24, sections 1974a and 1977, Vermont Statutes Annotated.

B. State law authorizes the court administrator to refer past-due judgments to a designated collection agency (see Title 4 section 1109(d) and Title 13, section 7171, Vermont Statutes Annotated). Persons who fail to pay their fines within 30 days will be sent to a collection agency for collection. In addition, the vehicles of such persons may be placed on the scofflaw list established and maintained pursuant to Section 7.20.080, above.

7.20.090 Parking Violations – Penalties

A. A person who is charged with committing a parking violation shall submit a fine in the amount established under subsection (C) of this section.

B. It shall be prima facie proof the registered owner, rental agency or company was in control of the vehicle at the time of the violation.

C. Fines for parking violations will be as follows:

Violations	Section	Waiver Fine	Civil Penalty
ABANDONED VEHICLE	7.20.050(A)	$25.00	$50.00
UNREGISTERED VEHICLE/TRAILER/ EQUIPMENT	7.20.060(A)(o)	$25.00	$50.00
BLOCKING INTERSECTION	7.20.060(A)(b)	$50.00	$100.00
DO NOT BLOCK- STREET/ALLEY/DRIVEWAY	7.20.060(A)(f/n)	$50.00	$100.00
BUS STOP	7.20.060(A)(p)	$25.00	$50.00
FIRE HYDRANT	7.20.060(A)(g)	$50.00	$100.00
FIRE LANE	7.20.060(A)(h)	$50.00	$100.00
HANDICAPPED	7.20.060(A)(q)	$100.00	$200.00
NO PARKING -BOTH SIDES OF STREETS	7.20.010(A)	$25.00	$50.00
NO PARKING – SINGLE SIDE OF STREET	7.20.020(A)	$25.00	$50.00
NO PARKING – SIGNS	7.20.060(A)(e)	$25.00	$50.00
TOO CLOSE TO INTERSECTION	7.20.060(A)(i)	$25.00	$50.00
VEHICLE ON CROSSWALK	7.20.060(A)(c)	$50.00	$100.00
RESTRICTED PARKING	7.20.030	$25.00	$50.00
VEHICLE OBSTRUCTING SIDEWALK / BIKE PATH	7.20.060(A)(a)	$50.00	$100.00
PARKED LEFT OF CURB	7.20.060(A)(l)	$25.00	$50.00
ONE- WAY STREET PARKING	7.20.060(A)(m)	$25.00	$50.00
PARKED W/ WHEEL ON TOP OF CURB/ TOO FAR FROM CURB	7.20.060(A)(l)	$25.00	$50.00
PARKED ON RAILROAD TRACKS	7.20.060(A)(d)	$50.00	$100.00
WINTER PARKING BAN	7.20.040(A)	$25.00	$50.00
IMPEDING EMERGENCY VEHICLES	7.20.060(A)(k)	$150.00	$300.00

D. Authority to Remove vehicles

a. The parking or leaving of any vehicle in violation of this Chapter 7.20 is hereby declared to be a public nuisance. The chief of police or designee may remove any vehicle parked, or cause it to be removed, at the sole expense of the registered owner of such vehicle.

b. Any vehicle removed for violating this Chapter 7.20 shall be impounded until lawfully claimed by the owner thereof or legally disposed of.

E. Charges

a. No charges made or incurred shall be in excess of the rate ordinarily charged by the person making such removal or doing such storing or parking, and if such removal, storing or parking is done by the police department, such charges shall not exceed the amount established by the manager.

Chapter 7.30

Commented [RK22]: Also omitted from draft

CLOSURE OF HIGHWAYS – FLOODING OR OTHER EMERGENCY EVENTS

Sections:

7.30.010 Persons responsible for closure order

A. The public works director or chief of police or a designated representative(s) in their absence may order the closure of any town highway when the highway is, or it appears will become unsafe for public travel by virtue of flooding or other emergency events.

7.30.020 Written permission required

A. Except with the written permission of the public works director or chief of police or designated representative(s) in their absence, no person shall drive a vehicle over any highway across which there is a gate or barrier indicating that the highway is closed to public travel.

7.30.030 Prohibited action or closure order

A. After closure, no person shall drive through or around any closed gate or barrier on the highway, open or attempt to remove any such gate or barrier or cause any damage to the gate or barrier.

7.30.040 Penalty for violation

A. Any person who violates the provisions of Section 7.30.030 hereof shall be liable for all costs incurred by the town for the repair or replacement costs incurred by the town, including the cost of emergency services or towing made necessary by violation of this ordinance.

7.30.050 Applicability to other ordinance sections

A. The foregoing provisions are separate from and in addition to any other ordinance of the Town of Essex or Vermont Statutes regulating traffic or highway use.

Chapter 7.40

SPECIAL OCCASIONS

Commented [RK23]: Was omitted from original draft

Section:

7.40.010 Authority

A. This ordinance is enacted by the Town of Essex legislative body to promote the public good, health, safety, and welfare of the Town and Title 23, section 1010, Vermont Statutes Annotated, and pursuant to its authority under Sections 103 of the Town Charter.

7.40.020 Purpose of provision

A. The purpose of this ordinance is to regulate traffic in the event there is a public occasion, maintenance or repair to a town highway or state aid streets and highways to prevent accident or injury to people. The legislative body finds that whenever there is a public occasion or repair or maintenance on a public highway, it appears that traffic will be congested by reason of such events. In order to ensure the public good, the town finds that it is necessary to pass a special regulation set forth in the section below.

B. The Public Works or Police Departments may close such street to parking of vehicles by causing signs to be posted thereon in conspicuous locations indicating the prohibition of parking and the hours of the ban is in effect.

7.40.030 Exceptions to the speed limit ordinance provisions

A. During such time that there is any maintenance, construction or repair to any public highway, the speed limit of such public highway may be changed and/or motor vehicular traffic may be excluded for such public highway and such changes in the speed limit or exclusion of motor vehicles from public highways shall be conspicuously posted near all affected areas.

7.40.040 Permit to close or obstruct a public highway

A. A permit shall be obtained from the town by person or person(s) requesting such closure prior to the closure or obstruction of a highway (excluding the town workforce in the performance of their duties). The town may charge a permit fee or require a financial deposit for services performed by the town relative to terms and conditions of the permit.

TOWN OF ESSEX SELECTBOARD
NOTICE OF PUBLIC HEARING
June 7, 2021
6:35 p.m.

*Due to the Covid-19 pandemic, **this meeting will be held remotely**. Available options to watch or join the meeting:*

- **WATCH:** The meeting will be live-streamed on Town Meeting TV.
- **JOIN ONLINE**: Click here to join the meeting. Depending on your browser, you may need to call in for audio (below).
- **JOIN CALLING:** Join via conference call (*audio only*): (802) 377-3784 | Conference ID: 351 279 122#
- **PROVIDE FULL NAME:** For minutes, please provide your full name whenever prompted.
- **CHAT DURING MEETING: Please use "Chat" to request to speak, only. Please do not use for comments.**
- **RAISE YOUR HAND:** Click on the hand in Teams to speak or use the "Chat" feature to request to speak.
- **MUTE YOUR MIC:** When not speaking, please mute your microphone on your computer/phone.

The Selectboard of the Town of Essex shall hold a public hearing at 6:35 p.m. on June 7, 2021 online at https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWI3MTkzZTUtZDNkNi00NTdhLWE2N2YtMjU2YTQ1NzVmMmU1%40thread.v2/0?context=%7b%22Tid%22%3a%22ecf8d528-f923-4497-9342-6544108d0637%22%2c%22Oid%22%3a%227d2b52d1-4870-4b4c-8056-abdf32a00af0%22%7d. You can find the link at www.essexvt.org or join via conference call (audio only): 802-377-3784 – Conference ID: 351 279 122#

The purpose of the public hearing is to consider final passage of revisions to Title 7, Motor Vehicles, Traffic and Parking, of the Municipal Ordinance.

The Selectboard of the Town of Essex hereby ordains that changes be made to the Municipal Ordinance, Title 7, Motor Vehicles, Traffic and Parking. The purpose of the revised provisions is to provide updates to ordinances that have not seen a major change in more than 20 years, including a new section to unify violations into one section; adding language for non-payment of fines and detailed procedures; adding exemptions to winter parking; correcting language to match an upcoming Public Nuisance ordinance; increasing distances of parking restrictions near intersections; and making updates to sections about traffic control signals, stop signs, yield signs, speed limits, and no parking zones.

Full text of the proposed revisions may be examined at the Essex Town Offices, 81 Main St., Essex Jct., VT, or online at www.essexvt.org. Should the Town of Essex Selectboard adopt these ordinances, they will become effective immediately.

Citizens have the right to petition for a vote on the ordinance at an annual or special meeting pursuant to 24 V.S.A. § 1973. Five (5) percent of the qualified voters of the Town of Essex, by written petition filed with the Town Clerk no later than forty-four (44) days following the date of adoption by the Selectboard, may request that the voters of the town disapprove of the Selectboard's action at a duly warned annual or special meeting.

Please direct questions to Lt. Robert Kissinger at rkissinger@essex.org or 802-878-8331.

Andy Watts, Chair
Essex Selectboard

Memorandum

To: Town Selectboard, Evan Teich, Unified Manager
CC: Jeffrey Carr, Elaine Haney, Dennis Lutz, Public Works Director, Annie Costandi, Stormwater Engineer
From: Linda Mahns, Administrative Assistant
Re: Appointment of Essex representatives and alternates to Chittenden County Regional Planning Commission (CCRPC) Board of Directors, Transportation Advisory Committee (TAC), and Clean Water Advisory Committee (CWAC)
Date: May 7, 2021

Issue
The issue is whether the Selectboard will reappoint Jeffrey Carr as Chittenden County Regional Planning Commission Board of Director Representative, Elaine Haney as the CCRPC Board of Director alternate, Dennis Lutz as the CCRPC Transportation Advisory Committee (TAC) and Clean Water Advisory Committee (CWAC) Alternate, and Annie Costandi as the CWAC Representative.

Discussion
The Chittenden County Regional Planning Commission (CCRPC) has a Board of Directors and numerous advisory committees, which are made up of appointed representatives from CCRPC communities.

Essex current representatives: Jeffrey Carr, Elaine Haney, Dennis Lutz, and Annie Costandi all wish to be reappointed to the current boards and committees on which they serve.

The Selectboard may wish to discuss whether a current board member wants to serve as the alternate, as has been the practice in recent years.

Cost
None.

Recommendation
The Selectboard may wish to reappoint Jeffrey Carr as Chittenden County Regional Planning Commission Board of Director Representative, Elaine Haney as the CCRPC Board of Director alternate, Dennis Lutz as the CCRPC Transportation Advisory Committee Representative and Clean Water Advisory Committee Alternate, and Annie Costandi as the CWAC Representative.

If the board members wish to enter executive session, the following motion is recommended:

> "I move that the Selectboard enter into executive session to discuss the proposed public official appointment(s) in accordance with 1 V.S.A. Section 313(a)(3) and to include the Unified Manager and the Deputy Manager."

CHITTENDEN COUNTY RPC
Communities Planning Together

110 West Canal Street, Suite 202
Winooski, VT 05404-2109
802-846-4490
www.ccrpcvt.org

April 21, 2021

Evan Teich
Unified Manager, Town of Essex and Village of Essex Junction
81 Main Street
Essex Junction, VT 05452

Dear Evan:

According to the bylaws of the Chittenden County Regional Planning Commission, "The term of the representatives and alternates will be for two years beginning July 1. Communities whose beginning letter falls between A-K shall appoint a representative in even numbered fiscal years."

We are requesting that you have your legislative bodies take action to appoint/reappoint a representative and an alternate to the following **three** committees for a term of two years beginning July 1, 2021 through June 30, 2023.

1. **CCRPC Board of Directors**
2. **CCRPC Transportation Advisory Committee**
3. **CCRPC Clean Water Advisory Committee**

The CCRPC strives for diversity and equity in our representation, and we encourage municipalities to consider CCRPC Board and committee members and alternates who represent our increasingly diverse populations.

We ask that you complete the included appointment form for both Essex and Essex Junction and submit it via email to **evaughn@ccrpcvt.org** by May 31, 2021.

Thank you for your assistance in this matter.

Sincerely,

Emma Vaughn
Communications Manager

Attachment

cc: Current CCRPC Board Representative (Essex): Jeff Carr
Current CCRPC Board Alternate (Essex): Elaine Haney
Andy Watts, Essex Selectboard Chair
Current CCRPC Board Representative (Essex Jct.): Dan Kerin
Current CCRPC Board Representative (Essex Jct.): Andrew Brown
Andrew Brown, Village President

CHITTENDEN COUNTY RPC
Communities Planning Together

To: Chittenden County Regional Planning Commission

This will inform you that at our meeting of _______________________________ we voted to appoint the following as our representatives to the **three** committees below for a term of two years commencing July 1, 2021 and ending June 30, 2023:

1. Board of Directors

Representative:
Name:______________________________ Address:_________________________________
Address Cont.:____
Home Phone:___________________________ Work Phone:___________________________
Email:____

Alternate Representative:
Name:______________________________ Address:_________________________________
Address Cont.:____
Home Phone:___________________________ Work Phone:___________________________
Email:____

2. Transportation Advisory Committee

Representative:
Name:______________________________ Address:_________________________________
Address Cont.:____
Home Phone:___________________________ Work Phone:___________________________
Email:____

Alternate Representative:
Name:______________________________ Address:_________________________________
Address Cont.:____
Home Phone:___________________________ Work Phone:___________________________
Email:____

3. Clean Water Advisory Committee

Representative:
Name:______________________________ Address:_________________________________
Address Cont.:____
Home Phone:___________________________ Work Phone:___________________________
Email:____

Alternate Representative:
Name:______________________________ Address:_________________________________
Address Cont.:____
Home Phone:___________________________ Work Phone:___________________________
Email:____

Sincerely,

____
Signature

____
Name and Title

____
Municipality

Chittenden Solid Waste District

ADMINISTRATIVE OFFICE
1021 Redmond Road
Williston, VT 05495

EMAIL info@cswd.net
TEL (802) 872-8100

www.cswd.net

May 3, 2021

Greg Duggan/Linda Mahns
Town of Essex
81 Main Street
Essex Jct., VT 05452

Dear Greg/Linda:

Attached please find a copy of the Chittenden Solid Waste District Proposed FY 22 Budget. **CSWD is scheduled to meet with the Town of Essex on Monday, May 17, 2021 at 8:00 p.m. or later.** Please forward the attached copies to your select board for their review.

On Wednesday, April 28, 2021 CSWD's Board of Commissioners approved sending the Proposed FY 22 Budget to Member towns for their approval. Below is Section 4. (b) of the Chittenden Solid Waste District Charter.

Within 45 days of the approval of the budget by the Board of Commissioners, the legislative body of each member municipality shall act to approve or disapprove the budget.

The budget shall be approved if approved by the legislative bodies of a majority of the member municipalities. (For such purposes, each member municipality shall be entitled to one vote.) A legislative body that disapproves the budget must file with the Board of Commissioners a written statement of objections to the budget identifying those specific items to be changed, and failure to file such statement of objections within the forty-five (45) day period shall constitute approval by such municipality. A legislative body that fails to act to approve or disapprove the budget within the forty-five (45) day period shall likewise be deemed to have approved the budget.

As stated above, each member municipality may choose to approve or disapprove the budget prior to June 11, 2021. Please feel free to contact me should you have any questions. Thank you.

Sincerely,

Amy Jewell

Amy Jewell
Director, Administration

Cc: Alan Nye – Town & Village Rep. , Patrick Murray – Town Alt.,

FY 2022 BUDGET PROPOSAL

TO VIEW BUDGET DETAIL GO TO
www.cswd.net

Chittenden Solid Waste District

CHITTENDEN SOLID WASTE DISTRICT
1021 REDMOND ROAD
WILLISTON, VT 05495
802-872-8100

Printed on recycled paper

Chittenden Solid Waste District

ADMINISTRATIVE OFFICE
1021 Redmond Road
Williston, VT 05495

EMAIL info@cswd.net
TEL (802) 872-8100

www.cswd.net

CHITTENDEN SOLID WASTE DISTRICT
FY 2022 BUDGET PROPOSAL

TABLE OF CONTENTS

Individual Program Budgets with Details and Comparisons to previous years are available on line at https://cswd.net/about-cswd/financial-information/

Chittenden Solid Waste District

ADMINISTRATIVE OFFICE
1021 Redmond Road
Williston, VT 05495

EMAIL info@cswd.net
TEL (802) 872-8100

www.cswd.net

April 21, 2021

FISCAL YEAR 2022 BUDGET

Dear Board of Commissioners and Citizens of Chittenden County,

I am pleased to present to you Chittenden Solid Waste District's Fiscal Year 2022 Budget proposal. It provides necessary funding for facilities, operations, public programs, and capital programs to meet the Board's strategic goals over the coming year. It also lays the foundation to continue to advance those goals towards the future. I am happy to tell you that the financial condition of CSWD is sound, therefore **I do not see a need for any municipal assessments or per capita fees**. We continue to be self-sufficient, relying on revenue from facility user fees, material sales, and fees charged to haulers when disposing Chittenden County trash at the landfill to cover the costs of the services we provide.

Back to the Future

Fiscal Year 2021 began where FY2020 ended, still in the midst of a global pandemic. Our best laid plans for moving ahead with major infrastructure projects took a temporary backseat as we focused on reconfiguring our public-facing facilities to ensure the health and safety of our employees and customers. As that new work progressed, we identified efficiencies and areas of improvement that we will carry forward as we make our way out of the pandemic. This Budget plans for a return to normal activity and anticipates growth.

<u>ORGANICS DIVERSION FACILITY</u>:

The strategic changes to the ODF business model executed in FY19 are bearing fruit. In FY19, the ODF needed nearly $600,000 in District general fund subsidy to bring the program to net zero. The FY22 budget plans for a less than $70,000 subsidy. If the budgeted contingency remains unused, the ODF will break even. This remarkable turnaround is a result of critically examining what we were doing, why we were doing it, acknowledging that change had to happen, and having the courage to implement those changes. **We turned the old model right-side up** and have been walking tall ever since. The shift to wholesale bulk sales streamlined our processes immediately, and we are extremely thankful to our customers who continue to support this move.

The next challenge we're tackling is managing the growing number of food scraps being diverted thanks to full implementation of Act 148. Food scraps from small haulers has grown exponentially, as has drop off to our facilities. This growth will be managed through strategic local partnerships and will allow us to continue to process Chittenden County's leaf and yard waste by matching the amount of food scraps needed to make compost. Part of the plan is continuing to right-size our tipping fees with market conditions, which means that on **July 1, 2021 the tip fee for food scraps will increase to $65 per ton.** Having a local to Chittenden County resource able and willing to accept the county's food scraps means that county residents and businesses can feel good about complying with the state's mandate to keep food scraps out of the landfill because the food scraps are becoming compost, and that the cost to manage those food scraps remains affordable.

MATERIALS RECOVERY FACILITY:

Market Resurgence

FY 2020 and 2021 brought strong pricing in the recycling markets, particularly paper markets. The initial resurgence was a COVID-related effect. Mixed paper was in demand as recycled content in paper towels, toilet paper, and sanitizing wipes, and cardboard was in high demand as more and more consumers shopped online. The demand remains strong heading into FY 2022, putting us in a strong MRF materials sales position since fiber products represent 80% of the materials sorted at the MRF. The markets for other "blue bin" materials such as plastic bottles, aluminum cans, and cardboard have also begun rebounding, though to a lesser degree. This budget assumes a conservative average commodity revenue of $65/ton, but I expect we will surpass that average.

Modern Facility

The need for a modern MRF did not disappear with the pandemic. If anything, it **highlighted the need for modernity**. As of the date of this letter, I am preparing to bring a proposal to the CSWD Board of Commissioners to approve moving ahead with constructing a new Materials Recovery Facility. The early cost estimates are $18-20,000,000 and financing the project would require a municipal bond approved by Chittenden County voters in November 2022. If approved by the CSWD Board and Chittenden County voters, the MRF will be constructed in Williston on property owned by the District. We are proposing a state-of-the-art facility, complete with high-tech sorting equipment. This advanced sorting capability will mean that we'll finally be able to expand what can be recycled in our blue bins/blue carts, allowing more to be diverted from the landfill and directed to processors as raw materials.

DROP OFF CENTERS:

The Drop-Off Center (DOC) system review is ongoing and in many ways is the most challenging of the systems reviews we've undertaken. **We are not raising bag prices in FY 2022**, however part of the system review is to obtain a truer understanding of the costs of managing waste materials through the system, particularly those materials for which we currently do not charge a fee. These no-fee materials are subsidized by the CSWD general fund, and the subsidy required by the DOC system is growing.

Friendly Neighborhood DOC

Even though the DOCs are District facilities, they are very much seen as "local". This capital budget includes much needed improvements to the Milton and Richmond DOCs, as well as preparatory site work for a new DOC in Burlington (pending Board approval of the project). Our six DOCs serve 25% of Chittenden County as a primary source of waste disposal, recycling, and management of special materials not accepted elsewhere. More than 70% of Chittenden County residents use the DOCs to manage waste materials each year. We recognize that we perform a vital function in the community, and the challenge is to do so safely, efficiently, economically, and in an environmentally responsible manner.

SOLID WASTE MANAGEMENT FEE:

For the eighth year in a row, **I am recommending that the Solid Waste Management Fee remain at $27.00 per ton of trash disposed**. We are budgeting a modest 3.7% increase in tons disposed in FY22 over Calendar Year 2020. Trash generation did not fall off as precipitously as feared that it might due to COVID-related shutdowns. If anything, residential solid waste generation increased. As the economy recovers and grows, as it is forecast to do through 2023, waste reduction education will be even more important. Our team of solid waste professionals is dedicated to ensuring our members' solid waste is managed in an environmentally sound, efficient, effective and economical manner. I continue to work with our team positioning CSWD to make sure we remain a stable and predictable service provider to the citizens of Chittenden County.

Sincerely,

Sarah Reeves

Sarah Reeves, Executive Director

who we are

We are a municipal district created in 1987 to oversee and manage solid waste in Chittenden County.

We are governed by a Board of Commissioners. Each of the 18 towns & cities in Chittenden County appoints a representative to the Board (see p. 4 & 5).

OUR MISSION

The Chittenden Solid Waste District's mission is to reduce and manage the solid waste generated within Chittenden County in an environmentally sound, efficient, effective and economical manner.

OUR VISION

Products are designed to be reused or recycled and our community fully participates in minimizing disposal and maximizing reuse and recycling.

CHITTENDEN COUNTY, VT

164,252
residents

7,264
businesses

2019 and 2020 data. Sources:
U.S. Census and VT Dept. of Labor

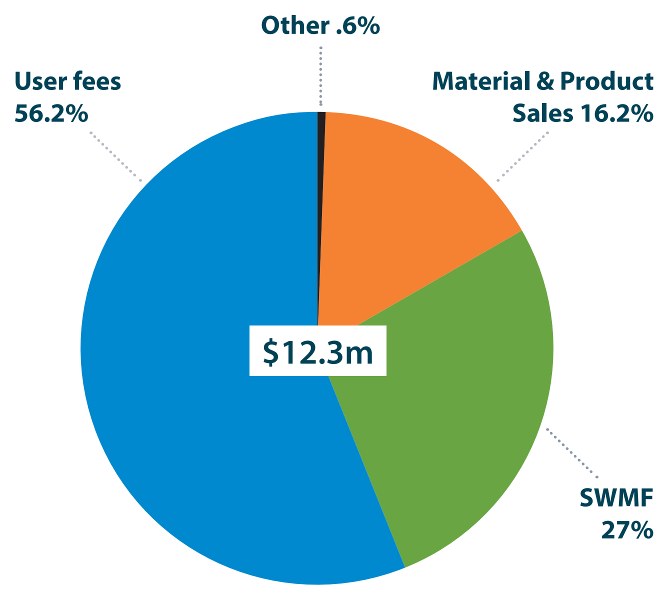
HOW WE'RE FUNDED

Our revenue comes from three primary sources:

- **User fees** on incoming material at our facilities;
- **The Solid Waste Management Fee** (SWMF), a per-ton fee on material sent to the landfill;
- **Material and product sales** from items that we collect, sort, or produce for sale at our facilities;
- A small, variable percentage of our funding comes from **State grants for hazardous waste and other materials management.**

We are not funded by Income, Sales and Property tax dollars.

FY20 Revenue (unaudited)



Income, Sales, or Property Taxes 0%

what we do

REDUCE WASTE

We continuously seek ways to help our Members reduce waste. To fulfill this part of our Mission, we:

- **Provide outreach and education** to residents, businesses, schools, and events (see data, p. 15);
- **Promote and partner with local reuse options**;
- **Process leftover paint** from residents and businesses into Local Color Paint;
- **Enforce our Solid Waste Management Ordinance** and help our members comply with federal and state solid waste laws;
- **Provide facilities and tools** to help members divert as much material as possible to recycling, composting, and other resource recovery;
- **Advocate for state-wide policy** that will result in waste reduction.

MANAGE MATERIALS

We own and/or operate:

- **The only municipally owned Materials Recovery Facility** (recycling sorting center) in Vermont (operated by a private contractor);
- **Seven regional Drop-Off Centers** for household trash, recycling, organics, and special recycling;
- **The first household hazardous waste program in Vermont** to include a permanent year-'round facility and a seasonal mobile unit;
- **The state's largest Organics Diversion Facility**, home of Green Mountain Compost products.

SUPPORT OUR MEMBERS

- **Technical expertise and support** for waste-related RFPs and studies
- **Grant funding**
  - Community Cleanup Fund
  - Waste Reduction Container and Project Grants
  - Grants for curbside compost carts for collection service providers
- **Subsidized waste-reduction containers**
  - Recycling bins
  - Backyard composting bins and digesters
  - Containers for in-home food scrap collection as well as drop-off at CSWD facilities
- **Brokering and investigation** of beneficial use options for biosolids
- **Green Up Vermont donation** on behalf of all member towns; waiver of Green Up Day tire disposal fees.

Excerpted from the CSWD FY20 Annual Report available at cswd.net/forms-publications/

Chittenden Solid Waste District

how we're doing

This chart represents ALL the materials that individuals and businesses in Chittenden County generated in calendar year 2020, and how they chose to manage those materials.

In FY2019, Chittenden County residents, businesses, institutions, and visitors generated 313,167 tons of materials. Using the color key, you can see how they kept 60% of those materials out of the landfill through recycling and diversion and sent 40% to the landfill. The landfilled portion includes missed opportunities – the materials that could have been diverted from the landfill via existing programs and facilities.

Full details are available in the CSWD Diversion Report.

COLOR KEY

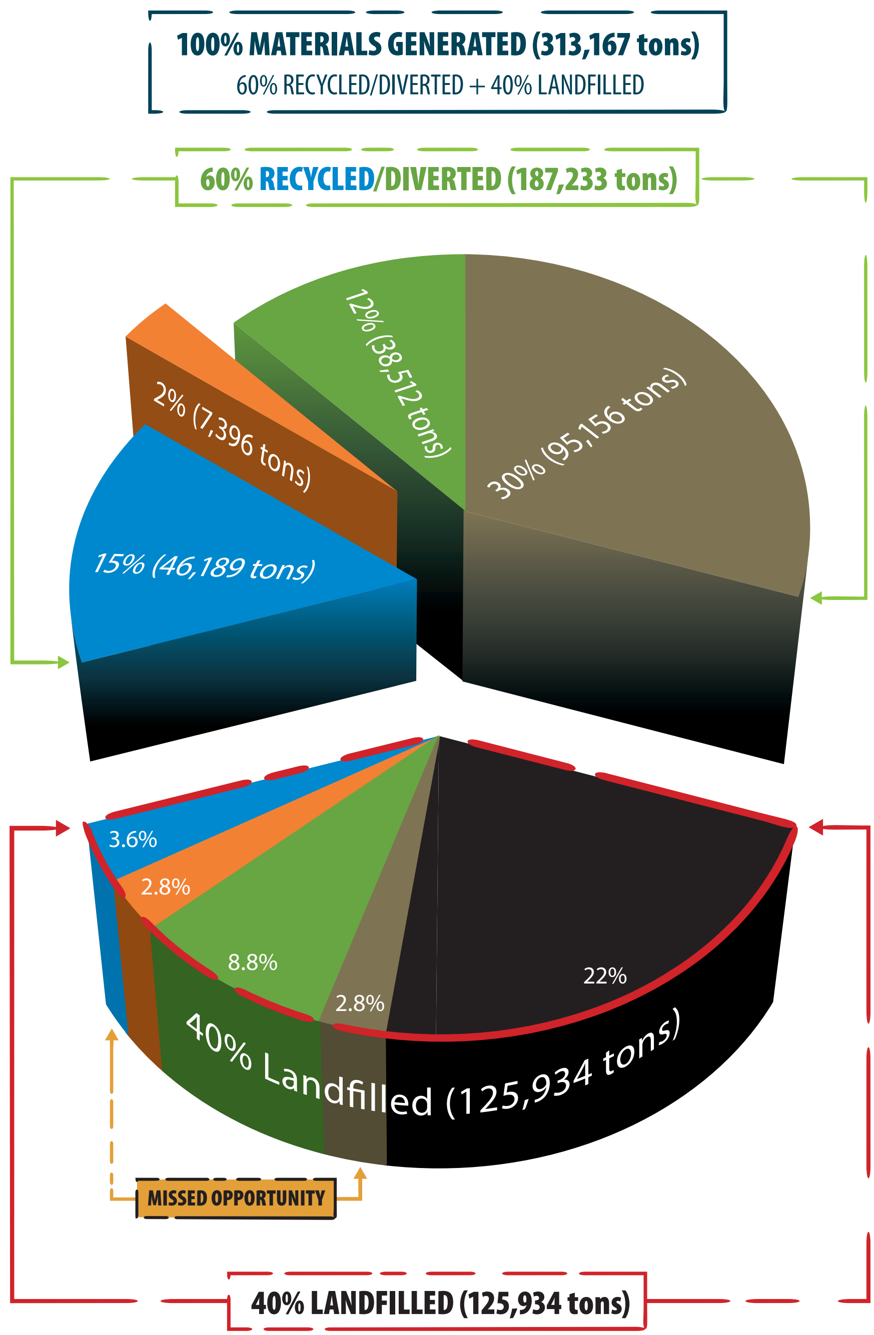
"BLUE-BIN" RECYCLING
Paper, cardboard & clean containers

SPECIAL RECYCLING
E-waste, bulbs, scrap metal, etc.

ORGANICS
Food scraps & yard debris

C&D
Construction & demolition debris

TRASH
Items that can't be recycled or recovered using current programs & facilities



Chittenden Solid Waste District

ADMINISTRATIVE OFFICE
1021 Redmond Road
Williston, VT 05495

EMAIL info@cswd.net
TEL (802) 872-8100

www.cswd.net

To: Board of Commissioners
From: Sarah Reeves, Executive Director
Date: April 21, 2021
RE: Fiscal Year 2022 Budget Proposal

Fiscal Year 2021 (FY21) has been unlike any other in my professional career. At the start of the fiscal year, we were slowly making our way out of the first wave of Covid-related restrictions and were in the midst of a total systems review. The precipitous fall-off of solid waste generation projected in the FY21 budget didn't happen when looking at the numbers in totality. In fact, recycling and composting both saw boom years, and we are projecting conservatively strong results for Fiscal Year 2022 (FY22) in both programs.

The proposed budget for FY22 turns towards a return to normalized business operation while acknowledging that change still needs to happen. We've reinstituted standard pricing at the Drop-Off Centers, are holding the solid waste management fee and Materials Recovery Fees steady and are planning our return to the Administrative Offices. Change continues with capital improvements to the Organic Diversion Facility, the Milton and Richmond Drop-Off Centers, and the Environmental Depot. Future plans are also kicking into high gear in this fiscal year regarding the MRF and Administrative Office, both facilities whose shortcomings were laid bare during the year-plus of COVID-related experiences.

Organics Diversion Facility Highlight

Before jumping into the budget, I'd like to highlight the Organics Diversion Facility (ODF), our composting program. When CSWD assumed full responsibility for Intervale Compost Products in 2008, we attempted to recreate the ICP system on Redmond Road, including replicating the product sales model. The sites were vastly different, and it became apparent that Green Mountain Compost (now ODF) would need significant capital investments and ongoing general subsidy in order to stabilize and grow. We hit a speedbump in 2012 when we encountered persistent herbicides in our material, halting program growth. The business model at the time, thirteen different products sold in bags and in bulk, was economically upside-down. It cost more to produce a bag of compost than we could sell it for. In 2017, I asked staff to re-evaluate the program and to focus on wholesale only, and just three products. In 2018, the Board supported the move away from retail and that shift immediately began increasing productivity and efficiency and reducing the need for subsidy. In FY19, we were forecasting a subsidy of nearly $600,000. This budget proposes **a second year of reduced general fund subsidy** and includes an $85,000 contingency line. It is possible that for the first time in its existence as a CSWD program, this year the compost facility may break even.

ODF Topline (in thousands)	FY19 Actual	FY20 Actual (Unaudited)	FY21 Budget	FY22 Budget	Change from FY21 Budget	Change from FY20 Actual
Revenue	$1,052	$1,117	$850	$993	+17%	-11%
Expenses	$948	$782	$783	$938	+20%	+20%
Expenses + COGS	$1056	$1,057	$883	$1,061	+20%	+0.4%
Subsidy	**$581**	**$190**	**$33**	**$69**	**+109%**	**-64%**
FTEs	8.11	6	5	5.5	+10%	-8%

CSWD SOURCES OF REVENUE

CSWD's revenue has three main components: Solid Waste Management Fees (SWMF), User Fees (tip fees), and Material Sales. The remaining revenue comes from rental income, license fees, bin sales, grants, and Extended Producer Responsibility reimbursements. **CSWD receives no municipal payments (assessments, per capita fees, tax payments, etc.) from our member communities**.

- Solid Waste Management Fees: $27/ton charged on each ton destined for disposal. Four material types make up the tons subject to the SWMF-municipal solid waste, construction & demolition debris (C&D), construction & demolition debris fines, and material eligible to be used as alternate daily landfill cover (ADC). C&D fines and ADC are charged 25% of the SWMF, or $6.75/ton. **In FY21, SWMF were 21% of the revenue budget**.
- Tipping/User Fees: Fees charged for material disposal at Drop-Off Centers (DOCs), the Materials Recovery Facility (MRF), the Organics Diversion Facility (ODF), and the Environmental Depot. **In FY21, Tip/User Fees were 63% of the revenue budget**.
- Material Sales: Revenue generated from the sale of products we make—compost products, Local Color paint, baled recyclables—or products we purchase on behalf of the public and then resell, like compost bins. **In FY21, Materials Sales were 12% of the revenue budget**.

REVENUE SNAPSHOT

Revenue (in thousands)	FY19 Actual	FY20 Actual (Unaudited)	FY21 Budget	FY22 Budget	Change from FY21 Budget	Change from FY20 Actual	% of Overall Revenue
Tip Fees	$6,243	$6,929	$7,706	$7,044	-9%	+2%	53%
Material Sales	$1,946	$1,775	$1,420	$2,175	+53%	+32%	17%
SWMF	$3,421	$3,328	$2,575	$3,372	+31%	+1%	26%
All Other	$565	$611	$520	$541	+2%	-11%	4%
TOTAL	**$12,175**	**$12,644**	**$12,221**	**$13,132**	**+7%**	**+4%**	
Cost of Goods Sold	$135	$329	$143	$177	+24%	-46%	
Gross Profit	**$12,040**	**$12,315**	**$12,078**	**$12,955**	**+7%**	**+5%**	

<u>Tip Fees, User Fees, and Material Sales Assumptions</u>:

- MRF tip fees were raised in March 2020 to $80/ton and **we are not proposing raising the tip fee in FY22**. The three-month average commodity revenue (ACR) value from material sales through February 2021 was $84/ton, up from approximately $35/ton average over the 2nd and 3rd quarters of FY20. Cardboard and mixed paper pricing increased due to high demand from domestic paper mills. This increased demand is expected to continue through at least the 1st quarter of FY22. Plastics pricing is stable, with high demand for HDPE-Natural (milk jugs). We have budgeted MRF materials sales very conservatively at $65/ACR and will likely exceed budget expectations. The rationale for not budgeting higher sales is because the ACR is highly dependent upon the paper mills to which Casella markets our materials. Fiber products represent 80% of our MRF material stream and paper pricing, while stabilizing, is still variable.

- MRF Tip Fees are down due to a contract clause that we expect will re-activate. The MRF Operating contract with Casella requires us to split the tip fee from out-of-district recyclables once the ACR reaches $85/ton three months in a row. We are projecting FY22 inbound recycling tonnage at 47,500, but the amount of tip fees CSWD will retain is lower than in FY21 due to the tip fee share.

- Organics Diversion Facility tip fees are increasing from $60/ton to $65/ton starting July 1. On January 1, 2022 we will implement a tiered pricing system, with clean source separated organics priced at $65/ton and contaminated source separated organics priced at $85/ton. This tiered pricing system is designed to incentivize generators to produce a very clean stream of food scraps so that we reduce the amount of unwanted items (mainly plastics) in the compost piles. We've held anticipated food scraps tons inbound to 5,300 tons, just above FY18 levels. Food scraps brought to the Drop-Off Centers (DOCs) by smaller, niche haulers continue to grow. We are seeing a significant reduction in food scraps from Casella as they divert most of their collected food scraps to their depackaging facility. This reduction represents approximately 30% of the inbound compost feedstock and is helping alleviate processing pressure.

- ODF product sales through October 2020 were strong yet again. We are projecting a modest increase in sales budget-over-budget based on current year demand in a recovering economy. The increase to the Cost of Goods Sold is due largely to a projected increase in volumes sold including the need to purchase woodchips in addition to those derived from clean wood brought to DOCs.

- At the DOCs we resumed our traditional bag pricing structure in the 2nd quarter of FY21. DOC revenues for FY21 are down by approximately 13% between FY20 actuals and FY21 budget. The decrease in revenue is due in part to the reduction of operating days at the DOCs and in part due to maintaining the Burlington DOC as a food scrap only facility. Revenue for the 4th quarter of FY21 is anticipated to rebound as we continue to provide more operating hours, and we have budgeted a 1% revenue increase in FY22. A decision regarding constructing a new DOC in Burlington should be made by the end of the 2nd quarter of FY22. A major factor in this decision will be whether the City of Burlington transitions to consolidated collection services.

- Many items managed at the DOCs do not have adequate (or any) revenue associated with them, meaning we are subsidizing the collection and management of certain materials such as universal waste, some electronics, and leaf and yard debris. Recycling and food scraps are bundled in the pricing of trash when brought together as a unit, and we are currently not recovering the full cost of all three of those material streams. When the tip fees increased at the MRF and ODF, we did not adjust DOC pricing to accommodate the increases. The DOC pricing structure will be analyzed in FY22 for potential changes in FY23.

Solid Waste Management Fee:

The dire projections for solid waste management fee revenue for FY21 did not become reality. For FY21, we budgeted a 25% reduction from FY19 actuals to brace for unknown long-term COVID-19 related effects on waste generation. While commercial generation slowed, it never stopped. Residential waste generation remained steady, and recycling and food scraps generation grew. Calendar Year 2020 (actuals) tons subject to the SWMF are 4% below projected FY22 SWMF tons, and we are projecting ending FY21 at approximately 5% below FY20 SWMF actuals.

We used the Solid Waste Disposal and Diversion Trends Model developed for CSWD by SERA, Inc to generate our projections for FY22. The model estimates the SWMF to be 3.7% higher than FY21 (+/-3%), resulting in revenue at FY20 actuals levels. Supporting the model's output, the Congressional Budget Office is projecting economic rebound in 2021 (+4% real Gross Domestic Product), with global economic predictions set for growth through 2023.

EXPENSES SNAPSHOT

Expenses (in thousands)	FY19 Actual	FY20 Actual (Unaudited)	FY21 Budget	FY22 Budget	Change from FY21 Budget	Change from FY20 Actual
Salary/Wages	$2,767	$2,644	$2,872	$3,286	+14%	+24%
Benefits	$1,153	$1,106	$1,228	$1,412	+15%	+28%
Travel/Training	$53	$57	$61	$96	+57%	+67%
Administrative	$104	$96	$141	$195	+38%	+204%
Professional Services	$189	$312	$180	$207	+15%	-33%
Equip/Fleet	$458	$360	$556	$664	+19%	+85%
Gen. Supplies	$85	$82	$84	$95	+13%	+16%
Mat'l Management	$5,126	$5,575	$6,128	$5,020	-18%	-10%
Property Management	$403	$417	$497	$506	+2%	+21%
Promotion & Education	$169	$93	$88	$157	+80%	+70%
Maintenance				-$681		
TOTAL*	**$10,508**	**$11,251**	**$11,837**	**$10,961**	**-7%**	**-3%**

**Expenses shown are before capital contributions and contributions to overhead.*

Key Points:

- Expenses in FY22 are reflecting a “return to normal”. When looking at the percent change, keep in mind that the dollar amounts changing may be small and are not reflective of large overall expenses. The converse is also true. Even with a return to normal activities and an increase in staffing, our overall expenses are down.

- Salaries and wages increased in part because we are returning to pre-COVID staffing levels and are requesting new support. In FY21 as part of our COVID-related budget cuts we elected to not fill two vacancies and defer hiring two positions. The decision preserved cash on hand and allowed us to evaluate the need for the hires. The challenges of 2020-21 showed that now more than ever we are too thin in critical areas, specifically Information Technology, Human Resources, and Communications. We are recommending proceeding with filling gaps in those departments. In IT and HR we currently have just one employee in each department. Both programs need more support and backup.

    - **IT Systems:** With the move of 50% of our staff to remote work during COVID, IT support and connection became a critical daily function. The complexity of our integrated system requires additional daily support, involving computer systems management for 35 workstations, server upkeep, security systems, point of sale systems, and website systems monitoring, and more. An analysis of the work showed that the cost to rely on a third-party vendor would be at or over the cost of in-house IT support staff. In addition, in anticipation of the retirement of Nancy Plunkett, Director of Special Projects in the spring of 2022, the Director of IT Systems will be assuming the bulk of the data management and analysis duties currently under Nancy’s purview. These duties will add approximately 15-20 hours per week of work to the Director of Information Systems’ plate leaving him with limited ability to manage daily systems tasks. **Add 1.0 FTE**
    - **Finance:** In FY20, the Finance Department requested 20 hours per week of the Administrative Assistant time to assist with increased workload. In FY21 the request was for an additional 20 hours, creating an Accounts Payable specialist position. **Add .5 FTE**
    - **Admin:** Beginning July 1, Director of Administration Amy Jewell will be losing her 20 hours of Admin and HR assistance (historically this position was full-time) when Toni LaRose formally transitions to the Finance Department as the Accounts Payables person. This position is the front-desk employee as well as Admin Assistant, and also serves as back up to the Hot Line. This addition restores an Admin Assistant to the HR/Admin program. **Add .5 FTE**
    - **O&C:** We will not be filling the vacancy left by the Community Outreach Coordinator position and will instead combine the Community Outreach Coordinator and Events Coordinator into one position and add a Communications Specialist. Again, COVID experience has shown us that we need to have improved online presence and a nimbler response to online requests. This position will also be responsible for the Hot Line, freeing up eight hours each per week for the remaining Outreach staff. **Add 1.0 FTE**
    - **Additional:** DOCs will hire one position to cover additional hours and reduce reliance on On-Call staff; ODF will hire a scalehouse attendant next spring. **Add 2.5 FTE**
    - **NOTE**: A Compensation Study is currently underway and is scheduled for completion in mid-May. The study’s scope is to evaluate the District’s salary, grade, and step schedule

and benefits package with the goal of determining if we are currently within market range for wages and benefits. Included in the Wages and Benefits budget is a $50,000 contingency that the Board may authorize be used to bring any below market salaries up within range.

- **NOTE**: The Finance Committee expressed strong concern over the increase in the Wages and Benefits budget. Staff reviewed two options to reduce the costs, both resulting in minimal reductions. We have asked the compensation study consultant to advise the District on alternatives that could stabilize the upward trend while at the same time allowing the District to recruit and retain highly qualified employees.

- Administrative costs are higher for several reasons. Website licensing, maintenance, and development expenses are now housed in the IT Systems budget. There is a one-time expense of $63,000 in the Finance budget which is the cost of implementing a new budgeting, accounting, point-of-sale, and scale software system. Licensing costs for financial systems are included in the Admin budget as well.

- Travel and Training assumes a return to attending conferences, workshops, and trainings in person; How much will occur remains to be seen. Where we can continue to attend events remotely, we will do so. We have promoted several employees to new leadership positions and will be providing training to them to support their growth and success.

- Materials Management is down significantly. Materials management is how we refer to hauling services we use to move materials we produce (compost, recyclables) to market, and move materials we collect (MSW from Drop-Off Centers, trash we generate, etc.) to disposal. Most of the savings are at the MRF. In reverting back to the 2014 contract language, the tip fee share also brings the processing fee back to the original rate for FY22, which will be $42/inbound ton. This results in a line-item "savings" of $780,000 in Materials Management, which presents as a "loss" in the MRF tip fee. We have also reduced the amount needed to transport processed glass to Massachusetts, in anticipation of resuming access to local markets in Quebec next winter. Food scrap hauling costs have been eliminated due to in-house servicing.

- Outreach and Communications expenses are higher than in FY20 or FY21 but are lower than FY19 actuals. This reflects the significant cuts made to the FY21 budget due to District-wide potential revenue concerns from COVID impacts, as well as halting of activity that occurred in March 2020 just as O&C was slated to begin the seasonal outreach, marketing, and advertising push. All communications moved to COVID-related information, and we will be resuming normal communications and marketing activities in FY22.

RESERVE FUNDS

CSWD has six reserve funds: Capital, Solid Waste Management Fees Rate Stabilization, Closed Landfill, Biosolids, Facilities Closure, and new in this budget, Operating. CSWD has a Reserves Policy, but it does not contain a formula for determining how much to fund, when to cap, or how and when money can be drawn down from the reserves. ***I am recommending that the Board revise the Reserves Policy*** *to address (among other things) how reserves are funded, when the reserves can be used, formalize reserves that should be considered restricted, caps on reserves, and the general purpose of reserves*.

UNRESTRICTED FUNDS

Capital Reserve

In FY21 we moved to a single Capital Reserve fund rather than separate capital reserves for each program. This was done to reflect the reality of our accounting and banking system, to improve strategic planning efficiency, and to eliminate proprietary feelings over capital funds. CSWD is one singular fund, and as such all “reserve funds” exist merely on paper - not in separate bank accounts. There are no separate pots of money destined for use in particular programs. The District formerly budgeted individual capital reserve fund contributions and tracked each program’s contribution and total, albeit not precisely. This practice gave the impression that separate funds existed.

The single Capital Reserve remedies the past practice of programs internally subsidizing each other. When a program generates revenue in excess of expenses, it contributed that excess to “their” capital reserve. Occasionally those contributions exceed the program’s need, such as in the case of the MRF in most years. Because we had internally separated the capital reserves of each facility, if the DOCs or ODF had capital needs that exceeded their funds’ balance, they would “borrow” capital funds from the MRF and then would “reimburse” that reserve account. This practice was unnecessarily burdensome, required extensive tracking and caused internal resentment among managers reluctant to let go of “their” capital funds. We no longer silo our operations; We have one District capital plan. We will continue to track each program’s ability to contribute, and the amount, as a check on the program’s economic health. Each program’s capital needs will be analyzed and evaluated in the context of the needs of the entire District. In FY22, the MRF is the only program contributing to the capital reserve, however we are anticipating that in FY24 the ODF will begin to contribute to capital.

Another change from past practice is to **no longer budget for programs to contribute to the capital reserve if the program is being subsidized by the District’s general fund**. In previous budgets, each program that used capital funds would budget a capital fund contribution. This would occur as an expense. When the revenues, expenses, and allocations were tallied, nearly every operating program would be “in the red” and require subsidized support from the general fund, which is funded through solid waste management fees. This practice did not support transparent accounting of the individual operations programs’ relative economic health. Subsidies are now accounted for “below the line” so that the operating health of each program is clear.

Operating Reserve

Related to recognizing one capital reserve for the District, new in this budget is the **addition of an Operating Reserve**. This new reserve is necessary to provide a buffer against unexpected events (such as we experienced with COVID-19) or large unbudgeted but necessary expenses, such as if outside vendor contracts that are deemed necessary change without notice. This reserve will allow us to weather the unanticipated and provide time to discuss and implement a new direction without resorting to snap decisions. In FY22, the Operating Reserve is being seeded with excess MRF revenue.

Solid Waste Management Fees Rate Stabilization

The SWMF reserve has functioned as a de facto Operating Reserve but this will change with the implementation of a true Operating Reserve. CSWD hasn't raised the SWMF in nearly 10 years and continues to contribute excess SWMF revenue to this reserve. An analysis of the SWMF should be conducted and the Board should adopt official uses of the SWMF in a revised Reserves Policy. The CSWD Charter states that the District may establish a "management fee structure" for the purpose of generating revenues from sources other than assessments to member municipalities. The Charter is less clear on the specific uses of the management fees.

RESTRICTED FUNDS

The Biosolids, Closed Landfill, and Facilities Closure reserve funds should be considered Restricted Funds. They currently are not formally restricted, but this is not considered a best practice. We manage the Biosolids Reserve as a restricted fund, but it is unrestricted. I am recommending we formally restrict these three reserves in FY22. Restricting these reserves means that the funds attributed to these programs may be used only for the expenses of these programs. For example, annual anticipated expenses for managing the closed landfill are reimbursed out of the landfill post-closure reserve. Monies may not be borrowed from restricted funds.

BOTTOM LINE

Each year, we need to "get to zero". In FY22, we are projecting $862,820 in income after capital and allocations needing to be transferred to reserves.

Revenue	$13,132,174	
Cost of Goods Sold	$177,380	
Gross Profit		**$12,954,793**
Expenses		*$12,323,072*
Income from Operations		**$631,721**
Capital Contribution	$450,000	
Maintenance Allocations	$(681,099)	
Income After Capital & Allocations		**$862,820**
Transfer from Closed Landfill Reserve	$(102,599)	
Transfer from SWMF Reserve	$602,319	
Transfer to Biosolids Reserve	$45,517	
Transfer to Operating Reserve	$317,582	
Net		**$0**

Chittenden Solid Waste District
FY22 SUMMARY BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget	Change from FY21 Budget $	%
Revenue							
Tipping Fees	6,242,860	7,034,429	6,929,937	7,706,159	7,044,455	(661,704)	-9%
Material Sales	1,946,123	1,583,836	1,775,042	1,419,960	2,175,258	755,298	53%
Solid Waste Management Fees	3,421,566	3,496,110	3,327,711	2,575,125	3,371,625	796,500	31%
License, Fines, Fees	14,854	14,430	14,827	21,055	16,395	(4,660)	-22%
Rent	96,820	56,910	87,446	88,200	71,400	(16,800)	-19%
Product Stewardship	260,670	267,180	231,799	285,516	273,993	(11,523)	-4%
Interest and Dividends	120,554	17,500	94,730	30,000	2,150	(27,850)	-93%
Grants	106,471	106,470	108,673	106,470	106,470	-	
Other	46,694	52,000	73,779	-	70,428	70,428	
Revenue Total	**12,256,612**	**12,628,865**	**12,643,944**	**12,232,485**	**13,132,174**	**899,689**	
Cost of Goods Sold							
Cost of Goods Sold	135,179	98,894	328,959	143,310	177,380	34,070	24%
Cost of Goods Sold Total	**135,179**	**98,894**	**328,959**	**143,310**	**177,380**	**34,070**	**24%**
GROSS PROFIT	**12,121,432**	**12,529,971**	**12,314,985**	**12,089,175**	**12,954,794**	**865,619**	**7%**

Chittenden Solid Waste District
FY22 SUMMARY BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget	Change from FY21 Budget $	%
Expense							
Salaries and Wages	2,767,020	3,025,426	2,643,707	2,872,220	3,286,170	413,950	14%
Benefits	1,153,073	1,255,682	1,105,630	1,228,156	1,411,654	183,498	15%
Travel and Training	53,491	124,216	57,597	61,221	96,005	34,784	57%
Administrative Costs	103,790	129,144	95,967	141,524	195,520	53,996	38%
Professional Services	189,217	302,500	311,675	180,235	207,275	27,040	15%
Equipment and Fleet	458,302	568,991	359,648	556,317	664,565	108,248	19%
General Materials and Supplies	85,282	109,741	81,993	84,177	94,826	10,649	13%
Materials Management	5,125,621	5,261,240	5,574,870	6,127,887	5,020,645	(1,107,242)	-18%
Property Management	403,023	504,438	417,631	497,531	506,852	9,321	2%
Promotion and Education	169,053	169,132	92,958	87,670	157,713	70,043	80%
Maintenance Charges	-	639,851	509,156	-	(681,099)	(681,099)	
Capital Expenses	43,082	-	-	-	-	-	
Expense Total	**10,550,956**	**12,090,361**	**11,250,832**	**11,836,938**	**10,960,127**	**(876,811)**	**-7%**
INCOME BEFORE CAPITAL AND ALLOCATIONS	**1,570,477**	**439,610**	**1,064,153**	**252,237**	**1,994,667**	**1,742,430**	**691%**
Capital and Allocations							
Capital Contributions	869,587	665,468	665,468	416,296	450,000	33,704	8%
Maintenance Allocations	-	-	-	-	681,099	681,099	
Support Program Allocations	127	646,604	737,043	371,800	-	(371,800)	
Capital and Allocations Total	**869,714**	**1,312,072**	**1,402,511**	**788,096**	**1,131,099**	**343,003**	**44%**
INCOME AFTER CAPITAL AND ALLOCATIONS	**700,763**	**(872,461)**	**(338,358)**	**(535,859)**	**863,568**	**1,399,427**	**261%**

Chittenden Solid Waste District
FY22 SUMMARY BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget	Change from FY21 Budget $	%
Transfers from Reserves							
Transfer from Closed Landfill	183,183	110,536	73,340	371,800	102,599		
Transfers to Reserves							
Transfer to SWMF Reserve	(891,146)	761,925	146,849	164,060	603,066		
Transfer to Biosolids Reserve	-	-	-	-	45,517		
Transfer to Operating Reserve					317,582		
Faciliities Closure Reserve	7,200						
Transfer to Undesignated Fund			118,169				
Transfer and Subsidy Total	**(700,763)**	**872,461**	**338,358**	**535,859**	**(863,567)**		
NET DISTRICT	**(0)**	**(0)**	**(0)**	**-**	**0**		

CHITTENDEN SOLID WASTE DISTRICT
Fiscal Year 2022 Proposed Budget

HIGHLIGHTS - CAPITAL PROGRAM BUDGET

Staff has developed a capital plan and timeline for the next five fiscal years, and staff is presenting FY22 costs that will be included in the FY22 budget packet. The following assumptions were made to develop the plan:

- The capital reserve is a singular account and shall universally cover all programs
- The capital reserve will not be segmented into specific programs
- The initial capital reserve as of FY 21 is approximately $5,000,000
- The Materials Recovery Facility (MRF), Drop-off Center (DOC) and Organics Recovery Facility (ODF) will contribute a fixed amount to the Capital Reserve
- Bonding may be required, in part or in full, for the construction of a new MRF
- Full ODF build-out will be over three Phases; Phase one is complete.
- General upgrade of each DOC
- Construction of an Administrative Building in FY2023
- Operational optimization of the Environmental Depot

CSWD Capital Plan Fiscal Year 2022		
Materials Recovery Facility		**$374,200**
Organics Diversion Facility		**$1,657,000**
Roll-Off and Maintenance		**$310,000**
Drop Off Centers		**$404,000**
Hazardous Waste and Latex Paint		**$118,000**
Administrative Infrastructure		**$205,000**
Capital Contingency		**$50,000**
FY 22 Capital Projects		**$3,118,200**
MRF input		**$(450,000)**
ODF input		**$ -**
DOC input		**$ -**
Total Capital Spend		**$ 2,668,200**

District staff has made significant efforts to generate accurate capital costs in developing the capital budget as well as following through with capital purchases, upgrades and projects as planned. <u>Approval of the budget does not mean work will proceed without a proper bidding process and associated Board approval according to CSWD financial policies.</u> Please note that this is a **<u>Plan</u>** and is inclusive of all potential capital costs for FY22. All major capital projects greater than $100,000 will require approval from the Board of Commissioners. Staff will also bring updates of facility projects that are under the $100,000 threshold.

Significant items included in the FY22 capital budget are as follows:

$249,200	Design and planning a new Materials Recovery Facility.
$1,105,000	Constructing a new ODF approach, scale house and water line.[1]
$375,000	Constructing a new wood waste depot at the ODF.
$255,000	Purchase new Roll-Off Truck (replacing Truck #1).
$116,500	Regrading, repaving, and constructing a special waste building at MDOC.
$116,500	Regrading, repaving, and constructing a special waste building at RDOC.
$118,00	Reconfiguring the Environmental Depot building to bring Local Color Paint processing back.[2]
$100,000	Upgrading the CSWD website and site planning and design for the construction of a new administrative building.[3]
$70,000	Upgrading the District POS system with TrueCloud ERP (WeighPay)

1) Associated cost share for infrastructure with third party.
2) CSWD received a VT ANR infrastructure grant that will match 60% of the project costs; anticipated $70,800 from state.
3) Administrative building design and planning to include a comprehensive energy efficiency analysis.

There are expected to be sufficient cash reserves available to finance the $2,668,200 cash-funded capital expenditures budgeted for FY 22. The changes at the Organics Diversion Facility are the result of a planned conversion in long term facility approach from a manufacturer of compost to organics management with a focus on maintaining a strict economic plan and efficient operating strategy.

Capital Fund Balances:

FY 21 Beginning Balance	$ 4,966,258
FY 21 Budgeted Contributions	$ 668,468
FY 21 Projected Interest	$ 4,670
FY 21 Projected Expenses	$ 1,735,732
FY 21 Budgeted Balance	$ 3,903,664
FY 22 Projected Beginning Balance	$ 3,903,664
FY 22 Budgeted Contributions	$ 450,000
FY 22 Projected Interest	$ 4,500
FY 22 Budgeted Expenses	$ 3,118,200
FY 22 Budgeted Balance	$ 1,239,964

CHITTENDEN SOLID WASTE DISTRICT
CAPITAL PROJECTS 5 YEAR PLAN

		FY 21 Projected	FY22	FY23	FY24	FY25
MATERIALS RECOVERY FACILITY						
Site Work						
General (assume new facility)	Repave lot					
	Replace Stormwater System (1993)					
	Replace Septic system (1993)					
Sub Total		0	0	$0	$0	$0
Building & Building Repair						
General	Refurbish Tip Floor	$10,685	$25,000			
	Building Roof (1993)					
	Presort Enclosure (2003)					
	Refurbish bathroom		$30,000			
	Refurbish Tip Floor Steel Side wall	$0				
	Ventilation and heating system					
	Sprinkler System Modifications					
Sub Total		$10,685	$55,000	$0	$0	$0
Capital Equipment						
Fiber Line	Sorting Conveyor		$30,000			
Single Stream System	**MC 1**					
Sub Total		$0	$30,000	$0	$0	$0
Rolling Stock						
general	2 c.y. Compactor & 35 c.y. Roll-Off					
	Forklift #1	$26,000				$35,000
	Forklift #2	$26,000				$35,000
	#1 Skid Steer		$40,000			
	#2 Skid Steer			$41,000		
	Front End Bucket Loader	$200,000				
	SCISSORS LIFT			$35,000		
Sub Total		$252,000	$40,000	$76,000	$0	$70,000
New MRF Project						
	Site and design plan development (full)		$200,000			
	Bond Attorney		$9,200			
	Communication materials		$40,000			
	bond ($18,000,000 est. = $1,325,000 annual)				**$0**	**$0**
Sub Total			$249,200	$0	$0	$0
Total MRF		**$262,685**	**$374,200**	**$76,000**	**$0**	**$70,000**

ORGANICS DIVERSION FACILITY

	FY 21 Projected	FY22	FY23	FY24	FY25
Site Work					
electrical and water for pressure washer at windrow turner location	$5,000				
Sub Total	$5,000	$0	$0	$0	$0
Building & Building Repair					
Widen road ASP to Buzzi $8500	$8,500				
Concrete patching (wear abatement)					
Concrete Pad Replacement (mixing bay)		$32,000			
Sub Total	$8,500	$32,000	$0	$0	$0
Capital Equipment					
Komptech L3 Screener (2012)					$750,000
ASP BLOWER SYSTEM (AERATED STATIC PILE)					
Sub Total	$0	$0	$0	$0	$750,000
Rolling Stock					
2003 MACK PUMP TRUCK (4500 GAL TANK)				$120,000	
Loader #1 (2021)	$255,000				
Loader #2 (2018)					$260,000
Purchase attachments for 644 coupler compatibility	$0				
Used Triaxle Dump truck (ADT)	$155,000				
JCB 527-55 LOADALL TELEHANDLER (2011)		$145,000			
stacking conveyor	$70,000				
Sub Total	$480,000	$145,000	$0	$120,000	$260,000
ODF Expansion					
Phase I					
Site Expansion	$799,422				
Transfer modifications (stop gap)	$0				
State of Vermont Grant - $500K	($348,000)				
Sub Total	$451,422	$0	$0	$0	$0
Phase II					
Consulting	$ 90,000				
site work		$350,000			
ODF Admin/scalehouse		$150,000			
scale		$150,000			
water line		$400,000			
Misc		$55,000			
Sub Total	$90,000	$1,105,000	$0	$0	$0
Phase III					
site work		$75,000			
Paving		$265,000			
booth		$35,000			
solar (?)			$75,000		
Sub Total	$0	$375,000	$75,000	$0	$0
Total ODF	**$1,034,922**	**$1,657,000**	**$75,000**	**$120,000**	**$1,010,000**

Roll-OFF and Maintenance

	FY 21 Projected	FY22	FY23	FY24	FY25
Building & Building Repair					
Overhead door	$ -				
Sub Total	$ -	$ -	$ -	$ -	$ -
Capital Equipment					
new roll-off containers	$ 60,000		$ 100,000		$ 100,000
Sub Total	$ 60,000	$ -	$ 100,000	$ -	$ 100,000
Rolling Stock					
2004 EQUIPMENT TRAILER	$ 9,100				
2005 KENWORTH ROLL OFF TRUCK T800 #1		$ 255,000			
2005 JD 644G Loader EDOC					$ 30,000
2011 FORD F350 PICKUP TRUCK - Rack Truck		$ 55,000			
2014 JD 644K Loader Maint				$ 250,000	
2014 JD 544 MRF loader - rehab	$ 34,025				
Hook Truck	$ 38,000				
Organics Containers	$ 110,000				
2014 Volvo L30GS mini-loader				$ 110,000	
Used Oil Trailer					$ 25,000
Sub Total	$ 191,125	$ 310,000	$ -	$ 360,000	$ 55,000
Total Roll-Off and Maintenance	**$251,125**	**$310,000**	**$100,000**	**$360,000**	**$155,000**

Drop Off Centers

Site Work

		FY 21 Projected	FY22	FY23	FY24	FY25
BDOC	Flynn Ave			$ 550,000		
	site development	$ -	$ 65,000			
Sub Total		$ -	$ 65,000	$ 550,000	$ -	$ -
EDOC	Design for Expansion				$ 30,000	
	site work	$ 6,500				
	Concrete pads under containers	$ 12,000				
	Overlay lot and road					$ 60,000
	COMPACTOR 4-yd Recyclling	$ 30,000				
	COMPACTOR 2-yd MSW			$ 16,500		
Sub Total		$ 48,500	$ -	$ 16,500	$ 30,000	$ 60,000
MDOC	Complete grind and regrade		$ 55,000			
	Special waste building		$ 45,000			
	COMPACTOR 2yd Recycling		$ 16,500			
Sub Total		$ -	$ 116,500	$ -	$ -	$ -
RIC	new tip wall					$ 25,000
	relocating Gate and new Road					
	Complete grind and regrade	$ 7,000	$ 55,000			
	Special waste building		$ 45,000			
	COMPACTOR 2-yd		$ 16,500			
Sub Total		$ 7,000	$ 116,500	$ -	$ -	$ 25,000
SOB	Design for Expansion			$ 30,000		
	Pothole repair	$ 5,500				
	Concrete pads under containers		$ 20,000			
	COMPACTOR - WASTEQUIP MOD 245HD		$ 18,000			
	COMPACTOR - WASTEQUIP MOD 245HD		$ 18,000			
Sub Total		$ 5,500	$ 56,000	$ 30,000	$ -	$ -
DOC decommission if needed			$ 50,000			
Sub total		$ -	$ 50,000	$ -	$ -	$ -
Capital Equipment						
	Oil Tank replacement projects (2 each)	$ 6,000				
Sub Total		$ 6,000	$ -	$ -	$ -	$ -
Total Drop Off Centers		**$ 67,000**	**$ 404,000**	**$ 596,500**	**$ 30,000**	**$ 85,000**

HAZARDOUS WASTE AND LATEX PAINT

	FY 21 Projected	FY22	FY23	FY24	FY25
Building & Building Repair					
Roof Replacement (25 yrs old)	$ 70,000				
bring working floor to grade and bring back paint (grant dependent)		$ 118,000			
Replace Sea Container (with light panels) added to ops budget					
Refurbish outdoor haz store bldgs (2) added to ops budget					
Sub Total	$ 70,000	$ 118,000	$ -	$ -	$ -
Rolling Stock					
ROVER truck (1999)			$ 95,000		
Sub Total		$ -	$ 95,000		
Total HAZARDOUS WASTE AND LATEX PAINT	**$ 70,000**	**$ 118,000**	**$ 95,000**	**$ -**	**$ -**

Administration

	FY 21 Projected	FY22	FY23	FY24	FY25
Site Work					
Repave parking Lot			$ -		
Sub Total		$ -	$ -	$ -	$ -
Capital Equipment					
New Server, routers switches, - every 5 yrs	$ -	$ 35,000			
POS upgrade - Weight Pay		$ 70,000			
website upgrades		$ 45,000			
New Phone System - (every 5 years)			$ -		
Sub Total	$ -	$ 150,000	$ -	$ -	$ -

	FY 21 YTD	FY22	FY23	FY24	FY25
New Admin Building					
site design and permitting		$ 55,000			
construction			$ 1,500,000		
Sub Total	$ -	$ 55,000	$ 1,500,000	$ -	$ -
Total Administration		**$ 205,000**	**$ 1,500,000**	**$ -**	**$ -**

Bulky Waste Facility (old MRF)

		FY 21	FY22	FY23	FY24	FY25
Total BWF		$0	$0	$0	$0	$0
Contingency		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Total Cap Cost		$ 1,735,732	$ 3,118,200	$ 2,492,500	$ 560,000	$ 1,370,000
MRF input		$ (256,500)	$ (450,000)	$ (450,000)	$ (450,000)	$ (450,000)
ODF input		$ -	$ -	$ -	$ -	$ (15,000)
DOC input		$ (190,303)	$ -	$ -	$ -	$ -
Cap Reserve Support		$ 1,288,929	$ 2,668,200	$ 2,042,500	$ 110,000	$ 905,000
Cap Reserve	$ 5,639,396	$ 3,903,664	$ 1,239,964	$ (802,536)	$ (110,000)	$ (905,000)
ammount for General Fund to support		$ -	$ -	$ 802,536	$ 110,000	$ 905,000

Chittenden Solid Waste District

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CSWD Materials Recovery Facility Capital Project

At the heart of any recycling infrastructure is a Materials Recovery Facility (MRF) where people and equipment sort and prepare recyclables to be sold into the market to be used in place of virgin materials. CSWD built Vermont's first MRF—the same workhorse we are still using—in 1993 to ensure that Chittenden County residents and businesses would have an efficient and cost-effective local outlet to accept their recyclables. Back then, we were cutting edge; now, we're trailing behind.

Today's MRFs are equipped with modern technology such as optical sorting machines, eddy current separators, ballistic separators, and robotics to meet the challenges of effectively sorting the enormous variety of consumer packaging that has flooded the marketplace. The CSWD MRF has none of this technology and aside from a magnet, is completely manual. The manual process was suitable in the 1990s because we were annually processing 25,000 tons of relatively homogeneous material. Today, we're approaching 50,000 tons annually of increasingly variable material.

Our manual sorting system is inherently inefficient and prone to errors. No matter how diligent and hard-working, hand sorters just can't keep up with the volume and explosion of packaging types we've seen occur in the last decade. In fact, we run a significant portion of materials through the system twice because humans simply can't sort it all the first time around.

CSWD's vision is a new MRF equipped with modern technology that will separate recyclables more efficiently and effectively and produce higher quality and higher value commodities. It will also enable us to consider more types of packaging for recycling, saving natural resources and precious landfill space. The new MRF will be built with enough capacity and flexibility to adapt to changes in volume and types of recyclables for the next 30 years. This municipally owned MRF will continue to provide assurance that the public will be served without profit as a motive, keeping rates as low as possible and providing opportunities to divert more types of materials even when it is not profitable.

Project Description

Location: The new MRF will be built on land CSWD owns on Redmond Road in Williston.

Design Capacity: 55,000 tons annually (current MRF design capacity: 25,000 tons annually)

Size: 62,000 square feet (Current MRF square footage: 37,000 square feet)

Jobs: The new MRF will provide a safer, cleaner, more desirable working environment for the 25 workers employed at the current facility, plus one to two higher skilled positions to run the more sophisticated equipment.

Cost and Funding

New MRF Project Capital Cost: $18-$20 million

$2 million: Design and Permitting
$11 million: Equipment (rolling stock, conveyors, screens, ballistic separators, 4 optical sorters, eddy current, one new baler and reusing existing baler, reuse existing glass cleanup system)
$7 million: Building cost and site work

Funding:
CSWD will seek to fund this through a variety of avenues, including grant funding, low-interest loans, federal infrastructure funding, and municipal bonding. A bond portion will require voter approval from all 18 Chittenden County member towns. We will be presenting the bond issue in the November 2022.

CSWD will repay a bond from revenue generated by fees charged to haulers to drop off recyclables for processing at the MRF. We've calculated that to pay back a $20 million loan over 25 years, the impact per household would average roughly $5.50 per year.

Timeline:

July 2021 - July 2022	Design and Permitting
November 2022	Voter Approval
April - October 2023	Construction
Winter 2023	Equipment Installation
Spring 2024	Opening

In summary, CSWD's new MRF will:

- Be more efficient and effective and will provide more commodities of a higher quality to the marketplace. Materials such as glass, dairy tubs, and high-quality office paper are commodities that will benefit immediately from this new technology.
- Conserve more virgin and non-renewable resources, support the circular economy, and help meet sustainability goals for recycled content and reduced carbon footprints.
- Provide opportunities for Vermonters to recycle more packaging, helping prolong the life of Vermont's only remaining landfill.
- Provide affordable, in-state processing for Vermonters' recyclables for the next 30 years.
- Provide a safer, cleaner facility for approximately 25 Vermont workers.

Chittenden Solid Waste District
Program Descriptions

Administrative Program

The Administrative program encompasses the expenses of the Executive Director, human resources, risk management, information and technology, infrastructure and general support services.

Biosolids Program

The Biosolids program provides efficient and effective residuals management for participating community members. This program is developed to be self-funding.

Closed Landfill Program

The Closed Landfill program oversees the 30-year post closure period through responsible maintenance, reporting and monitoring according to the safety standards of applicable governing bodies. This program is funded through monies reserved at the launch of the closing project.

Compliance Program

The Compliance program oversees the Solid Waste Management Ordinance and ensures the regulated community maintains compliance. Additionally, the Compliance program oversees the District Safety program.

Engineering Program

The Engineering program provides resources for compliance, design, project management, and applicable permitting. Additionally, this program oversees capital projects through the lifecycle of feasibility, design, and construction management.

Finance Program

The Finance program provides management, oversight, and control of CSWD financial assets, as well as accurate and timely financial information to facilitate sound management decisions.

Outreach and Communications (O&C)

The Outreach and Communications program manages statutory mandates for raising awareness of CSWD services and assisting residents, businesses, and institutions in reducing and properly managing the waste they generate.

Special Projects

The Special Projects program compiles and analyzes disposal and diversion data and researches, evaluates, and develops waste reduction strategies.

Chittenden Solid Waste District
Operations Descriptions

Drop Off Centers (DOCs)

CSWD Drop Off Centers provide residents and small businesses with economical options for the management of their trash, recycling, food scraps, compostable yard debris, and certain special recyclables.

Environmental Depot

The Environmental Depot manages the hazardous waste of the residents and small businesses of Chittenden County.

Maintenance

The Maintenance department provides material hauling and supports facility operations through ongoing maintenance of CSWD assets.

Materials Recovery Facility (MRF)

The Materials Recovery Facility manages single stream recycling from Chittenden County and Northern Vermont through sorting and preparing recyclables for domestic commodity sales.

Organics Diversion Facility (ODF)

The Organics Diversion Facility manages the acceptance, processing, and transfer of organics for use in compost and anaerobic digestion.

Paint Depot

The Paint Depot manages discarded paint and produces recycled paint for the CSWD Local Color Program.

Property Management

The Property Management department maintains and protects CSWD's investment in residential and business tenant property.

Chittenden Solid Waste District
FY22 Program Budget Proposals
ADMINISTRATIVE PROGRAMS AND SOLID WASTE MANAGEMENT FEE

	Administrative Program and SWMF Total	Administration	Compliance	Engineering	Finance	Outreach and Communications	Special Projects	SWMF
Revenue								
Material Sales	**44,510**	-	-	-	-	44,510	-	-
Solid Waste Management Fees	**3,371,625**	-	-	-	-	-	-	3,371,625
License, Fines, and Fees	**16,395**	-	16,395	-	-	-	-	-
Interest and Dividends	**-**	-	-	-	-	-	-	-
Other	**-**	-	-	-	-	-	-	-
Revenue Total	**3,432,530**	**-**	**16,395**	**-**	**-**	**44,510**	**-**	**3,371,625**
Cost of Goods Sold								
Cost of Goods Sold	**31,885**	-	-	-	-	31,885	-	-
Cost of Goods Sold Total	**31,885**	**-**	**-**	**-**	**-**	**31,885**	**-**	**-**
GROSS PROFIT	**3,400,645**	**-**	**16,395**	**-**	**-**	**12,625**	**-**	**3,371,625**
Expense								
Number of Full Time Employees	***19.69***	*5.05*	*1.35*	*0.54*	*4*	*7.8*	*0.95*	*0*
Salaries and Wages	**1,508,605**	491,771	108,158	75,522	278,792	505,866	48,496	-
Benefits	**559,790**	162,527	25,886	24,235	117,147	214,163	15,833	-
Travel and Training	**63,385**	38,375	5,460	2,750	3,000	13,800	-	-
Administrative Costs	**79,254**	26,966	1,650	1,000	2,700	46,838	100	-
Professional Services	**176,750**	28,950	8,125	32,500	89,000	18,175	-	-
Equipment and Fleet	**193,248**	106,242	5,130	-	76,500	5,376	-	-
General Materials and Supplies	**25,060**	6,300	800	-	10,000	7,960	-	-
Materials Management	**354**	254	-	-	100	-	-	-
Property Management	**34,128**	31,128	-	500	2,500	-	-	-
Promotion and Eduction	**150,193**	-	-	-	2,110	148,083	-	-
Expense Total	**2,790,768**	**892,513**	**155,209**	**136,507**	**581,849**	**960,261**	**64,429**	**-**
INCOME FROM ADMINISTRATION PROGRAMS AND SWMF	**609,877**	**(892,513)**	**(138,814)**	**(136,507)**	**(581,849)**	**(947,636)**	**(64,429)**	**3,371,625**
Capital and Allocations								
Capital Contributions	**-**	-	-	-	-	-	-	-
Maintenance Allocations	**6,811**	6,811						
Support Program Allocations	**-**	899,324	138,814	136,507	581,849	947,636	64,429	(2,768,559)
Capital and Allocations Total	**6,811**	**892,513**	**138,814**	**136,507**	**581,849**	**947,636**	**64,429**	**(2,768,559)**

INCOME AFTER CAPITAL AND ALLOCATIONS	**603,066**	**0**	**-**	**-**	**-**	**(0)**	**-**	**603,066**
Transfers and Subsidies								
Transfer to(from) SWMF Reserve	**603,066**							603,066
Transfer and Subsidy Total	**603,066**	**-**	**-**	**-**	**-**	**-**		**603,066**
NET PROGRAM	**0**	**0**	**-**	**-**	**-**	**(0)**	**-**	**-**

Chittenden Solid Waste District
FY22 Program Budget Proposals
OPERATING PROGRAMS

	Operating Programs Total	Drop Off Centers	Environmental Depot	Organics Diversion Facility	Paint Depot	Property Management	Materials Recovery Facility
Revenue							
Tipping Fees	**5,824,233**	2,425,000	82,000	313,238	-	-	3,003,995
Material Sales	**2,100,748**	125,570	2,000	679,592	46,886	-	1,246,700
License, Fines, and Fees	**-**	-	-	-	-	-	-
Rent	**71,400**	-	-	-	-	71,400	-
Product Stewardship	**273,993**	48,293	50,700	-	175,000	-	-
Grants	**106,470**	-	106,470	-	-	-	-
Interest and Dividends	**-**	-	-	-	-	-	-
Other	**70,428**	70,428	-	-	-	-	-
Revenue Total	**8,447,272**	2,669,291	241,170	992,830	221,886	71,400	4,250,695
Cost of Goods Sold							
Cost of Goods Sold	**145,495**	-	-	122,995	22,500	-	-
Cost of Goods Sold Total	**145,495**	-	-	122,995	22,500	-	-
GROSS PROFIT	**8,301,776**	2,669,291	241,170	869,834	199,386	71,400	4,250,695
Expense							
Number of Full Time Employees	***26.37***	*14.97*	*3.62*	*5.55*	*1.53*	*0.05*	*0.65*
Salaries and Wages	**1,462,348**	745,368	223,252	332,441	85,282	4,076	71,930
Benefits	**669,835**	354,012	100,437	163,004	30,211	1,881	20,290
Travel and Training	**27,660**	2,300	2,500	13,640	1,850	-	7,370
Administrative Costs	**113,720**	78,565	650	4,876	87	-	29,543
Professional Services	**8,225**	150	2,500	2,200	-	-	3,375
Equipment and Fleet	**337,677**	39,333	15,500	240,514	8,650	-	33,680
General Materials and Supplies	**56,886**	28,083	10,995	12,733	3,725	-	1,350
Materials Management	**3,793,679**	1,240,005	262,200	56,711	61,350	-	2,173,414
Property Management	**395,977**	67,701	62,800	71,309	34,280	63,151	96,736
Promotion and Eduction	**7,520**	-	-	7,020	500	-	-
Expense Total	**6,873,528**	2,555,516	680,834	904,447	225,935	69,108	2,437,687
INCOME FROM SUPPORTED PROGRAMS	**1,428,248**	113,775	(439,664)	(34,613)	(26,549)	2,292	1,813,008

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Chittenden Solid Waste District
FY22 Program Budget Proposals
OPERATING PROGRAMS

	Operating Programs Total	Drop Off Centers	Environmental Depot	Organics Diversion Facility	Paint Depot	Property Management	Materials Recovery Facility
Capital and Allocations							
Capital Contributions	**450,000**			-	-	-	450,000
Maintenance Allocation	**660,666**	578,934	34,055	34,055	-	6,811	6,811
Support Program Allocations	**-**	-	-	-	-	-	-
Capital and Allocations Total	**1,110,666**	578,934	34,055	34,055	-	6,811	456,811
INCOME AFTER CAPITAL AND ALLOCATIONS	**317,582**	(465,159)	(473,719)	(68,668)	(26,549)	(4,519)	1,356,197
Transfers and Subsidies							
Transfer to(from) SWMF Reserve	**-**	-	-	-	-	-	-
Transfer to(from) Operating Reserve	**317,582**	(465,159)	(473,719)	(68,668)	(26,549)	(4,519)	1,356,197
Transfer and Subsidy Total	**317,582**	**(465,159)**	**(473,719)**	**(68,668)**	**(26,549)**	**(4,519)**	**1,356,197**
NET PROGRAM	**0**	-	-	-	-	-	-

hittenden Solid Waste District
FY22 Program Budget Proposals
MAINTENANCE AND SELF-FUNDED PROGRAMS

	Biosolids	Closed Landfill	Maintenance
Revenue			
Tipping Fees	1,220,222	-	-
Material Sales	-	-	30,000
Interest and Dividends	-	2,150	-
Revenue Total	1,220,222	2,150	30,000
Cost of Goods Sold			
Cost of Goods Sold	-	-	-
Cost of Goods Sold Total	-	-	
GROSS PROFIT	1,220,222	2,150	30,000
Expense			
Number of Full Time Employees	*0.03*	*0.18*	*5.45*
Salaries and Wages	2,766	12,799	299,652
Benefits	630	4,309	177,090
Travel and Training	2,960	-	2,000
Administrative Costs	1,946	100	500
Professional Services	2,300	20,000	-
Equipment and Fleet	-	-	133,640
General Materials and Supplies	80	-	12,800
Materials Management	1,157,212	39,400	30,000
Property Management	-	21,330	55,417
Promotion and Eduction	-	-	-
Maintenance Charges to Operating Programs	-	-	(681,099)
Expense Total	1,167,894	97,938	30,000

Chittenden Solid Waste District
FY22 Program Budget Proposals
MAINTENANCE AND SELF-FUNDED PROGRAMS

INCOME FROM SELF FUNDED PROGRAMS	52,328	(95,788)	0
Capital and Allocations			
Capital Contributions	-	-	-
Maintenance Allocations	6,811	6,811	-
Support Program Allocations	-	-	-
Capital and Allocations Total	6,811	6,811	-
INCOME AFTER CAPITAL AND ALLOCATIONS	45,517	(102,599)	0
Transfers and Subsidies			
Transfer to(from) SWMF Reserve	-	-	
Transfer to(from) Biosolids Reserve	45,517	-	
Transfer to(from) Closed Landfill Reserve	-	(102,599)	
Transfer and Subsidy Total	**45,517**	**(102,599)**	**-**
NET PROGRAM	**-**	**-**	**0**

CHITTENDEN SOLID WASTE DISTRICT
SWMF PROJECTION
FY 2022 PROPOSED BUDGET

	CY 2017 ACTUAL TONS	CY 2018 ACTUAL TONS	CY 2019 ACTUAL TONS	FY 21 PROJECTED TONS	CY 2020 ACTUAL TONS	FY 22 PROJECTED TONS	$ / TON	TOTAL REVENUE
MSW	92,419	98,426	98,392	75,000	87,351	94,300	$ 27.00	2,546,100
% Increase	4.2%	6.5%	0.0%	-23.8%	16.5%	8.0%		
Ton Increase	3,684	6,007	(34)	(23,392)	12,351	6,949		
C&D	22,895	24,873	29,276	20,000	30,819	29,775	$ 27.00	803,925
% Increase	11.0%	8.6%	17.7%	-31.7%	54.1%	-3.4%		
Ton Increase	2,266	1,979	4,402	(9,276)	10,819	(1,044)		
ADC & C&D Fines	25,406	8,659	7,091	1,500	7,869	3,200	$ 6.75	21,600
% Increase	81.1%	-65.9%	-18.1%	-78.8%	424.6%	-59.3%		
Ton Increase	11,373	(16,747)	(1,567)	(5,591)	6,369	(4,669)		
					TOTAL FY22 PROJECTED REVENUE			3,371,625

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
Income					
4000 · TIPPING FEES					
4010 · DOC					
4011 · TRASH TIPPING FEE	2,194,021	2,545,961	2,092,842	2,442,243	2,347,600
4016 · TIRES	58,941	-	43,353	-	72,000
4017 · DRYWALL	2,449	-	4,031	-	5,400
Total 4010 · DOC	2,255,411	2,545,961	2,140,226	2,442,243	2,425,000
4030 · Organics Diversion					
4031 · GMC FEEDSTOCK	301,500	365,357	303,679	323,950	313,238
Total 4030 · Organics Diversion	301,500	365,357	303,679	323,950	313,238
4040 · MRF					
4041 · MRF FEES - TIPPING			175,629	-	-
4042 · MRF RECYCLING TIP FEE	2,341,485	3,079,400	3,046,631	3,680,000	3,003,995
4043 · MRF DISPOSAL/HANDLING FEE	1,099	-	236	-	-
4048 · MFR CONTAMINATED/ REJECTED LOAD	(1,099)	-	943	-	-
Total 4040 · MRF	2,341,485	3,079,400	3,223,439	3,680,000	3,003,995
4050 · Depot					
4051 · OOD HAZ WASTE FEES	1,648		1,977	1,500	1,500
4052 · FLUORESCENT LAMPS - TIP	29,015		16,923	28,000	22,500
4053 · CEG	57,755		42,037	58,000	58,000
4055 · ELECTRONICS TIP	376		733	1,200	-
4060 · BIOSOLIDS	1,254,472	1,043,711	1,198,424	1,170,566	1,220,222
4050 · DEPOT OTHER	-	-	-	700	-
Total 4050 · Depot	1,343,266	1,043,711	1,260,095	1,259,966	1,302,222
4070 · TIP FEES OVER/UNDER	1,198		2,497		-
Total 4000 · TIPPING FEES	**6,242,860**	**7,034,429**	**6,929,937**	**7,706,159**	**7,044,455**
4200 · SOLID WASTE MANAGEMENT FEES					
4210 · SW MANAGEMENT FEES	3,421,566	3,496,110	3,327,711	2,575,125	3,371,625
Total 4200 · SOLID WASTE MANAGEMENT FEES	**3,421,566**	**3,496,110**	**3,327,711**	**2,575,125**	**3,371,625**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
4100 · MATERIAL SALES					
4150 · SALE OF COLLECTED WASTE		135,071			
4151 · BATTERY SALES	9,644	-	3,310	1,000	4,620
4152 · BOTTLES AND CANS	7,010	-	4,256	-	-
4153 · SCRAP METAL	130,961	-	82,570	750	122,950
4154 · WOOD CHIPS	40,180	-	49,879	-	30,000
4150 · OTHER COLLECTED WASTE	-	-	-	155,663	-
Total 4150 · SALE OF COLLECTED WASTE	187,795	135,071	140,014	157,413	157,570
4110 · SALES - MATERIALS					
4111 · COMPOST					
4111.1 · GMC Credit		-	(452)	-	-
4116 · DELIVERY FEES	58,980	-	58,044	-	-
4111 · COMPOST SALES	689,771	407,822	755,783	526,097	679,592
Total 4111 · COMPOST	748,751	407,822	813,374	526,097	679,592
4113 · PAINT					
4113 · PAINT SALES	77,497	62,172	64,227	52,032	46,886
4119 · SALES DISCOUNT	(17,887)	-	(17,579)	-	44,510
Total 4113 · PAINT	59,609	62,172	46,648	52,032	91,396
4117 · BINS & CONTAINERS	3,099	20,046	26,283	21,293	-
4118 · ACR - MFR RECYCLED MATERIAL					
4118.01 · Held for Sale RECYCLED MATERIAL	-		(40,441)		-
4118 · ACR - MFR RECYCLED MATERIAL SALES	942,810	949,025	782,639	656,125	1,246,700
Total 4118 · ACR - MFR RECYCLED MATERIAL	942,810	949,025	742,198	656,125	1,246,700
4170 · MAT SALES OVER/UNDER	151	-	194		-
4180 · MISCELLANEOUS MATERIAL	3,907	9,700	6,330	7,000	
Total 4100 · MATERIAL SALES	**1,946,123**	**1,583,836**	**1,775,042**	**1,419,960**	**2,175,258**
4300 · LICENSE FEES, FINES & PENALTIES					
4311 · LICENSE FEES	12,670	12,430	13,145	19,055	14,895
4312 · BANNED MATERIAL	363	2,000	1,182	2,000	1,500
4314 · FINES AND PENALTIES	1,821	-	500	-	-
Total 4300 · LICENSE FEES, FINES & PENALTIES	**14,854**	**14,430**	**14,827**	**21,055**	**16,395**
4400 · RENTAL INCOME					
4401 · RENT	96,820	56,910	87,446	88,200	71,400
Total 4400 · RENTAL INCOME	**96,820**	**56,910**	**87,446**	**88,200**	**71,400**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
4500 · OTHER					
4501 · MISCELLANEOUS	15,231	-	670	-	
4505 · MISCELLANEOUS REIMBURSEMENTS	100	-	-	-	
4511 · CHARGES FOR SERVICES	-	52,000	59,673	-	70,428
Total 4500 · OTHER	**15,331**	**52,000**	**60,342**	**-**	**70,428**
4600 · PRODUCT STEWARDSHIP AND REIMB					
4601 · PAINT REIMBURSEMENTS	172,628	-	129,464	175,000	175,000
4602 · PESTICIDE REIMBURSEMENT	52,060	-	36,780	48,000	45,000
4603 · ELECTRONICS REIMBURSEMENT	50,739	-	38,741	49,516	49,493
4605 · FLUORESCENT REIMB	6,538	-	4,982	5,000	4,500
4606 · BATTERY STEWAREDSHIP	-	-	-	8,000	-
4600 · PRODUCT STEWARDSHIP AND REIMB - Other	(21,295)	267,180	21,833	-	-
Total 4600 · PRODUCT STEWARDSHIP AND REIMB	**260,670**	**267,180**	**231,799**	**285,516**	**273,993**
4700 · INTEREST, DIVEDENDS					
4710 · INTEREST REVENUE	59,014	17,500	49,503	30,000	1,700
4720 · DIVIDEND INCOME - MS CD	61,539		45,227	-	450
Total 4700 · INTEREST, DIVIDENDS	**120,554**	**17,500**	**94,730**	**30,000**	**2,150**
4800 · GRANT REVENUE	106,471	106,470	108,673	**106,470**	**106,470**
4901 · EQUIPMENT SALE/TRADEIN	14,696	-	13,437	-	-
4903 · MOU REVENUE (currently listed in unearned revenue)	16,667	-	-	-	-
Total Income	**12,256,612**	**12,628,865**	**12,643,944**	**12,232,485**	**13,132,174**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
Cost of Goods Sold					
5010 · Organics Diversion COGS					
5011 · Compost	35,674	36,949	218,778	62,395	77,738
5012 · Topsoil	15,117	9,329	7,789	11,594	8,368
5013 · Garden Mix	8,935	10,781	48,495	25,582	36,889
5014 · Bagged Product	7,736	-	-	-	-
5019 · Miscellaneous COGS	39,760	-	-	-	-
Total 5010 · Organics Diversion COGS	107,221	57,059	275,062	99,571	122,995
5040 · O&C COGS					
5041 · BINS	24,073	21,264	30,640	21,946	31,885
Total 5040 · O&C COGS	24,073	21,264	30,640	21,946	31,885
5050 · Depot COGS					
5051 · Paint	3,885	20,571	23,257	21,793	22,500
Total 5050 · Depot COGS	3,885	20,571	23,257	21,793	22,500
Total 5000 · Cost of Goods Sold	**135,179**	**98,894**	**328,959**	**143,310**	**177,380**
Gross Profit	**12,121,432**	**12,529,971**	**12,314,985**	**12,089,175**	**12,954,794**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
Expense					
6000 · PAYROLL EXPENSES					
6010 · SALARIES AND WAGES					
6011 · SALARIES	1,036,653	1,266,714	879,641	1,187,807	1,339,812
6012 · WAGES-HOURLY	1,656,579	1,686,398	1,624,306	1,625,141	1,880,128
6013 · SEASONAL/TEMP EMPLOYEES	37,842	38,600	13,060	22,000	23,720
6014 · OVERTIME	35,947	33,714	40,788	37,272	42,510
6010 · ACCRUED WAGES & VACATION	-	-	85,912	-	-
Total 6010 · SALARIES AND WAGES	**2,767,020**	**3,025,426**	**2,643,707**	**2,872,220**	**3,286,170**
6014 · BENEFITS					
6015 · BENEFITS - TAXABLE					
6016 · ACHIEVEMENT AWARD	15,732	16,000	14,506	10,000	16,000
6017 · WELLNESS BENEFIT	6,206	6,000	5,949	6,000	6,000
6018 · MILEAGE ALLOTMENT	-	3,250	3,250	-	3,250
6019 · OTHER COMPENSATED TIME	(93)	-	-	-	-
Total 6015 · BENEFITS - TAXABLE	21,845	25,250	23,705	16,000	25,250
6020 · BENEFITS					
6021 · FICA	226,508	242,581	232,526	227,525	256,061
6022 · UNEMPLOYMENT	116	4,467	92	3,989	5,474
6023 · RETIREMENT BENEFITS	136,453	150,419	132,825	146,624	163,633
6024 · LIFE/DISABILITY INSURANCE	31,488	33,513	29,747	29,320	31,260
6025 · WORKERS COMPENSATION	108,017	126,766	93,338	119,202	120,979
6026 · DENTAL INSURANCE	37,311	38,764	33,596	39,848	45,173
6027 · HEALTH INSURANCE - Premiums					
6027.01 · HRA CONTRIBUTION EXPENSE	69,010	-	62,956	-	3,000
6027 · HEALTH INSURANCE - Premiums Expense	387,276	572,650	355,498	601,400	724,235
Total 6027 · HEALTH INSURANCE - Premiums	456,286	572,650	418,454	601,400	727,235
6028 · HSA CSWD EXP	78,275	298	91,233	16,055	4,316
Total 6020 · BENEFITS	1,074,454	1,169,458	1,031,811	1,183,963	1,354,131
6030 · BENEFITS - TAXABLE*					
6031 · HEALTH INSURANCE - OPT OUT	56,775	60,974	50,114	28,193	32,273
Total 6030 · BENEFITS - TAXABLE*	56,775	60,974	50,114	28,193	32,273
TOTAL 6014 - Benefits	**1,153,073**	**1,255,682**	**1,105,630**	**1,228,156**	**1,411,654**
Total 6000 · PAYROLL EXPENSES	3,920,094	4,281,108	3,749,337	4,100,375	4,697,824

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6100 · TRAVEL & TRAINING					
6111 · CONFERENCES	4,186	47,820	7,634	5,525	31,650
6121 · STAFF TRAINING & EDUCATION	26,493	44,600	20,531	28,500	36,300
6131 · MEMBERSHIP DUES	21,959	28,250	27,882	26,311	27,405
6141 · SUBSCRIPTIONS	854	3,546	1,551	885	650
Total 6100 · TRAVEL & TRAINING	**53,491**	**124,216**	**57,597**	**61,221**	**96,005**
6200 · ADMINISTRATIVE COSTS					
6211 · BUSINESS TRAVEL	28,804	30,313	19,395	30,189	30,635
6221 · LEGAL NOTICES	2,240	1,260	939	1,160	1,070
6222 · EMPLOYMENT ADS	3,435	2,500	4,001	3,500	4,000
6231 · BANK FEES	8,425	2,650	5,337	3,950	79,200
6232 · BAD DEBT EXPENSE	0	500	-	500	500
6233 · MISC WRITE OFF	339	-	1,838	-	-
6235 · Reconciliation Discrepancies	(29)	-	(2)	-	-
6234 · INTEREST EXPENSE	1,287	-	199	-	-
6241 · BOARD MEETINGS	9,669	12,101	8,434	11,950	5,915
6250 · GRANTS					
6251 · COMMUNITY CLEAN UP FUND	11,814	15,000	15,046	15,000	15,000
6252 · INCENTIVE GRANTS	15,522	20,000	24,348	8,000	15,000
6250 · OTHER GRANTS	-	20,000	-	-	-
Total 6250 · GRANTS	27,336	55,000	39,394	23,000	30,000
6253 · GREEN UP DAY	11,276	10,900	9,220	9,200	7,000
6261 · CUSTOMER RELATIONS	219	750	-	250	300
6262 · QUALITY AND TESTING	-	200	-	200	-
6271 · GENERAL MANAGERS DISCRETION	2,630	2,500	1,045	1,000	2,000
6272 · RESEARCH AND DEVELOPMENT	-	-	-	47,000	25,000
6281 · TEAM MOTIVATION	8,159	10,470	6,167	9,625	9,900
Total 6200 · ADMINISTRATIVE COSTS	**103,790**	**129,144**	**95,967**	**141,524**	**195,520**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6300 · PROFESSIONAL FEES					
6311 · ACCOUNTANT	1,353	7,500	1,549	5,500	2,000
6321 · AUDIT FEES	16,300	17,000	12,600	17,000	20,000
6331 · ENGINEERING	1,108	2,500	10,911	3,000	21,050
6341 · LEGAL SERVICES	54,172	38,250	47,542	54,825	29,400
6351 · IT DEVELOPMENT	750	27,500	11,350	500	7,000
6361 · CONSULTING	16,171	207,200	197,867	96,610	122,000
6371 · MEDICAL EXAMS	1,435	2,550	1,334	2,800	2,650
6381 · LOBBYIST FEES	-	-	15	-	75
6399 · OTHER PROF SERVICES	97,929	-	28,508	-	3,100
Total 6300 · PROFESSIONAL FEES	**189,217**	**302,500**	**311,675**	**180,235**	**207,275**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6400 · EQUIPMENT AND FLEET					
6410 · LARGE EQUIPMENT					
6411 · LARGE EQUIPMENT LEASES	8,074	9,075	(7,394)	9,075	-
6412 · LARGE EQ - MAINT & PARTS	83,437	67,532	36,139	41,802	80,139
6413 · LARGE EQ - SERVICE CONTRACT	2,862	20,000	4,967	15,000	15,000
6415 · LARGE EQ -MAINT CONTRACTOR	9,915	6,104	8,620	6,034	13,231
6416 · SCALE CERTIFICATION AND MAINT	2,605	4,030	2,005	4,530	5,465
6417 · LARGE EQUIPMENT PURCHASES	-	-	-	-	14,750
6419 · EQUIPMENT CONTINGENCY	-	57,800	24,360	62,800	87,500
Total 6410 · LARGE EQUIPMENT	106,892	164,540	68,697	139,241	216,085
6420 · GENERAL EQIUPMENT					
6421 · SMALL EQUIPMENT	11,037	14,300	16,639	11,750	7,750
6422 · OFFICE EQUIPMENT	2,185	10,351	1,457	8,107	7,617
6424 · SAFETY EQUIPMENT	197	4,380	2,582	5,447	6,402
Total 6420 · GENERAL EQIUPMENT	13,418	29,031	20,678	25,304	21,769
6440 · INFORMATION TECHNOLOGY					
6441 · PURCHASE, LEASE, OR LICENSE	1,673	31,211	15,674	39,800	112,915
6442 · HARDWARE AND EQUIPMENT	33,310	34,570	12,831	12,000	28,500
6443 · SYSTEMS MAINTENANCE	61,432	47,150	41,359	68,350	56,250
6445 · TELECOMMUNICATIONS	35,475	41,198	39,192	47,304	45,956
Total 6440 · INFORMATION TECHNOLOGY	131,891	154,129	109,056	167,454	243,621
6450 · FLEET MAINTENANCE					
6451 · FM - LEASES	-	-	6,525	-	-
6452 · SERVICE CONTRACTS	8,703	-	-	-	-
6453 · FM - TIRE REPLACEMENT/REPAIR	19,243	34,575	13,359	47,875	26,000
6454 · FM REPAIR - OUTSIDE CONTRACTOR	57,191	17,610	40,017	19,300	30,750
6455 · FM - PARTS	22,115	59,790	30,593	51,200	30,250
6456 · FM - DIESEL AND GAS	98,850	109,316	70,531	105,943	96,090
6459 · FM - OTHER		-	191	-	
Total 6450 · FLEET MAINTENANCE	206,102	221,291	161,217	224,318	183,090
Total 6400 · EQUIPMENT AND FLEET	**458,302**	**568,991**	**359,648**	**556,317**	**664,565**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6500 · SUPPLIES					
6510 · GENERAL MATERIALS AND SUPPLIES					
6511 · MATERIALS & SUPPLIES	37,440	24,849	22,299	19,400	23,675
6512 · FACILITY SIGNAGE	2,117	14,300	4,310	10,000	12,400
6513 · SAFETY SUPPLIES	828	2,475	5,849	3,935	3,850
6514 · BINS - NOT SOLD	7,199	13,344	14,578	165	-
6510 · GENERAL MATERIALS AND SUPPLIES - Other	206	-	399	3,500	-
Total 6510 · GENERAL MATERIALS AND SUPPLIES	47,791	54,968	47,435	37,000	39,925
6520 · GEN OFFICE SUPPLIES					
6521 · OFFICE SUPPLIES	14,703	16,500	10,862	14,650	13,730
6522 · BOTTLED WATER	1,043	1,765	2,312	1,945	1,845
6523 · POSTAGE	5,355	12,805	3,612	8,935	14,480
6520 · GEN OFFICE SUPPLIES - Other	-	-	141	-	-
Total 6520 · GEN OFFICE SUPPLIES	21,101	31,070	16,927	25,530	30,055
6540 · EMPLOYEE CLOTHING					
6541 · UNIFORMS	8,802	13,190	9,212	11,415	14,637
6542 · PERSONAL PROTECTIVE EQUIPMENT	7,589	10,513	8,419	10,232	10,209
Total 6540 · EMPLOYEE CLOTHING	16,391	23,703	17,631	21,647	24,846
Total 6500 · SUPPLIES	**85,282**	**109,741**	**81,993**	**84,177**	**94,826**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6600 · MATERIALS MANAGEMENT					
6610 · TRUCKING AND HAULING					
6611 · HAULING SERVICES	43,750	117,285	199,902	347,464	177,570
6612 · PRODUCT DELIVERY	46,515	-	57,480	1,649	-
Total 6610 · TRUCKING AND HAULING	90,264	117,285	257,382	349,113	177,570
6620 · DISPOSAL FEES					
6620.1 · ILLEGAL DUMPING	-	-	-	-	500
6621 · TRASH DISPOSAL	713,602	722,196	642,562	765,651	834,766
6622 · SLUDGE DISPOSAL	1,087,220	964,040	1,114,859	1,103,967	1,157,212
6623 · HAZ WASTE DISPOSAL	234,283	206,390	226,352	286,544	288,133
6624 · REFRIGERANT REMOVAL	40,736	38,776	34,645	48,537	41,085
6625 · RECYCLING FEES - DOCS	145,301	204,375	184,981	235,330	214,340
6626 · TIRES DISPOSAL FEE	82,601	74,954	65,690	31,000	67,320
6627 · ELECTRONICS DISPOSAL	8,040	18,021	11,221	20,822	14,008
6628 · FOOD WASTE DISPOSAL	58,643	64,585	56,247	86,261	44,850
6629 · FLUORESCENT DISPOSAL	29,018	35,000	24,126	35,000	30,000
6620 · DISPOSAL FEES - Other	-	-	1,241	-	-
Total 6620 · DISPOSAL FEES	2,399,443	2,328,337	2,361,926	2,613,112	2,692,214
6630 · MATERIALS PROCESSING					
6631 · RECYCLING PROCESSING FEES	2,555,717	2,650,288	2,818,528	3,036,968	1,998,414
6632 · WOOD PROCESSING FEES	35,557	86,325	90,399	58,500	90,000
Total 6630 · MATERIALS PROCESSING	2,591,274	2,736,613	2,908,928	3,095,468	2,088,414
6640 · LEACHATE					
6641 · LEACHATE HAULING	9,268	21,600	7,655	19,161	9,732
6642 · LEACHATE TESTING	3,455	4,790	3,784	4,790	4,110
6643 · LEACHATE TREATMENT	1,851	2,697	2,541	3,442	2,250
Total 6640 · LEACHATE	14,573	29,087	13,980	27,393	16,092
6650 · TESTING					
6651 · GROUND WATER TESTING	24,153	38,805	27,092	32,888	34,888
6652 · PRODUCT TESTING	5,913	11,113	4,836	9,913	11,468
6650 · TESTING - Other		-	726	-	
Total 6650 · TESTING	30,066	49,918	32,655	42,801	46,356
Total 6600 · MATERIALS MANAGEMENT	**5,125,621**	**5,261,240**	**5,574,870**	**6,127,887**	**5,020,646**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6700 · PROPERTY MANAGEMENT					
6710 · BUILDING & LAND					
6711 · BUILDING LEASE	46,365	48,807	47,853	49,409	52,006
6712 · MOWING	1,894	13,045	13,043	13,080	13,260
6713 · PLOWING	32,384	37,700	31,854	54,362	44,100
6714 · BUILDING MAINTENANCE	47,093	65,087	42,545	62,660	92,790
6715 · SKILLED LABOR	3,333	28,278	23,512	19,020	19,500
6716 · SAFETY MONITOR AND INSPECTION	1,792	6,150	4,432	5,940	5,195
Total 6710 · BUILDING & LAND	132,861	199,067	163,239	204,471	226,851
6720 · UTILITIES					
6721 · ELECTRICITY	39,561	46,536	33,063	42,313	51,319
6722 · HEATING FUEL	13,832	18,528	11,796	19,075	16,485
6724 · WATER/SEWER	15,285	32,133	10,800	17,809	17,352
Total 6720 · UTILITIES	68,677	97,197	55,658	79,197	85,156
6730 · COMMERCIAL INSURANCE					
6731 · COMMERCIAL INSURANCE PREMIUM	102,242	107,517	97,481	105,230	77,750
6732 · COMM INSURANCE RESERVE	511	3,000	(2,788)	3,000	3,000
Total 6730 · COMMERCIAL INSURANCE	102,753	110,517	94,693	108,230	80,750
6740 · GOV'T FEES & TAXES					
6741 · HOST TOWN FEES	5,801	5,264	8,787	6,345	8,407
6742 · IMPACT FEES	23,173	28,797	24,741	29,370	31,745
6743 · PYMT FOR MUNIC SVCS	43,369	40,128	44,584	40,625	44,053
6744 · PROPERTY TAXES	22,698	19,918	23,569	24,745	26,180
6745 · STATE AND LOCAL TAXES	2,106	1,500	1,075	1,800	-
6746 · PERMITS	1,585	2,050	1,285	2,750	3,710
Total 6740 · GOV'T FEES & TAXES	98,732	97,657	104,041	105,635	114,095
Total 6700 · PROPERTY MANAGEMENT	**403,023**	**504,438**	**417,631**	**497,533**	**506,852**
6800 · PROMOTION & EDUCATION					
6812 · ADVERTISING	153,216	127,070	79,598	60,295	99,348
6813 · PRINTING	13,876	36,262	11,169	22,875	51,755
6814 · EDUCATION	-	2,300	1,722	1,000	3,110
6815 · WORKSHOPS	160	500	415	500	500
6821 · DONATIONS	-	3,000	55	3,000	3,000
6800 · PROMOTION & EDUCATION OTHER	1,801	-	-	-	-
Total 6800 · PROMOTION & EDUCATION	**169,053**	**169,132**	**92,958**	**87,670**	**157,713**

Chittenden Solid Waste District
FY22 DETAIL BUDGET

	FY19 Actual	FY20 Budget	FY20 Actual (unaudited)	FY21 Budget	FY22 Budget
6900 · MAINTENANCE CHARGES					
6901 · MAINTENANCE & ROLL OFF CHARGES	-	639,851	509,156	-	(681,099)
Total 6900 · MAINTENANCE & ROLL OFF CHARGES	**-**	**639,851**	**509,156**	**-**	**(681,099)**
6950 · CAPITAL EXPENSES & ALLOCATIONS					
6950 · CAPITAL EXPENSES	43,082	-	-	-	-
Total 6950 · CAPITAL EXPENSES & ALLOCATIONS	**43,082**	**-**	**-**	**-**	**-**
Total Expense	**10,550,956**	**12,090,361**	**11,250,832**	**11,836,938**	**10,960,127**
Net Ordinary Income	1,570,477	439,610	1,064,153	252,237	1,994,667

CHITTENDEN SOLID WASTE DISTRICT

Fiscal Year 2022 Proposed Budget

RESERVE FUNDS BUDGET - ASSUMPTIONS AND HIGHLIGHTS

Reserve Accounts are designated unrestricted funds the Board of Commissioners has assigned to achieve identifiable objectives. Funds are assigned by the Board and may be reassigned only with Board action. These funds are:

Solid Waste Management Fee Rate Stabilization Reserve – designated to preserve the solid waste management fee from substantial changes year over year due to uncertain market conditions. It is assumed contributions are made in years when administrative allocations are less than the net balance of the solid waste management fee; when administrative allocations are more than the net balance of the solid waste management fee funds will be withdrawn from the stabilization reserve. Budget projections for fiscal year 2022 indicate this fund **will increase by $602,319**.

Facility Closure Reserve – designated to safely close current operating facilities as required by state law. Members of the operations team perform an annual review of the current closing cost and adjusts for inflation and alterations, as necessary. A portion of the reserve earns interest through an interest-bearing account. Budget projections for fiscal year 2022 indicate this fund **will increase by $1,025**.

Landfill Post Closure Reserve – designated to assure funding exists to meet the requirements of the 30-year process of closing the landfill that began in 1996. Members of the operations team perform an annual audit to review the current closing cost and adjust for inflation and alterations, as necessary. Excess funds will remain in this fund until CSWD reaches custodial care through resolution with the state, expected no sooner than Fiscal Year 2025. A portion of the reserve earns interest through interest-bearing accounts. Interest earned is included in the annual budget, as well as, expected expenditures. Budget projections for fiscal year 2022 indicate **a reduction of $102,599**.

Drop Off Center Rate Stabilization Reserve – designated to reduce the impact of market conditions on the fees assessed at drop off centers. It is assumed contributions are made in years when drop off centers can provide excess funding; when drop of centers exceeds support by operations funds will be withdrawn from the stabilization reserve. Budget projections for fiscal year 2022 indicate **no changes to this balance**.

Biosolids Reserve – designated to reduce the impact of market conditions on the fees assessed from biosolids. It is assumed contributions are made in years when biosolids can provide excess funding; when biosolids exceeds support by its operations funds will be withdrawn from the reserve. Budget projections for fiscal year 2022 indicate **an increase of $45,517**.

Community Clean Up Fund – designated to member communities for local permissible projects. Currently this reserve is funded by an annual expense included in the Outreach and Communication budget. Budget projections for fiscal year 2022 indicate **an increase of $12,566**.

Operating Reserve – designated to provide funds to operating programs and reduce the reliance on the solid waste management fee to meet the operational finances. It is assumed contributions are made in years when operation allocations balances are in excess; withdraws are made when operational allocations balances are insufficient. In the event operating reserves are depleted, funding will be withdrawn from the Solid Waste Management Fee Rate Stabilization Reserve. Budget projections for fiscal year 2022 indicate **an increase of $317,582**.

Chittenden Solid Waste District
FY22 PROJECTED RESERVES

SOLID WASTE MANAGEMENT FEE RATE STABILIZATION RESERVE

Solid Waste Management Fee Collected	$	3,371,625
Total Solid Waste Management Fee Subsidy for Administrative Programs		2,768,559
FY22 Budgeted Transfer		603,066
FY20 Reserve Balance (unaudited)		2,306,665
FY22 Projected Reserve Balance		**2,909,731**

FACILIITES CLOSURE RESERVE

FY22 Budgeted Transfer	-
Projected Interest Earned	1,025
FY20 Reserve Balance (unaudited)	502,953
FY22 Projected Reserve Balance	**503,978**

LANDFILL POST CLOSURE RESERVE

FY22 Budgeted Transfer	102,599
FY20 Reserve Balance (unaudited)	748,754
FY22 Projected Reserve Balance	**851,353**

Chittenden Solid Waste District
FY22 PROJECTED RESERVES

DROP OFF CENTER RATE STABILIZATION RESERVE

FY22 Budgeted Transfer	-
FY20 Reserve Balance (unaudited)	263,535
FY22 Projected Reserve Balance	**263,535**

BIOSOLID RESERVE

FY22 Budgeted Transfer	45,517
FY20 Reserve Balance (unaudited)	154,086
FY22 Projected Reserve Balance	**199,603**

COMMUNITY CLEAN UP RESERVE

FY22 Budgeted Transfer	15,000
FY20 Reserve Balance (unaudited)	79,221
FY21 Funds used through March 2021	(2,434)
FY22 Projected Reserve Balance	**91,787**

Chittenden Solid Waste District
FY22 PROJECTED RESERVES

OPERATING RESERVE

FY22 Budgeted Transfer	317,582
FY20 Reserve Balance (unaudited)	-
FY22 Projected Reserve Balance	**317,582**

CHITTENDEN SOLID WASTE DISTRICT
FY 22 SCHEDULE OF PROGRAM TIPPING FEES

		FY 22	FY 21	FY 20	Change
4) MATERIALS RECOVERY FACILITY					
Tipping fees and/or materials purchased price fluctuate with market price. Budgeted rates are:					
	In District materials, per Ton	$80.00	$80.00	$65.00	**$0.00**
	Out-of-District materials, per Ton	$80.00	$80.00	$65.00	**$0.00**
6) SPECIAL WASTE PROGRAM					
Special Waste Facility (at the Williston Drop-Off Center)					
	Non-covered Electronics ~ per pound (by appt. or	$0.18	$0.18	$0.18	**$0.00**
	Gypsum wallboard (clean, new scrap):				
	Small loads (up to 2 cy), per cubic yard	$22.50	$22.50	$22.50	**$0.00**
	Large loads, per ton	$90.00	$90.00	$90.00	**$0.00**
	Tires ~ up to 16”	$2.25	$2.25	$2.25	**$0.00**
	Tires ~ 16.5” to 19”	$3.75	$3.75	$3.75	**$0.00**
	Tires ~ per ton	$200.00	$200.00	$200.00	**$0.00**
	Tree limbs, trunks, clean stumps, & brush:				
	Up to 6 cubic yards	No charge	No charge	No charge	
	Each cubic yard in excess of 6 cy	$5.00	$5.00	$5.00	**$0.00**
	Pallets & clean lumber:				
	Per ton	$50.00	$50.00	$50.00	**$0.00**
	Propane cylinders over 20 lbs	$5.00	$5.00	$5.00	**$0.00**
7) DROP-OFF CENTERS					
Items accepted vary by facility.					
Household Trash	up to 18-gallon bag/barrel	$2.75	$2.75	$2.75	**$0.00**
	up to 33-gallon bag/barrel	$5.25	$5.25	$5.25	**$0.00**
	up to 45-gallon bag/barrel	$7.50	$7.50	$7.50	**$0.00**
	per cubic yard	$41.25	$41.25	$41.25	**$0.00**
	at Burlington Drop-Off Center, per pound	$0.21	$0.21	$0.21	**$0.00**
Construction &	up to 18-gallon bag/barrel	$5.50	$5.50	$5.50	**$0.00**
Demolition Debris	up to 33-gallon bag/barrel	$10.50	$10.50	$10.50	**$0.00**
	up to 45-gallon bag/barrel	$15.00	$15.00	$15.00	**$0.00**
	per cubic yard	$82.50	$82.50	$82.50	**$0.00**
	at Burlington Drop-Off Center, per pound	$0.21	$0.21	$0.21	**$0.00**
Other Items	(* indicates that limits apply)				
	All-In-One Recyclables ONLY	$2.00	$2.00	$2.00	**$0.00**
	All-In-One Recyclables, with paid trash items	No charge	No charge	No charge	
	Appliances without Refrigerants	$5	$5	$5	**$0.00**
	Appliances with Refrigerants	$10-$15	$10-$15	$10-$15	
	Batteries (household and lead acid)*	No charge	No charge	No charge	
	Electronics -non-covered	$1-$15	$1-$15	$1-$15	**$0.00**
	Electronics - items covered by new State program	No charge	No charge	No charge	
	Fluorescent lamps*	No charge	No charge	No charge	
	Compostables, with paid trash items	No charge	No charge	No charge	
	Compostables, no paid trash items	$1.50	$1.50	$1.50	**$0.00**
	Small Furniture item	$11	$11	$11	**$0.00**
	Large Furniture item	$22	$22	$22	**$0.00**
	Med BoxSpring	$18.75	$18.75	$18.75	**$0.00**
	Med Mattress	$18.75	$18.75	$18.75	**$0.00**
	Sm Mattress	$11	$11	$11	**$0.00**
	Sm BoxSpring	$11	$11	$11	**$0.00**
	Lg Mattress	$22	$22	$22	**$0.00**
	Lg BoxSpring	$22	$22	$22	**$0.00**
	Crib Mattress	$6	$6	$6	**$0.00**
	Hard cover books*	No charge	No charge	No charge	
	Mercury-containing products*	No charge	No charge	No charge	
	Propane cylinders 20 lbs & under*	No charge	No charge	No charge	

CHITTENDEN SOLID WASTE DISTRICT
FY 22 SCHEDULE OF PROGRAM TIPPING FEES, Continued

7) DROP-OFF CENTERS, Continued		**FY 22**	**FY 21**	**FY 20**	**Change**
Other Items (Continued)	Scrap metal	No charge	No charge	No charge	
	Textiles*	No charge	No charge	No charge	
	Tires ~ up to 16”	$2.75	$2.75	$2.75	**$0.00**
	Tires ~ 16.5” to 19”	$5.25	$5.25	$5.25	**$0.00**
	Tires ~ 20” to 24.5”	$14.00	$14.00	$14.00	**$0.00**
	Tires ~ off road	$56.00	$56.00	$56.00	**$0.00**
	Tree limbs, trunks, clean stumps, & brush:				
	Up to 3 cubic yards	No charge	No charge	No charge	
	Each cubic yard in excess of 3 cy	$10.00	$10.00	$10.00	**$0.00**
	Pallets & clean lumber:				
	Up to 1 cubic yard	No charge	No charge	No charge	
	Each cubic yard in excess of 1 cy	$5.00	$5.00	$5.00	**$0.00**
	Used oil*	No charge	No charge	No charge	
	Used oil filters*	No charge	No charge	No charge	
	Wood ashes ….				
	Yard debris				

8) HAZARDOUS WASTE - ENVIRONMENTAL DEPOT & ROVER

Environmental Depot					
	Household hazardous waste				
	Business hazardous waste ~ Conditionally Exempt Generators	Call For Pricing			
Rover					
	Household hazardous waste				

10) BIOSOLIDS

	FY 22	FY 21	FY 20	Change
Sludge per wet ton for disposal (average projected blended rate, opt out)	NA	NA	NA	
Sludge per wet ton for disposal (average projected blended rate)	$87.40	$86.72	$86.10	**($0.68)**
Sludge per wet ton for land application (average projected blended rate)	NA	NA	NA	
Sludge per wet ton for alkaline treatment (average projected blended rate)	$92.87	$92.02	$87.04	**($0.85)**
South Burlington Class A (average projected blended rate)	NA	NA	NA	

11) COMPOST

	FY 22	FY 21	FY 20	Change
Per-ton tip fee for post-consumer food waste	$ 65.00	$ 60.00	$ 60.00	**($5.00)**

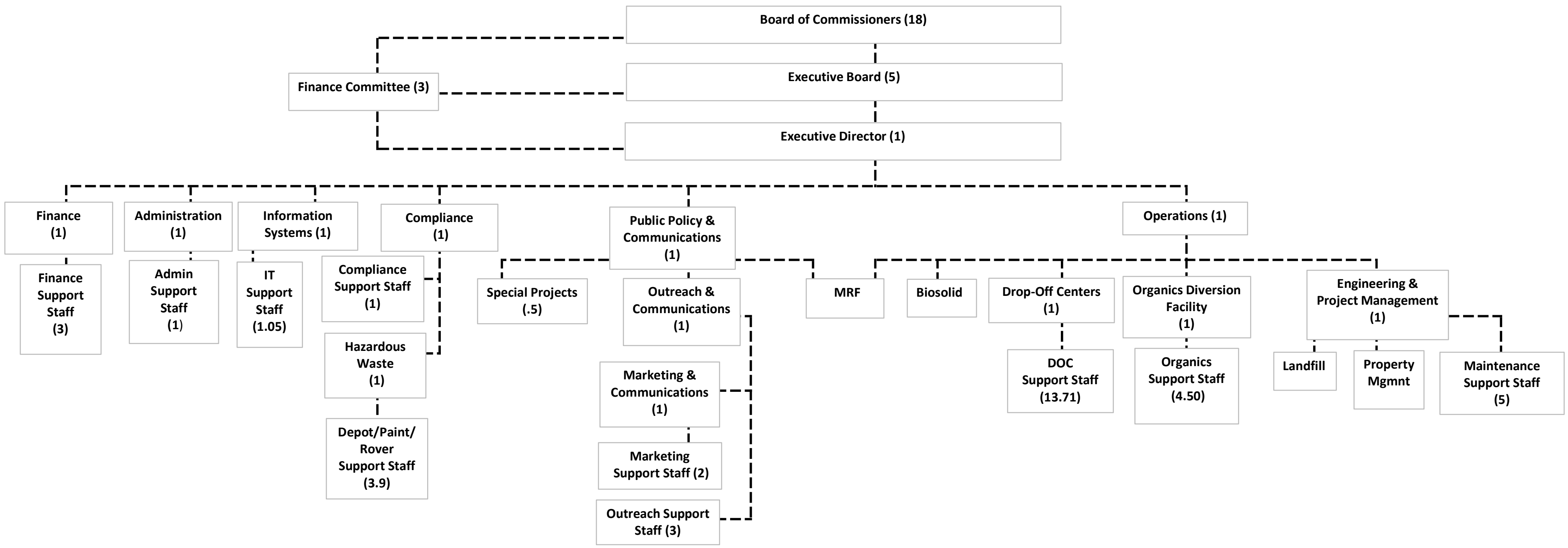
15) FINANCE

	FY 22	FY 21	FY 20	Change
Solid Waste Management Fee per ton	$ 27.00	$ 27.00	$ 27.00	**$0.00**

NOTE: Sales prices are established by market conditions and are subject to change.

FY 22 CSWD ORGANIZATIONAL CHART

FY 22 - 51.70 Full-time equivalents



MEMORANDUM

TO: Selectboard
Evan Teach, Town Manager
Greg Duggan, Deputy Town Manager

FROM: Sharon Kelley, Zoning Administrator SK

DATE: May 4, 2021

RE: 264 Colchester Road Essex VT – Paya's North, Inc.

ISSUE: To renew the yearly 'Certificate of Approval for Location of a Salvage Yard' located at 264 Colchester Road. (COAL is the abbreviation for a 'Certificate of Approval for a Salvage Yard'.)

BACKGROUND: On November 25, 1997, approval was granted to the then landowner (Mathieu) to operate a junkyard. Paya's Auto purchased the lot in 2001 and continues to operate the salvage yard. The State of Vermont requires renewal of the COAL every 5-years. The Selectboard last approved this COAL on July 20, 2015. The office manager discovered that the Certificate expired last year. This lapse was due to unforeseen health issues with the then office manager. There have been no issues reported in connection with the Junkyard.

In checking with Wendy Edwards, Program technician III DEC/Waste Management, inquiry was made about the date the Selectboard should use when signing the form and if this created any liability to the Town if backdated. Wendy replied that the Select Board can either back-date the COAL or use the current date. She confirmed that "no known liability has ever happened" when backdating the renewal. Her advice was "to use the date that they approve it." Ms. Edwards advised that it is the Owner's responsibility to renew their COAL. Repercussions could be that their Permit is either denied or revoked, but "they have never taken this action."

COST: The applicant paid the $25.00 application fee. There is no cost to the town.

REQUEST: The request is to sign the attached approval form and return to the Zoning Administrator.

VERMONT

STATE OF VERMONT
AGENCY OF NATURAL RESOURCES
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Salvage Yard Program
1 National Life Drive, Davis 1, Montpelier, VT 05620-3803

CERTIFICATE OF APPROVAL FOR LOCATION OF A SALVAGE YARD

The application of Christopher C. and Lori A. Paya whose address is

PO Box 1713, Williston, VT 05495

dated 5/3/2021 to locate a junkyard on the land and premises in the city/town of

Essex owned by Christopher C. and Lori A. Paya

and described as follows 5.0 acres more or less, frontage rte. 2A of 135 feet more or less. See plat survey entitled James & Fay Esden Recorded on slide #248,record volume260,page 278.

has been duly heard and acted upon by the Town of Essex Selectboard
(City Council, Selectboard, Trustees)

of said Town pursuant to the provisions of 24 V.S.A., §§ 2251- 2257

the same is approved this ______ day of May , 20 21 .

The certificate is valid for 5 years from date of issuance, subject to the provisions
(1 through 5)

of State Statute or Municipal Ordinance presently or hereafter appertaining thereto. This certificate is for the exclusive use of the named applicant and is not assignable.

The application fee of $25.00 and all other assessments authorized by 24 V.S.A. §2256 have been paid.

Selectboard, Town of Essex
(City Council, Selectboard, Board of Trustees)

of the City/Town/Village of Essex

______________________ ______________________

______________________ ______________________

______________________ ______________________

Memorandum

To: Selectboard, Evan Teich, Unified Manager
CC: Greg Duggan, Deputy Manager & Ron Hoague, Police Chief
From: Jenny Willingham, Assistant Clerk
RE: Outside Consumption Permit
Date: May 5, 2021

Issue

The issue is whether the Selectboard will approve an Outside Consumption Permit for 1st Republic Brewing Company, LLC. 1st Republic Brewing Company, LLC holds a Manufacturers License (sent directly to Department of Liquor Control).

Discussion

The May 17th packet contains an Outside Consumption Permit Application from 1st Republic Brewing Co., LLC.
This was reviewed & approved by email from PD along with our Town Zoning Administrator.

Recommendation

Staff recommends that the Selectboard approve the Outside Consumption Permit for 1st Republic Brewing Co., LLC

VERMONT
DEPARTMENT OF LIQUOR AND LOTTERY
DIVISION OF LIQUOR CONTROL

802 Spirits

OUTSIDE CONSUMPTION PERMIT

Application Fee $20.00

Name of Licensed Premise (Corporation/Partnership/Individual, d/b/a)
1st Republic Brewing Co, LLC

d/b/a ______

Address 39 River Rd., Ste #6 Town/City Essex Junction, VT

License Number 8249-002 Email or Fax # mike@1strbc.com

Outside consumption would be in the area described below: (describe fully, including size, physical barriers, etc.)
A 24'x24' seating area in front & in back cordoned off by barrels and rope designating the consumption area
Patrons will be ID'd and place their orders at the main bar in the taproom or at the pick-up/curbside window
Patrons will then bring their drinks to their respective tables

Please remember that this outside consumption permit is an extension of your license to serve alcohol beverages, and that the same rules apply in this area as do in the regularly licensed premise area.

Outside Consumption time period (hours) from 1pm to 10pm

Permanent Use X (Permanent use will be considered year round use)

Occasional Use

Day(s) Requested ______

Hours Requested ______

Signature of Licensee Michael Drake

OUTSIDE CONSUMPTION PERMITS MUST FIRST BE APPROVED BY YOUR TOWN/CITY CLERK

Please check one: ○ **APPROVED** ○ **DISAPPROVED**

Town/City Clerk Signature ______ Date

Rev. 03/06/2020

Memorandum

To: Selectboard, Evan Teich, Unified Manager
From: Tammy Getchell, Assistant to the Manager
Re: Reconsider Human Services Funding awards for FY21
Date: May 12, 2021

Issue
The issue is whether the Selectboard will reconsider FY21 contributions to human services agencies.

Discussion
The Selectboard approved Human Services Funding recommendations during the last meeting held on May 3rd. However, while I was compiling the individual score sheets to hand out with the award letters, I discovered that not all of the applicants received full scores. The mishap caused a shift in the award totals.

Since the review team ranked and awarded based on the *overall* score of all applicants, the addition of points to two applicants shifted the overall ranking. I have attached a revised award recommendation with two columns, one labeled, "Was" and one "After recalculation".

Summary of the changes:

- This bumped Vermont Family Network up to the second tier to be funded at 75% and pushed Vermont Cares out of the second tier and down to the third, unfunded tier. Vermont Works for Women moved up on the rankings, but still sits in the bottom, third tier.

- Previously, there was $820 remaining after funding the two top tiers that I split up between the top scorers (approximately $75 each). After making the adjustments, there was $70 remaining after funding the top two tiers, which I split up as $10 extra for the top 7 scorers.

I have notified the members of the review team of the issue. While it is a regrettable error, the team recommends a reconsideration of the awards to the corrected amounts as shown in the attachment. The team will be adding a step to future award cycles to provide for an independent review of individual score sheets prior to compiling final rankings.

Award letters have not been issued since the error was discovered while putting them together. Nonetheless, I apologize for the error and for any inconvenience caused to board members or applicants.

Cost
A total appropriation of $153,322 is available for human services for FY21. The total request as recommended by the review committee remains unchanged from the total awarded on May 3rd at $153,322.

Recommendation
It is recommended that the Selectboard reconsider the awards approved on May 3, 2021 and approve the corrected award amounts to the human services agencies as presented on the attached list.

Attachment A

Essex Human Services Funding Awards FY21

(Proposed adjustments 5/17/2021)

TOP OVERALL SCORES (funded at 90%+)

			Was	After recalculation
1.	**Aunt Dot's**	Emergency Food & Disaster Relief	$7,275	**$7,210**
2.	**Voices for Inclusion in Essex and Westford (VIEW)**	Diversity, Equity & Inclusion	$22,575	**$22,510**
3.	**Howard Center**	Access to Health & Behavioral Health	$6,825	**$6,760**
4.	**Essex C.H.I.P.S.**	Child or Family Support for Healthy Relationships	$18,075	**$18,010**
5.	**Committee on Temporary Shelter (COTS)**	Affordable Housing or Housing Assistance	$9,075	**$9,010**
6.	**Spectrum Youth Family Services**	Child or Family Support for Healthy Relationships	$9,075	**$9,010**
7.	**Steps to End Domestic Violence**	Affordable Housing or Housing Assistance	$6,177	**$6,112**
8.	**Chittenden Community Action Housing Assistance**	Affordable Housing or Housing Assistance	$2,325	**$2,250**
9.	**Age Well**	Emergency Food & Disaster Relief	$9,075	**$9,000**
10.	**EJU Ecumenical Ministry**	Emergency Food & Disaster Relief	$4,125	**$4,050**
11.	**UVM Health Network Home Health & Hospice**	Access to Health & Behavioral Health	$22,570	**$22,500**

SECOND TIER SCORES (funded at 75%)

			Was	After recalculation
12.	**National Alliance on Mental Illness (NAMI)**	Child or Family Support for Healthy Relationships	$2,250	**$2,250**
13.	**LUND**	Child or Family Support for Healthy Relationships	$2,625	**$2,625**
14.	**Vermont Adult Learning**	Child or Family Support for Healthy Relationships	$2,250	**$2,250**
15.	**H.O.P.E. Works**	Access to Health & Behavioral Health	$900	**$900**
16.	**Vermont Foundation of Recovery**	Affordable Housing or Housing Assistance	$7,500	**$7,500**
17.	**Joint Urban Ministry Project (JUMP)**	Emergency Food & Disaster Relief	$3,000	**$3,000**
18.	**Vermont Center for Independent Living**	Access to Health & Behavioral Health	$1,500	**$1,500**
19.	**Turning Point Center of Chittenden County**	Access to Health & Behavioral Health	$3,750	**$3,750**
20.	**Pathways Vermont**	Affordable Housing or Housing Assistance	$7,500	**$7,500**
21.	**Feeding Chittenden**	Emergency Food & Disaster Relief	$3,750	**$3,750**
22.	**Vermont Family Network**	Child or Family Support for Healthy Relationships	0	**$1,875**
23.	**Vermont Cares**	Access to Health & Behavioral health	$1,125	**0**

TOTAL FY21 APPROVED FUNDING	$153,322

Memorandum

To: Town Selectboard, Evan Teich, Unified Manager
From: Linda Mahns, Administrative Assistant
Re: Reappointment of Committee members (Town Zoning Board of Adjustment, Cemetery Commission, Energy Committee, and Essex Free Library Board of Trustees)
Date: May 14, 2021

Issue
The issue is whether the Selectboard will fill expired seats on the following committees: Town Zoning Board of Adjustment; Town Cemetery Commission; Town Energy Committee; and the Essex Free Library Board of Trustees.

Discussion
The following seats are set to expire on June 30, 2021:

- Town Zoning Board of Adjustment – Justin St. James is interested in being considered for reappointment of this seat;
- Town Cemetery Commission – Joan Janzen is interested in being considered for reappointment to this seat;
- Town Energy Committee – Irene Wrenner is interested in being considered for reappointment to this seat;
- Essex Free Library Board of Trustees – Marie Froeschl is interested in being considered for reappointment to this seat.

In order to have a complete and thorough discussion about this topic, an executive session may be necessary. The appointment of public officials can be a protected discussion, provided the Selectboard makes a final decision to appoint a public official in an open meeting and shall explain the reasons for its final decisions during the open meeting.

Cost
None.

Recommendation
The Selectboard may wish to reappoint the following members to their respective committees to a three-year term to expire June 30, 2024: Justin St. James to the Town Zoning Board of Adjustment; Irene Wrenner to the Town Energy Committee; Marie Froeschl to the Essex Free Library Board of Trustees; and to approve the Town Manager to appoint Joan Janzen to the Town Cemetery Commission.

If the board members wish to enter executive session, the following motion is recommended:

> "I move that the Selectboard enter into executive session to discuss the proposed public official appointment(s) in accordance with 1 V.S.A. Section 313(a)(3) and to include the Unified Manager and the Deputy Manager."

TOWN OF ESSEX
SELECTBOARD
REGULAR MEETING
May 3, 2021

SELECTBOARD: Andy Watts, Chair; Patrick Murray, Vice-Chair; Tracey Delphia, Clerk; Vince Franco, Dawn Hill-Fleury.

ADMINISTRATION: Evan Teich, Unified Manager; Chris Ashley, Animal Control Officer; Greg Duggan, Deputy Manager; Bill Ellis, Town Attorney; Rick Garey, Police Support Services Director; Tammy Getchell, Assistant to the Manager; Ron Hoague, Police Chief; Wendy Hysko, Brownell Library Director; Lt. Rob Kissinger, Police; Dennis Lutz, Public Works Director; Brad Luck, Essex Junction Recreation & Parks Director.

OTHERS PRESENT: Bob Burrows, Raj Chawla, Kevin Collins, Annie Cooper, Patty Davis, Jon Demeritt, Karen Deutscher, Erin Dickinson, Karen Dolan, Betsy Dunn, Erin Ennis, Maureen Gillard, Susan Hale, Megan Humphries, Tamara Jaques, Lisa LaBerge, Amber Leventry, Rachael Lizotte, Deb McAdoo, Timothy Miller, Scott Moore, Adam Newhard, Sarah Nosek, Shannon Oborne, Bruce Post, Mary Post, Roseanne Prestipino, Nathaniel Quealy, Mark Roberts, Angel Segarra, Brian Shelden, Ken Signorello, Bill Silverstrim, Gabrielle Smith, Harlan Smith, Margaret Smith, Liz Subin, Mike Sullivan, Melanie T., Mike Thorne, George Tyler, Phyllis Willey, Irene Wrenner, Dennis _____, Jeanne _____, Joe ____, RM.

1. CALL TO ORDER

Andy Watts called the meeting of the Town of Essex Selectboard to order at 6:30pm.

2. AGENDA ADDITIONS/CHANGES

None at this time.

3. AGENDA APPROVAL

No approval needed, as no changes were made.

4. PUBLIC TO BE HEARD

a. Comments from Public on Items Not on Agenda

None at this time.

5. PUBLIC HEARING

a. Public Hearing about Fiscal Year 2022 Water and Sewer Budget and Rates

Mr. Lutz spoke about the proposed water and sewer budget and rates. He noted that the State will contribute professional staff and equipment to examine the Town's water loss issues, based on surveillance data reporting conducted by the Town on its sites.

He noted that the proposed water budget for FY2022 increased by 3.5%, and the proposed rate increase is 2.8%; and the proposed sewer budget for FY2022 increased by 3.7% and the proposed rate increase is 3%. He said that drivers of the increases include salary, fringe, and benefits (one third of the increase), the cost of water from Champlain Water District, and cost to treat it at the Village of Essex Junction wastewater treatment plant. 83% of budget increases are tied to these three areas. He said that an average water bill for an average user (200 gallons per day) would result an increase in $32.85 per year.

Ms. Dunn asked if there is asbestos in the water lines. Mr. Lutz replied that in the 1950s and 1960s, there were sections installed that have asbestos water lines but that they pose no threat to anyone because they are sealed, and the asbestos is tested regularly. The only danger that it poses is if workers need to cut those asbestos pipes and they breathe it in. He said the EPA is more focused on lead in the water lines, especially those to houses (but not the water main).

DAWN HILL-FLEURY made a motion, and VINCE FRANCO seconded, to close the public hearing. The motion passed 5-0.

6. BUSINESS ITEMS

a. Consider adoption of Fiscal Year 2022 Water and Sewer Budget and Rates

PATRICK MURRAY made a motion, and TRACEY DELPHIA seconded, to approve the proposed budget as submitted, resulting in the following changes to the rate and billing structure:
Water Rates/Fees: 1) increase the water rate from $5.62/1,000 gallons to $5.78/1,000 gallons 2) Increase the water initiation fee at $1000 base fee per connection plus $5.73/gpd of capacity to $1000 base fee plus $5.78/gpd of capacity 3) set the water minimum charge per year at $180. 4) Interim or Final Billing request at $35 2) ;
Sewer Rates/Fees: 1) increase the sewer operating fee from $9.64/1,000 gallons to $9.93/1,000 gallons 2) maintain the sewer initiation fee at $1,000 base fee per connection plus $10.30/gpd of capacity. 3) Interim or Final Billing request at $35;

Additionally, the rate change and interim/final billing request would go into effect on all water/sewer usage with the billing period starting after the spring 2021 billings. The first Town-wide billing under the new rates would not occur until the fall of 2021.

The motion passed 5-0.

b. Hearing for Dog Bite Complaint

Mr. Duggan noted that on April 26, the Town Manager's Office received a complaint of a vicious dog attack and the victim made the request to have a dog hearing. He noted that the Town is required to hold a hearing within seven days of the complaint.

The Animal Control Officer, Ms. Ashley, spoke about the incident, noting that it occurred on April 25 at Autumn Pond Way. She said that Ms. Oborne (the complainant) was mauled by a dog coming around a corner of the apartment building's hallway and that she was taken to the hospital and received six stitches. She said that Ms. Boulanger had been walking the dog and that the dog was spooked when they met suddenly with Ms. Oborne when they entered the building and the dog subsequently lunged at Ms. Oborne. She said that Mr. Quealy (the dog's owner) is taking measures to keep his dog under control, including: training classes, the use of muzzles, an electric collar, and a short lead and choke collar. She noted that this is not the first dog bite incident with this dog (there was one on March 19, 2021), and that there is the potential for future incidents since the apartment complex is large. She further noted that Mr.

Quealy has said he is moving to a house at the end of the month, which should alleviate that risk. She finally noted that she thinks the measures that Mr. Quealy is taking are appropriate and is interested in further measures the Selectboard thinks are appropriate.

Ms. Delphia asked if the dog has since been registered. Mr. Garey said the dog has not been registered (registration lapsed in 2020), but that Mr. Quealy has been instructed that it must be. He said that registrations are significantly down due to Covid.

Ms. Oborne was sworn in. She said the reports by Mr. Garey and Ms. Ashley are factual and that she has nothing else to add.

Mr. Murray asked if Ms. Oborne approves of the measures taken thus-far to deal with the incident. Ms. Oborne replied that she would like to avoid euthanasia. She added that despite muzzles and safety precautions, the dog is not socialized properly to be around people and that she has had prior encounters with the animal.

Mr. Quealy expressed remorse to Ms. Osborne for the incident. He noted that his dog, Titan, is a 110-pound German shepherd. He disagreed with Ms. Osborne's statement that the dog is poorly socialized around strangers, since he hadn't exhibited this behavior prior to March and has been extensively trained. He said the dog had been spooked by dogs outside and then again when entering the apartment complex. He said he is now the only one who takes Titan out, that he has a muzzle, shock collar, and short lead on at all times outside, and that he tries to take him out at times when there are the fewest people around.

Mr. Murray noted that Mr. Quealy was a state trooper and asked whether this is a police canine. Mr. Quealy replied no.

Mr. Watts asked about a timeline for additional training. Mr. Quealy replied that he doesn't have a timeline yet, but that he has a trainer in mind and will work with the trainer to establish a timeline and payment plan.

Mr. Watts noted that many of the options listed have been put in place already. He said he would recommend the muzzle and the short leash. Mr. Murray suggested banning the dog from dog parks. Ms. Delphia said that she would also like to include immediately enrolling the dog in further training classes. She said this is the second event in two months. Mr. Murray said as far as available trainers, it might not be possible for Mr. Quealy to complete that within a month.

VINCE FRANCO made a motion, and DAWN HILL-FLEURY seconded, that the Selectboard enforces the following restrictions on the dog known as Titan:
That the dog be on a leash and muzzled whenever outside, that he be barred from entry to all dog parks and other parks including Indian Brook Park, and that his owner is required to within 30 days provide proof that he has a training scheduled for the dog within six months to address behavioral issues. The motion passed 5-0.

c. *Consider resident request that Selectboard share potential texts and messages created during past Selectboard meetings

Mr. Duggan said the Selectboard has received a request from Mr. Silverstrim to turn over all text and Facebook messages produced in the past (either 2 months or 1 year) during Selectboard meetings. Mr. Silverstrim asked that Selectboard members turn them over voluntarily and not through a public records request, though staff have recommended that the Selectboard treat this like a public records request to ensure that precedent is followed, the process is transparent, and that all rights are protected.

Mr. Silverstrim said he would also like any Facebook chat messages in a group of three or more Selectboard members, regardless of when they took place (since that constitutes a quorum). He also asked whether the Secretary of State and Attorney General be involved.

Mr. Post spoke about transparency as an essential element to open democratic government. He spoke about the strong transparency requirements for public officers in Vermont. He said the Selectboard should consider inviting the Secretary of State to conduct a presentation on transparency for the Selectboard, staff, and public.

Mr. Demeritt asked if the Selectboard members to which this pertains could be excluded from executive sessions on the issue. Mr. Watts replied that all Selectboard members need to be present in the session, especially any members who are violating policy.

Ms. Wrenner noted that voicemails and emails also fall under the purview of open meeting law and public records requests.

Ms. LaBerge asked that the Selectboard also consider that these texts and communications are a violation of open meeting law and need to be investigated as such.

The Selectboard will discuss further in executive session.

d. Consider approval of Human Services Funding for Fiscal Year 2021

Ms. Getchell said new guidelines have been put into place to guide applicants through the process of applying for Human Services Funding. She said that this year the Town received 33 applications and $270,000 in requests, which is a 45% increase over last year. She said this shows that the Town has been able to get the word out and make the pool of applicants more diverse. She noted that the total grant funding available is $153,322 and that some grants were recommended to be funded at 90% or 75% of their original ask.

Mr. Teich asked what improvements have been made in the application process in the last several years. Ms. Getchell said she researched what had been done in the past as well as what other municipalities have done in terms of this kind of funding. She said she and the volunteer committee devoted to Human Services Funding then put together a draft policy, draft guidelines, and a timeline for applying for this funding in a standardized fashion. Other changes included revising the focus areas for grants and adding a category for diversity, equity, and inclusion. Ms. Getchell also noted that she conducts rigorous communication and outreach to alert potential applicants to this funding opportunity.

Ms. LaBerge asked about the inclusion of the ecumenical ministry as one of the grantees. Mr. Watts clarified that the ecumenical ministry is a 501(c)(3) organization and doesn't conduct religious outreach.

TRACEY DELPHIA made a motion, and DAWN HILL-FLEURY seconded, that the Selectboard approve contribution to the human services agencies as presented in the attached list, with the caveat that the recommendations for Voices for Inclusion in Essex and Westford is contingent upon their being granted 501(c)(3) status. The motion passed 5-0.

e. Consider approval of focus areas for Human Services Funding in Fiscal Year 2022

The Selectboard reviewed the categories included as eligible for these grants. They are access to health and behavioral health; affordable housing or housing assistance; child or family support for health relationships; diversity, equity and inclusion; and emergency food and disaster relief. Mr. Watts said the categories are based on the Chittenden County Regional Planning Commission's ECOS report, the University of Vermont Medical Center's community needs assessment, and Selectboard requests.

TRACEY DELPHIA made a motion, and VINCE FRANCO seconded, that the Selectboard approve the focus areas as presented in Attachment C as human services priorities for FY2022 Human Services Funding. The motion passed 5-0.

f. Consider transferring portion of remaining merger funding to Village of Essex Junction for separation exploration

Mr. Teich said that in the past several years, the Selectboard has chosen to use surplus funds for the purposes of the merger discussion, for legal opinions, printing costs, or extra costs related to the elections. He noted that roughly $70,000 in surplus funds remains, and with the Village now exploring separation, he asked whether the Town Selectboard would consider reallocating some of that funding to the Village to conduct work related to pursuing separation.

Ms. Hill-Fleury said that given that the funding came from surplus funds and was designated for now-dead merger, the funds should be returned to the surplus and designated later on.

Mr. Franco said the funding could be used for the Town to evaluate separation without using the Village's tax dollars to do so. Mr. Murray agreed with this, saying that this is an equitable way to pay for legal fees for both entities.

Ms. Delphia said that until scope and timeline around separation are better understood, this conversation about surplus funding is premature.

Mr. Watts said that by approving, this would reallocate surplus funds for a new purpose.

Ms. Dunn expressed concerns about reallocating funding for the Village to pursue separation while they are conducting the pursuit behind closed doors.

Ms. Lizotte said she missed public to be heard, and spoke about accessibility to local government, saying that the Town Selectboard's meetings, while more inviting to participation given that they are currently held virtually, are not held at a time or duration that is accessible for the general public. She said the population who will be most adversely impacted by separation are unable to attend these meetings. Mr. Watts replied that the first discussion about separation will occur later this meeting.. He also noted that the Village has not made a request for this funding.

Mr. Silverstrim agreed that this discussion about moving funding is premature.

Mr. Moore noted that this funding was raised through Town taxes and that whichever way it is spent will be for the benefit of all Town residents.

Mr. Roberts said that money should not be spent in ways that will not benefit the Town. He suggested either returning it to the General Fund or using it for the Town's legal fees.

Ms. Ennis said the Village residents are also Town residents and that he supports splitting the funding equitably.

Ms. Humphries said the funding in question includes both Town and Village tax dollars. She echoed thoughts about making these meetings more accessible.

Ms. Davis asked if one Town attorney could be the attorney representing two components of the Town. Mr. Watts replied that there are different legal entities involved for the Town and the Village.

Mr. Smith said that these fees could be used for outreach in addition to legal fees. Mr. Watts replied that a question arose at a prior meeting about the fairness of Village residents paying Town legal fees and vice versa, which is where this legal discussion came in. He said the money was intended for any purpose around merger, which does include outreach.

Ms. Cooper reiterated how confusing it is in the context of merger or separation conversations that Village residents are also Town residents.

Ms. Gabrielle Smith said this is less about actual money than about a feeling of equity and fairness during the separation conversation. She expressed appreciation that the Selectboard is willing to weigh these options.

Mr. Post said this is a question of giving money to a separate municipality. He said that given how much of a tax increase could potentially occur were separation to move forward, the Town should retain as much funding as possible to prepare for that.

Ms. Wrenner commented that any funding from the Town should be used to protect the Town's interests.

Ms. McAdoo spoke about long-held tax inequities between the Town and Village and urged collaboration to fix it.

Mr. Signorello said the funding should be allocated to the Town as a whole's cost of separation that it would be likely to encounter.

Ms. Dunn said that since merger has ceased to be an issue, the surplus funds should go into the General Fund and should be determined by the Selectboard how they should be used.

Mr. Franco said that any negotiations that will occur will be between the Selectboard and the Trustees, not with residents. He said that reallocating the funds would be a show of good faith.

Ms. Delphia said that any money spent on communications and public relations benefit the entire Town, including the Village. She said that a clear scope and timeline need to be defined if these funds are to be used for legal fees.

Ms. Hill-Fleury asked if the Selectboard can legally use funds that were dedicated for one initiative to somewhere else. Mr. Watts replied that yes, they can be reallocated to another source if the Selectboard chooses to do so. Ms. Hill-Fleury added that she would like to see a plan prior to allocating this funding.

The Selectboard will continue discussion of this item at its May 17, 2021 meeting.

g. Discuss American Rescue Plan Act (ARPA) money and possible process for sharing funding with Village of Essex Junction

Mr. Teich noted that billions of dollars have been set aside for states and municipalities in federal funds related to ARPA. He said the federal government will use 2019 census data to allocate funds on a per-capita basis. Details are still not known about requirements around the funding (how it can be spent and on what). He noted that the funds will come to the Town for roughly 21,000 people and that the Town will have roughly 3 years to expend the funds. He asked the Selectboard to contemplate how the monies could be allocated between the Village and Town and processes for doing so.

Mr. Watts noted that he attended the latest Vermont League of Cities and Towns' advocacy meeting and they'd noted that they anticipate receiving guidance from the U.S. Dept of Treasury this week. He also noted that incorporated villages may get their own allocation, so it wouldn't be necessary to figure out allocating between the Town and Village.

Mr. Murray suggested setting aside funding for a community committee, to receive community input on how to use certain funds. Ms. Delphia concurred.

h. *Legal discussion on Village of Essex Junction's proposed separation from Town of Essex

This discussion happened later in executive session.

7. CONSENT ITEMS:

a. Consider awarding 2021 Summer Paving Bids
b. Consider adoption of Fiscal Year 2022 Essex Parks and Recreation Program Fund Budget
c. Consider approval of annual Arbor Day Proclamation
d. Approve minutes: April 19, 2021
e. Check Warrants: #17848-4/16/21; #17851-4/23/21

DAWN HILL-FLEURY made a motion, and VINCE FRANCO seconded, to approve the consent agenda. The motion passed 5-0.

8. READING FILE:

a. **Board member comments:** Ms. Hill-Fleury thanked Fran Kinghorn for her service on the Cemetery Commission. Mr. Watts noted that this is public service recognition week and thanked municipal staff, the Police Department, the Fire Department, teachers, and other invaluable public service workers for their service.

b. **Essex Community Justice Center Spring 2021 Newsletter**

c. **Memo from Sarah Macy, re: Tax Sale Policy – Threshold for Tax Sale NOT met**

d. **Letter of resignation from Fran Kinghorn, Cemetery Commission**

e. **Committee on Equity for Essex Newsletter, April 2021**

f. **Letter from Andrew Brown re: Independent City of Essex Junction**

g. **Chittenden County Regional Planning Commission April newsletter**

h. **Upcoming meeting schedule**

9. EXECUTIVE SESSION:

a. ***An executive session may be necessary to discuss legal matters**

TRACEY DELPHIA made a motion, and DAWN HILL-FLEURY seconded, that the Selectboard make the specific finding that general public knowledge of confidential attorney-client communications made for the purpose of providing professional legal services to the body would place the Town at a substantial disadvantage. The motion passed 5-0.

TRACEY DELPHIA made a motion, and DAWN HILL-FLEURY seconded, that the Selectboard enter into executive session to discuss confidential attorney-client communications made for the purpose of providing professional legal services to the body, pursuant to 1 V.S.A. §313(a)(1)(F) to include the Town Attorney, Unified Manager, and Deputy Manager. The motion passed 5-0 and the Selectboard entered into executive session at 9:18 PM.

DAWN HILL-FLEURY made a motion, and VINCE FRANCO seconded, to exit executive session. The motion passed 5-0 at 10:40 PM.

ANDY WATTS made a motion, and DAWN HILL-FLEURY seconded, that the Selectboard treat Mr. Silverstrim's request as a public records request and authorize staff to work with Mr. Silverstrim to respond to the request. The motion passed 5-0.

10. ADJOURN:

TRACEY DELPHIA made a motion, and DAWN HILL-FLEURY seconded, to adjourn the meeting. The motion passed 5-0 at 10:43 PM.

Respectfully Submitted,
Amy Coonradt
Recording Secretary

Approved this ______ day of_______, 2021

(see minutes of this day for corrections, if any)

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
14400	ABOVE AND BEYOND	04/22/21	Monthly Janitorial Servic 5986	110-41943.013 Contractual Svcs - Police	1035.00	33751	04/30/21
19815	AMAZON CAPITAL SERVICES	04/16/21	LABEL TAPES/FLAG 146RXNN6GTDW	110-42130.610 GENERAL SUPPLIES	50.64	33752	04/30/21
19815	AMAZON CAPITAL SERVICES	04/21/21	SUPPLIES/TIRE RIM 1FXVP43MC1FP	110-42130.610 GENERAL SUPPLIES	19.99	33752	04/30/21
19815	AMAZON CAPITAL SERVICES	04/21/21	SUPPLIES/TIRE RIM 1FXVP43MC1FP	110-41510.210 GROUP INSURANCE	46.95	33752	04/30/21
27645	ATKINSON BILL	04/27/21	Refund - overpay dog lice 210427	110-32260.000 ANIMAL LICENSES	11.00	33753	04/30/21
02420	AUTOZONE	04/27/21	TRAILER SUPPLIES 3236918484	110-42152.431 R&M SUPPLIES	18.72	33754	04/30/21
02000	BAKER & TAYLOR, INC	03/30/21	Adult Books 5016840137	110-45510.610 GENERAL SUPPLIES	4.20	33755	04/30/21
02000	BAKER & TAYLOR, INC	03/30/21	Adult Books 5016840137	110-45510.640 Adult Collection	89.39	33755	04/30/21
02000	BAKER & TAYLOR, INC	04/10/21	Adult Books 5016857372	110-45510.610 GENERAL SUPPLIES	1.31	33755	04/30/21
02000	BAKER & TAYLOR, INC	04/10/21	Adult Books 5016857372	110-45510.640 Adult Collection	28.65	33755	04/30/21
02000	BAKER & TAYLOR, INC	04/13/21	Adult Books 5016879767	110-45510.610 GENERAL SUPPLIES	1.35	33755	04/30/21
02000	BAKER & TAYLOR, INC	04/13/21	Adult Books 5016879767	110-45510.640 Adult Collection	29.67	33755	04/30/21
27605	BARRY MADELINE C	04/26/21	Refund of Tax Credit 1027006000	110-20202.000 TAX PAYMENTS IN ADVANCE	360.00	33756	04/30/21
29295	BARTOL CURT R PHD	04/25/21	LABONTE/HAMEL MMPI-2 042521D	110-42130.330 PROFESSIONAL SERVICES	50.00	33757	04/30/21
09345	BASIC	04/23/21	Quarterly Fee for COBRA A 10592859	110-41320.210 GROUP INSURANCE	153.60	33758	04/30/21
07465	BIBENS ACE HARDWARE INC	04/13/21	Shop Key 41014	110-45220.610 GENERAL SUPPLIES	9.95	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/15/21	Senior Ctr Flag 41032	110-45300.610 GENERAL SUPPLIES	27.99	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/15/21	Trail Bridge Supplies 41035	110-45220.610 GENERAL SUPPLIES	15.99	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/16/21	Mower Deck Dolly 41041	110-45220.431 R&M SUPPLIES	9.99	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/16/21	Trail Bridge Parts 41042	110-45220.610 GENERAL SUPPLIES	13.99	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/20/21	Shop Tools 41075	110-45220.610 GENERAL SUPPLIES	61.42	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/20/21	Shop Tape Measure 41076	110-45220.610 GENERAL SUPPLIES	32.99	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/22/21	Bathroom Opening 41095	110-45220.431 R&M SUPPLIES	22.16	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/22/21	fasteners - Pinecrest Cu 41098	110-43150.430 Storm Sewer Maintenance	13.92	33759	04/30/21
07465	BIBENS ACE HARDWARE INC	04/22/21	Batteries 41100	110-45220.610 GENERAL SUPPLIES	27.98	33759	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
07465	BIBENS ACE HARDWARE INC	04/26/21	IBR Supplies 41123	110-45220.610 GENERAL SUPPLIES	117.67	33759	04/30/21
02235	BOUND TREE MEDICAL LLC	04/06/21	Germicidal 84014736	110-42220.611 SMALL TOOLS AND EQUIP	71.37	33761	04/30/21
02235	BOUND TREE MEDICAL LLC	04/12/21	Gloves, Cobalt, 84021194	110-41335.580 TRAVEL	34.05	33761	04/30/21
11375	CASELLA WASTE MANAGEMENT	04/01/21	Sand Hill Trash Removal A 3150961	110-45220.570 OTHER PURCHASED SERVICE	210.84	33763	04/30/21
07710	CCR SALES AND SERVICE LLC	04/12/21	Small Chainsaw Supplies 51846	110-45220.431 R&M SUPPLIES	26.55	33764	04/30/21
40205	CDW-G	03/25/21	4 BACK-UPS 6OUT 425VA 9872535	110-42124.575 INFORMATION TECHNOLOGY	192.48	33766	04/30/21
14420	COGLEY ROBERT M	04/13/21	Election work 210413	110-41400.820 ELECTIONS/TOWN MEETINGS	171.00	33768	04/30/21
14415	COGLEY SUSAN M	04/13/21	Election worker 210413	110-41400.820 ELECTIONS/TOWN MEETINGS	171.00	33769	04/30/21
19330	CONSOLIDATED COMMUNICATIO	04/21/21	EPD POTS LINES 3/21-4/20 042121D EPD	110-41945.013 Telephone - Police Sta.	251.02	33772	04/30/21
19330	CONSOLIDATED COMMUNICATIO	04/18/21	Phone svc EFL 4/18-5/17/2 7508871	110-41945.011 Telephone - Essex Free	161.76	33773	04/30/21
17025	COONRADT AMY	04/23/21	4/19/21 Recording Secreta 0055	110-41110.330 SECRETARY	234.52	33774	04/30/21
31545	COSTCO #314	04/22/21	masks 042221D	110-43110.612 UNIFORMS	59.94	33775	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-42220.442 Rental of Equipment	80.74	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-42130.442 RENTAL OF EQUIPMENT	80.74	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-42130.442 RENTAL OF EQUIPMENT	80.74	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-45510.442 Rental of Equipment	80.74	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-41960.442 Rental of Equipment	94.15	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-41510.442 Rental of Equipment	120.43	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-42130.442 RENTAL OF EQUIPMENT	138.97	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-41540.442 Rental of Equipment	138.97	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-41960.442 Rental of Equipment	46.32	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-43110.442 RENTAL OF EQUIPMENT	46.32	33776	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	110-41320.442 Rental of Equipment	177.89	33776	04/30/21
17885	DENNISON LUBRICANTS INC	04/20/21	Oil sample jars 3475007	110-43110.433 R&M SUPPLIES - VEHICLES	309.99	33777	04/30/21
11115	DOMINION TECH COMPUTER SV	04/01/21	O365 Monthly Charges 20217771	110-42124.576 IT CARE AND MAINTENANCE	582.60	33778	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
11115	DOMINION TECH COMPUTER SV	04/01/21	O365 Monthly Charges 20217771	110-41560.741 HARDWARE/SFTWARE/SERVICE	3001.80	33778	04/30/21
26900	ESSEX JUNCTION REALTY CO	04/27/21	Refund property tax credi 2046010001	110-20202.000 TAX PAYMENTS IN ADVANCE	18264.07	33784	04/30/21
25600	ESSEX RESCUE, INC	04/28/21	FY 2021 Annual Town budge 453	110-44451.000 DONATION ESSEX RESCUE	76300.00	33785	04/30/21
31875	ESSEX TOWN WATER DEPT	04/15/21	Foster Rd Concessions Wat 0415211	110-45220.430 REPAIR/MAINTENANCE SERV	25.00	33786	04/30/21
31875	ESSEX TOWN WATER DEPT	04/15/21	SH Pool Water On 0415212	110-45124.622 ELECTRICITY / WATER	25.00	33786	04/30/21
31875	ESSEX TOWN WATER DEPT	04/15/21	Town Cemetery Water On 041521D	110-45220.434 Cemetery Maintenance	25.00	33786	04/30/21
41435	FIRETECH SPRINKLER CORP.	04/11/21	Annual Inspection 46820	110-41943.013 Contractual Svcs - Police	275.00	33788	04/30/21
25410	FIRST NATIONAL BANK OMAHA	04/20/21	SHIP ELECTION MEMORY CARD 171305	110-41400.820 ELECTIONS/TOWN MEETINGS	37.51	33790	04/30/21
19805	FIRST NATIONAL BANK OMAHA	04/26/21	FNBO Evan's cc closing 4- 9572 421	110-41320.570 OTHER PURCHASED SERVICE	488.20	33791	04/30/21
19805	FIRST NATIONAL BANK OMAHA	04/26/21	FNBO Evan's cc closing 4- 9572 421	110-41320.610 GENERAL SUPPLIES	93.27	33791	04/30/21
19805	FIRST NATIONAL BANK OMAHA	04/26/21	FNBO Evan's cc closing 4- 9572 421	110-41320.610 GENERAL SUPPLIES	39.00	33791	04/30/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone svc PWO 3/15-4/14/2 8997702	110-41945.014 Telephone - PW Admin	99.90	33792	04/30/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone svc Hgwy 3/15-4/14/ 8997763	110-41945.015 Telephone - PW Garage	57.90	33792	04/30/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone svc Pow Mus 3/15-4/ 8998267	110-41945.018 Telephone - Powell	15.36	33792	04/30/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone svc Mem Hall 3/15-4 8998289	110-41945.017 Telephone - Mem Hall	48.38	33792	04/30/21
16000	FISHER AUTO PARTS	04/20/21	BATTERY 293327306	110-42152.431 R&M SUPPLIES	163.92	33793	04/30/21
16000	FISHER AUTO PARTS	04/20/21	BATTERY RETURN 293327409	110-42152.431 R&M SUPPLIES	-18.00	33793	04/30/21
27660	FLETCHER COLIN	04/28/21	Refund of Tax Credit 1027093000	110-20202.000 TAX PAYMENTS IN ADVANCE	269.02	33794	04/30/21
14595	FOLEY SERVICES INC	04/20/21	CARPET RUNNERS 1364017	110-41943.013 Contractual Svcs - Police	48.40	33795	04/30/21
13570	GALE/CENGAGE LEARNING	04/07/21	Adult Large Print Books 74118736	110-45510.640 Adult Collection	60.78	33796	04/30/21
13570	GALE/CENGAGE LEARNING	04/20/21	Adult Large Print Books 74173927	110-45510.640 Adult Collection	30.39	33796	04/30/21
13570	GALE/CENGAGE LEARNING	04/20/21	Adult Large Print 74175163	110-45510.640 Adult Collection	52.48	33796	04/30/21
04035	GOT THAT RENTAL & SALES I	04/15/21	Work Gloves 84291	110-45220.610 GENERAL SUPPLIES	49.98	33798	04/30/21
04035	GOT THAT RENTAL & SALES I	04/27/21	rental of stump grinder 84727	110-43110.442 RENTAL OF EQUIPMENT	650.00	33798	04/30/21
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Sand Hill Parks Power - M 0421 SR	110-41947.016 Electricity - Parks Garag	144.17	33802	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
20880	GRIEVES ANDREW B	04/26/21	Refund of Tax Credit 2055008070B	110-20202.000 TAX PAYMENTS IN ADVANCE	207.96	33804	04/30/21
06915	HARTIGAN COMPANY	04/19/21	TV Camera lines in Tangle 4970554	110-43150.430 Storm Sewer Maintenance	1750.00	33805	04/30/21
31540	HILL-FLEURY DAWN	04/13/21	ELECTION WORKER 210413	110-41400.820 ELECTIONS/TOWN MEETINGS	99.00	33806	04/30/21
31540	HILL-FLEURY DAWN	04/13/21	Election worker 2104132	110-41400.820 ELECTIONS/TOWN MEETINGS	156.00	33806	04/30/21
27610	HIRSCHMAN BRYAN D & WENDY	04/26/21	Refund of Tax Credit 2082003213	110-20202.000 TAX PAYMENTS IN ADVANCE	1920.37	33807	04/30/21
28070	HP FAIRFIELD LLC	04/09/21	trip spring for sidewalk 7466119	110-43110.433 R&M SUPPLIES - VEHICLES	108.08	33808	04/30/21
28070	HP FAIRFIELD LLC	04/26/21	New Trackless sidewalk tr 7487827	110-43110.891 Capital Outlay	89000.00	33808	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455795	110-45510.641 Juvenile Collection	94.71	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455795	110-45510.610 GENERAL SUPPLIES	7.51	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455796	110-45510.641 Juvenile Collection	278.70	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455796	110-45510.610 GENERAL SUPPLIES	26.59	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Books 52455797	110-45510.640 Adult Collection	240.16	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Books 52455797	110-45510.610 GENERAL SUPPLIES	13.64	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455798	110-45510.641 Juvenile Collection	17.98	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455798	110-45510.610 GENERAL SUPPLIES	1.38	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Book 52455799	110-45510.640 Adult Collection	8.46	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Book 52455799	110-45510.610 GENERAL SUPPLIES	0.69	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455800	110-45510.641 Juvenile Collection	158.75	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52455800	110-45510.610 GENERAL SUPPLIES	16.16	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Book 52455801	110-45510.640 Adult Collection	14.81	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Book 52464050	110-45510.641 Juvenile Collection	9.52	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Book 52464050	110-45510.610 GENERAL SUPPLIES	0.69	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Books 52464051	110-45510.640 Adult Collection	40.63	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Adult Books 52464051	110-45510.610 GENERAL SUPPLIES	3.37	33809	04/30/21
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52464052	110-45510.641 Juvenile Collection	17.98	33809	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
33495	INGRAM LIBRARY SERVICES I	04/15/21	Juvenile Books 52464052	110-45510.610 GENERAL SUPPLIES	1.38	33809	04/30/21
43815	JERIHILL ACE HARDWARE	04/13/21	PAINT FOR MARKING AXLE LO 230506	110-42260.431 R&M SUPPLIES	18.53	33810	04/30/21
27665	JOHNSON BENJAMIN L & MONR	04/29/21	Refund of Tax Credit 2010006004	110-20202.000 TAX PAYMENTS IN ADVANCE	4201.65	33811	04/30/21
27630	KALE ROBERT	04/27/21	Refund -overpay dog licen 2111245	110-32260.000 ANIMAL LICENSES	18.00	33812	04/30/21
17710	KOFILE INC	04/23/21	Land Records April 2021 KSW000671	110-41540.570 OTHER PURCHASED SERVICE	1205.00	33813	04/30/21
27110	LAVIGNE GEORGIA	04/13/21	Election worker 210413	110-41400.820 ELECTIONS/TOWN MEETINGS	99.00	33814	04/30/21
33585	LHS ASSOCIATES, INC.	04/14/21	Ballots programming Apri 69728	110-41400.820 ELECTIONS/TOWN MEETINGS	4307.50	33816	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41320.210 GROUP INSURANCE	262.66	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41510.210 GROUP INSURANCE	192.54	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41540.210 GROUP INSURANCE	91.89	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41560.210 GROUP INSURANCE	178.41	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41940.210 Group Insurance	63.48	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41950.210 GROUP INSURANCE	66.09	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41970.210 GROUP INSURANCE	192.57	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-45110.210 GROUP INSURANCE	216.87	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-45220.210 GROUP INSURANCE	98.42	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-41960.210 GROUP INSURANCE	68.08	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-43110.210 GROUP INSURANCE	509.28	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-45510.210 GROUP INSURANCE	199.41	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-42110.210 GROUP INSURANCE	121.10	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-42120.210 GROUP INSURANCE	226.01	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-42124.210 GROUP INSURANCE	270.57	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-42130.210 GROUP INSURANCE	1355.55	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	110-43151.210 GROUP INSURANCE	75.23	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	03/26/21	Payroll Transfer PR-03/26/21	110-20211.000 MISC DEDUCTIONS PAYABLE	21.01	33817	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
14025	LINCOLN NATIONAL LIFE INS	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	19.31	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	19.31	33817	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	19.31	33817	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/05/21	mailbox posts 02733	110-41946.015 Gen Supplies - PW Garage	199.24	33818	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/01/21	Garage Bins Lacrosse Bal 02996	110-45220.610 GENERAL SUPPLIES	123.12	33818	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	03/29/21	Shop Supplies 09475	110-45220.610 GENERAL SUPPLIES	185.24	33818	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/06/21	new doorbell for 81 Main 09725	110-41942.010 R&M Bldgs - 81 Main St	52.24	33818	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/15/21	Saxon Hollow Wash Out Fen 10827	110-45220.610 GENERAL SUPPLIES	56.94	33818	04/30/21
17860	MAYER & MAYER	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	25.00	33820	04/30/21
17860	MAYER & MAYER	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	25.00	33820	04/30/21
17860	MAYER & MAYER	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	25.00	33820	04/30/21
17860	MAYER & MAYER	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	25.00	33820	04/30/21
17860	MAYER & MAYER	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	25.00	33820	04/30/21
27600	MCCUIN SHAUN & TINA TRUAX	04/22/21	Refund of tax credit 2006013001	110-20202.000 TAX PAYMENTS IN ADVANCE	791.92	33821	04/30/21
05485	NATIONAL BUSINESS LEASING	04/24/21	Paper cut 4/15-5/14/21 72251381	110-41560.741 HARDWARE/SFTWARE/SERVICE	295.00	33823	04/30/21
06675	NATIONAL BUSINESS TECHNOL	04/26/21	Back up toner clerk's off IN420796	110-41540.610 GENERAL SUPPLIES	89.90	33824	04/30/21
07515	NEW ENGLAND FEDERAL CREDI	04/28/21	Refund of Tax Credit 1036031000	110-20202.000 TAX PAYMENTS IN ADVANCE	932.63	33825	04/30/21
29535	NEW YORK LIFE INS. CO.	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	33826	04/30/21
29535	NEW YORK LIFE INS. CO.	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	33826	04/30/21
29535	NEW YORK LIFE INS. CO.	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	33826	04/30/21
29535	NEW YORK LIFE INS. CO.	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	15.00	33826	04/30/21
24890	ON SITE CONSTRUCTION LLC	04/14/21	repairs to walls from roo 1271	110-41942.018 R&M Bldgs - Powell Museum	1175.00	33828	04/30/21
24890	ON SITE CONSTRUCTION LLC	04/14/21	repairs to walls from roo 1271A	110-41942.018 R&M Bldgs - Powell Museum	1175.00	33828	04/30/21
27240	OTIS ELEVATOR COMPANY	04/11/21	monthly service contract 100400356344	110-41943.010 Contr. Svcs - 81 Main St	231.84	33829	04/30/21
23420	P & P SEPTIC SERVICE INC.	04/15/21	Pearl St Portolet T552091	110-45220.570 OTHER PURCHASED SERVICE	200.00	33831	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
23420	P & P SEPTIC SERVICE INC.	04/15/21	Thompson Drive Portolet T552092	110-45220.570 OTHER PURCHASED SERVICE	200.00	33831	04/30/21
23420	P & P SEPTIC SERVICE INC.	04/15/21	IBR Portolet T552093	110-45220.570 OTHER PURCHASED SERVICE	200.00	33831	04/30/21
24325	RADIO NORTH GROUP INC	04/14/21	POWER CABLES FOR RADIO 24143066	110-42250.741 COMMUNICATIONS	43.00	33833	04/30/21
18010	REYNOLDS & SON, INC.	04/19/21	casters for concrete grin 3389069	110-43110.433 R&M SUPPLIES - VEHICLES	228.84	33834	04/30/21
28030	ROUTE 15 AUTOMOTIVE SERVI	04/26/21	M/B 4 TIRES 131116	110-42152.430 REPAIR/MAINTENANCE SERV	70.00	33836	04/30/21
28030	ROUTE 15 AUTOMOTIVE SERVI	04/26/21	LOF/ M/B 4 TIRES 131117	110-42152.430 REPAIR/MAINTENANCE SERV	104.95	33836	04/30/21
28030	ROUTE 15 AUTOMOTIVE SERVI	04/27/21	M/B 4 TIRES 131118	110-42152.430 REPAIR/MAINTENANCE SERV	70.00	33836	04/30/21
28030	ROUTE 15 AUTOMOTIVE SERVI	04/27/21	M/B 4 TIRES 131119	110-42152.430 REPAIR/MAINTENANCE SERV	70.00	33836	04/30/21
28030	ROUTE 15 AUTOMOTIVE SERVI	04/27/21	VSI/ M/B 4 TIRES 131120	110-42152.430 REPAIR/MAINTENANCE SERV	130.00	33836	04/30/21
21705	S&J CREATIONS	04/20/21	PATCHES SEWN 12387	110-42130.612 UNIFORMS	24.00	33837	04/30/21
02550	SANEL NAPA	03/25/21	parts for old trackless 9131238303	110-43110.433 R&M SUPPLIES - VEHICLES	25.49	33838	04/30/21
02550	SANEL NAPA	03/30/21	restock supplies 9131247605	110-43110.433 R&M SUPPLIES - VEHICLES	113.60	33838	04/30/21
02550	SANEL NAPA	04/07/21	hose fittings 9131259352	110-43110.433 R&M SUPPLIES - VEHICLES	54.25	33838	04/30/21
02550	SANEL NAPA	04/14/21	restock supplies 9131270856	110-43110.433 R&M SUPPLIES - VEHICLES	221.77	33838	04/30/21
02550	SANEL NAPA	04/15/21	equipment supplies 9131273407	110-43110.433 R&M SUPPLIES - VEHICLES	67.21	33838	04/30/21
02550	SANEL NAPA	04/15/21	small tools 9131273443	110-43110.610 GENERAL SUPPLIES	31.96	33838	04/30/21
02550	SANEL NAPA	04/20/21	small tools 9131280505	110-43110.610 GENERAL SUPPLIES	-14.63	33838	04/30/21
02550	SANEL NAPA	04/21/21	shop supplies (small tool 9131281461	110-43110.433 R&M SUPPLIES - VEHICLES	52.36	33838	04/30/21
42565	SEVEN DAYS	04/07/21	Credit duplicate payment 210077CR	110-41970.540 ADVERTISING	-84.24	33839	04/30/21
42565	SEVEN DAYS	04/14/21	Legal Ad ZBA 210784	110-41970.540 ADVERTISING	66.04	33839	04/30/21
42565	SEVEN DAYS	04/21/21	Legal Ad-PC 210964	110-41970.540 ADVERTISING	88.40	33839	04/30/21
12145	SHRED-EX	04/21/21	APR Paper Shredding 19788	110-42130.330 PROFESSIONAL SERVICES	50.00	33841	04/30/21
27650	SPRENGER LEZLEE	04/27/21	Refund overpay dog licens 210064	110-32260.000 ANIMAL LICENSES	11.00	33844	04/30/21
11815	THE ROYAL GROUP INC	03/31/21	Fire Security Monitoring 678091	110-41943.010 Contr. Svcs - 81 Main St	299.00	33848	04/30/21
36825	THE SMALL ENGINE CO INC	04/22/21	repair pole saw 089746	110-43110.432 R&M SVCES - VEHICLES	126.15	33849	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
40920	U I INSURANCE SERVICES IN	04/14/21	VFP 4346-5621E-05 6/1/21- 9646	110-14301.000 PREPAID EXPENSES	1209.08	33850	04/30/21
40920	U I INSURANCE SERVICES IN	04/14/21	VFP 4346-5621E-05 6/1/21- 9646	110-41510.520 INSURANCE	109.92	33850	04/30/21
21000	UNIFIRST CORPORATION	02/04/21	wiper rags mats - highwa 1080002244	110-43110.433 R&M SUPPLIES - VEHICLES	130.44	33852	04/30/21
21000	UNIFIRST CORPORATION	02/18/21	wiper rags mats - highwa 1080004792	110-43110.433 R&M SUPPLIES - VEHICLES	114.72	33852	04/30/21
21000	UNIFIRST CORPORATION	03/04/21	mats wiper rags - highw 1080007242	110-43110.433 R&M SUPPLIES - VEHICLES	113.52	33852	04/30/21
21000	UNIFIRST CORPORATION	03/18/21	mats wiper rags 1080009743	110-43110.433 R&M SUPPLIES - VEHICLES	114.72	33852	04/30/21
21000	UNIFIRST CORPORATION	03/18/21	coveralls 5080000126	110-43110.612 UNIFORMS	87.99	33852	04/30/21
00710	UPS STORE	04/26/21	SHIPPING SERVICE 5012	110-42130.610 GENERAL SUPPLIES	17.50	33853	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-41945.010 Telephone - 81 Main St	145.87	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-42124.576 IT CARE AND MAINTENANCE	600.29	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-42170.530 TELEPHONE	133.87	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-42220.611 SMALL TOOLS AND EQUIP	240.06	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-43110.570 OTHER PURCHASED SERVICE	1117.73	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-43151.570 OTHER PURCHASED SERVICE	40.01	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-44110.560 DUES/SUBS/MEETINGS	48.62	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-45220.530 COMMUNICATIONS	48.62	33856	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	110-45110.530 COMMUNICATIONS	-251.44	33856	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41320.210 GROUP INSURANCE	46.01	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41510.210 GROUP INSURANCE	49.44	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41540.210 GROUP INSURANCE	46.92	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41560.210 GROUP INSURANCE	49.62	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41940.210 Group Insurance	23.46	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41950.210 GROUP INSURANCE	13.08	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41960.210 GROUP INSURANCE	15.20	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-41970.210 GROUP INSURANCE	35.18	33859	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-42110.210 GROUP INSURANCE	60.00	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-43110.210 GROUP INSURANCE	133.37	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-45110.210 GROUP INSURANCE	70.38	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-45220.210 GROUP INSURANCE	46.92	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-45300.210 GROUP INSURANCE	23.46	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-45510.210 GROUP INSURANCE	54.58	33859	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	110-43151.210 GROUP INSURANCE	17.25	33859	04/30/21
30210	VLCT	04/16/21	webinars MAC20210145	110-41110.560 DUES/SUBSRIP/MEET/VLCT	129.60	33860	04/30/21
30210	VLCT	04/16/21	webinars MAC20210145	110-41320.560 DUES/SUBSCRIPTION/MEET	43.20	33860	04/30/21
29825	VT GAS SYSTEMS	04/22/21	EPD NATURAL GAS 2202281421	110-41948.013 Natural Gas - Police Sta.	447.90	33862	04/30/21
27030	VT OFFICE OF CHILD SUPPOR	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	311.54	33863	04/30/21
22220	WATTS ANDY	04/13/21	ELECTION WORKER 210413	110-41400.820 ELECTIONS/TOWN MEETINGS	72.00	33865	04/30/21
22220	WATTS ANDY	04/13/21	Election worker 210413-2	110-41400.820 ELECTIONS/TOWN MEETINGS	132.00	33865	04/30/21
23040	AFSCME COUNCIL 93	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	4290363	04/30/21
23040	AFSCME COUNCIL 93	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	4290363	04/30/21
23040	AFSCME COUNCIL 93	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	4290363	04/30/21
23040	AFSCME COUNCIL 93	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	4290363	04/30/21
23040	AFSCME COUNCIL 93	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	254.00	4290363	04/30/21
23025	ESSEX POLICE EMPLOYEES AS	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	324.00	4290364	04/30/21
23025	ESSEX POLICE EMPLOYEES AS	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	312.00	4290364	04/30/21
23025	ESSEX POLICE EMPLOYEES AS	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	348.00	4290364	04/30/21
23025	ESSEX POLICE EMPLOYEES AS	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	312.00	4290364	04/30/21
23025	ESSEX POLICE EMPLOYEES AS	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	336.00	4290364	04/30/21
14545	ICMA-RC (PLAN 705508)	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	420.26	4290367	04/30/21
23055	ICMA - 401 (PLAN 10904	04/30/21	Payroll Transfer PR-04/30/21	110-20208.000 RETIREMENT PAYABLE	242.15	4290368	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
09005	ICMA - 457 (PLAN 302056)	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	4173.96	4290369	04/30/21
23030	UNITED WAY OF CHITTENDEN	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	4290370	04/30/21
23030	UNITED WAY OF CHITTENDEN	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	4290370	04/30/21
23030	UNITED WAY OF CHITTENDEN	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	4290370	04/30/21
23030	UNITED WAY OF CHITTENDEN	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	4290370	04/30/21
23030	UNITED WAY OF CHITTENDEN	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	29.25	4290370	04/30/21
05375	ESSEX JUNCTION EMPLOYEES	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	4290408	04/30/21
05375	ESSEX JUNCTION EMPLOYEES	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	4290408	04/30/21
05375	ESSEX JUNCTION EMPLOYEES	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	4290408	04/30/21
05375	ESSEX JUNCTION EMPLOYEES	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	4290408	04/30/21
05375	ESSEX JUNCTION EMPLOYEES	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	32.00	4290408	04/30/21
V1161	ICMA RETIREMENT TRUST-401	04/30/21	Payroll Transfer PR-04/30/21	110-20208.000 RETIREMENT PAYABLE	7422.65	4290409	04/30/21
V1160	ICMA RETIREMENT TRUST-457	04/30/21	Payroll Transfer PR-04/30/21	110-20208.000 RETIREMENT PAYABLE	1189.53	4290410	04/30/21
V2337	UNITED WAY OF CHITTENDEN	04/02/21	Payroll Transfer PR-04/02/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	4290411	04/30/21
V2337	UNITED WAY OF CHITTENDEN	04/09/21	Payroll Transfer PR-04/09/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	4290411	04/30/21
V2337	UNITED WAY OF CHITTENDEN	04/16/21	Payroll Transfer PR-04/16/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	4290411	04/30/21
V2337	UNITED WAY OF CHITTENDEN	04/23/21	Payroll Transfer PR-04/23/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	4290411	04/30/21
V2337	UNITED WAY OF CHITTENDEN	04/30/21	Payroll Transfer PR-04/30/21	110-20211.000 MISC DEDUCTIONS PAYABLE	16.00	4290411	04/30/21
17425	ICMA ROTH PLAN 706287	04/30/21	Payroll Transfer PR-04/30/21	110-20208.000 RETIREMENT PAYABLE	72.32	4290413	04/30/21
05390	FAMILY SUPPORT REGISTRY	04/30/21	Payroll Transfer PR-04/30/21	110-20240.000 JUDGEMENTS PAYABLE	69.23	21043001	04/30/21
21385	HEALTH EQUITY	04/30/21	Payroll Transfer PR-04/30/21	110-20215.000 HSA Payable HE	159.50	21043002	04/30/21
14400	ABOVE AND BEYOND	04/22/21	CJC FEB MAR JANITORIAL S 5987	122-42160.330 Professional Services	390.00	33751	04/30/21
04940	COMCAST	04/14/21	CJC CABLE/INTERNET 4/21-5 0128886 421	122-42160.410 Utilities	128.40	33771	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	122-42160.442 Rental of Equipment	138.97	33776	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	122-42160.210 Group Insurance	50.29	33817	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	122-42160.410 Utilities	243.12	33856	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	122-42160.210 Group Insurance	23.46	33859	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	125-45110.442 Rental of Equipment	177.90	33776	04/30/21
19215	GENGRAS CASSANDRA	04/20/21	AEP/Enrichment Clay Class 5	125-45120.570 ESP OTHER PURCHASED SVCE	186.00	33797	04/30/21
04035	GOT THAT RENTAL & SALES I	04/20/21	Lacrosse Field Paint 84503	125-45110.911 GIRLS LACROSS	11.00	33798	04/30/21
04035	GOT THAT RENTAL & SALES I	04/26/21	Prairie Field Paint 84740	125-45110.911 GIRLS LACROSS	60.50	33798	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	125-45110.210 GROUP INSURANCE	45.60	33817	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/07/21	Lacrosse Field Fence 19520	125-45110.910 BOYS LACROSSE	606.20	33818	04/30/21
23420	P & P SEPTIC SERVICE INC.	04/15/21	Founders - Lacrosse Port T552090	125-45110.910 BOYS LACROSSE	310.00	33831	04/30/21
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	125-45110.530 COMMUNICATIONS	57.62	33856	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	125-45110.210 GROUP INSURANCE	23.46	33859	04/30/21
26395	CCRPC	02/28/21	Storm Drainage Assessment 20200822	130-46820.011 CCRPC UPWP Planning	298.00	33765	04/30/21
45260	GOVERNMENT LEASING & FINA	04/15/21	PIERCE FIRETRUCK 440994952	130-47121.000 Lease Prin - Firetrucks	81261.64	33799	04/30/21
45260	GOVERNMENT LEASING & FINA	04/15/21	PIERCE FIRETRUCK 440994952	130-47221.000 Lease Int - Firetrucks	20801.96	33799	04/30/21
28070	HP FAIRFIELD LLC	04/26/21	New Trackless sidewalk tr 7487827	130-46899.002 CAPITAL EQUIPMENT - HIGHW	61800.00	33808	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/12/21	Pinecrest Path project 10360	130-46899.014 PATH-CA0436 PNCRST TA15(4	93.10	33818	04/30/21
19795	VANASSE HANGEN BRUSTIN IN	04/26/21	Stormwater Retrofit - LDS 341286	130-46820.007 CA0514 LDS Church MM18(9)	216.62	33855	04/30/21
07465	BIBENS ACE HARDWARE INC	04/28/21	Pinecrest hydrant replace 41137	151-43201.431 R & M - SUPPLIES	9.18	33759	04/30/21
42640	DE LAGE LANDEN	03/15/21	Copier leases 3/15-4/14/2 71807499	151-43200.442 RENTALS	46.32	33776	04/30/21
25715	DONALD L. HAMLIN CONSULT	04/21/21	capacity study - sanitary 20401 042121	151-43202.330 PROFESSIONAL SVCES	922.50	33779	04/30/21
03280	ENGINEERS CONSTRUCTION IN	03/31/21	Rte 15 emergency force ma 3105	151-43202.430 REPAIRS & MAINT SERVICE	27359.56	33782	04/30/21
18000	FERGUSON WATERWORKS #590	04/19/21	hydrant parts - Pinecrest 1016303	151-43201.431 R & M - SUPPLIES	383.05	33787	04/30/21
18000	FERGUSON WATERWORKS #590	04/28/21	Hydrant and parts for Pin 1018316	151-43201.431 R & M - SUPPLIES	1946.58	33787	04/30/21
14025	LINCOLN NATIONAL LIFE INS	04/12/21	Life Prem May 21 Town 050121D	151-43200.210 GROUP INSURANCE	304.20	33817	04/30/21
08645	LOWES BUSINESS ACCT/SYNCB	04/13/21	pump station supplies 12360	151-43202.431 R & M - SUPPLIES	88.22	33818	04/30/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
36130	VERIZON WIRELESS	04/18/21	WIRELESS CELL SERVICE PD 9877919958	151-43200.530 COMMUNICATIONS	40.01	33856	04/30/21
25375	VISION SERVICE PLAN (CT)-	04/19/21	Vision Prem May 21 Town 050121D	151-43200.210 GROUP INSURANCE	88.77	33859	04/30/21
	Report Total				443310.41		

To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ***443,310.41
Let this be your order for the payments of these amounts.

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
07140	A NADEAU AND COMPANY INC	04/30/21	winter sand 04302021D	110-43125.610 GENERAL SUPPLIES	9923.35	33868	05/07/21
27570	ABOU-KHALIL MICHAEL J KAN	04/20/21	Refund of Tax Credit 1028278003	110-20202.000 TAX PAYMENTS IN ADVANCE	541.00	33869	05/07/21
27620	ACTION TARGET, INC.	04/28/21	FIREARMS TARGETS 0502164	110-42140.500 POLICE TRAINING	312.96	33871	05/07/21
07305	AIRGAS USA LLC	04/28/21	welding supplies 9112626515	110-43110.610 GENERAL SUPPLIES	119.24	33873	05/07/21
V0031	ALLEN ENGINEERING	04/23/21	Sand 11152138301	110-45124.431 R&M SUPPLIES	1217.66	33875	05/07/21
14015	ATLANTIC GOLF AND TURF LL	04/21/21	Fertilizer 48976	110-45220.431 R&M SUPPLIES	910.00	33877	05/07/21
14015	ATLANTIC GOLF AND TURF LL	04/21/21	Fertilizer 48977	110-45220.431 R&M SUPPLIES	6384.00	33877	05/07/21
07465	BIBENS ACE HARDWARE INC	04/29/21	cleaning supplies for tru 41145	110-43110.433 R&M SUPPLIES - VEHICLES	51.04	33878	05/07/21
07465	BIBENS ACE HARDWARE INC	04/29/21	Shop Supplies 41147	110-45220.610 GENERAL SUPPLIES	3.59	33878	05/07/21
07465	BIBENS ACE HARDWARE INC	04/29/21	shop repairs 41155	110-41946.015 Gen Supplies - PW Garage	0.55	33878	05/07/21
07465	BIBENS ACE HARDWARE INC	04/30/21	supplies 41166	110-43110.433 R&M SUPPLIES - VEHICLES	5.96	33878	05/07/21
24475	BOND O'REILLY AUTO-ESSEX	03/31/21	small tools 5677295327	110-43110.610 GENERAL SUPPLIES	15.99	33879	05/07/21
02235	BOUND TREE MEDICAL LLC	04/23/21	EMS SUPPLIES 84035407	110-42220.611 SMALL TOOLS AND EQUIP	85.00	33880	05/07/21
12125	BOW WOW WASTE	04/27/21	Mutt Mitts 406754	110-43151.570 OTHER PURCHASED SERVICE	599.88	33881	05/07/21
07710	CCR SALES AND SERVICE LLC	09/16/20	EPR Tractor 48117	110-45220.430 REPAIR/MAINTENANCE SERV	193.20	33883	05/07/21
07710	CCR SALES AND SERVICE LLC	01/07/21	EPR Machine Repair 50204	110-45220.430 REPAIR/MAINTENANCE SERV	48.30	33883	05/07/21
07710	CCR SALES AND SERVICE LLC	02/18/21	EPR Mower Supplies 50913	110-45220.431 R&M SUPPLIES	13.89	33883	05/07/21
21210	CINTAS LOC # 68M 71 M	05/03/21	SH Pool First Aid 5060819210	110-45124.610 GENERAL SUPPLIES	271.01	33885	05/07/21
21210	CINTAS LOC # 68M 71 M	05/03/21	Sr Van First Aid Supplies 5060819292	110-45300.610 GENERAL SUPPLIES	179.76	33885	05/07/21
21210	CINTAS LOC # 68M 71 M	05/03/21	Shop First Aid Supplies 5060819292A	110-45220.610 GENERAL SUPPLIES	202.10	33885	05/07/21
23525	CLARK'S TRUCK CENTER INC	04/26/21	wheels - trk 105, 107 10 446332	110-43110.433 R&M SUPPLIES - VEHICLES	1590.00	33886	05/07/21
04940	COMCAST	04/28/21	Internet EFL 5/8-6/7/21 0050825 0421	110-41945.011 Telephone - Essex Free	5.00	33889	05/07/21
04940	COMCAST	04/17/21	Internet/cable 81 Main 4/ 0109571 421	110-41943.010 Contr. Svcs - 81 Main St	188.07	33890	05/07/21
04940	COMCAST	04/14/21	Sand Hill Internet 4/21-5 0116220 0421	110-45124.530 COMMUNICATIONS	149.95	33891	05/07/21
04940	COMCAST	04/19/21	Internet 2 Lincoln 4/26-5 0136343 421	110-41940.900 Village Buildings Exp	153.35	33892	05/07/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
04940	COMCAST	04/26/21	EPD CABLE/INTERNET 5/3-6/ 0136954 0421	110-42124.576 IT CARE AND MAINTENANCE	257.37	33893	05/07/21
04940	COMCAST	04/26/21	EPD CABLE/INTERNET 5/3-6/ 0136954 0421	110-42151.430 POLICE COMMUNICATIONS	70.42	33893	05/07/21
04940	COMCAST	04/27/21	internet svc 5 Jericho R 0167066 0421	110-41945.014 Telephone - PW Admin	151.85	33894	05/07/21
31545	COSTCO #314	05/04/21	chair mat - face masks 050421D	110-43110.612 UNIFORMS	19.98	33897	05/07/21
31545	COSTCO #314	05/04/21	chair mat - face masks 050421D	110-41946.014 Gen Supplies - PW Admin	29.72	33897	05/07/21
33075	DELL MARKETING LP	04/30/21	Desktop Monitors for M. L 10484357645	110-41560.741 HARDWARE/SFTWARE/SERVICE	413.08	33898	05/07/21
17215	DRAKE PETROLEUM CORPORATI	04/29/21	diesel fuel IN016770821	110-41944.015 Gas - PW Garage	5413.36	33901	05/07/21
39060	ESSEX CAR WASH INC	04/30/21	APR Monthly Car washes 3780	110-42152.430 REPAIR/MAINTENANCE SERV	160.00	33903	05/07/21
27730	ESTATE OF BRITT J M VITOL	05/06/21	Refund of Tax Credit 1067008025	110-20202.000 TAX PAYMENTS IN ADVANCE	333.96	33905	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	110-42130.610 GENERAL SUPPLIES	173.50	33910	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	110-42170.530 TELEPHONE	20.00	33910	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	110-42130.560 DUES/SUBS/MEETINGS	33.18	33910	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	110-42140.500 POLICE TRAINING	150.00	33910	05/07/21
21755	FIRST NATIONAL BANK OMAHA	04/26/21	Glass protector, cases - 9853	110-43110.530 COMMUNICATIONS	110.00	33911	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone/internet various lo 8997701	110-41945.010 Telephone - 81 Main St	1041.93	33913	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone/internet various lo 8997701	110-41945.013 Telephone - Police Sta.	855.68	33913	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Internet/phone hgwy comlp 8997703	110-41945.015 Telephone - PW Garage	83.13	33914	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Internet/phone hgwy comlp 8997703	110-41945.012 Telephone - Fire Station	61.62	33914	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Internet/phone hgwy comlp 8997703	110-41945.013 Telephone - Police Sta.	63.27	33914	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Internet/phone hgwy comlp 8997703	110-41945.016 Telephone - Parks Garage	13.36	33914	05/07/21
16000	FISHER AUTO PARTS	05/03/21	Cabin Air Filter 293328784	110-42152.431 R&M SUPPLIES	13.26	33915	05/07/21
16000	FISHER AUTO PARTS	05/03/21	10 Wheel Lug Nuts 293328789	110-42152.431 R&M SUPPLIES	58.50	33915	05/07/21
14595	FOLEY SERVICES INC	04/27/21	CARPET RUNNERS 1365179	110-41943.013 Contractual Svcs - Police	48.60	33916	05/07/21
04340	FORD MOTOR CREDIT COMPANY	05/04/21	LEASE PAYMENT 29 1765870	110-47126.000 Police Lease Prin.	456.93	33917	05/07/21
04340	FORD MOTOR CREDIT COMPANY	05/04/21	LEASE PAYMENT 29 1765870	110-47400.000 INTEREST - SHORT TERM	21.77	33917	05/07/21

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27675	FRESIA JOHN M	04/30/21	Refund of Tax Credit 1020137704	110-20202.000 TAX PAYMENTS IN ADVANCE	95.76	33918	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations 040821D	110-41947.010 Electricity - 81 Main St	194.87	33921	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations 040821D	110-41947.011 Electricity - Essex Free	40.90	33921	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations 040821D	110-41947.012 Electricity - Fire Statio	45.53	33921	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations 040821D	110-41947.015 Electricity - PW Garage	199.21	33921	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations 040821D	110-41947.016 Electricity - Parks Garag	27.05	33921	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3 042821D	110-41947.014 Electricity - PW Admin	129.56	33922	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3 042821D	110-41947.016 Electricity - Parks Garag	95.65	33922	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3 042821D	110-41947.017 Electricity - Memorial Ha	143.90	33922	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3 042821D	110-41947.018 Electricity - Powell Muse	109.68	33922	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3 042821D	110-41947.024 Electricity - Tree Farm	47.00	33922	05/07/21
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3 042821D	110-43115.622 Electricity - St/Traffic	8870.06	33922	05/07/21
28070	HP FAIRFIELD LLC	04/15/21	skid plates and blade for 7474271	110-43110.433 R&M SUPPLIES - VEHICLES	252.74	33926	05/07/21
42350	HY-ON-A-HILL TROUT FARM I	04/21/21	IBR Trout Stocking 13114	110-45220.570 OTHER PURCHASED SERVICE	2935.00	33927	05/07/21
09001	IBM CORPORATION (PA)	04/29/21	3 ADD DEVICE MGMT SOFTWAR 6809203433	110-42124.576 IT CARE AND MAINTENANCE	13.23	33928	05/07/21
26220	J&B INTERNATIONAL TRUCKS	04/30/21	E2 STEPS AND REHOOK LIGHT 40100106501	110-42260.430 REPAIR AND MAINT SERV	606.85	33930	05/07/21
13765	KELLEY SHARON	04/30/21	Health Officer asst 3rd q 13765	110-44110.330 PUBLIC HEALTH OFFICER	1753.92	33931	05/07/21
17710	KOFILE INC	04/29/21	MAP HANGERS INVKT000977	110-41540.800 Records Preservation	876.81	33933	05/07/21
14585	MUNICIPAL EMERGENCY SERVI	04/27/21	LAST OF E2 ADAPTERS IN1573311	110-42260.430 REPAIR AND MAINT SERV	441.75	33939	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-42220.442 Rental of Equipment	5.83	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-42130.442 RENTAL OF EQUIPMENT	11.17	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-42130.442 RENTAL OF EQUIPMENT	23.10	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-45510.442 Rental of Equipment	25.45	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-41960.442 Rental of Equipment	26.79	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-41510.442 Rental of Equipment	3.21	33941	05/07/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-42130.442 RENTAL OF EQUIPMENT	30.13	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-41540.442 Rental of Equipment	32.10	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-41960.442 Rental of Equipment	8.95	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-43110.442 RENTAL OF EQUIPMENT	8.95	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	110-41320.442 Rental of Equipment	21.73	33941	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-42220.442 Rental of Equipment	10.46	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-42130.442 RENTAL OF EQUIPMENT	10.40	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-42130.442 RENTAL OF EQUIPMENT	20.69	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-45510.442 Rental of Equipment	30.60	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-41960.442 Rental of Equipment	52.72	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-41510.442 Rental of Equipment	5.81	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-42130.442 RENTAL OF EQUIPMENT	26.52	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-41540.442 Rental of Equipment	59.67	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-41960.442 Rental of Equipment	4.97	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-43110.442 RENTAL OF EQUIPMENT	4.97	33942	05/07/21
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/ IN404639	110-41320.442 Rental of Equipment	20.05	33942	05/07/21
10220	NEW ENGLAND AIR SYSTEMS L	04/22/21	SPRING PM 175352	110-41943.013 Contractual Svcs - Police	3480.23	33943	05/07/21
40075	NEW YORK CLEANERS	05/01/21	APR DRY CLEANING 050121d	110-42130.612 UNIFORMS	429.15	33944	05/07/21
22860	PARSONS ENVIRONMENT & INF	05/03/21	inspection fees 57643	110-43110.570 OTHER PURCHASED SERVICE	6.63	33947	05/07/21
25140	PIKE INDUSTRIES INC	04/23/21	Asphalt 1123728	110-43120.610 GENERAL SUPPLIES	729.96	33949	05/07/21
25140	PIKE INDUSTRIES INC	04/26/21	Asphalt 1124331	110-43120.610 GENERAL SUPPLIES	396.00	33949	05/07/21
24470	RIVER COVE ANIMAL HOSPITA	05/03/21	K9 VET VISIT 472655	110-42130.613 K9 Supplies	553.00	33954	05/07/21
28030	ROUTE 15 AUTOMOTIVE SERVI	03/10/21	LOF/CK BATTERY 131093	110-42152.430 REPAIR/MAINTENANCE SERV	59.95	33956	05/07/21
28030	ROUTE 15 AUTOMOTIVE SERVI	05/04/21	LOF/M/B 4 TIRES 131121	110-42152.430 REPAIR/MAINTENANCE SERV	104.95	33956	05/07/21
28030	ROUTE 15 AUTOMOTIVE SERVI	05/05/21	VSI/M/B 4 TIRES 131122	110-42152.430 REPAIR/MAINTENANCE SERV	130.00	33956	05/07/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
28030	ROUTE 15 AUTOMOTIVE SERVI	05/03/21	M/B 4 TIRES/FILTER/R/F LU 131124	110-42152.430 REPAIR/MAINTENANCE SERV	160.00	33956	05/07/21
21705	S&J CREATIONS	04/29/21	PATCHES SEWN 12388	110-42130.612 UNIFORMS	35.00	33958	05/07/21
40120	SHUEH LING ALTERATIONS	04/26/21	PATCHES SEWN 46680	110-42130.612 UNIFORMS	13.00	33962	05/07/21
21000	UNIFIRST CORPORATION	04/01/21	Mats wiper rags - highwa 1080012223	110-43110.433 R&M SUPPLIES - VEHICLES	113.52	33968	05/07/21
21000	UNIFIRST CORPORATION	04/15/21	mats wiper rags - highwa 1080014692	110-43110.433 R&M SUPPLIES - VEHICLES	114.72	33968	05/07/21
21000	UNIFIRST CORPORATION	04/29/21	Mats Wiper rags -- highw 1080017115	110-43110.433 R&M SUPPLIES - VEHICLES	113.52	33968	05/07/21
19720	VERIZON CONNECT NWF, INC.	05/01/21	AVL Monthly Service OSV02430882	110-43110.530 COMMUNICATIONS	291.42	33969	05/07/21
19720	VERIZON CONNECT NWF, INC.	05/01/21	AVL Monthly Service OSV02430882	110-45220.530 COMMUNICATIONS	32.38	33969	05/07/21
44805	VMERS DB	03/19/21	Payroll Transfer PR-03/19/21A	110-20208.000 RETIREMENT PAYABLE	-58.68	33972	05/07/21
44805	VMERS DB	03/19/21	Payroll Transfer PR-03/19/21B	110-20208.000 RETIREMENT PAYABLE	58.68	33972	05/07/21
44805	VMERS DB	04/02/21	Payroll Transfer PR-04/02/21	110-20208.000 RETIREMENT PAYABLE	19196.54	33972	05/07/21
44805	VMERS DB	04/09/21	Payroll Transfer PR-04/09/21	110-20208.000 RETIREMENT PAYABLE	18869.25	33972	05/07/21
44805	VMERS DB	04/16/21	Payroll Transfer PR-04/16/21	110-20208.000 RETIREMENT PAYABLE	20546.78	33972	05/07/21
44805	VMERS DB	04/23/21	Payroll Transfer PR-04/23/21	110-20208.000 RETIREMENT PAYABLE	19527.64	33972	05/07/21
44805	VMERS DB	04/30/21	Payroll Transfer PR-04/30/21	110-20208.000 RETIREMENT PAYABLE	19372.01	33972	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.015 Natural Gas - PW Garage	243.90	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.011 Natural Gas - Essex Free	193.87	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.014 Natural Gas - PW Admin	69.31	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.012 Natural Gas - Fire Sta.	255.66	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.017 Natural Gas - Memorial Ha	200.74	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.010 Natural Gas - 81 Main St	388.76	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1 21013	110-41948.018 Natural Gas - Powell	78.14	33974	05/07/21
29825	VT GAS SYSTEMS	04/22/21	Sand Hill VT Gas April 2202232 0421	110-41948.016 Natural Gas - Parks Gar	112.18	33975	05/07/21
41920	VT HERITAGE DISTRIBUTORS	04/30/21	Bottled water svc 81 Apr 901793 0421	110-41510.610 GENERAL SUPPLIES	14.80	33977	05/07/21
41920	VT HERITAGE DISTRIBUTORS	04/30/21	Bottled water svc PW Apr 902211 0421	110-43110.570 OTHER PURCHASED SERVICE	8.35	33977	05/07/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
41920	VT HERITAGE DISTRIBUTORS	04/30/21	Bottled water svc Apr 902441 0421	110-43110.570 OTHER PURCHASED SERVICE	19.35	33977	05/07/21
27030	VT OFFICE OF CHILD SUPPOR	05/07/21	Payroll Transfer PR-05/07/21	110-20211.000 MISC DEDUCTIONS PAYABLE	311.54	33978	05/07/21
41630	VT STATE TREASURER	05/05/21	Dog fees to state 210430	110-20276.000 DUE TO VT - DOG LIC	5805.00	33979	05/07/21
23575	VTCMA	04/30/21	Membership (Duggan) 050121	110-41320.560 DUES/SUBSCRIPTION/MEET	85.00	33980	05/07/21
23575	VTCMA	05/04/21	Membership renewal Ladd LADD21	110-41320.560 DUES/SUBSCRIPTION/MEET	85.00	33980	05/07/21
07565	W B MASON CO INC	04/16/21	Apr office supplies C1305527 421	110-42130.610 GENERAL SUPPLIES	267.46	33982	05/07/21
07565	W B MASON CO INC	04/16/21	Apr office supplies C1305527 421	110-41946.010 Gen Supplies - 81 Main St	134.95	33982	05/07/21
07565	W B MASON CO INC	04/16/21	Apr office supplies C1305527 421	110-41970.610 GENERAL SUPPLIES	32.18	33982	05/07/21
27705	WAINWRIGHT FRANKLIN K	05/05/21	Refund of Tax Credit 1021079000	110-20202.000 TAX PAYMENTS IN ADVANCE	1963.75	33983	05/07/21
25510	WALK MY DOG	04/30/21	APR Impound/ Kennel Servi EPD 10	110-44110.575 ANIMAL CONTROL/SHELTER	200.00	33984	05/07/21
23390	WOMEN LEADING GOVERNMENT	05/04/21	Membership Renewal LADD21	110-41510.560 DUES/SUBSCRIPT/MEETINGS	40.00	33987	05/07/21
V1161	ICMA RETIREMENT TRUST-401	05/07/21	Payroll Transfer PR-05/07/21	110-20208.000 RETIREMENT PAYABLE	7430.51	5050291	05/07/21
V1160	ICMA RETIREMENT TRUST-457	05/07/21	Payroll Transfer PR-05/07/21	110-20208.000 RETIREMENT PAYABLE	1087.63	5050292	05/07/21
17425	ICMA ROTH PLAN 706287	05/07/21	Payroll Transfer PR-05/07/21	110-20208.000 RETIREMENT PAYABLE	72.77	5050294	05/07/21
09005	ICMA - 457 (PLAN 302056)	05/07/21	Payroll Transfer PR-05/07/21	110-20211.000 MISC DEDUCTIONS PAYABLE	4042.91	5050384	05/07/21
14545	ICMA-RC (PLAN 705508)	05/07/21	Payroll Transfer PR-05/07/21	110-20211.000 MISC DEDUCTIONS PAYABLE	424.72	5050385	05/07/21
23055	ICMA - 401 (PLAN 10904	05/07/21	Payroll Transfer PR-05/07/21	110-20208.000 RETIREMENT PAYABLE	278.03	5050386	05/07/21
21385	HEALTH EQUITY	05/07/21	Payroll Transfer PR-05/07/21	110-20215.000 HSA Payable HE	159.50	21050701	05/07/21
05390	FAMILY SUPPORT REGISTRY	05/07/21	Payroll Transfer PR-05/07/21	110-20240.000 JUDGEMENTS PAYABLE	69.23	21050702	05/07/21
19720	VERIZON CONNECT NWF, INC.	05/01/21	AVL Monthly Service OSV02430882	121-42160.810 Justice Fund Exp	259.04	33969	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	122-42160.500 Training, Conferences, Du	1100.00	33910	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	122-42160.610 General Supplies	30.97	33910	05/07/21
24825	FIRST NATIONAL BANK OMAHA	04/26/21	APR CREDIT CARD 8151 421	122-42160.611 Equipment	87.01	33910	05/07/21
19005	FIRSTLIGHT FIBER	04/15/21	Phone/internet various lo 8997701	122-42160.410 Utilities	1.11	33913	05/07/21
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17 IN399763	122-42160.442 Rental of Equipment	5.13	33941	05/07/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/	122-42160.442	7.08	33942	05/07/21
			IN404639	Rental of Equipment			
19310	NFI VERMONT INC	04/13/21	CJC TRAINING	122-42160.500	375.00	33945	05/07/21
			0000007283	Training, Conferences, Du			
07465	BIBENS ACE HARDWARE INC	04/30/21	Alert Horn	125-45110.910	45.98	33878	05/07/21
			618524	BOYS LACROSSE			
27590	CATAMOUNT COLOR (OFFSET H	04/20/21	Summer Brochure Printing	125-45110.550	1463.50	33882	05/07/21
			64922	PRINTING AND BINDING			
25390	FIRST NATIONAL BANK OMAHA	04/20/21	EJRP CC April	125-45120.610	14.91	33908	05/07/21
			4955 0421	ESP GENERAL SUPPLIES			
35460	KEVIN SMITH'S SPORTS CONN	04/18/21	Lacrosse Supplies/Tiny St	125-45110.910	845.00	33932	05/07/21
			273241	BOYS LACROSSE			
25035	LIQUID STUDIO	04/27/21	Summer Brochure Design	125-45110.330	900.00	33935	05/07/21
			21125	PROFESSIONAL SERVICES			
14570	METROROCK STATION / VERTI	04/15/21	AEP Enrichment March/Apri	125-45120.570	2250.00	33937	05/07/21
			86382	ESP OTHER PURCHASED SVCE			
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17	125-45110.442	9.99	33941	05/07/21
			IN399763	Rental of Equipment			
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/	125-45110.442	11.66	33942	05/07/21
			IN404639	Rental of Equipment			
24420	HERITAGE FORD	04/30/21	New Pick up truck	130-46899.002	31455.00	33923	05/07/21
			04302021DT	CAPITAL EQUIPMENT - HIGHW			
V10462	MONAGHAN SAFAR DUCHAM PL	05/01/21	April Legal	130-46820.002	120.00	33938	05/07/21
			APRIL2021	BRK/MANS STRM TAP TA16(7)			
07465	BIBENS ACE HARDWARE INC	04/30/21	for pump station	151-43202.431	11.16	33878	05/07/21
			41162	R & M - SUPPLIES			
18000	FERGUSON WATERWORKS #590	04/22/21	hydrant parts - Pinecrest	151-43201.431	377.54	33907	05/07/21
			1017180	R & M - SUPPLIES			
18000	FERGUSON WATERWORKS #590	04/22/21	Hydrant parts - Pinecrest	151-43201.431	1816.59	33907	05/07/21
			1017257	R & M - SUPPLIES			
18000	FERGUSON WATERWORKS #590	04/29/21	parts - Pinecrest hydrant	151-43201.431	437.60	33907	05/07/21
			1018654	R & M - SUPPLIES			
18000	FERGUSON WATERWORKS #590	04/30/21	restock water repair item	151-43201.431	1047.28	33907	05/07/21
			1019161	R & M - SUPPLIES			
18000	FERGUSON WATERWORKS #590	04/22/21	ret'd parts - hydrant job	151-43201.431	-93.87	33907	05/07/21
			CM081446	R & M - SUPPLIES			
18000	FERGUSON WATERWORKS #590	04/30/21	ret'd hydrant parts - Pin	151-43201.431	-206.24	33907	05/07/21
			CM081566	R & M - SUPPLIES			
19005	FIRSTLIGHT FIBER	04/15/21	Phone/internet various lo	151-43202.620	362.14	33913	05/07/21
			8997701	UTILITIES			
19005	FIRSTLIGHT FIBER	04/15/21	Internet/phone hgwy comlp	151-43200.620	55.99	33914	05/07/21
			8997703	UTILITIES			
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations	151-43202.620	454.59	33921	05/07/21
			040821D	UTILITIES			
07010	GREEN MOUNTAIN POWER CORP	04/08/21	Power various locations	151-43200.620	119.34	33921	05/07/21
			040821D	UTILITIES			
07010	GREEN MOUNTAIN POWER CORP	04/28/21	Power various locations 3	151-43202.620	983.20	33922	05/07/21
			042821D	UTILITIES			
06675	NATIONAL BUSINESS TECHNOL	12/18/20	Copier usages 11/18-12/17	151-43200.442	8.95	33941	05/07/21
			IN399763	RENTALS			

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
06675	NATIONAL BUSINESS TECHNOL	01/25/21	Copier usages 12/18-1/17/	151-43200.442	4.97	33942	05/07/21
			IN404639	RENTALS			
12775	PRATT & SMITH ELECTRICAL	02/28/21	Service call - Autumn Kno	151-43202.570	95.00	33950	05/07/21
			8828	OTHER PURCHASED SERVICE			
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1	151-43202.620	59.21	33974	05/07/21
			21013	UTILITIES			
29825	VT GAS SYSTEMS	04/22/21	Gas various locations 3/1	151-43200.623	71.50	33974	05/07/21
			21013	NATURAL GAS			
27720	ALLEN BROOK DEVELOPMENT I	05/05/21	84 Red Pine Circle Escrow	175-22902.000	13080.55	33874	05/07/21
			050521D	MISC ESCROW - BUILDERS			

	Report Total				236560.83		
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To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ***236,560.83
Let this be your order for the payments of these amounts.

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	110-41560.741 HARDWARE/SFTWARE/SERVICE	43.23	33989	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	110-41945.010 Telephone - 81 Main St	33.87	33989	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	110-42124.576 IT CARE AND MAINTENANCE	43.23	33989	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	110-43110.570 OTHER PURCHASED SERVICE	168.25	33989	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	110-45220.530 COMMUNICATIONS	29.79	33989	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	110-45300.530 COMMUNICATIONS	100.83	33989	05/14/21
32515	ALERT ALL CORP.	04/28/21	TOUCH A TRUCK HANDOUTS 221040108	110-42230.570 FIRE PREVENTION	300.00	33992	05/14/21
19815	AMAZON CAPITAL SERVICES	05/04/21	EMERGENCY BATTERIES 1PCNXDFQ6H3X	110-41942.013 R&M Bldgs - Police Sta.	641.96	33993	05/14/21
23875	AMERICAN PUBLIC WORKS ASS	05/03/21	annual membership renewal 05032021-D	110-41960.500 Training, Conferences, Du	900.00	33994	05/14/21
27490	AMILIA CONSULTING USA INC	02/01/21	Cost Recovery Program, 1s 0724A	110-45110.330 OTHER PROFESSIONAL SERV	1493.75	33995	05/14/21
06485	ANYTIME TOWING LLC	05/11/21	TOW TAC VAN TO RT 15 21807	110-42130.330 PROFESSIONAL SERVICES	90.00	33996	05/14/21
02000	BAKER & TAYLOR, INC	04/27/21	Adult Books 5016894178	110-45510.610 GENERAL SUPPLIES	2.80	33997	05/14/21
02000	BAKER & TAYLOR, INC	04/27/21	Adult Books 5016894178	110-45510.640 Adult Collection	58.69	33997	05/14/21
02000	BAKER & TAYLOR, INC	04/30/21	Adult Books 5016910332	110-45510.610 GENERAL SUPPLIES	1.40	33997	05/14/21
02000	BAKER & TAYLOR, INC	04/30/21	Adult Books 5016910332	110-45510.640 Adult Collection	30.68	33997	05/14/21
07465	BIBENS ACE HARDWARE INC	04/30/21	paint supplies - wall rep 41168	110-41942.018 R&M Bldgs - Powell Museum	89.54	33999	05/14/21
07465	BIBENS ACE HARDWARE INC	05/04/21	small tools 41188	110-43110.610 GENERAL SUPPLIES	30.98	33999	05/14/21
07465	BIBENS ACE HARDWARE INC	05/07/21	painting supplies for Tow 41227	110-41946.015 Gen Supplies - PW Garage	98.57	33999	05/14/21
02235	BOUND TREE MEDICAL LLC	04/28/21	EMS SUPPLIES 84038995	110-42220.611 SMALL TOOLS AND EQUIP	30.49	34000	05/14/21
03080	CHAMPLAIN DOOR CO INC	05/07/21	OVERHEAD DOOR REPAIR 963221	110-41942.013 R&M Bldgs - Police Sta.	643.70	34003	05/14/21
21210	CINTAS LOC # 68M 71 M	05/03/21	restock first aid supplie 5060819203	110-41946.015 Gen Supplies - PW Garage	579.45	34005	05/14/21
04940	COMCAST	04/01/21	Internet 4/8-5/7/21 Hgwy 0167074 0421	110-43110.570 OTHER PURCHASED SERVICE	76.68	34006	05/14/21
04940	COMCAST	05/01/21	Internet 5/8-6/7/21 Hgwy 0167074 0521	110-43110.570 OTHER PURCHASED SERVICE	76.68	34006	05/14/21
19330	CONSOLIDATED COMMUNICATIO	04/30/21	Phone svc alarms 3/30-4/2 043021D	110-45124.530 COMMUNICATIONS	55.81	34007	05/14/21
17025	COONRADT AMY	05/05/21	recording secretary town 0057	110-41110.330 SECRETARY	213.20	34008	05/14/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
24305	DEMCO INC	04/30/21	Label Protectors 6945593	110-45510.610 GENERAL SUPPLIES	107.03	34009	05/14/21
17215	DRAKE PETROLEUM CORPORATI	05/06/21	regular gas IN016808921	110-41944.015 Gas - PW Garage	6238.57	34010	05/14/21
V0777	ESSEX REPORTER	04/09/21	Ad Summer paving bids 309349	110-43110.572 Advertising & Interview C	200.00	34015	05/14/21
V0777	ESSEX REPORTER	04/30/21	ad for Green Up Day 310491	110-43110.572 Advertising & Interview C	275.00	34015	05/14/21
04640	FASTENAL INDUSTRIAL & CON	02/25/21	RETURN WRONG PLUGS VTBUR290500A	110-42220.611 SMALL TOOLS AND EQUIP	-50.64	34016	05/14/21
04640	FASTENAL INDUSTRIAL & CON	05/06/21	BATTERIES, WINDEX VTBUR293736	110-42260.431 R&M SUPPLIES	77.54	34016	05/14/21
16000	FISHER AUTO PARTS	05/10/21	BRAKE PADS/ROTORS 293329702	110-42152.431 R&M SUPPLIES	952.56	34019	05/14/21
14595	FOLEY SERVICES INC	05/04/21	CARPET RUNNERS 1366349	110-41943.013 Contractual Svcs - Police	48.40	34020	05/14/21
07000	GALLS INC	05/03/21	UNIFORM SHIRT 018276999	110-42130.612 UNIFORMS	93.50	34022	05/14/21
27150	HINESBURG SAND & GRAVEL C	04/30/21	plant mix 043021d	110-43120.610 GENERAL SUPPLIES	392.78	34023	05/14/21
24735	HOWARD CENTER FOR HUMAN S	04/30/21	COMMUNITY OUTREACH Q4 219362	110-42170.335 COMMUNITY OUTREACH	8775.30	34025	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Adult Books 52688843	110-45510.640 Adult Collection	191.57	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Adult Books 52688843	110-45510.610 GENERAL SUPPLIES	12.26	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Juvenile Books 52688844	110-45510.641 Juvenile Collection	25.21	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Juvenile Books 52688844	110-45510.610 GENERAL SUPPLIES	1.38	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Adult Books 52688845	110-45510.640 Adult Collection	18.52	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Adult Books 52688845	110-45510.610 GENERAL SUPPLIES	0.69	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Adult Books 52688846	110-45510.640 Adult Collection	74.53	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Adult Books 52688846	110-45510.610 GENERAL SUPPLIES	7.35	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/29/21	Juvenile book 52688847	110-45510.641 Juvenile Collection	2.64	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/30/21	Juvenile Book 52716638	110-45510.641 Juvenile Collection	9.52	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/30/21	Juvenile Book 52716638	110-45510.610 GENERAL SUPPLIES	0.69	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/30/21	Juvenile Books 52716639	110-45510.641 Juvenile Collection	9.74	34026	05/14/21
33495	INGRAM LIBRARY SERVICES I	04/30/21	Juvenile Books 52716639	110-45510.610 GENERAL SUPPLIES	3.98	34026	05/14/21
28255	JOHN LEO & SONS INC	05/06/21	mulch for gardens 125469	110-43117.700 Streetscape Maintenance	160.00	34028	05/14/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
14585	MUNICIPAL EMERGENCY SERVI	05/03/21	BOOTS MARSHALL IN1575561	110-42220.612 UNIFORMS	337.03	34035	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-42220.442 Rental of Equipment	84.78	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-42130.442 RENTAL OF EQUIPMENT	84.78	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-42130.442 RENTAL OF EQUIPMENT	84.78	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-45510.442 Rental of Equipment	84.78	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-41960.442 Rental of Equipment	98.86	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-41510.442 Rental of Equipment	126.45	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-42130.442 RENTAL OF EQUIPMENT	145.92	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-41540.442 Rental of Equipment	145.92	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-41960.442 Rental of Equipment	48.64	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-43110.442 RENTAL OF EQUIPMENT	48.64	34036	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	110-41320.442 Rental of Equipment	186.76	34036	05/14/21
24890	ON SITE CONSTRUCTION LLC	04/14/21	repairs to walls from roo 1271	110-41942.018 R&M Bldgs - Powell Museum	1175.00	34038	05/14/21
33420	ORMOND BUSHEY & SONS INC	05/06/21	Trailer rental, electrici 050621	110-43120.570 OTHER PURCHASED SERVICE	956.14	34039	05/14/21
25140	PIKE INDUSTRIES INC	04/30/21	Asphalt 1125255	110-43120.610 GENERAL SUPPLIES	195.36	34041	05/14/21
24325	RADIO NORTH GROUP INC	05/05/21	new batteries for the han 24143121	110-43110.530 COMMUNICATIONS	365.00	34045	05/14/21
20730	REED DANIEL & TRACY	05/12/21	Refund of Tax Credit 2048021000A	110-20202.000 TAX PAYMENTS IN ADVANCE	481.00	34046	05/14/21
24775	ROBERGE & SONS MOWING INC	05/07/21	mowing - Osgood Hill Ditc 519751	110-43120.570 OTHER PURCHASED SERVICE	1092.50	34048	05/14/21
24775	ROBERGE & SONS MOWING INC	05/07/21	roadside mowing 519752	110-43120.570 OTHER PURCHASED SERVICE	3800.00	34048	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	110-41947.011 Electricity - Essex Free	224.29	34050	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	110-41947.010 Electricity - 81 Main St	778.34	34050	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	110-41947.012 Electricity - Fire Statio	267.72	34050	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	110-41947.015 Electricity - PW Garage	639.46	34050	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	110-41947.016 Electricity - Parks Garag	80.54	34050	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	110-45124.622 ELECTRICITY / WATER	558.92	34050	05/14/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
00275	SB SIGNS INC	04/01/21	US flag for 81 Main 24754	110-41320.610 GENERAL SUPPLIES	92.40	34051	05/14/21
42565	SEVEN DAYS	04/28/21	public hearing ad notice 211139	110-41970.540 ADVERTISING	104.52	34052	05/14/21
29835	SHERWIN-WILLIAMS	04/29/21	Paint for wall at Powell 64963	110-41942.018 R&M Bldgs - Powell Museum	15.40	34053	05/14/21
11815	THE ROYAL GROUP INC	04/30/21	ANNUAL PM MAINT ACCESS CO 678747	110-41943.013 Contractual Svcs - Police	775.02	34056	05/14/21
19885	VELOCITYEHS	04/14/21	MSDSonline HQ Account - R 236728	110-41942.016 R&M Bldgs - Parks Gar.	161.41	34059	05/14/21
19885	VELOCITYEHS	04/14/21	MSDSonline HQ Account - R 236728	110-41942.012 R&M Bldgs - Fire Station	242.11	34059	05/14/21
19885	VELOCITYEHS	04/14/21	MSDSonline HQ Account - R 236728	110-41942.011 R&M Bldgs - Essex Free	80.70	34059	05/14/21
19885	VELOCITYEHS	04/14/21	MSDSonline HQ Account - R 236728	110-41942.010 R&M Bldgs - 81 Main St	96.85	34059	05/14/21
19885	VELOCITYEHS	04/14/21	MSDSonline HQ Account - R 236728	110-41942.015 R&M Bldgs - PW Garage	564.89	34059	05/14/21
19885	VELOCITYEHS	04/14/21	MSDSonline HQ Account - R 236728	110-41942.013 R&M Bldgs - Police Sta.	242.11	34059	05/14/21
27030	VT OFFICE OF CHILD SUPPOR	05/14/21	Payroll Transfer PR-05/14/21	110-20211.000 MISC DEDUCTIONS PAYABLE	311.54	34061	05/14/21
24570	VT TROPHY & ENGRAVING	05/06/21	MISSION STATEMENT PLAQUES 82765	110-42130.610 GENERAL SUPPLIES	755.09	34062	05/14/21
07565	W B MASON CO INC	04/30/21	Balance of Apr office sup C1305527 APR	110-41946.010 Gen Supplies - 81 Main St	840.59	34063	05/14/21
07565	W B MASON CO INC	04/30/21	Balance of Apr office sup C1305527 APR	110-42130.610 GENERAL SUPPLIES	91.99	34063	05/14/21
14545	ICMA-RC (PLAN 705508)	05/14/21	Payroll Transfer PR-05/14/21	110-20211.000 MISC DEDUCTIONS PAYABLE	420.26	5130098	05/14/21
23055	ICMA - 401 (PLAN 10904	05/14/21	Payroll Transfer PR-05/14/21	110-20208.000 RETIREMENT PAYABLE	212.90	5130099	05/14/21
09005	ICMA - 457 (PLAN 302056)	05/14/21	Payroll Transfer PR-05/14/21	110-20211.000 MISC DEDUCTIONS PAYABLE	4150.28	5130100	05/14/21
V1161	ICMA RETIREMENT TRUST-401	05/14/21	Payroll Transfer PR-05/14/21	110-20208.000 RETIREMENT PAYABLE	3540.99	5130338	05/14/21
V1160	ICMA RETIREMENT TRUST-457	05/14/21	Payroll Transfer PR-05/14/21	110-20208.000 RETIREMENT PAYABLE	1058.04	5130339	05/14/21
17425	ICMA ROTH PLAN 706287	05/14/21	Payroll Transfer PR-05/14/21	110-20208.000 RETIREMENT PAYABLE	72.32	5130341	05/14/21
05390	FAMILY SUPPORT REGISTRY	05/14/21	Payroll Transfer PR-05/14/21	110-20240.000 JUDGEMENTS PAYABLE	69.23	21051401	05/14/21
21385	HEALTH EQUITY	05/14/21	Payroll Transfer PR-05/14/21	110-20215.000 HSA Payable HE	159.50	21051402	05/14/21
26030	THOMSON REUTERS - WEST	05/01/21	APR CLEAR LE INVEST 844280659	121-42160.810 Justice Fund Exp	185.50	34057	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	122-42160.442 Rental of Equipment	145.92	34036	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	125-45120.530 ESP COMMUNICATIONS	34.94	33989	05/14/21

Vendor		Invoice Date	Invoice Description / Invoice Number	Account	Amount Paid	Check Number	Check Date
25590	FUN EXPRESS LLC	04/21/21	Transportation Exploratio 70929055401	125-45115.610 General Supplies	103.26	34021	05/14/21
05585	INJURY TO EXCELLANCE / FI	04/21/21	ESP Enrichment Sessions 1 042121D	125-45120.570 ESP OTHER PURCHASED SVCE	380.00	34027	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	125-45110.442 Rental of Equipment	186.78	34036	05/14/21
07565	W B MASON CO INC	04/30/21	Balance of Apr office sup C1305527 APR	125-45120.570 ESP OTHER PURCHASED SVCE	68.78	34063	05/14/21
17250	TOYOTA FINANCIAL SERVICES	05/06/21	Rav 4 Lease Pmt 25 020382 521	130-47123.000 Lease Prin - Assr Vehicle	230.76	34058	05/14/21
17250	TOYOTA FINANCIAL SERVICES	05/06/21	Rav 4 Lease Pmt 25 020382 521	130-47223.000 Lease Int - Assr Vehicle	53.94	34058	05/14/21
37985	A T & T MOBILITY	04/23/21	CELL PHONE SERVICE PD 8781498 421	151-43200.530 COMMUNICATIONS	136.36	33989	05/14/21
42625	ALDRICH & ELLIOTT PC	05/02/21	Sand Hill Intersection Wa 79828	151-43201.747 Town Center Water Line	5635.00	33991	05/14/21
07465	BIBENS ACE HARDWARE INC	05/05/21	paint for lollie columns 41206	151-43201.431 R & M - SUPPLIES	10.48	33999	05/14/21
04940	COMCAST	04/01/21	Internet 4/8-5/7/21 Hgwy 0167074 0421	151-43200.530 COMMUNICATIONS	76.67	34006	05/14/21
04940	COMCAST	05/01/21	Internet 5/8-6/7/21 Hgwy 0167074 0521	151-43200.530 COMMUNICATIONS	76.67	34006	05/14/21
19330	CONSOLIDATED COMMUNICATIO	04/30/21	Phone svc alarms 3/30-4/2 043021D	151-43202.620 UTILITIES	57.08	34007	05/14/21
28255	JOHN LEO & SONS INC	04/13/21	topsoil 125349	151-43201.431 R & M - SUPPLIES	270.00	34028	05/14/21
11280	MISSION COMMUICATIONS LLC	05/07/21	service pkg renewal - Gar 1051412	151-43202.570 OTHER PURCHASED SERVICE	970.80	34034	05/14/21
05485	NATIONAL BUSINESS LEASING	05/10/21	Copier leases 5/15-6/14/2 72487028	151-43201.442 RENTALS	48.64	34036	05/14/21
12775	PRATT & SMITH ELECTRICAL	04/30/21	installed alternators in 8976	151-43202.570 OTHER PURCHASED SERVICE	230.00	34042	05/14/21
43810	RICHMOND HOME SUPPLY, INC	05/05/21	lollie columns, wood, str 539584	151-43201.431 R & M - SUPPLIES	112.16	34047	05/14/21
43810	RICHMOND HOME SUPPLY, INC	05/05/21	lollie columns, wood, str 539584	151-43200.433 R&M SUPPLIES - VEHICLES	56.59	34047	05/14/21
43810	RICHMOND HOME SUPPLY, INC	05/05/21	returned straw bales 539586	151-43201.431 R & M - SUPPLIES	-29.38	34047	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	151-43202.620 UTILITIES	2198.72	34050	05/14/21
17505	SAND HILL SOLAR LLC	05/13/21	solar town 129	151-43200.620 UTILITIES	219.41	34050	05/14/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				61070.53		

To the Treasurer of Town of Essex, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $ ****61,070.53

Let this be your order for the payments of these amounts.

From: Kelley Avery <kavery@vlct.org>
Sent: Friday, April 30, 2021 9:16 AM
To: Kelley Avery <kavery@vlct.org>
Cc: Ted Brady <tbrady@vlct.org>
Subject: VLCT's Group Dental Coverage - Plans Renewed for a 3.25% Decrease in Rates and Two-Year Rate Guarantee

TO: VLCT Members

FROM: Kelley Avery, Senior VLCT & VERB Benefit Programs Administrator

The memo below was mailed to on 4/26 regarding VLCT's renewal with Northeast Delta Dental. Links to referenced documents are included in the text. Please feel free to contact me with any questions. Thank you!

This mailing contains important information about renewing and adding group dental benefits from Northeast Delta Dental (Delta Dental) for the plan years beginning July 1, 2021 (fiscal year coverage) and January 1, 2022 (calendar year coverage), respectively. Open Enrollment for 2020-2021 fiscal year coverage is now officially underway!

Renewal rates and all plans* are detailed in the enclosed pages and are also available at www.vlct.org/rms/verb/dental-insurance. For our next renewal, Delta Dental has proposed **a 3.25% decrease in our group dental rates and a two-year rate guarantee!** This is the first time that Delta Dental is awarding our pool a multi-year rate guarantee. Our partnership with Delta Dental has clearly proven beneficial at providing our members the highest quality benefits at cost-effective rates.

Groups with a July 1 renewal need to take the following actions by June 10, 2021 in order to make any changes or additions to dental coverage. (Groups renewing on January 1, 2022 will need to take these Open Enrollment steps by December 10, 2021.) For access to the forms mentioned below, go to VLCT's Dental Insurance page, www.vlct.org/resource/group-dental-employers-forms, and open the resource named **Group Dental Employers' Forms**.

- If your group wants to "opt in" to coverage for dependents up to age 26, notify Kelley Avery in writing to kavery@vlct.org. (If your group has already opted in to this benefit, it will be renewed automatically, so no special action is required.)
- To change the plan that your group offers or to add a rider, such as for orthodontic care (available only to groups with five or more employees) or to cover domestic partners, specify your new plan and/or rider choice(s) in writing to Kelley Avery at kavery@vlct.org.
- To enroll new subscribers or to have existing subscribers add or remove dependent(s),
  - Print the file labeled "Group Dental Enrollment/Change Form" on our website at www.vlct.org/resource/group-dental-employers-forms and have every new or changing subscriber fill one out and sign it.
  - Submit these completed forms directly to Delta Dental in one of two ways:
    - scan and e-mail to EligibilityDepartment@nedelta.com, or
    - fax to Delta Dental's Eligibility Department at 603-223-1252.

- Groups that want to accomplish all this online should register for access to Delta Dental's Admin Portal. Contact Kelley Avery at kavery@vlct.org to sign up for this service.

- Northeast Delta Dental's eBilling system is also available to participating groups. To sign up for this option, contact the Eligibility Department at 603-223-1230 or email your request to EligibilityDepartment@nedelta.com.
- Please remind your employees that they will stretch their benefit dollars further and get the best value when they see a Delta Dental PPO provider. For a list of PPO providers in your area, go to www.nedelta.com, click on "Find a Dentist," and follow the Search instructions.
- In addition, an excellent supplemental service under Northeast Delta Dental is the HOW® program, designed to provide additional benefits to members at higher risk for oral disease. Employee flyers on these topics can be found on the VLCT web site at www.vlct.org/rms/verb/dental-insurance under "Resources."
- If you would like a customized Outline of Coverage for your group, please contact VLCT's dedicated Account Manager, Sarah Thayer, at sthayer@nedelta.com.

Groups wishing to add dental coverage for the first time need to submit a Dental Group Contract Application in addition to an enrollment form for every subscriber and a check for the first month's premium. The application form is in the list of documents in our **Group Dental Employers' Forms** resource at www.vlct.org/resource/group-dental-employers-forms.

If your group is currently on a July dental renewal and wants to switch to calendar year coverage (with a January 1 renewal), you may do so. Before making this decision, please note three details:

- Your group would have a short plan year from July 1 to December 31, 2021.
- You would need to notify Kelley Avery by October 31, 2021 of your intent to switch to a January 1 renewal.
- Your rates would increase again effective January 1, 2022. Please review the enclosed rate sheet for calendar year 2022 coverage. All rates are also available at www.vlct.org/rms/verb/dental-insurance under "Resources."

If you are satisfied with your current dental plan, then no action is required. For more information regarding new plan options, please call Kelley Avery at VLCT, 800-649-7915. If you have any **claims or customer service issues, please call Northeast Delta Dental directly at 800-832-5700**.

Thank you for supporting VLCT's Delta Dental program. We value your participation and your membership!

Kelley Avery

Kelley Avery
Vermont League of Cities and Towns

* **Please note: Plan 6 was closed effective June 30, 2019.**

Kelley

Kelley Avery
Senior VERB Programs Administrator
89 Main Street, Suite 4
Montpelier, VT 05602-2948
802-262-1965
vlct.org

From: Dennis Lutz
Sent: Monday, May 10, 2021 6:26 PM
To: Katie Spaeder
Cc: Evan Teich <eteich@essex.org>
Subject: Re: Question about possible traffic lights or signs

Katie,

I appreciate the inquiry and for a change there is good news. A signal for this intersection and a reconfiguration of the intersection has been in the works for many years. Since it is a State highway, the signal installation and costs come under VTRANS.
The intersection project has made its way through scoping, preliminary design, final design and I believe right of way — it is planned for construction starting next spring or summer.
On the issue of the turn signals, this will be fixed once the signals are installed. Until then, we need to rely on the signage that is there for people to respond. There are already a number of flashing speed signage warnings and we just need to wait the signal installation out.
Thanks for asking the questions.
Dennis

Sent from my iPhone

On May 10, 2021, at 2:44 PM, Katie Spaeder wrote:

Hi Dennis and Evan,

I'm not entirely sure who I should direct these questions to.

I live on Tanglewood Drive off of Sandhill Rd. Due to our location, it is often that we take Sandhill Rd. to Jericho Rd (Rte 15) when driving somewhere. Depending on the time of day, making a left-hand turn onto Jericho Rd. can feel like life or death sometimes and also can create quite a backup of traffic on Sandhill.

I've always felt like there should be a traffic light or something in that location to help with the flow of traffic and make it easier for those coming off of Sandhill, specifically during the hours of 7-9 AM and 4-6 PM on weekdays (maybe 2-6 PM when school's in session).

Now that I have 1 teenager driver and another one learning, my concern for this intersection is growing. I taught my 17-yr-old daughter to always be very careful at this intersection and that I would rather her sit there until there is ample room to make the left-hand turn and be late than to risk getting in an accident. She has been very conscientious so far, but it still makes me nervous. This morning she called me in tears because another driver was driving on Rte 15 with their right blinker on like they were going to turn onto Sandhill. She decided to make her left turn onto Rte 15 to go to school and almost got hit because the other driver decided to go straight or had left their turn signal on when coming from Center Rd onto Jericho Rd. This can be scary for any driver, but it's exceptionally scary for a young driver.

Are there any plans to put a traffic light at this intersection? If there are, when is it scheduled to happen? If not, is there the possibility of putting up more and bigger signs from the intersection at Center/Jericho past the Champlain Farms? People regularly travel at high speeds and don't slow down when they see someone making the left off of Sandhill. It's dangerous.

Additionally, living on Tanglewood, it is often that people who just turn onto Sandhill from Jericho leave their right blinkers on. I have taught my kids to not make the turn off of Tanglewood until the car either turns or passes because many times they "forget" to turn it off. There is a "Check Your Signal" sign near Sandhill Park, however it is difficult to see and no one seems to pay attention to it. This is another dangerous situation for both pedestrians and drivers.

Here is a map that may help clarify the areas I referenced above.

<image.png>

Thank you for taking the time to read this and I look forward to hearing back from you.

Katie Spaeder

Champlain Water District COVID-19 Water Usage Monitoring
Period: January 2018 thru April 2021
As of May 7, 2021

	January (mgd)					February (mgd)					March (mgd)					April (mgd)				
Water System	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**
South Burlington	1.586	1.821	1.807	1.575	1.697	1.570	1.795	1.611	1.602	1.645	1.512	1.639	1.570	1.665	1.597	1.495	1.784	1.473	1.678	1.608
Shelburne	0.432	0.439	0.633	0.475	0.495	0.408	0.476	0.596	0.425	0.476	0.394	0.466	0.710	0.458	0.507	0.403	0.472	0.733	0.460	0.517
CFD #3	0.456	0.493	0.437	0.387	0.443	0.432	0.480	0.411	0.392	0.429	0.424	0.470	0.414	0.395	0.426	0.411	0.487	0.413	0.425	0.434
Essex Junction	3.893	3.861	3.848	3.900	3.875	4.012	3.914	3.734	3.758	3.854	3.786	3.893	3.796	3.813	3.822	3.860	3.859	3.914	3.754	3.847
Williston	0.713	0.611	0.670	0.694	0.672	0.788	0.622	0.670	0.724	0.701	0.734	0.629	0.672	0.722	0.689	0.629	0.619	0.588	0.713	0.637
Colchester Town	0.120	0.103	0.121	0.103	0.112	0.125	0.113	0.119	0.116	0.118	0.117	0.107	0.103	0.126	0.113	0.115	0.104	0.075	0.115	0.102
Malletts Bay WC	0.030	0.030	0.029	0.032	0.030	0.028	0.030	0.028	0.032	0.030	0.027	0.029	0.030	0.033	0.030	0.027	0.030	0.033	0.032	0.030
CFD #1	0.121	0.086	0.093	0.050	0.087	0.154	0.122	0.120	0.090	0.122	0.124	0.115	0.087	0.093	0.105	0.127	0.121	0.052	0.085	0.096
Essex Town	0.736	0.783	0.758	0.749	0.756	0.735	0.774	0.724	0.746	0.745	0.745	0.804	0.743	0.737	0.757	0.738	0.846	0.720	0.729	0.758
Winooski	0.491	0.654	0.524	0.493	0.540	0.487	0.687	0.506	0.510	0.547	0.461	0.474	0.493	0.493	0.480	0.469	0.467	0.493	0.541	0.493
Milton	0.498	0.414	0.419	0.411	0.436	0.481	0.416	0.428	0.423	0.437	0.434	0.396	0.424	0.433	0.422	0.429	0.394	0.403	0.437	0.416
Jericho Village	0.102	0.100	0.099	0.094	0.099	0.094	0.097	0.095	0.096	0.095	0.093	0.096	0.099	0.094	0.096	0.089	0.091	0.099	0.103	0.096
Total	**9.178**	**9.395**	**9.438**	**8.964**	**9.243**	**9.314**	**9.526**	**9.044**	**8.914**	**9.199**	**8.854**	**9.119**	**9.141**	**9.061**	**9.044**	**8.792**	**9.274**	**8.995**	**9.073**	**9.033**

	May (mgd)					June (mgd)					July (mgd)					August (mgd)				
Water System	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**
South Burlington	1.742	1.705	1.825		1.757	1.954	1.941	2.231		2.042	2.302	2.075	2.257		2.211	1.993	2.059	2.065		2.039
Shelburne	0.485	0.525	0.524		0.511	0.568	0.631	0.675		0.625	0.700	0.633	0.680		0.671	0.622	0.673	0.596		0.630
CFD #3	0.482	0.553	0.590		0.542	0.584	0.529	0.744		0.619	0.726	0.682	0.695		0.701	0.627	0.611	0.625		0.621
Essex Junction	4.032	4.008	4.069		4.036	4.109	4.229	4.194		4.177	4.349	4.262	4.445		4.352	4.382	4.153	4.306		4.281
Williston	0.683	0.626	0.688		0.665	0.745	0.710	0.839		0.765	0.858	0.771	0.821		0.816	0.810	0.788	0.765		0.787
Colchester Town	0.138	0.120	0.116		0.125	0.151	0.157	0.138		0.149	0.182	0.180	0.170		0.177	0.173	0.184	0.140		0.166
Malletts Bay WC	0.031	0.031	0.039		0.034	0.033	0.036	0.042		0.037	0.040	0.035	0.041		0.039	0.033	0.035	0.036		0.035
CFD #1	0.103	0.083	0.057		0.081	0.080	0.071	0.052		0.068	0.100	0.095	0.059		0.085	0.101	0.080	0.048		0.076
Essex Town	0.769	0.759	0.816		0.782	0.819	0.884	0.983		0.895	0.899	0.811	0.867		0.859	0.812	0.853	0.808		0.824
Winooski	0.481	0.469	0.509		0.486	0.491	0.489	0.530		0.503	0.539	0.484	0.523		0.515	0.509	0.495	0.530		0.512
Milton	0.548	0.413	0.540		0.500	0.587	0.528	0.607		0.574	0.611	0.567	0.556		0.578	0.532	0.571	0.487		0.530
Jericho Village	0.106	0.097	0.121		0.108	0.129	0.118	0.164		0.137	0.156	0.142	0.146		0.148	0.134	0.140	0.119		0.131
Total	**9.601**	**9.390**	**9.894**		**9.628**	**10.250**	**10.323**	**11.200**		**10.591**	**11.463**	**10.735**	**11.260**		**11.152**	**10.728**	**10.643**	**10.526**		**10.632**

	September (mgd)					October (mgd)					November (mgd)					December (mgd)				
Water System	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**	**2018**	**2019**	**2020**	**2021**	**Average**
South Burlington	1.940	1.853	1.926		1.906	1.804	1.803	1.701		1.769	1.748	1.842	1.608		1.732	1.771	1.783	1.607		1.721
Shelburne	0.574	0.569	0.587		0.577	0.477	0.519	0.498		0.498	0.418	0.498	0.457		0.458	0.426	0.506	0.451		0.461
CFD #3	0.630	0.496	0.572		0.566	0.494	0.417	0.439		0.450	0.441	0.407	0.380		0.409	0.476	0.398	0.391		0.422
Essex Junction	4.208	3.936	4.203		4.116	3.950	3.849	4.090		3.963	3.831	3.766	3.956		3.851	3.821	3.705	3.829		3.785
Williston	0.739	0.700	0.722		0.720	0.676	0.662	0.671		0.670	0.633	0.650	0.625		0.636	0.634	0.635	0.642		0.637
Colchester Town	0.150	0.138	0.144		0.144	0.129	0.128	0.111		0.123	0.100	0.115	0.111		0.109	0.109	0.104	0.109		0.107
Malletts Bay WC	0.030	0.028	0.037		0.032	0.028	0.029	0.031		0.029	0.028	0.028	0.029		0.028	0.029	0.031	0.030		0.030
CFD #1	0.146	0.118	0.094		0.119	0.129	0.120	0.095		0.115	0.120	0.110	0.064		0.098	0.094	0.082	0.037		0.071
Essex Town	0.787	0.796	0.796		0.793	0.737	0.727	0.714		0.726	0.704	0.697	0.698		0.700	0.737	0.719	0.703		0.720
Winooski	0.476	0.481	0.524		0.494	0.454	0.483	0.503		0.480	0.444	0.466	0.496		0.469	0.442	0.466	0.487		0.465
Milton	0.462	0.509	0.452		0.474	0.419	0.410	0.414		0.414	0.400	0.392	0.415		0.402	0.393	0.404	0.410		0.402
Jericho Village	0.122	0.105	0.132		0.119	0.105	0.104	0.125		0.111	0.098	0.098	0.095		0.097	0.100	0.103	0.099		0.100
Total	**10.263**	**9.730**	**10.190**		**10.061**	**9.402**	**9.249**	**9.393**		**9.348**	**8.967**	**9.069**	**8.933**		**8.990**	**9.031**	**8.936**	**8.797**		**8.921**

W/E	S Burl	% change Week	Average for Month	% change Month	Winooski	% change Week	Average for Month
12/4/2020	11,057,600	-0.79%			3,403,000	-0.76%	
12/11/2020	11,136,000	0.71%			3,380,700	-0.66%	
12/18/2020	11,414,000	2.50%			3,420,200	1.17%	
12/25/2020	11,396,432	-0.15%	11,251,008	-0.02%	3,436,800	0.49%	3,410,175
1/1/2021	10,776,000	-5.44%			3,411,500	-0.74%	
1/8/2021	11,276,000	4.64%			3,382,200	-0.86%	
1/15/2021	10,948,000	-2.91%			3,475,200	2.75%	
1/22/2021	10,913,000	-0.32%			3,460,300	-0.43%	
1/29/2021	11,566,357	5.99%	11,095,871	-1.38%	3,515,500	1.60%	3,448,940
2/5/2021	10,954,000	-5.29%			3,537,900	0.64%	
2/12/2021	11,286,000	3.03%			3,629,500	2.59%	
2/19/2021	11,291,000	0.04%			3,591,000	-1.06%	
2/26/2021	11,334,873	0.39%	11,216,468	1.09%	3,532,700	-1.62%	3,572,775
3/5/2021	11,132,000	-1.79%			3,487,000	-1.29%	
3/12/2021	11,945,000	7.30%			3,450,500	-1.05%	
3/19/2021	11,691,000	-2.13%			3,402,100	-1.40%	
3/26/2021	11,865,914	1.50%	11,658,478	3.94%	3,466,700	1.90%	3,451,575
4/2/2021	11,423,000	-3.73%			3,430,900	-1.03%	
4/9/2021	11,859,000	3.82%			3,475,400	1.30%	
4/16/2021	11,934,000	0.63%			3,852,400	10.85%	
4/23/2021	11,475,000	-3.85%			4,058,200	5.34%	
4/30/2021	12,343,976	7.57%	11,806,995	1.27%	4,109,200	1.26%	3,785,220

% change Month	CFD3	% change Week	Average for Month	% change Month	CFD1	% change Week	Average for Month	% change Month
	2,681,200	-0.13%			313,200	22.49%		
	2,656,000	-0.94%			265,300	-15.29%		
	2,687,000	1.17%			299,000	12.70%		
-1.74%	2,865,550	5.84%	2,737,688	2.96%	150,700	-49.60%	257,050	-42.41%
	2,689,900	-6.29%			306,300	103.25%		
	2,735,700	1.70%			457,300	49.30%		
	2,713,300	-0.82%			314,600	-31.20%		
	2,608,900	-3.85%			312,000	-0.83%		
1.14%	2,814,350	8.02%	2,709,670	-1.07%	352,500	12.98%	348,540	35.59%
	2,479,300	-11.91%			592,200	68.00%		
	2,679,300	8.07%			627,900	6.03%		
	2,525,500	-5.74%			624,000	-0.62%		
3.59%	2,745,300	1.49%	2,742,050	1.19%	672,700	7.80%	629,200	80.52%
	2,466,100	-10.17%			668,700	-0.59%		
	2,635,400	6.87%			669,400	0.10%		
	2,577,600	-2.19%			634,100	-5.27%		
-3.39%	2,861,950	4.15%	2,762,988	0.76%	638,500	0.69%	652,675	3.73%
	2,756,500	-3.68%			570,700	-10.62%		
	2,869,200	4.09%			606,900	6.34%		
	3,002,500	4.65%			595,000	-1.96%		
	2,953,600	-1.63%			593,700	-0.22%		
9.67%	3,065,000	3.39%	2,937,660	6.32%	605,200	1.94%	594,300	-8.94%

Colch T	% change Week	Average for Month	% change Month	MBWC	% change Week	Average for Month	% change Month	*Colch Town Systems Total*
565,900	-16.48%			239,000	24.48%			*804,900*
774,700	36.90%			223,300	-6.57%			*998,000*
730,300	-5.73%			211,800	-5.15%			*942,100*
994,000	36.11%	766,225	-1.53%	172,200	-18.70%	211,575	3.14%	*1,166,200*
612,700	-38.05%			220,500	28.05%			*833,200*
835,300	36.33%			262,800	19.18%			*1,098,100*
734,000	-12.13%			210,800	-19.79%			*944,800*
750,300	2.22%			205,700	-2.42%			*956,000*
686,150	-8.55%	723,690	-5.40%	222,500	8.17%	224,460	6.09%	*908,650*
730,300	6.43%			222,100	-0.18%			*952,400*
980,200	34.22%			219,500	-1.17%			*1,199,700*
789,500	-19.46%			220,000	0.23%			*1,009,500*
754,650	-4.41%	813,663	12.43%	235,300	6.95%	224,225	-0.10%	*989,950*
916,700	21.47%			227,000	-3.53%			*1,143,700*
825,300	-9.97%			228,500	0.66%			*1,053,800*
959,500	16.26%			231,900	1.49%			*1,191,400*
824,150	-14.11%	881,413	8.33%	224,300	-3.28%	227,925	1.65%	*1,048,450*
718,700	-12.80%			217,100	-3.21%			*935,800*
816,100	13.55%			222,600	2.53%			*1,038,700*
1,150,900	41.02%			244,600	9.88%			*1,395,500*
790,300	-31.33%			214,800	-12.18%			*1,005,100*
753,400	-3.35%	837,740	-4.95%	222,800	3.72%	224,380	-1.56%	*976,200*

% change Week	Average for Month	% change Month	Essex In	Essex Out	Essex Net	% change Week	Average for Month	% change Month
-7.43%			21,113,200	16,450,500	4,662,700	-5.75%		
23.99%			20,768,600	15,772,600	4,996,000	7.15%		
-5.60%			22,955,000	17,865,300	5,089,700	1.88%		
23.79%	977,800	-0.55%	22,238,600	17,232,850	5,005,750	-1.25%	4,923,288	0.81%
-28.25%			21,282,000	16,054,900	5,227,100	4.42%		
31.79%			23,358,600	18,349,900	5,008,700	-4.18%		
-13.96%			20,872,300	15,742,200	5,130,100	2.42%		
1.19%			21,093,400	15,608,600	5,484,800	6.91%		
-4.95%	948,150	-2.91%	21,399,400	16,061,400	5,338,000	-2.74%	5,240,500	6.44%
4.81%			21,384,400	15,857,200	5,527,200	3.54%		
25.97%			22,723,500	17,312,900	5,410,600	-2.11%		
-15.85%			20,902,000	15,615,000	5,287,000	-2.28%		
-1.94%	1,037,888	9.46%	22,102,400	16,887,050	5,215,350	2.11%	5,225,338	-0.29%
15.53%			22,072,200	16,651,700	5,420,500	3.93%		
-7.86%			22,825,300	17,442,400	5,382,900	-0.69%		
13.06%			21,510,900	16,134,100	5,376,800	-0.11%		
-12.00%	1,109,338	6.88%	21,115,600	16,158,200	4,957,400	-4.78%	5,156,675	-1.31%
-10.74%			19,427,100	14,424,000	5,003,100	0.92%		
11.00%			23,993,000	18,776,200	5,216,800	4.27%		
34.35%			25,272,900	20,101,300	5,171,600	-0.87%		
-27.98%			23,895,400	18,789,000	5,106,400	-1.26%		
-1.82%	1,062,120	-4.26%	24,943,100	19,926,700	5,016,400	-1.76%	5,102,700	-1.05%

Milton	% change Week	Average for Month	% change Month	Shelburne	% change Week	Average for Month	% change Month	Williston
2,854,000	-5.93%			3,196,000	1.56%			4,375,000
2,727,000	-4.45%			3,130,000	-2.07%			4,484,000
2,976,000	9.13%			3,106,000	-0.77%			4,388,000
2,911,000	-2.18%	2,867,000	-1.31%	3,209,000	3.32%	3,160,250	-1.13%	4,723,000
2,938,000	0.93%			3,442,000	7.26%			4,613,000
2,856,000	-2.79%			3,650,000	6.04%			4,966,000
2,849,000	-0.25%			3,435,000	-5.89%			5,011,000
2,875,000	0.91%			3,087,000	-10.13%			4,643,000
2,882,000	0.24%	2,880,000	0.45%	3,002,000	-2.75%	3,323,200	5.16%	5,073,000
2,857,000	-0.87%			2,903,000	-3.30%			5,020,000
2,963,000	3.71%			2,983,000	2.76%			5,261,000
2,928,000	-1.18%			2,984,000	0.03%			4,950,000
3,091,000	5.57%	2,959,750	2.77%	3,022,000	1.27%	2,973,000	-10.54%	5,032,484
2,926,000	-5.34%			3,030,000	0.26%			4,976,000
3,084,000	5.40%			3,401,000	12.24%			5,339,000
2,972,000	-3.63%			3,240,000	-4.73%			4,950,000
3,130,000	5.32%	3,028,000	2.31%	3,157,000	-2.56%	3,207,000	7.87%	4,937,000
2,840,000	-9.27%			3,118,000	-1.24%			4,709,000
3,107,000	9.40%			3,216,000	3.14%			4,961,000
3,269,000	5.21%			3,407,000	5.94%			5,173,000
3,005,000	-8.08%			3,210,000	-5.78%			5,115,000
3,083,000	2.60%	3,060,800	1.08%	3,153,000	-1.78%	3,220,800	0.43%	5,005,000

% change Week	Average for Month	% change Month	Essex Jxn	% change Week	Average for Month	% change Month	Jericho	% change Week
3.38%			26,799,000	1.69%			726,000	11.35%
2.49%			26,419,000	-1.42%			641,000	-11.71%
-2.14%			27,442,000	3.87%			712,000	11.08%
7.63%	4,492,500	2.67%	26,565,000	-3.20%	26,806,250	-3.21%	692,000	-2.81%
-2.33%			26,869,000	1.14%			643,000	-7.08%
7.65%			30,953,000	15.20%			657,000	2.18%
0.91%			26,038,000	-15.88%			663,000	0.91%
-7.34%			26,337,000	1.15%			654,000	-1.36%
9.26%	4,861,200	8.21%	26,293,000	-0.17%	27,298,000	1.83%	687,000	5.05%
-1.04%			26,024,000	-1.02%			651,000	-5.24%
4.80%			26,854,000	3.19%			709,000	8.91%
-5.91%			26,129,000	-2.70%			686,000	-3.24%
1.67%	5,065,871	4.21%	26,205,000	0.29%	26,303,000	-3.64%	632,000	-7.87%
-1.12%			26,550,000	1.32%			628,000	-0.63%
7.30%			27,149,000	2.26%			692,000	10.19%
-7.29%			26,822,000	-1.20%			679,000	-1.88%
-0.26%	5,050,500	-0.30%	26,249,000	-2.14%	26,692,500	1.48%	644,000	-5.15%
-4.62%			25,187,000	-4.05%			692,000	7.45%
5.35%			26,522,000	5.30%			737,000	6.50%
4.27%			26,693,000	0.64%			794,000	7.73%
-1.12%			26,211,000	-1.81%			705,000	-11.21%
-2.15%	4,992,600	-1.15%	27,535,000	5.05%	26,429,600	-0.98%	685,000	-2.84%

Average for Month	% change Month	Total Billed	% change Week	Average for Month	% change Month	Woodside-Lime Kiln	Total Metered
		60,633,600	0.13%			371,000	60,633,600
		60,609,700	-0.04%			328,000	60,609,700
		62,264,200	2.73%			370,000	62,264,200
692,750	4.09%	61,949,232	-0.51%	61,364,183	-1.55%	383,000	61,949,232
		61,528,500	-0.68%			324,000	61,528,500
		66,777,200	8.53%			363,000	66,777,200
		61,311,200	-8.19%			357,000	61,311,200
		61,125,300	-0.30%			344,000	61,125,300
660,800	-4.61%	62,209,857	1.77%	62,590,411	2.00%	344,000	62,209,857
		61,275,900	-1.50%			325,000	61,275,900
		63,383,500	3.44%			349,000	63,383,500
		61,785,000	-2.52%			339,000	61,785,000
669,500	1.32%	62,238,057	0.73%	62,170,614	-0.67%	345,000	62,238,057
		62,201,000	-0.06%			332,000	62,201,000
		64,573,500	3.81%			286,000	64,573,500
		63,304,100	-1.97%			379,000	63,304,100
660,750	-1.31%	62,731,614	-0.90%	63,202,553	1.66%	348,000	62,731,614
		60,448,900	-3.64%			286,000	60,448,900
		63,386,400	4.86%			1,385,000	63,386,400
		65,042,400	2.61%			-841,000	65,042,400
		63,223,200	-2.80%			291,000	63,223,200
722,600	9.36%	65,354,176	3.37%	63,491,015	0.46%	289,000	65,354,176

% change Week	Average for Month	% change Month	Production Avg Day	Average for Month	% change Month	
0.13%			8,661,943			
-0.04%			8,658,529			
2.73%			8,894,886			
-0.51%	61,364,183	-1.55%	8,849,890	8,766,312	-1.55%	Weekly non SCADA and enc
-0.68%			8,789,786			
8.53%			9,539,600			
-8.19%			8,758,743			
-0.30%			8,732,186			
1.77%	62,590,411	2.00%	8,887,122	8,941,487	2.00%	
-1.50%			8,753,700			
3.44%			9,054,786			
-2.52%			8,826,429			
0.73%	62,170,614	-0.67%	8,891,151	8,881,516	-0.67%	
-0.06%			8,885,857			
3.81%			9,224,786			
-1.97%			9,043,443			
-0.90%	63,202,553	1.66%	8,961,659	9,028,936	1.66%	
-3.64%			8,635,557			
4.86%			9,055,200			
2.61%			9,291,771			
-2.80%			9,031,886			
3.37%	63,491,015	0.46%	9,336,311	9,070,145	0.46%	

‑d of month read early / Fanny Allen limited services/Christmas				

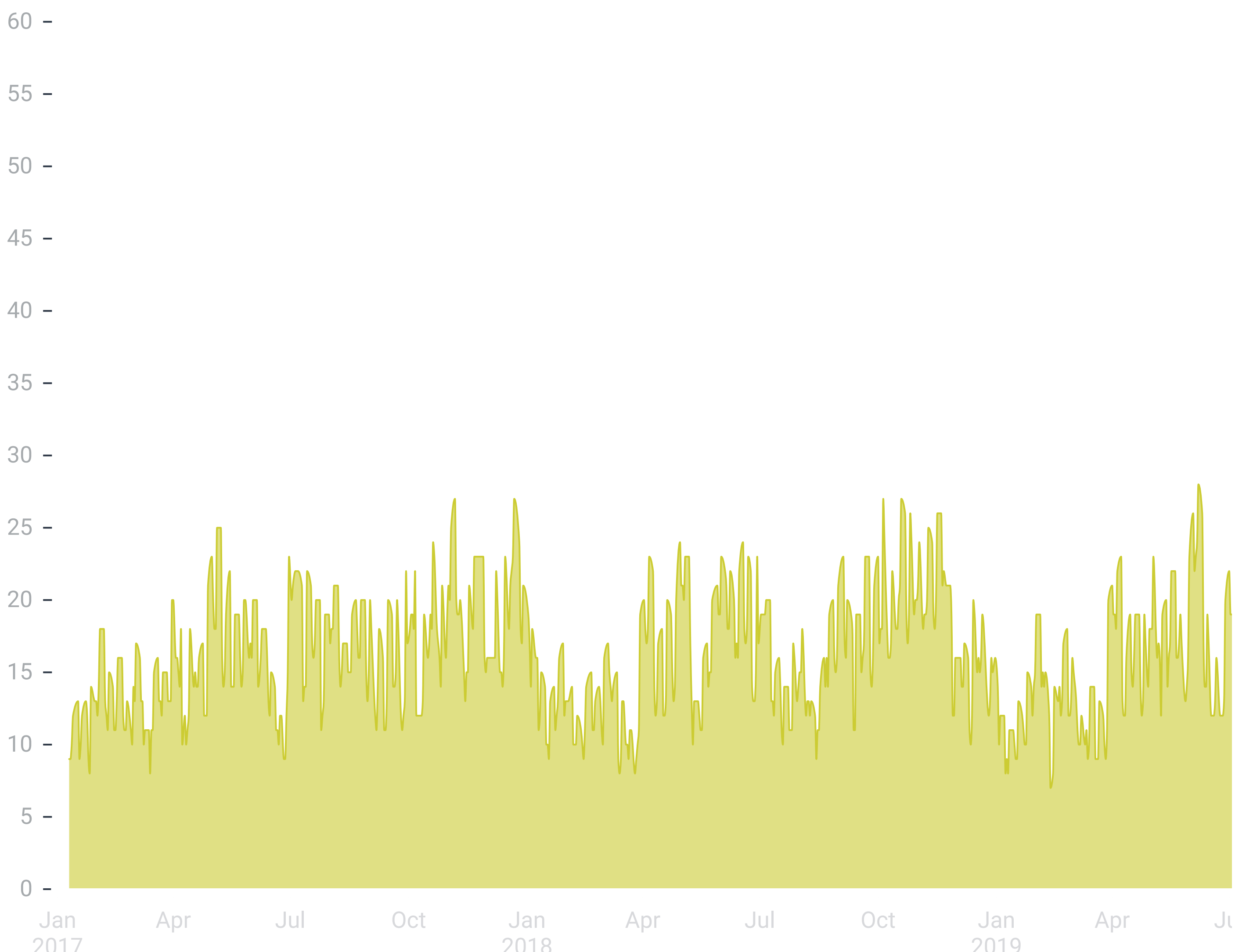
PROPERTY TRANSFER DATA ANALYSIS

Review of residential property sales involving out-of-state buyers from 2017 to end of 2020.

Created by VCGI with data from the Department of Taxes.

VT Residential Property Sales to Out-of-State Buyers

7-Day Average of Daily Transactions from 2017-2021



Transactions included are those over $20,000 with buyer self reporting use as 'primary' or 'secondary' residence and buyer mailing address outside of Vermont in the property transfer tax return.

PROPERTY TRANSFER DATA ANALYSIS

Year	Transactions	Transaction Growth, YoY	Amount Spent	Spending Growth, YoY
2018	2,667	0%	784.19M	3%
2019	2,750	3%	799.06M	2%
2020	3,795	38%	1.43B	79%

Table: VCGI • Source: Dept. of Taxes • Get the data • Created with Datawrapper

GEOGRAPHY OF SALES

PROPERTY TRANSFER DATA ANALYSIS

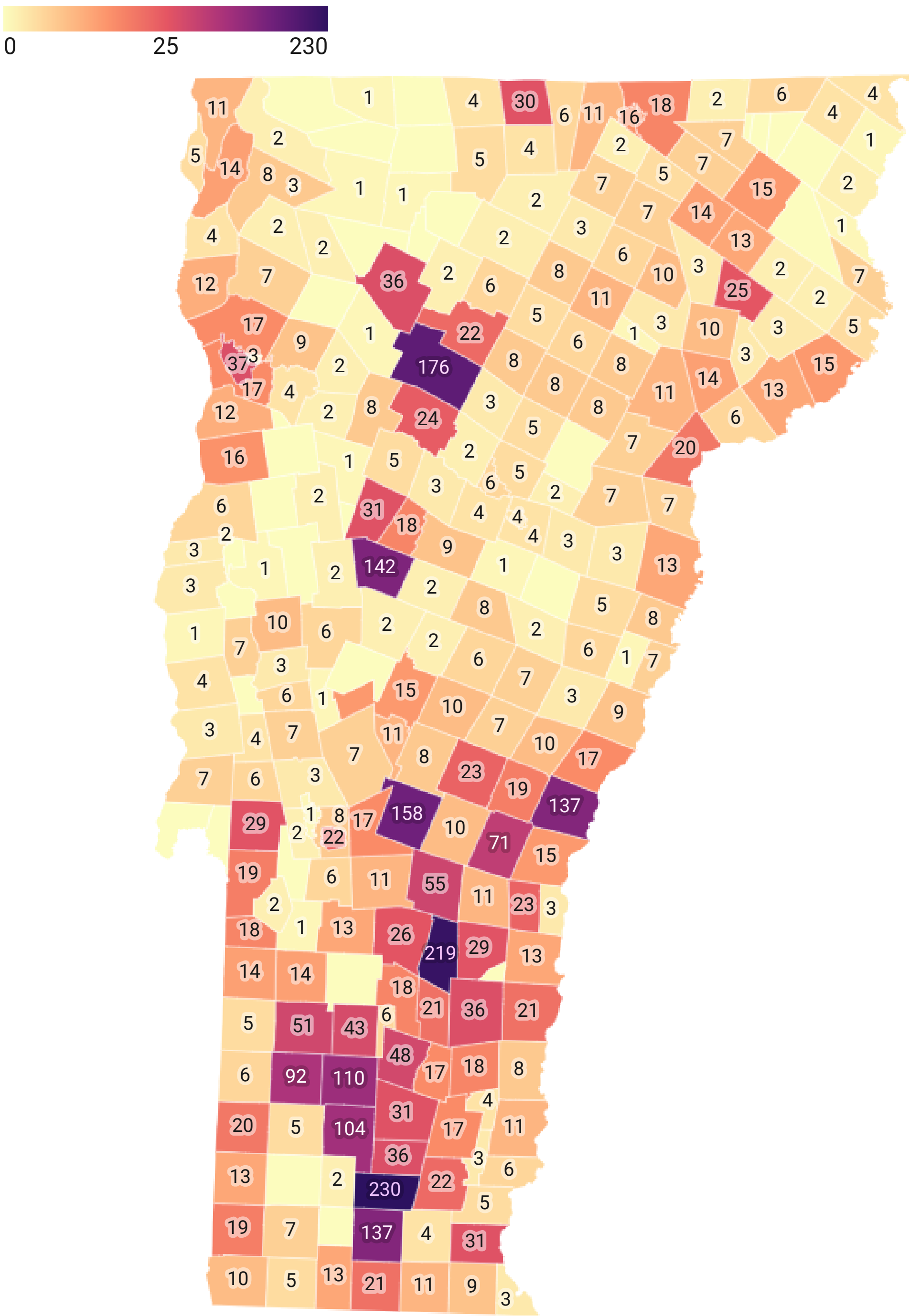
0 25M 132M

	Town	Sales	2017	2018	2019	2020
1	Stowe	156 – 176	84.7M	104.2M	66.8M	132.1M
2	Ludlow	142 – 219	44.7M	65.4M	75M	97.9M
3	Dover	126 – 230	38M	37M	32.6M	72.7M
4	Stratton	63 – 104	31.4M	29.9M	31.5M	65.4M
5	Wilmington	96 – 137	37.6M	19.4M	21.3M	53.8M
6	Woodstock	48 – 71	37.9M	21.8M	28.7M	53M
7	Warren	104 – 142	23.2M	25M	29M	49.3M
8	Winhall	48 – 110	20.1M	23.8M	24.8M	49.2M
9	Manchester	39 – 92	16.1M	22.9M	25.3M	46M
10	Killington	140 – 158	27.5M	31.8M	43.5M	43.9M
11	Hartford	85 – 137	20.1M	27.7M	29.5M	41.8M
12	Dorset	20 – 51	9.2M	11.8M	15.7M	37M
13	Plymouth	25 – 55	5.7M	11M	11M	20.4M
14	Burlington	32 – 37	12.4M	10.4M	6.7M	17.6M
15	Pomfret	5 – 19	2.1M	7M	1.6M	17.4M

Transactions included are those over $20,000 with buyer self reporting use as 'primary' or 'secondary' residence and buyer mailing address outside of Vermont in the property transfer tax return.

Table: VCGI • Source: VT Dept. of Taxes • Get the data • Created with Datawrapper

PROPERTY TRANSFER DATA ANALYSIS



Transactions included are those over $20,000 with buyer self reporting use as 'primary' or 'secondary' residence and buyer mailing address outside of Vermont in the property transfer tax return

Map: VCGI • Source: VT Tax Dept • Get the data • Created with Datawrapper

Manage Privacy

From: John Mangan
Sent: Thursday, May 13, 2021 11:30 AM
To: Linda Mahns <lmahns@essexjunction.org>
Cc: Owiso Makuku <omakuku@essex.org>
Subject: Re: Town Planning Commission - reappointment?

Hi Linda,

After much consideration over the past few months and days, I've decided that I'm going to step down after my current term expires. I am willing to stay on board if necessary in the short term until a replacement is found, but I don't want to make a long-term commitment.

In addition to our day jobs, my wife and I both started small businesses in the past year and free time is becoming hard to come by. I have really enjoyed my time with the commission, and feel like we've had a great team to work with, including staff! When time allows, I will drop in on meetings because I do like keeping up with new development in the area and the commission has been perfect for that.

Kind Regards,

John Mangan

On Tue, May 11, 2021 at 8:38 AM Linda Mahns <lmahns@essexjunction.org> wrote:

Hello John,

I'm writing to see if you are interested in a reappointment to the Planning Commission for the Town of Essex. Your term is set to expire at the end of June 2021 so wanted to check in to gauge your interest. If yes, then we will notify the Selectboard.

This is for a 3-year term. Please let me know your interest and thank you for your consideration.

Thank you,

Linda Mahns
Administrative Assistant
Manager's Office
2 Lincoln Street
Essex Jct., VT 05452
phone: 802-857-5711
fax: 802-878-6946
web: www.essex.org

MEETING SCHEDULES 05/14/2021

TOWN SELECTBOARD MEETINGS	VILLAGE TRUSTEES MEETINGS
May 17, 2021 – 6:30 PM	SB Regular -- Amy
May 24, 2021 – 6:30 PM	JB Special -- Darby
May 25, 2021 – 6:30 PM	VB Regular—Cathy
June 7, 2021 – 6:30 PM	SB Regular -- Darby
June 8, 2021 – 6:30 PM	VB Regular -- Amy
June 21, 2021 – 6:30 PM	SB Regular –Cathy
June 22, 2021 – 6:30 PM	VB Regular -- Darby
July 12, 2021 – 6:30 PM	SB Regular -- Cathy
July 13, 2021 – 6:30 PM	VB Regular -- Amy
August 2, 2021—6:30 PM	SB Regular -- Cathy
August 10, 2021—6:30 PM	VB Regular -- Amy
August 17, 2021—6:30 PM	SB Regular – Cathy
August 24, 2021—6:30 PM	VB Regular -- Amy
September 13, 2021—6:30 PM	SB Regular -- Cathy
September 14, 2021—6:30 PM	VB Regular – Darby
October 4, 2021—6:30 PM	SB Regular – Darby
October 12, 2021—6:30 PM	VB Regular --
October 18, 2021—6:30 PM	SB Regular --
October 26, 2021—6:30 PM	VB Regular --
November 1, 2021—6:30 PM	SB Regular
November 2, 2021 – 8:30 AM	VB All day budget workshop – Darby
November 9, 2021 – 8:00 AM	SB All day budget workshop --
November 9, 2021—6:30 PM	VB Regular – Cathy
November 15, 2021—6:30 PM	SB Regular -- Darby
November 23, 2021—6:30 PM	VB Regular – Darby
December 6, 2021—6:30 PM	SB Regular -- Cathy
December 14, 2021—6:30 PM	VB Regular -- Amy
December 20, 2021—6:30 PM	SB Regular – Cathy

December 21, 2021—6:30 PM	VB Regular
January 3, 2022—6:30 PM	SB Regular -- Amy
January 11, 2022—6:30 PM	VB Regular – Darby
January 18, 2022—6:30 PM	SB Regular
January 25, 2022—6:30 PM	VB Regular -- Cathy
February 7, 2022—6:30 PM	SB Regular
February 8, 2022—6:30 PM	VB Regular
February 22, 2022—6:30 PM	VB Regular -- Cathy
February 23, 2022—6:30 PM	SB Regular meeting
February 28, 2022—6:30 PM	Town Informational hearing
March 7, 2022—6:30 PM	SB Regular
March 8, 2022—6:30 PM	VB Regular
March 21, 2022—6:30 PM	SB Regular
March 22, 2022—6:30 PM	VB Regular -- Cathy
April 4, 2022—6:30 PM	SB Regular
April 6, 2022 – 7:00 PM	Village Informational hearing -- Cathy
April 13, 2022—6:30 PM	VB Regular